

LAKE LAND
COLLEGE

CATALOG

2024-2026





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Volume XLII
 Lake Land College
 Community College District #517
 5001 Lake Land Boulevard
 Mattoon, Illinois 61938

CONNECT WITH LAKE LAND COLLEGE



IMPORTANT PHONE NUMBERS

COLLEGE OFFICES

Information for all college numbers
except those listed below

217-234-5253

Accounting/Tuition & Fees Payment	217-234-5214
Admissions & Records	217-234-5434
Fax	217-234-5390
Graduation	217-234-5028
Records	217-234-5311
Registration	217-234-5434
Agriculture Division	217-234-5208
Allied Health Division	217-234-5448
Alumni	217-234-5376
Assessment	217-234-5088
Auxiliary Services	217-234-5475
Business Division	217-234-5348
Career Services	217-234-5288
Counseling Services	217-234-5232
Diversity, Equity, Inclusion & Belonging	217-234-5244
Dual Credit	217-234-5044
Financial Aid and Veteran Services	217-234-5231
Educational Loans	217-234-5217
Scholarships	217-234-5392
Veteran Services	217-234-5255
Foundation/College Advancement	217-234-5363
Honors Experience	217-234-5042
Humanities and Communications Division	217-234-5271
Human Resources	217-234-5410
Laker Nest Bookstore/Textbook Rental	217-234-5420
Library	
Circulation Desk	217-234-5367
Librarian	217-234-5533
Math and Science Division	217-234-5309
Police Department	217-234-5432
Social Science and Education Division	217-234-5331
Student Accommodations	217-234-5259
Hearing Impaired Contact – accommodations@lakelandcollege.edu	
Student Life	217-234-5277

Student Wellness Center	217-234-5383
Benefits Navigator	217-234-5383
Health Services/Handicapped Parking	217-234-5276
Laker Food Pantry	217-234-5383
Mental Health Services	217-234-5380
TRIO	217-234-5456
Technology Division	217-234-5341
Tutoring and Testing Center	217-234-5287
Testing	217-234-5301
Tutoring	217-234-5366
Workforce Development Center	217-235-2222
Adult Education	217-238-8292
Apprenticeship	217-238-8260
Center for Business & Industry	217-235-1282
Commercial Driver Training	217-238-8239
Community Education	217-234-5087
Correctional Programs	217-540-3518
Pathways	217-238-8383
Professional Development	217-234-5087
Technical Training	217-238-8291
Traffic Safety	217-235-1282
Workforce Investment Opportunity Act (WIOA)	217-238-8286

OFF CAMPUS LOCATIONS

Eastern Region Center at the Forsythe Center	
224 S. Sixth St., Marshall	217-826-8490
Effingham Technology Center	
1201 Althoff Drive, Effingham	217-540-3555
Kluthe Center for Higher Education & Technology	
1204 Network Centre Blvd., Effingham	217-540-3555
Massage Therapy Program	217-540-3535
Physical Therapist Assistant Program	217-540-3535
Western Region Center	
600 E. First St., Pana	217-562-5000

Visit the employee directory online
lakelandcollege.edu

This publication is not a contract or offer to contract.
The Lake Land College Board of Trustees, college executive officers
and their agents reserve the right to change information contained
herein without notice when circumstances warrant such action.

WELCOME FROM THE PRESIDENT

Welcome to Lake Land College!

As you learn more about the college, we are excited for you to discover a supportive community invested in your success.

Whether you are planning to transfer to a university or immediately start a career, your Lake Land College education will empower your next steps. Our commitment to student success is reflected in our innovative programs and resources, and it is the reason Lake Land has been recognized six times as one of the nation's best community colleges by the Aspen Institute.

Lake Land College is your pathway to an advanced education at an affordable cost. Our students pay roughly one third of the cost of a public university in tuition and fees, allowing you to move forward with minimal or no debt.

I encourage you to tour campus, visit us online or attend an upcoming visit event. You can find a list of options at LakeLandCollege.edu/Visit or call 217-234-5232. We look forward to welcoming you to Laker Nation! Go Lakers!



DR. JOSH BULLOCK ♦ PRESIDENT

BOARD OF TRUSTEES



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Chair
Mode
2009-2027



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2019-2027



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Trustee
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1987-2029



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Trustee
Teutopolis
2019-2029



JACKIE SCHERTZ
Student
Trustee
Mattoon
2023-2024

MISSION

Lake Land College creates and continuously improves an affordable, accessible, and effective learning environment for the lifelong educational needs of the diverse communities we serve.



Our college fulfills this mission through:

- ♦ General education
- ♦ Support services
- ♦ University transfer education
- ♦ Technical and career education
- ♦ Workforce development
- ♦ Community and continuing education
- ♦ Intellectual and cultural programs

VISION

Engaging minds, changing lives, through the power of learning.

VALUES

- Caring** ♦ Showing respect and compassion for others
- Communication** ♦ Creating an environment that values the open exchange of ideas
- Excellence** ♦ Consistently achieving the highest level of quality
- Innovation** ♦ Taking risks to create new opportunities
- Teamship** ♦ Working together and with others to create a whole greater than the sum of the parts

DIVERSITY, EQUITY & INCLUSION

Lake Land College is committed to developing and maintaining an environment for students, employees and college community that embraces and actively supports diversity, equity and inclusion. We aspire to be an institution where the quality of education and work environment are enhanced and enriched by an inclusive campus community that encourages multiple perspectives and the free exchange of ideas.

2024-2025 ACADEMIC CALENDAR SUMMARY

FALL SEMESTER 2024

AUGUST

- 19 First Meeting of Full Semester & Module 1 Classes
- 23 Last Day for Refund – Module 1
- 30 Last Day for Refund – Full Semester

SEPTEMBER

- 2 College Closed
- 13 Mid-Term Module 1
- 21 No Day or Evening Classes

OCTOBER

- 1 College Career Day/Adjunct Faculty Development Evening – No Day or Evening Classes
- 7 Last Day for Student Withdrawal – Module 1
- 11 Last Day of Classes – Module 1
- 14 First Meeting of Module 2 Classes
- 18 Last Day for Refund – Module 2

NOVEMBER

- 7 Mid-Term – Module 2
- 15 Last Day to File Intent to Graduate for Fall
- 27 Staff Development – No Day or Evening Classes
- 28–29 College Closed

DECEMBER

- 2 Last Day for Withdrawal – Full Semester & Module 2
- 6 Last Day of Classes – Full Semester & Module 2
- 9–12 Final Examinations
- 13 Semester Close & Grades Due Noon

SPRING SEMESTER 2025

JANUARY

- 13 First Meeting of Full Semester & Module 1 Classes
- 17 Last Day for Refund – Module 1
- 20 College Closed
- 27 Last Day for Refund – Full Semester

FEBRUARY

- 7 Mid-Term Module 1

MARCH

- 3 Last Day for Withdrawal – Module 1
- 7 Last Day of Classes Module 1
- 7 Mid-Term Full Semester
- 10–14 Spring Recess – No Day or Evening Classes
- 14 College Closed
- 17 First Meeting of Module 2 Classes
- 21 Last Day to File Intent to Graduate for Spring
- 21 Last Day for Refund – Module 2

APRIL

- 3–4 Staff Development Days – No Day or Evening Classes
- 15 Mid-Term Module 2
- 18 College Closed

MAY

- 6 Last Day for Withdrawal – Full Semester & Module 2
- 12 Last Day of Classes – Full Semester and Module 2
- 13–16 Final Examinations
- 16 Commencement – 6 p.m.
- 19 Semester Close & Grades Due Noon

