

9/15/2023 DATE

☒ REQUIRED COURSE

☐ ELECTIVE COURSE

AHD DIVISION

☐ NEW COURSE

☒ REVISION

Lake Land College

Course Information Form

COURSE NUMBER:	FST-090	TITLE: (30 Characters Max)		Basic Fire Officer						
SEM CR HRS:	7	Lecture:		7	Lab:	0		ECH:	7	
Course Level:	<input type="checkbox"/> Gen Ed / IAI <input type="checkbox"/> Baccalaureate /Non-IAI		<input checked="" type="checkbox"/> Career/Technical <input type="checkbox"/> Dev Ed/ Not in Degree Audit		Clinical Practicum:	0	SOE/ Internship:	0	SOE ECH:	PER CONTRACT
COURSE PCS #	12.430203		IAI Code				Contact Hours (Minutes Per Week)			
Repeatable (Y/N):	Y	Pass/Fail (Y/N):	N	Variable Credit (Y/N):	N	Min:		Max:		16 Wks 350 8 wks 700
Prerequisites:	At least 18 years of age, high school diploma or GED, Have Basic Fire Fighter or Advance Fire Fighter certificates. Current Fire department affiliation.									
Catalog Description: (40 Word Limit)	This course is will prepare the current working firefighter for promotions within the department, It is an NFPA, and OFSM approved course and will prepare the student to complete the task book to obtain their Basic Company Officer Certification.									

List the Major Course Segments (Units)	Contact Lecture Hours	Contact Lab Hours	Clinical Practicum	Non-Clinical Internship/ SOE
1 Course Introduction	8			
2 Human Resources	37			
3 Community and Government	5.5			
4 Administration	5			
5 Inspection and Investigation	7.5			
6 EMS Delivery	40			
7 Health and Safety	4.5			
TOTAL	107.5	0	0	0

EVALUATION					
QUIZZES	<input checked="" type="checkbox"/>	EXAMS	<input checked="" type="checkbox"/>	ORAL PRES	<input type="checkbox"/>
LAB WORK	<input type="checkbox"/>	PROJECTS	<input type="checkbox"/>	COMP FINAL	<input checked="" type="checkbox"/>
				PAPERS	<input type="checkbox"/>
				OTHER	<input type="checkbox"/>

COURSE MATERIALS	
TITLE:	IFSTA, Fire and Emergency Company Officer
AUTHOR:	
PUBLISHER:	
VOLUME/EDITION/URL:	4th
COPYRIGHT DATE:	

MAJOR COURSE SEGMENT	HOURS	LEARNING OUTCOMES
		The student will be able to:
Course Introduction	8	Describe the course requirements for Basic Company Officer.
Human Resources	37	Describe communication steps and skills in firefighter management. Identify the different leadership styles with regard to the roles and responsibilities of the basic company fire officer. Describe the leadership challenges related to the fire station work environment and the volunteer fire service. Explain the different challenges and solutions to Human Resource issues (Policies and Procedures) that arise within a fire department. Explain the Company Fire Officer’s role in firefight training and development.

Community and Government	5.5	<p>Define community demographics.</p> <p>Identify community risk reduction programs.</p> <p>Identify methods of determining the needs of community.</p> <p>Describe the difference between customer service and customer satisfaction.</p> <p>Describe how to field and resolve citizen complaints.</p> <p>Demonstrate the procedures to follow when handling citizen complaints and inquiries.</p> <p>Describe your fire departments policy and procedure to respond to a public inquiry.</p>
Administration	5	<p>Discuss the communication cycle.</p> <p>Identify the relationship between verbal and nonverbal communication.</p> <p>Demonstrate how the budget process works within the fire department.</p> <p>Identify the different types of fire departments.</p> <p>Explain the mission of the management components.</p> <p>Explain the record keeping system used within the fire department.</p> <p>Demonstrate how to fill out all types of reports within the fire department.</p>
Inspection and Investigation	7.5	<p>Explain the definitions, laws and authority for fire inspections.</p> <p>Identify the definitions that apply to inspection and code enforcement.</p> <p>Identify the procedure for passing laws in the state of Illinois.</p> <p>Identify the legal authority that is required for fire inspections.</p> <p>Identify the police power that is required for fire inspections.</p>
Emergency Services Delivery	40	<p>Outline the components to the incident management system as defined by the NFPA standards.</p> <p>Identify the different types of building construction.</p> <p>Demonstrate how different building construction affects how fires behave.</p> <p>Identify how communication affects emergency service delivery.</p> <p>Define an initial action plan.</p> <p>Develop an initial action plan .</p> <p>Identify the roles and responsibilities of the company fire officer on the emergency scene.</p> <p>Identify the types of emergency scenes.</p> <p>List the elements of post incident analysis.</p> <p>Develop a post incident review and analysis.</p> <p>Describe the post incident review process.</p>
Health and Safety	4.5	<p>Identify the causes or conditions that can lead to an injury or death of a firefighter.</p> <p>Develop an incident management plan for an injured fire fighter.</p> <p>Describe the responsibilities of the company fire officer regarding fire fighter safety.</p> <p>Develop policies or procedures for fire fighters health and safety.</p>
Insert New Line Above this Line		
	107.5	

COURSE OUTCOMES*	At the successful completion of this course, students will be able to:
<p>Identify the Roles and Responsibilities of a Company Fire Officer.</p> <p>Describe the role that building construction plays in a fire.</p> <p>Identify ways to minimize or manage fire fighter injuries.</p> <p>Identify the Company Fire Officer’s role in Emergency Services Delivery.</p> <p>Describe the Company Fire Officer’s role in the community.</p>	

* Course Outcomes will be used in the Assessment Software for Outcomes Assessment. Limit to 3 - 5.