

DATA SHEETS

Lake Land College Career Services
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EXTRACURRICULAR

Club/Activity:
Office(s) Held:
Description of Participation:
Duties/Responsibilities:

Club/Activity:
Office(s) Held:
Description of Participation:
Duties/Responsibilities:

Club/Activity:
Office(s) Held:
Description of Participation:
Duties/Responsibilities:

AWARDS & HONORS

Name of Award, Citation, etc.:
From Whom:
Date:
Significance:
Other Pertinent Information:

Name of Award, Citation, etc.:
From Whom:
Date:
Significance:
Other Pertinent Information:

Name of Award, Citation, etc.:
From Whom:
Date:
Significance:
Other Pertinent Information:

VOLUNTEER WORK

Volunteer Organization Name:	
Address:	
Phone:	Email:
Dates of Activity:	to
Hours per Week:	
Supervisor's Name and Title:	
Person Most Knowledgeable of Work:	
Duties:	
Skills Utilized:	
Accomplishments/Honors/Awards:	
Other Important Information:	

EDUCATION

College/University:	
Address:	
Phone:	Website:
Years Attended:	to
Degree(s) Earned:	
Program of Study:	
GPA/Class Rank:	
Honors:	
Important Courses:	

College/University:	
Address:	
Phone:	Website:
Years Attended:	to
Degree(s) Earned:	
Program of Study:	
GPA/Class Rank:	
Honors:	
Important Courses:	

EMPLOYMENT

Employer Name:	
Address:	
Phone:	Email:
Dates of Employment:	to
Hours per Week:	Salary/Pay:
Supervisor's Name & Title:	
Person Most Knowledgeable of Work:	
Job Title:	
Duties:	

Skills Utilized:
Accomplishments/Honors/Awards:
Other Important Information:
Reason for Leaving:

Employer Name:	
Address:	
Phone:	Email:
Dates of Employment:	to
Hours per Week:	Salary/Pay:
Supervisor's Name & Title:	
Person Most Knowledgeable of Work:	
Job Title:	
Duties:	
Skills Utilized:	
Accomplishments/Honors/Awards:	
Other Important Information:	
Reason for Leaving:	