SUMMER 2025

MAY

- 19 First Meeting of Classes – Intersession
- 19 Last Day for Refund – Intersession
- 26 College Closed

JUNE

- 3 Last Day for Withdrawal – Intersession
- 4 Last Day of Classes – Intersession
- 9 First Meeting of Classes
- 16 Last Day for Refund

JULY

- 3 Mid Term
- 4 College Closed
- 24 Last Day to File Intent to Graduate for Summer
- 28 Last Day for Withdrawal

AUGUST

- 4 Last Day of Classes
- 5–6 Final Examinations
- 7 Summer Term Closes Grades Due Noon

Dates that all college offices are closed 2024-2025

- ♦ September 2, 2024 – Labor Day
- ♦ November 28-29, 2024 – Thanksgiving
- ♦ December 24, 2024 – January 1, 2025 – Semester Break
- ♦ January 20, 2025 – Martin Luther King Jr. Day
- ♦ March 14, 2025 – Spring Break
- ♦ April 18, 2025 – Good Friday
- ♦ May 26, 2025 – Memorial Day
- ♦ July 4, 2025 – Independence Day

COLLEGE OPEN MONDAY THROUGH THURSDAY ONLY MAY 23 THROUGH AUGUST 15.

2025-2026 ACADEMIC CALENDAR SUMMARY

FALL SEMESTER 2025

AUGUST

- 25 First Meeting of Full Semester & Module I Classes
- 29 Last Day for Refund – Module I

SEPTEMBER

- 1 College Closed
- 8 Last Day for Refund – Full Semester
- 19 Mid-Term Module I
- 20 No Day or Evening Classes

OCTOBER

- 7 College Career Day/Adjunct Faculty Development Evening – No Day or Evening Classes
- 13 Last Day for Withdrawal – Module I
- 17 Last Day of Classes – Module I
- 17 Mid-Term Full Semester
- 20 First Meeting of Module II Classes
- 24 Last Day for Refund – Module II

NOVEMBER

- 14 Mid-Term – Module II
- 14 Last Day to File Intent to Graduate for Fall
- 26 Staff Development – No Day or Evening Classes
- 27-28 College Closed

DECEMBER

- 8 Last Day for Withdrawal – Full Semester & Module II
- 12 Last Day of Classes – Full Semester & Module II
- 15-18 Final Examinations
- 19 Semester Close
Grades Due Noon

SPRING SEMESTER 2026

JANUARY

- 12 First Meeting of Full Semester & Module I Classes
- 16 Last Day for Refund – Module I
- 19 College Closed
- 26 Last Day for Refund – Full Semester

FEBRUARY

- 6 Mid-Term Module I

MARCH

- 2 Last Day for Withdrawal – Module I
- 6 Last Day of Classes Module I
- 6 Mid-Term Full Semester
- 9-13 Spring Recess – No Day or Evening Classes
- 13 College Closed
- 16 First Meeting of Module II Classes
- 20 Last Day for Refund – Module II
- 20 Last Day to File Intent to Graduate for Spring

APRIL

- 3 College Closed
- 9-10 Staff Development Days – No Day or Evening Classes
- 14 Mid-Term Module II

MAY

- 5 Last Day for Withdrawal – Full Semester & Module II
- 11 Last Day of Classes – Full Semester and Module II
- 12-15 Final Examinations
- 15 Commencement – 6 p.m.
- 18 Semester Close
Grades Due Noon

SUMMER 2026

MAY

- 18 First Meeting of Classes – Intersession
- 18 Last Day for Refund – Intersession
- 25 College Closed

JUNE

- 2 Last Day for Withdrawal – Intersession
- 3 Last Day of Classes – Intersession
- 8 First Meeting of Classes
- 15 Last Day for Refund

JULY

- 2 Mid Term
- 23 Last Day to File Intent to Graduate for Summer
- 27 Last Day for Withdrawal
- 30 Last Day of Classes

AUGUST

- 3-4 Final Examinations
- 5 Summer Term Closes
Grades Due Noon

Dates that all college offices are closed 2025-2026

- ♦ September 1, 2025 – Labor Day
- ♦ November 27 & 28, 2025 – Thanksgiving
- ♦ December 24, 2025 – January 1, 2026 – Semester Break
- ♦ January 19, 2026 – Martin Luther King Jr. Day
- ♦ March 13, 2026 – Spring Break
- ♦ April 3, 2026 – Good Friday
- ♦ May 25, 2026 – Memorial Day
- ♦ July 4, 2026 – Independence Day

COLLEGE OPEN MONDAY THROUGH THURSDAY ONLY MAY 22 THROUGH AUGUST 14.

OUR EDUCATIONAL GUARANTEE

TWO EDUCATIONAL GUARANTEES ARE OFFERED TO LAKE LAND COLLEGE GRADUATES.

The Occupational Program Guarantee is offered to students graduating from an occupational program with an Associate in Applied Science degree or a certificate.

The Baccalaureate/Transfer Program Guarantee is offered to students graduating with an Associate in Arts, Associate in Engineering Science or Associate in Science degree.

OCCUPATIONAL PROGRAM GUARANTEE POLICY (BOARD POLICY 06.08)

GUARANTEE

It is the policy of Lake Land College that students graduating with an Associate in Applied Science degree or certificate in a career/occupational program be guaranteed competency in the technical skills that the program is designed to teach in the degree or certificate. Graduates of degree programs who jointly with their employers determine they are lacking in the technical skills contained in the program and graduates who have been unsuccessful in passing required licensure exams after two attempts shall be permitted to enroll in up to 15 credit hours of retraining for a degree or nine (9) credit hours of retraining for a certificate, tuition free. Impacted nursing graduates who fulfil specific vendor remediation requirements as listed in the nursing handbook are eligible to participate in the vendor supplied National Council Licensure Examination (NCLEX) remediation program for no additional cost.

NOTIFICATION AND CONDITIONS

All course work for the degree or certificate must have been completed at Lake Land College with a grade of "C" or better within three years of initial enrollment at the college and the graduate must have been employed full-time in a job directly related to his/her training within one year after graduation from the program. Upon written verification from the employer within six months of the graduate's initial employment that the graduate lacks competency in specific technical skills as represented by the degree or certificate information printed in the college catalog, or other printed matter, a retraining plan will be developed through the office of the Vice President for Academic Services. The retraining will be limited to courses regularly offered by the college on the main campus and must be completed within one calendar year.

Accredited by:

The Higher Learning Commission;
230 North LaSalle Street, Suite 7-500,
Chicago, IL 60604, hlcommission.org
American Physical Therapy Association
apta.org
Commission on Accreditation of Allied
Health Education Programs (CAAHEP)
through the Committee on
Accreditation of Educational Programs
for the Emergency Medical Services
Professions (CoAEMSP) and Medical
Assisting Professions

Council on Dental Education,
American Dental Association
Accreditation Commission
for Education in Nursing

Approved as a Class I Community College by:

Illinois Community College Board
Illinois Board of Higher Education

BACCALAUREATE/TRANSFER PROGRAM GUARANTEE POLICY (BOARD POLICY 06.07)

GUARANTEE

It is the policy of Lake Land College that students graduating with an Associate in Arts, Associate in Engineering Science or an Associate in Science degree be guaranteed the transferability of Lake Land articulated credits earned in the degree program and identified in the Illinois Articulation Initiative (IAI), Transferology, or another official articulation agreement as transferable to a baccalaureate degree granting Illinois public college or university. If an articulated course was selected from Illinois Articulation Initiative (IAI), Transferology, or another official articulation agreement, is successfully completed with a grade of "C" or better within three years of initial enrollment and is not accepted for transfer by an Illinois public college or university, Lake Land College will refund tuition paid by the student for said course.

