

**INTERNATIONAL STUDENT TRANSFER-OUT**

International Studies Program  
5001 Lake Land Blvd, Mattoon, IL 61938-9366  
Phone: +1-217-234-5382 Fax: +1-217-234-5390  
international@lakelandcollege.edu



If you plan to transfer from Lake Land to another U.S. school, you must complete this form to notify the International Office of your intent to transfer. Your transfer school will not be able to issue you a new I-20 until the transfer release date.

Important: If you decide to cancel your school transfer, you must notify the Director of International Studies **before** your transfer release date. Once the transfer release date has been reached, Lake Land will no longer have access to your SEVIS record.

Please complete the following information and return it to the Director of International Studies.

**STUDENT INFORMATION**

LAST NAME	FIRST NAME
-----------	------------

IDENTIFICATION NUMBER	TODAY'S DATE
-----------------------	--------------

HOME PHONE	EMAIL
------------	-------

SEVIS ID	IMIGRATION STATUS (J OR F)
----------	----------------------------

**TRANSFER SCHOOL INFORMATION**

SCHOOL NAME	CONTACT PERSON
-------------	----------------

SCHOOL ADDRESS	SEVIS SCHOOL CODE
----------------	-------------------

SCHOOL PHONE	SCHOOL FAX
--------------	------------

Requested Transfer Release Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only: Transfer Release Date: ____/____/____ Completed by: _____ on ____/____/____
---