

Do you want to be a Lake Land College Student Ambassador?

Student Ambassadors are a group of Lake Land College students who are selected to serve as official college representatives at events such as college fairs and high school visits. In addition, Ambassadors conduct campus tours and assist with special functions sponsored by the College. Being a Student Ambassador is a challenging job, but it is a prestigious organization to join! You will meet new friends, gain leadership skills, and build your résumé at the same time!

ELIGIBILITY

1. Student Ambassadors must be enrolled on campus at least half-time for both the fall and spring semesters during the year of application.
2. Student Ambassadors must have a Lake Land College cumulative GPA of at least 2.50 as calculated by the College.
3. Student Ambassadors must remain in good academic and disciplinary standing.

SPECIAL PRIVILEGES AND ACTIVITIES

1. Each Student Ambassador will receive official Lake Land College Student Ambassador apparel valued at over \$125.
2. Student Ambassadors get to take part in specific trainings, social activities and trips exclusively for them only.
3. Student Ambassadors that complete requirements will receive a \$500 scholarship from Lake Land College for their year of service. The scholarship will be made in two payments: \$250 for the fall semester and \$250 for the spring semester. In order to receive the scholarship, all 15 Student Ambassadors must complete their 10 credits of activity.
4. An award will be presented at the end of the year to the Student Ambassador who has shown outstanding efforts in promotion, recruitment, and service.

REQUIREMENTS

1. Participate in extensive training sessions.
2. Participate in mandatory functions.
3. Attend regularly scheduled weekly meetings on Wednesdays or as otherwise announced. Student Ambassador meetings should take precedence over other club meetings and failure to attend meetings will result in makeup assignments.
4. Serve as an official representative of Lake Land College at career fairs, high school visits, and other events that involve student recruitment.
5. Conduct campus tours.
6. Participate in telephone and letter writing campaigns.
7. Remain at least a half-time (6.0 credit hours) student during fall and spring semesters.
8. Complete at least 10 credits of activities each semester. These activities include at least three tours and three visits to in district high schools (subject to change due to possible high school restrictions).

HOW TO APPLY

1. Complete and return the application and schedule an interview by **Friday, September 3rd**. Interviews will be held on September 7th, 8th, and 9th. Schedule your interview by calling (217) 238-2705 or stopping by Admissions and Records in the Luther Student Center and ask for Jane Plummer.
2. Interviews will be held in the Counseling Services Conference Room (Luther Student Center, room 440).
3. Interviews will last about 45 minutes and will be in a group format with a short activity.
4. An online copy of the application can be found at www.lakelandcollege.edu/student-life/student-ambassadors.
5. Questions? Call Pam Hartke or Jessi Craig, Admissions Representatives, at (217) 238-2705/2704.

UPON ACCEPTANCE

A list of the 15 Student Ambassadors will be posted in the Luther Student Center lobby on Friday, September 10th by the end of the day and online at www.facebook.com/lakelandcollege. If selected to be a Student Ambassador, but you decide to not accept the position, please immediately contact Jessi or Pam at jcraig5103@lakelandcollege.edu or phartke@lakelandcollege.edu or 217-238-2704/2705.

For those selected to serve as a Student Ambassador, the first information meeting/mandatory training date is **Tuesday, September 14th from 1 p.m. to 5 p.m. on campus. See other mandatory dates below.**

AMBASSADOR APPLICATION

Name _____ Student ID Number _____

Address _____

City _____ State _____ Zip _____

Email _____ Cell Phone _____

High school graduated from _____ High School GPA _____

Lake Land College Major _____

Semester and year you entered Lake Land College _____

Semester and year you plan to graduate or transfer from Lake Land College _____

Other colleges attended _____

Lake Land College GPA _____

Or last College attended _____

Shirt Size: S M L XL

You may use a separate sheet for the items listed below if needed.

Lake Land College activities: _____

High school activities: _____

Service activities (community, civic groups, etc.): _____

Describe your public speaking experiences: _____

Do you plan to work during the school year? If so, list the times you will be working during the Fall Semester: _____

It is very important that Student Ambassadors are available during regular business hours, although some night or weekend hours may be required. When you consider your academic pursuits, extracurricular activities, and job commitments, approximately how many hours per week will you have to devote to the ambassador program during the hours of 8 a.m. and 5 p.m.? _____

What is your motivation for applying to become a Student Ambassador? _____

What do you hope to gain from your potential experience as a Student Ambassador? _____

What personal characteristics do you possess that could contribute to the success of the Lake Land team? _____

List three people, who are not related to you, who may be contacted as references.

Name _____

Title _____ Phone _____

Name _____

Title _____ Phone _____

Name _____

Title _____ Phone _____

I understand that serving as a Student Ambassador requires a commitment of one year. I further understand that I will be required to sign the Student Ambassador Code of Conduct, attend weekly meetings, training sessions, and college related activities throughout the year. Current mandatory dates, which are in addition to the 12 points needed each semester, are as follows (dates subject to change):

- Weekly Meetings
 - Wednesdays from 12-1 p.m.
Failure to attend mandatory meetings will result in makeup assignments, such as 1 hour of office work (approved miss, such as travel for the college) or 2 hours of office work (unapproved miss, such as no call, no show).
- Informational meeting/Training
 - Tuesday, September 14th from 1–5 p.m. in Webb Hall 081
 - Wednesday, September 15th from 12–4 p.m. in Webb Hall 081
 - Monday, September 20th from 1–4 p.m. in Webb Hall 081
- Career Day
 - Tuesday, October 5th from 7:30 a.m.–2 p.m. on campus
- Laker Visit Days (all 7:15 a.m. – 12:30 p.m. on campus)
 - Monday, October 11th
 - Friday, December 3th
 - Monday, February 21st
 - Friday, March 25th
 - Thursday, June 16th
- Division Open Houses (Time TBA and only need to attend one)
 - Friday, September 24- Math & Science Open House
 - Thursday, November 11- Health Services Open House
 - Friday, February 25- Business Open House
 - Friday, February 25- IT Open House
 - Friday, February 25- Cosmetology Open House
 - Friday, March 4- Agriculture Open House
 - Friday, March 25- Broadcast Communications Open House
 - TBA- Manufacturing, Architectual & Construction Open House
 - TBA- Transportation Open House
- Student Recognition Banquet
 - Spring semester, specific date TBA
- Student vs. Faculty Softball Game – sponsored by the Ambassadors
 - Spring semester, specific date TBA
- Assistance with one or more of the following:
 - College Day at Kluthe (March 18th)
 - Academic Challenge f/k/a WYSE (Spring semester, specific date TBA)
 - Other events approved by the advisor

With this understanding, I submit my application to interview for a position as a Lake Land College Student Ambassador.

Signature_____

Date_____

Mail application to:

Lake Land College
Admissions Representatives
5001 Lake Land College
Mattoon, IL 61938

Or submit application to:

Admissions and Records Office in the Luther Student Center

Please make a copy of this application for your records.

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