NOTIFICATION AND CONDITIONS

To call the guarantee, the student must submit a letter to the Transfer Coordinator showing evidence of acceptance at and enrollment in the transfer institution and stating which credits did not transfer along with a letter from the transfer institution stating why the course(s) did not transfer. If the college verifies that the course(s) should have transferred according to IAI, Transferology, or another official articulation agreement, in effect at the time the course was taken and when the transfer was attempted, and if the college is unable to rectify the problem with the transfer institution, the student's tuition paid for the course(s) will be refunded. No refunds will be issued for tuition paid by a third party.

Affirmative Action/Equal Opportunity

Lake Land College is committed to maintaining a working and learning environment that promotes equal opportunity and affirmative action and that is free from unlawful discrimination and harassment. It is the policy of Lake Land College not to engage in discrimination or harassment against any person because of race, color, sex, age, religion, national origin, ancestry, disability, marital or civil union status, veteran status, sexual orientation or any basis of discrimination precluded by applicable federal and state statutes. This policy applies to admission and access to and participation, treatment and employment in the College's programs, activities, and services.

The following campus office is assigned the responsibility for ensuring compliance with this policy as well as federal and state statutes and regulations concerning affirmative action and equal access: Office of the Director of Human Resources, 217-234-5210 / Human Resources Office

Complaint forms and procedures for filing can be obtained through Counseling Services or Human Resources. In addition, these offices will maintain current copies of appropriate laws, regulations, and policies.



IN THIS CHAPTER:
 ♦ AREAS OF STUDY MAJORS

DECIDING ON A MAJOR?

EXPLORE THE AREAS OF STUDY

- ♦ Select a major aligned with your interests.
- ♦ Complete on time.
- ♦ Reach your next goal successfully.



AGRICULTURE
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ARCHITECTURAL AND CONSTRUCTION
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BUSINESS
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EDUCATION
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HEALTH AND PUBLIC SERVICES
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HUMANITIES AND SOCIAL SCIENCE
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INFORMATION TECHNOLOGY
16



MANUFACTURING
17



MATH AND SCIENCE
18



TRANSPORTATION
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NOT SURE WHAT TO MAJOR IN? THERE ARE OPTIONS!

✓ **Choose an Exploratory Area of Study**

Link interests to a major using the online Career Coach resource. Visit lakelandcollege.edu and look for the Explore Careers icon:



Continue earning college credit while exploring a variety of programs that prepare you for transfer or a career.

AREA OF STUDY - AGRICULTURE

(MET.AG) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Agriculture area of study, you will have the opportunity to explore a variety of programs that prepare you to transfer, secure a career, or to add value to your family farm. You'll receive a hands-on education from instructors with industry-leading experience who prepare you to make a difference in your community. Lake Land's Agriculture program has a national reputation for excellence and successful preparation of future agriculture leaders. In this area of study, you can complete the first two years of a bachelor's degree in agriculture or you can train in one of our state-of-the-art training labs for an immediate professional career.

FIRST YEAR

First Semester	Hours
Core AGR-046 Introduction to Agricultural Occupations	1.0
Gen MAT-125 Statistics	3.0
Gen ENG-119 Composition I Pathway or	
Gen ENG-120 Composition I	3.0
Gen PSY-271 Intr/Psychology	3.0
Ele --- --- AGR Elective or	
Ele --- --- HRT Elective	3.0
Gen BIO-100 Bio Science I or	
Ele --- --- AGR or HRT Elective	3.0
SEMESTER TOTALS	16.0
TOTAL PROGRAM HOURS	16.0

SUGGESTED ELECTIVES

Ele AGR-206 Intro/Animal Science	4.0
Ele AGR-080 Ignition & Electrical Systems	3.5
Ele HRT-201 Introduction to Horticulture	3.0
Ele AGR-205 Intro/Soil Science	4.0

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu



AGRICULTURE MAJORS

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AREA OF STUDY - ARCHITECTURAL & CONSTRUCTION

(MET.ARC) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Architectural & Construction area of study, you'll have the opportunity to explore majors that prepare you for careers that design and build our homes, buildings, and infrastructure. In these majors, you'll learn the skills to take a concept for a new residential or commercial building or roadway from design to a completed project, and then some. Hands-on assignments in the Architectural & Construction area include surveying, turning building designs into 3-D models, wiring, installing HVAC-R systems, and learning precision mapping techniques.

FIRST YEAR		SUGGESTED ELECTIVES	
First Semester	Hours	Ele CET-060 Surveying I	3.0
Gen ENG-119 Composition I Pathway or		Ele CET-054 Soils + Aggregates	4.0
Gen ENG-120 Composition I	3.0	Ele CET-051 Civil Construction I	3.0
Gen COM-111 Intro to Speech Communication	3.0	Ele BCT-054 Basic Carpentry I	4.0
CoreCAD-056 CAD I	2.0	Ele BCT-045 Plans and Specifications	3.0
Ele --- --- Social Science Elective	3.0		
Ele --- --- Career Elective	2.0		
SEMESTER TOTALS	13.0		
TOTAL PROGRAM HOURS	13.0		

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ARCHITECTURAL AND CONSTRUCTION MAJORS

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AREA OF STUDY - BUSINESS MANAGEMENT

(MET.BS.MGT) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Business area of study, you will have the opportunity to explore majors that prepare you to transfer or to immediately begin a successful career after graduation. Business leaders seek Lake Land College graduates because they know our students receive the advanced skills and experiences that add value to their company. This exploratory area of study includes a variety of majors that cover all aspects of business from ownership to sales and marketing, as well as the professional positions in medical and business settings that are at the center of the daily operations.

FIRST YEAR

First Semester	Hours
Gen ENG-119 Composition I Pathway or	
Gen ENG-120 Composition I	3.0
Gen ECO-231 Principles of Economics I (Macro)	3.0
CoreBUS-142 Introduction to Business	3.0
CoreBUS-151 Financial Accounting	3.0
CoreBUS-200 Legal Environ/Business	3.0
CoreCIS-160 Practical Software Applications	3.0
SEMESTER TOTALS	18.0
TOTAL PROGRAM HOURS	18.0

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu



BUSINESS MAJORS

BUSINESS MANAGEMENT

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AREA OF STUDY - OFFICE PROFESSIONALS

(MET.BS.OFP) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

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FIRST YEAR

First Semester	Hours
Gen BUS-141 Business Communications	3.0
Gen PSY-271 Intr/Psychology	3.0
Core CIS-160 Practical Software Applications	3.0
Gen ENG-095 Business English	3.0
SEMESTER TOTALS	12.0
TOTAL PROGRAM HOURS	12.0

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu



BUSINESS MAJORS

BUSINESS MANAGEMENT

BUSINESS MANAGEMENT EXPLORATORY AREA OF STUDY – MET.BS.MGT	10
ACCOUNTING – AAS.ACC	71
ACCOUNTING – CRT.ACC	72
BUSINESS – AA.BA	29
BUSINESS DEVELOPMENT – CRT.BUSDEV	92
ELECTRONIC MARKETING – CRT.EMKT	115
ENTREPRENEURSHIP – NDP.ENTRE	119
MANAGEMENT – AAS.MGT	145
MANAGEMENT – NDP.MGT	146
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BUSINESS OFFICE PROFESSIONALS

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COURT REPORTING AND CAPTIONING – AAS.CRT	103
MEDICAL CODING & HEALTH INFORMATION – AAS.HIMC	155
MEDICAL CODING SPECIALIST – CRT.MCS	156
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OFFICE SUPPORT SPECIALIST – NDP.OFSK.GEN	164
OFFICE SUPPORT SPECIALIST-MEDICAL – NDP.OFSK.MED	165
OFFICE SUPPORT SPECIALIST – MICROSOFT OFFICE – NDP.OFSK.MOS	166

AREA OF STUDY - EDUCATION

(MET.ED) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Education area of study, you will have the opportunity to explore majors that prepare you to inspire others as an educator. Whether you are driven to a profession caring for young children or educating the future leaders of our society, you will receive the hands-on learning and experience needed to be successful in pursuing your credentials. In this area of study, you can train for an immediate career or complete the first two years of your bachelor's degree in education.

