

Committees of the Board

Standing committees of the Board of Trustees shall be Resource and Development, Buildings and Site, and Finance. The Resource and Development Committee shall deal with issues related to personnel, faculty and staff training, curriculum, academic standards, technology, and articulation; the Buildings and Site Committee, with issues related to site development and utilization, the facilities master plan, and upkeep of property; and the Finance Committee, with issues related to budget, revenue, investments, audit, bills, bonding, purchasing, and State funding of community colleges. The Chairperson of the Board of Trustees shall appoint and determine the number of members on the committees. In addition, the Chairperson of the Board of Trustees shall appoint temporary committees comprised of less than the full membership for special purposes. These committees shall be discharged upon the completion of their assignments. The Chairperson of the Board of Trustees shall be an ex-officio member of all committees and shall have the right, as other members of the committee, to offer resolutions, to engage in discussion, to vote thereon and to be counted as members physically present to constitute a quorum for meeting or voting purposes. The Committee Chair shall also serve as the Committee Secretary and certify minutes according to the latest edition of Robert's Rules of Order and the Open Meetings Act. A record of all transactions of Board committees will be recorded in official minutes, which are kept or caused to be kept by the Secretary as a permanent, official record of the College. The minutes shall follow the outline established by the Open meetings Act and Board Policy 03.12. The recorded minutes will be approved by the committee membership at the next scheduled meeting, and minutes of closed sessions of committees shall be made available only after the Board of Trustees acts upon their release.

Adopted November 9, 1998
Revised July 14, 2003
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