FIRST YEAR

First Semester	Hours
Gen ENG-119 Composition I Pathway or	
Gen ENG-120 Composition I	3.0
Gen COM-111 Intro to Speech Communication	3.0
Gen PSY-274 Child Development	3.0
Gen HIS-153 History/Culture of Third World	3.0
Gen BIO-100 Bio Science I	4.0
CoreEDU-100 Introduction to Education	3.0
SEMESTER TOTALS	19.0
TOTAL PROGRAM HOURS	19.0

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EDUCATION MAJORS

EDUCATION EXPLORATORY AREA OF STUDY – MET.ED	12	PARAPROFESSIONAL EDUCATOR – AAS.PRPRO	171
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NANNY CHILD CARE PROVIDER – CRT.NCCP ..	158		

AREA OF STUDY - HEALTH SERVICES

(MET.HP.HLTH) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Health Services area of study, you will have the opportunity to explore rewarding careers in healthcare while gaining the knowledge and skills for a fulfilling career providing care and services to others. Allied Health majors ranging from nursing to massage therapy and emergency services train you for success with hands-on learning labs and on-site clinical experiences. These majors prepare you for careers that make a difference in people's lives through the counsel or service you provide.

FIRST YEAR

First Semester	Hours
Gen ENG-119 Composition I Pathway or Gen ENG-120 Composition I	3.0
Gen PSY-279 Human Dev/Life Span	3.0
Gen BIO-100 Bio Science I	4.0
CoreAHE-051 Health Science Careers	3.0
SEMESTER TOTALS	13.0
TOTAL PROGRAM HOURS	13.0

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HEALTH AND PUBLIC SERVICES MAJORS

HEALTH SERVICES

HEALTH SERVICES EXPLORATORY AREA OF STUDY – MET.HP.HLTH	13
ASSOCIATE DEGREE NURSE – AAS.ADN	78
BASIC NURSE ASSISTING – NDP.NA.....	85
BASIC NURSING ASSISTANT – NDP.BNA	86
DENTAL HYGIENE – AAS.DH	108
EMERGENCY MEDICAL SERVICES – NDP.EMS..	118
MASSAGE THERAPY – CRT.MT.....	151
MEDICAL ASSISTANT – CRT.MAP	154
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PARAMEDICAL SERVICES – CRT.PS.....	169
PHYSICAL THERAPIST ASSISTANT – AAS.PTA...	173
PRACTICAL NURSING – CRT.PN.....	176
SURGICAL TECHNOLOGY – AAS.SRT.....	185

PUBLIC SERVICES

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COSMETOLOGY – CRT.COS	100
COSMETOLOGY TEACHER – CRT.COSTR.....	101
CRIME SCENE TECHNICIAN – NDP.CST.....	104
CRIMINAL JUSTICE LEADERSHIP – NDP.CJL.....	105
ESTHETICS – CRT.ESTH	120
HUMAN SERVICES – AAS.HSP.....	125
LAW ENFORCEMENT – AAS.LE	142
LAW ENFORCEMENT OPERATIONS – NDP.LEO.....	143

AREA OF STUDY - PUBLIC SERVICES

(MET.HP.PUB) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Public Services area of study, you will have the opportunity to explore a variety of majors that help you gain the knowledge and skills for a rewarding career providing care and services to others. Human Services and Law Enforcement majors prepare you for careers that make a difference in people's lives through the counsel or service you provide.

FIRST YEAR

First Semester	Hours
Gen ENG-119 Composition I Pathway or	
Gen ENG-120 Composition I	3.0
Gen PSY-271 Intr/Psychology	3.0
Gen HED-178 Responding to Emergencies	2.0
Gen SOC-282 Social Problems	3.0
Gen COM-111 Intro to Speech Communication	3.0
SEMESTER TOTALS	14.0
TOTAL PROGRAM HOURS	14.0

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HEALTH AND PUBLIC SERVICES MAJORS

HEALTH SERVICES

HEALTH SERVICES EXPLORATORY AREA OF STUDY – MET.HP.HLTH	13
ASSOCIATE DEGREE NURSE – AAS.ADN	78
BASIC NURSE ASSISTING – NDP.NA.....	85
BASIC NURSING ASSISTANT – NDP.BNA	86
DENTAL HYGIENE – AAS.DH	108
EMERGENCY MEDICAL SERVICES – NDP.EMS..	118
MASSAGE THERAPY – CRT.MT.....	151
MEDICAL ASSISTANT – CRT.MAP	154
PARAMEDICAL SERVICES – AAS.PS	168
PARAMEDICAL SERVICES – CRT.PS.....	169
PHYSICAL THERAPIST ASSISTANT – AAS.PTA...	173
PRACTICAL NURSING – CRT.PN.....	176
SURGICAL TECHNOLOGY – AAS.SRT.....	185

PUBLIC SERVICES

PUBLIC SERVICES AREA OF STUDY – MET.HP.PUB	14
COSMETOLOGY – CRT.COS	100
COSMETOLOGY TEACHER – CRT.COSTR.....	101
CRIME SCENE TECHNICIAN – NDP.CST.....	104
CRIMINAL JUSTICE LEADERSHIP – NDP.CJL	105
ESTHETICS – CRT.ESTH	120
HUMAN SERVICES – AAS.HSP.....	125
LAW ENFORCEMENT – AAS.LE	142
LAW ENFORCEMENT OPERATIONS – NDP.LEO.....	143

AREA OF STUDY - HUMANITIES & SOCIAL SCIENCE

(MET.HSS) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Humanities and Social Sciences Exploratory Area of Study, you'll find majors that invite you to consider perspectives on humanity and develop your creative and critical thinking skills. Within the Humanities and Social Sciences, you can explore art in hands-on studios, take your turn as an on-air personality in the broadcasting area, enhance your social media skills in communications classes, or develop your writing, thinking, and understanding of the world around us through classes in criminal justice, psychology, sociology, philosophy, or literature,

For the Humanities and Social Sciences Exploratory Area of Study, you can choose any of the courses listed below, as each of these courses will count toward the majors in this area.

FIRST YEAR

First Semester	Hours
Gen ENG-119 Composition I Pathway or	
Gen ENG-120 Composition I	3.0
Gen COM-111 Intro to Speech Communication	3.0
Gen PSY-271 Intr/Psychology	3.0
Gen SOC-280 Introduction to Sociology	3.0
Gen ESC-102 Weather and Climate	4.0
Gen HIS-156 History of the U.S. II	3.0
Gen HUM-150 Humanities Through the Arts	3.0
Gen PHI-280 Ethics	3.0
SEMESTER TOTALS	25.0
TOTAL PROGRAM HOURS	25.0

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HUMANITIES AND SOCIAL SCIENCE MAJORS

HUMANITIES AND SOCIAL SCIENCE	
EXPLORATORY AREA OF STUDY – MET.HSS.....	15
ART – AA.ART	26
BROADCAST ANNOUNCING – CRT.RTVAN	88
BROADCAST COMMUNICATION – AAS.RTV	89
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CRIMINAL JUSTICE – AA.CJS.....	36
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RADIO BROADCASTING – CRT.RBRD	180
SOCIAL SCIENCE EDUCATION – AA.SS	63
SOCIOLOGY-SOCIAL WORK – AA.SSW.....	64
TV FIELD-STUDIO PRODUCTION	
– NDP.TVFS	187

AREA OF STUDY - INFORMATION TECHNOLOGY

(MET.IT) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Information Technology area of study you will have the opportunity to explore a variety of majors that prepare you to sustain computer networks, write programming code to accomplish goals and translate creative ideas into digital platforms. Through a combination of faculty instruction and hands-on experiences, you'll learn the critical thinking and highly technical skills needed for a successful career in computers or application-related fields.

FIRST YEAR

First Semester	Hours
Gen ENG-119 Composition I Pathway or	
Gen ENG-120 Composition I	3.0
Gen PSY-271 Intr/Psychology	3.0
Gen COM-111 Intro to Speech Communication	3.0
CoreCIS-160 Practical Software Applications	3.0
CoreCIS-099 Introduction to Web Technology	3.0
SEMESTER TOTALS	15.0
TOTAL PROGRAM HOURS	15.0

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INFORMATION TECHNOLOGY MAJORS

INFORMATION TECHNOLOGY	
EXPLORATORY AREA OF STUDY – MET.IT	16
COMPUTER SYSTEMS – NDP.CT	99
DESKTOP PUBLISHING – CRT.DPGD	110
IT – COMPUTER APPLICATIONS – AAS.ITAPS ...	129
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IT – PROGRAMMING – CRT.ITPROG	138
IT – WEB DESIGN – AAS.ITWEB	139
IT – WEB DESIGN – CRT.ITWEB.....	140

AREA OF STUDY - MANUFACTURING

(MET.MANF) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Manufacturing area of study, you can convert your curiosity and interest in learning how things work into a successful career. You'll find a major designed around highly technical hands-on labs filled with the same equipment found in industry. Experienced faculty create educational experiences that equip you with the skills and knowledge to confidently investigate issues, find solutions, and create preventative measures for efficiency in operations.

FIRST YEAR		SUGGESTED ELECTIVES	
First Semester	Hours		
Gen ENG-050 Writing for Industry or		Ele WEL-057 Welding Fundamentals	2.5
Gen ENG-119 Composition I Pathway or		Ele CAD-056 CAD I	2.0
Gen ENG-120 Composition I	3.0	Ele APT-050 Electrical Principles/Practice	4.0
Gen APT-041 Applied Mathematics I or		Ele TEC-057 Introduction to Renewable Energy	3.0
Gen MAT-130 College Algebra	3.0	Ele TEC-058 Alternative Energy	3.0
Gen ECO-231 Principles of Economics I (Macro)	3.0	Ele IND-044 Fluid Power	3.0
Gen COM-111 Intro to Speech Communication	3.0		
Ele --- --- Career Elective	2.0		
SEMESTER TOTALS	14.0		
TOTAL PROGRAM HOURS	14.0		

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MANUFACTURING MAJORS

MANUFACTURING AREA OF STUDY – MET.MANF.....	17	INDUSTRIAL MAINTENANCE – CRT.INDMT	127
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AREA OF STUDY - MATH & SCIENCE

(MET.MS) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Math & Science area of study, you will have the opportunity to explore a variety of majors that provide you with the foundational knowledge you need to succeed as you pursue advanced education in math, science, engineering, or medical fields. Faculty challenge you to expand your critical thinking skills beyond the tasks at hand. State-of-the-art lab equipment, including a cadaver lab, provide you with the lab assignments most students do not experience until their junior years. In this area, you'll study the building blocks that lead to both a rewarding and relevant career in the analytically and technologically complex world in which we live.

FIRST YEAR

First Semester	Hours
Gen ENG-119 Composition I Pathway or Gen ENG-120 Composition I	3.0
Gen COM-111 Intro to Speech Communication	3.0
Gen BIO-100 Bio Science I	4.0
Gen CHM-150 General Chemistry I	4.0
Gen --- --- MAT 125 or higher	3.0
SEMESTER TOTALS	17.0
TOTAL PROGRAM HOURS	17.0

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MATH AND SCIENCE MAJORS

MATH AND SCIENCE EXPLORATORY AREA OF STUDY – MET.MS	18	EARTH SCIENCE – AS.EASC	38
ASSOCIATE IN ENGINEERING SCIENCE – AES.ENGR	27	ENVIRONMENTAL SCIENCE – AS.ENSC	42
BIOSCIENCE NON-TEACHING – AS.BIOL.....	28	MATHEMATICS – AA.MATH.....	46
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		PRE-MEDICINE – AS.PMED	54
		PRE-NURSING-BSN TRANSFER – AA.PNUR.....	55
		PRE-PHARMACY – AS.PPHM	56
		PRE-PHYSICAL THERAPY – AS.PPTH.....	57

AREA OF STUDY - TRANSPORTATION

(MET.TRAN) CERTIFICATE

If you are unsure about choosing your college major, you can select an Exploratory Area of Study. This gives you the opportunity to explore academic options before deciding on a particular major. You'll also have the chance to work closely with an academic counselor to weigh the benefits of each major and develop a personalized education plan that fits your interests. Classes within each area of study have been carefully designed to allow you the chance to explore and move you forward toward your further educational and career goals.

In the Transportation area of study, you'll prepare for a career that keeps vehicles on the road and connects people and products to their destinations. If it's automotive you are interested in, you'll learn diagnostic, mechanical, and repair skills in a newly renovated service lab. In the CDL program, you'll prepare for an in-demand career as a truck driver, providing goods that keep our economy going.

FIRST YEAR

First Semester	Hours
CoreAUT-048 Intro to Automotive Technology	2.0
Gen APT-041 Applied Mathematics I	3.0
CoreAUT-051 Electrical Systems I	4.0
CoreAUT-050 Engine Repair	5.0
CoreAUT-080 Steering and Suspension	4.0
SEMESTER TOTALS	18.0
TOTAL PROGRAM HOURS	18.0

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TRANSPORTATION MAJORS

TRANSPORTATION EXPLORATORY AREA OF STUDY – MET.TRAN.....	19
AUTOMOTIVE TECHNOLOGY – AAS.AUTO	81
BASIC AUTOMOTIVE TECHNICIAN – NDP.BAUT.....	82
BASIC AUTOMOTIVE TECHNICIAN I – CRT.AT1	83
BASIC AUTOMOTIVE TECHNICIAN II – CRT.AT2	84
COMMERCIAL TRUCK DRIVER TRAINING – NDP.CTDT	95





IN THIS CHAPTER:

- ◆ ASSOCIATE IN ARTS DEGREES
- ◆ ASSOCIATE IN ENGINEERING SCIENCE DEGREE
- ◆ ASSOCIATE IN SCIENCE DEGREES
- ◆ GENERAL EDUCATION/ILLINOIS ARTICULATION INITIATIVE

TRANSFER READY MAJORS

ASSOCIATE IN ARTS DEGREES

CODE	TITLE	PAGE #
AA.AGR	Agriculture Transfer	25
AA.ART	Art	26
AA.BA	Business	29
AA.BE	Business Education	30
AA.SPCH	Communication Studies	33
AA.CJS	Criminal Justice	36
AA.ECHED	Early Childhood Education	37
AA.ECO	Economics	39
AA.ELED	Elementary Education	40
AA.ENG	English	41
AA.HEAED	Health Education	43
AA.HIS	History	44
AA.LAS	Liberal Arts	45
AA.MATH	Mathematics	46
AA.MAED	Mathematics Education	47
AA.PHYED	Physical Education	48
AA.PS	Political Science	50
AA.PNUR	Pre-Nursing: BSN Transfer	55
AA.PVET	Pre-Veterinary Medicine	58
AA.PSY	Psychology	59
AA.SS	Social Science Education	63
AA.SSW	Sociology/Social Work	64
AA.SPED	Special Education	65

ASSOCIATE IN SCIENCE DEGREES

CODE	TITLE	PAGE #
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AS.CLSC	Clinical Laboratory Science	32
AS.CONSF	Conservation/Pre-Forestry	34
AS.CONSW	Conservation/Pre-Wildlife	35
AS.EASC	Earth Science	38
AS.ENS	Environmental Science	42
AS.PHYS	Physics	49
AS.PCHI	Pre-Chiropractic	51
AS.PDEN	Pre-Dental	52
AS.PENG	Pre-Engineering	53
AS.PMED	Pre-Medicine	54
AS.PPHM	Pre-Pharmacy	56
AS.PPTH	Pre-Physical Therapy	57
AS.SCED.BIO	Secondary Education – Biology	60
AS.SCED.CHM	Secondary Education – Chemistry	61
AS.SCED.PHY	Secondary Education – Physics	62

ASSOCIATE IN ENGINEERING SCIENCE DEGREE

CODE	TITLE	PAGE #
AES.ENGR	Associate In Engineering Science	27

GENERAL EDUCATION

COURSE REQUIREMENTS FOR ASSOCIATE IN ARTS (AA) AND ASSOCIATE IN SCIENCE (AS)

By completing an AA or AS degree prior to transfer, students will be considered to have attained junior standing and to have met all lower division general education requirements upon transfer to an Illinois public college or university.

Lake Land College is a participant in the Illinois Articulation Initiative (IAI), a statewide agreement that allows transfer of the Illinois General Education Core Curriculum (GECC) between participating institutions. Completion of the GECC at any participating college in Illinois assures transferring students that lower-division general education requirements for an associate or bachelor's degree have been satisfied. The IAI GECC course number for each Lake Land College course is included in () in the course listings below. The AA degree includes the complete IAI GECC. Students who complete the AS degree may complete the additional 6 hours of IAI GECC (one course in Humanities and Fine Arts and one course in Social and Behavioral Sciences) as part of their Electives or following transfer to the four-year university.

Students may check the IAI website at transfer.org for updates to the approved course list.

CATEGORY	ASSOCIATE IN ARTS	ASSOCIATE IN SCIENCE
Total General Education Core Curriculum	37-38 semester hours as noted below	31-32 semester hours as noted below
Communications (IAI C)	3 courses (9 semester hours) including a two-course sequence in writing (6 semester hours) and one course in oral communication (3 semester hours)	3 courses (9 semester hours) including a two-course sequence in writing (6 semester hours) and one course in oral communication (3 semester hours)
Mathematics (IAI M)	1 course (3 semester hours)	1 course (3 semester hours)
Physical and Life Sciences (IAI P, IAI L)	2 courses (7 to 8 semester hours) with one course selected from the physical sciences (IAI P) and one course selected from the life sciences (IAI L) including at least one laboratory course (noted with an L at the end of the IAI number)	2 courses (7 to 8 semester hours) with one course selected from the physical sciences (IAI P) and one course selected from the life sciences (IAI L) including at least one laboratory course (noted with an L at the end of the IAI number)
Humanities and Fine Arts (IAI H, IAI F, IAI HF)	3 courses (9 semester hours) with at least one course selected from humanities (IAI H) and at least one course from fine arts (IAI F)	2 courses (6 semester hours) with one course selected from humanities (IAI H) and one course from fine arts (IAI F)
Social and Behavioral Sciences (IAI S)	3 courses (9 semester hours) with courses selected from at least two disciplines (ANT, ECO, GEO, HIS, POS, PSY, SOC)	2 courses (6 semester hours) with courses selected from two disciplines (ANT, ECO, GEO, HIS, POS, PSY, SOC)
Additional Math and Science Requirements	0 semester hours	2 courses (6 semester hours) One math course – MAT 100 or higher and One science course selected from BIO, CHM, ESC, PHY numbered 100 or higher
Recommended Major Courses/Electives	26-27 semester hours See sample majors on the following pages and consult with a counselor or your academic advisor. May include no more than 9 hours of courses numbered .040-.099	26-27 semester hours See sample majors on the following pages and consult with a counselor or your academic advisor. May include no more than 9 hours of courses numbered .040-.099
Total Minimum Hours Required for the Degree from Lake Land College	64 semester hours	64 semester hours

ILLINOIS ARTICULATION INITIATIVE (IAI) APPROVED GENERAL EDUCATION CORE CURRICULUM (GECC) COURSES

COMMUNICATIONS (IAI C)

ENG 119	Composition I Pathway	(C1 900)
ENG 120	Composition I	(C1 900)
ENG 121	Composition II	(C1 901R)
COM 111	Introduction to Speech Communication	(C2 900)

A grade of "C" or better is required in Composition I and II (ENG 120, ENG 121) to graduate with an associate in arts, associate in science or associate in engineering science degree.

MATHEMATICS (IAI M)

MAT 115	General Education Math Pathway	(M1 904)
MAT 116	General Education Math	(M1 904)
MAT 124	Statistics Pathway	(M1 902)
MAT 125	Statistics	(M1 902)
MAT 210	Finite Mathematics	(M1 906)
MAT 211	Mathematical Analysis	(M1 900–B)
MAT 218	Mathematics for Elementary Teachers II	(M1 903)
MAT 241	Analytic Geometry & Calculus I	(M1 900–1)
MAT 242	Analytic Geometry & Calculus II	(M1 900–2)
MAT 243	Analytic Geometry & Calculus III	(M1 900–3)

PHYSICAL AND LIFE SCIENCES (IAI P AND IAI L)

PHYSICAL SCIENCE (IAI P)

CHM 101	Physical Science/Chemistry	(P1 903L)
CHM 111	Concepts of Chemistry	(P1 903L)
CHM 120	General, Organic and Biochemistry I	(P1 902L)
CHM 150	General Chemistry I	(P1 902L)
ESC 100	Physical Geology	(P1 907L)
ESC 102	Weather and Climate	(P1 905L)
ESC 104	Physical Geography	(P1 909L)
PHY 110	Concepts of Physics	(P1 900L)
PHY 115	Astronomy	(P1 906)
PHY 130	College Physics I	(P1 900L)
PHY 140	University Physics I	(P2 900L)

LIFE SCIENCE (IAI L)

BIO 100	Biological Science I	(L1 910L)
BIO 111	General Botany	(L1 910L)
BIO 116	General Zoology	(L1 910L)
BIO 130	Environmental Science	(L1 905L)
BIO 150	Biotechnology in Society	(L1 906)
BIO 160	Introduction to Genetics	(L1 906)

HUMANITIES AND FINE ARTS (IAI H, IAI F, IAI HF)

HUMANITIES (IAI H)

HIS 153	History & Culture of the Third World	(H2 903N)
HIS 250	Western Civilization to 1660	(H2 901)
HIS 252	Western Civilization from 1660	(H2 902)
HUM 120	Myths & Legends	(H9 901)
HUM 150	Humanities through the Arts	(HF 900)
LIT 130	Introduction to Literature	(H3 900)

LIT 147	Introduction to Fiction	(H3 901)
LIT 250	American Literature Survey I	(H3 914)
LIT 251	American Literature Survey II	(H3 915)
LIT 260	Survey of English Literature I	(H3 912)
LIT 261	Survey of English Literature II	(H3 913)
PHI 232	World Religions	(H4 905)
PHI 270	Introduction to Philosophy	(H4 900)
PHI 280	Ethics	(H4 904)
PHI 290	Introduction to Logic	(H4 906)

FINE ARTS (IAI F)

ART 240	Art & Gender	(F2 907D)
ART 250	Understanding Art	(F2 900)
ART 260	Art History I	(F2 901)
ART 261	Art History II	(F2 902)
HUM 150	Humanities Through the Arts	(HF 900)
HUM 181	Introduction to Film Appreciation	(F2 908)
MUS 150	Music in American History & Culture	(F1 904)
MUS 229	Understanding Music	(F1 900)

SOCIAL AND BEHAVIORAL SCIENCES (IAI S)

ANT 200	General Anthropology	(S1 900N)
ECO 231	Principles of Economics I	(S3 901)
ECO 232	Principles of Economics II	(S3 902)
GEO 140	World Geography	(S4 906)
HIS 155	History of United States I	(S2 900)
HIS 156	History of United States II	(S2 901)
POS 160	American National Government	(S5 900)
POS 162	State and Local Government	(S5 902)
POS 264	Introduction to International Relations	(S5 904N)
PSY 271	Introduction to Psychology	(S6 900)
PSY 274	Child Development	(S6 903)
PSY 275	Psychology of Maturity & Old Age	(S6 905)
PSY 279	Human Development/Life Span	(S6 902)
SOC 280	Introduction to Sociology	(S7 900)
SOC 282	Social Problems	(S7 901)
SOC 286	Racial and Ethnic Groups	(S7 903D)
SOC 288	Sociology of Sexuality & Gender	(S7 904D)
SOC 290	Sociology of Family	(S7 902)
SOS 100	Maps and Spatial Awareness	(S4 906)

ASSOCIATE IN ENGINEERING SCIENCE DEGREE (AES)

General Education requirements for an Associate in Engineering Science degree are described on the sample major page for Engineering.

All courses must be at the 100 course level or above.

TRANSFER OF COMPLETED ASSOCIATE DEGREES

If a student completes an AA or an AS degree, he or she will be considered to have attained junior standing and to have met lower division general education requirements upon transfer to an Illinois public college or university. Visit itransfer.org for more information.

CAUTION: Requirements differ from one institution to another. The student should refer to the catalog of the four-year university to which he or she plans to transfer and consult with a member of the college counseling staff prior to registering for the courses he or she selects. Examples of outlines for each major are listed on the following pages.

Some College Transfer Majors are listed in this chapter with a sample model on the following pages. See your academic advisor or Counseling Services for those College Transfer Major models not listed.

DEGREE AUDIT

Degree-seeking students should run a degree-audit prior to registration each semester to determine how courses completed apply toward their intended degree and identify additional courses needed.

* Please note prerequisites or course requisites listed in the Course Descriptions section of this catalog.

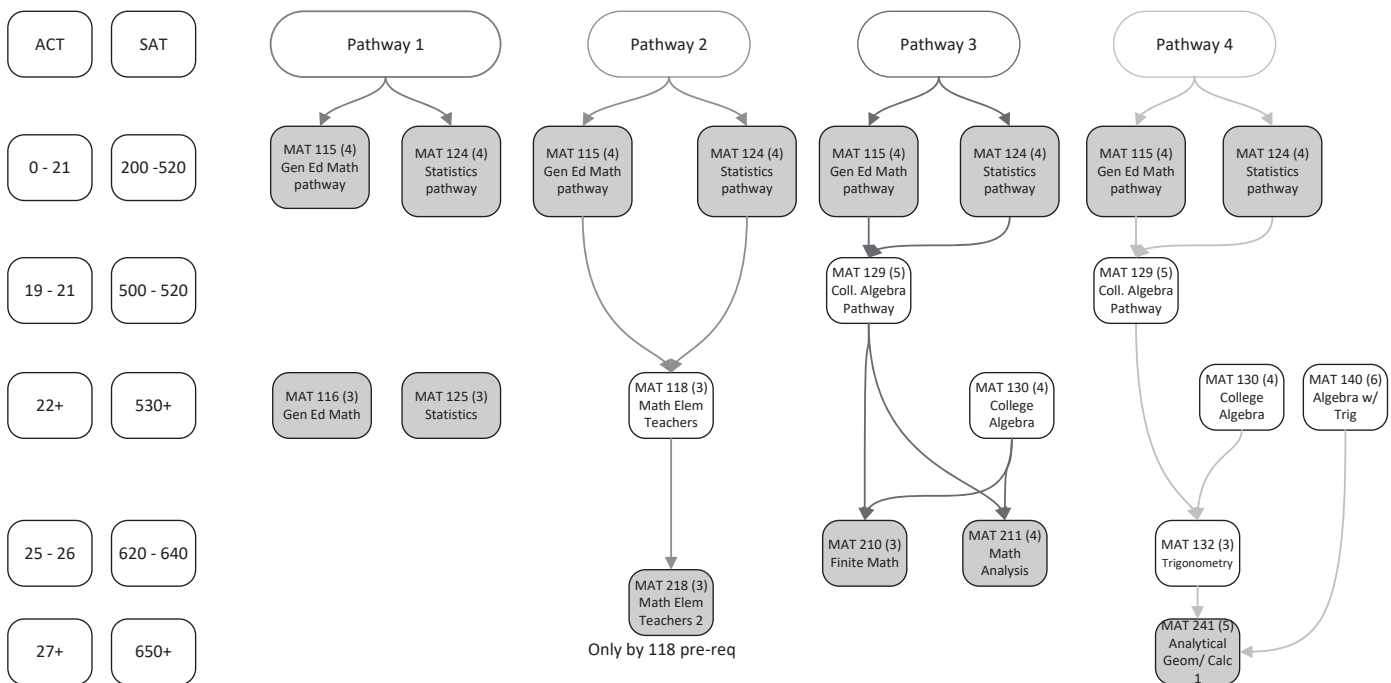
MATH PATHWAYS

The Lake Land College Math Pathways include the required math class sequence based on placement test or SAT/ACT results. The pathways are organized by major and are indicated with each Transfer Ready program model.

Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.



Lake Land College Math Pathways
A full overview of the different math pathway options at Lake Land College.



The number in parenthesis after the course ID indicates the number of credit hours for the course.

Courses filled in **GRAY** satisfy the General Education Core Curriculum requirements and are IAI transfer courses.

Math requirements for a specific major may vary from one institution to another. Please consult with an advisor to confirm the pathway that is applicable to your major and transfer institution.

AGRICULTURE TRANSFER

(AA.AGR) ASSOCIATE IN ARTS

Area of Study - Agriculture

The Agriculture transfer curriculum is designed for those students who are planning to transfer to a university and earn the Bachelor of Science degree in Agriculture.

This program follows Math Pathway #3. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	Gen CHM-120	General, Organic and Biochemistry I or	
Gen BIO-100	Bio Science I	4.0	Gen CHM-150	General Chemistry I	4.0
Gen MAT-130	College Algebra	3.0	Ele AGR-208	Intro/Ag Mechanization or	
Gen PSY-271	Intr/Psychology or		Ele HRT-201	Introduction to Horticulture	3.0
Gen --- ---	IAI Social/Behavioral	3.0	CoreAGR-207	Intro/Ag Economics	4.0
CoreAGR-206	Intro/Animal Science	4.0	Gen HIS-250	Western Civil to 1660 or	
	SEMESTER TOTALS	17.0	Gen HIS-252	West Civil/1660-Present or	
			Gen --- ---	IAI Humanities/Fine Arts	3.0
				SEMESTER TOTALS	17.0
Second Semester			Second Semester		
Gen ENG-121	Composition II	3.0	Gen CHM-121	General, Organic and Biochemistry II or	
Gen MAT-211	Math Analysis or		Gen CHM-151	General Chemistry II	4.0
Gen MAT-210	Finite Mathematics	3.0	Gen HIS-153	History/Culture of Third World or	
CoreAGR-205	Intro/Soil Science	4.0	Gen --- ---	IAI Humanities and Fine Arts	3.0
Gen ECO-231	Principles of Economics I (Macro) or		CoreAGR-204	Prin/Field Crop Science	4.0
Gen --- ---	IAI Social/Behavioral Science	3.0	Gen POS-160	American National Government or	
Gen ART-250	Understanding Art or		Gen SOC-286	Racial and Ethnic Groups or	
Gen --- ---	IAI Fine Arts	3.0	Gen --- ---	IAI Social/Behavioral Science	3.0
	SEMESTER TOTALS	16.0		SEMESTER TOTALS	14.0
				TOTAL PROGRAM HOURS	64.0
SUGGESTED ELECTIVES					
Ele AGR-201	Intro/Agriculture Education				3.0
Ele AGR-064	Beef/Dairy Production Skills				1.5
Ele AGR-065	A.I. Management-Cattle				1.5
Ele AGR-071	Swine Reproduction and A.I.				1.0
Ele AGR-067	Livestock Merchandising I				1.5

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 Email: counsel@lakelandcollege.edu

Faculty Contact: Ryan Wildman
 Faculty Email: rwildman@lakelandcollege.edu
 Faculty Phone: 217-234-5226

ART

(AA.ART) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

This curriculum is for students interested in careers in fine artistry, education, printmaking, illustration, and design and plan to transfer to a university.

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreART-100	Drawing I +	3.0	CoreART-111	3-D Design	3.0
CoreART-110	2-D Design	3.0	CoreART-205	Painting	3.0
CoreART-260	Art History I +	3.0	Gen COM-111	Intro to Speech Communication	3.0
Gen PSY-271	Intr/Psychology	3.0	Gen HIS-155	History of the U.S. I or	
Gen ENG-119	Composition I Pathway or		Gen HIS-156	History of the U.S. II	3.0
Gen ENG-120	Composition I	3.0	Gen BIO-130	Environmental Science	4.0
SEMESTER TOTALS		15.0	SEMESTER TOTALS		16.0
Second Semester			Second Semester		
CoreART-200	Drawing II	3.0	CoreART-161	Printmaking I	3.0
CoreART-225	Ceramics I	3.0	CoreART-206	Painting II	3.0
CoreART-261	Art History II	3.0	Gen PHI-280	Ethics	3.0
Gen ENG-121	Composition II	3.0	Gen SOC-280	Introduction to Sociology	3.0
Gen MAT-115	General Education Pathway or		Ele --- ---	Transfer Elective	3.0
Gen MAT-116	General Education Math or		SEMESTER TOTALS		15.0
Gen MAT-124	Statistics Pathway or		TOTAL PROGRAM HOURS		65.0
Gen MAT-125	Statistics	3.0	SUGGESTED ELECTIVES		
Gen ESC-102	Weather and Climate	4.0	Ele ART-240	Art and Gender	3.0
SEMESTER TOTALS		19.0	Ele ART-250	Understanding Art	3.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

+ Course only offered fall semester

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu

Faculty Contact: Michael Cohan
 Faculty Email: mcohan@lakelandcollege.edu
 Faculty Phone: 217-234-5465

ASSOCIATE IN ENGINEERING SCIENCE

(AES.ENGR) ASSOCIATE IN ENGINEERING SCIENCE

Area of Study - Math & Science

This curriculum is designed for students wanting to pursue a bachelor's degree in engineering at the University of Illinois Champaign/Urbana. The University of Illinois requires specific minimum GPAs for entry into the various majors of engineering. Consult an academic advisor at University of Illinois for important program specific information.

The associate in science degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

Upon completion of this course sequence, engineering science students will receive an associate in engineering science degree.

Only courses with a course number of 100 or higher meet graduation requirements for the AES degree.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen PHY-141	University Physics II * +	4.0
Gen ENG-120	Composition I *	3.0	Ele PHY-239	Mechanics I * +	3.0
Gen MAT-151	C Program W/Engineering Appl	3.0	Gen ECO-231	Principles of Economics I (Macro) * +	3.0
Gen MAT-241	Analytical Geometry and Calculus I *	5.0	Ele MAT-255	Linear Algebra * +	3.0
CoreTEC-103	Engineering Graphics	3.0	Ele MAT-243	Analytical Geometry and Calculus III * +++	4.0
Gen CHM-150	General Chemistry I *	4.0		SEMESTER TOTALS	17.0
	SEMESTER TOTALS	18.0		Second Semester	
	Second Semester		Ele PHY-142	University Physics III * +++	4.0
Gen ENG-121	Composition II *	3.0	Gen ECO-232	Principles of Economics II (Micro) *	3.0
Gen MAT-242	Analytical Geometry and Calculus II *	4.0	Ele MAT-245	Differential Equations * +++	3.0
Gen PHY-140	University Physics I * +++	4.0	Ele PHY-240	Mechanics II * +++	3.0
Ele CHM-151	General Chemistry II *	4.0	Gen --- ---	IAI Humanities	3.0
Gen --- ---	IAI Humanities	3.0		SEMESTER TOTALS	16.0
	SEMESTER TOTALS	18.0		TOTAL PROGRAM HOURS	69.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

+ Course only offered fall semester

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Faculty Contact: Daniel Allen

Faculty Email: dallen3077@lakelandcollege.edu

Faculty Phone: 217-234-5435

BIOSCIENCE NON-TEACHING

(AS.BIOL) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, bioscience students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

The associate in science degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		CoreBIO-111	General Botany *	4.0
Gen ENG-120	Composition I *	3.0	CoreCHM-243	Organic Chemistry I * +	4.0
Gen MAT-140	Algebra With Trigonometry *	6.0	CoreCHM-253	Organic Chemistry Lab I * +	1.0
Gen BIO-100	Bio Science I	4.0	Gen HIS-153	History/Culture of Third World or	
Gen CHM-150	General Chemistry I *	4.0	Gen --- ---	IAI Humanities	3.0
	SEMESTER TOTALS	17.0	Gen MAT-241	Analytical Geometry and Calculus I *	5.0
				SEMESTER TOTALS	17.0
Second Semester		Hours	Second Semester		Hours
Gen ENG-121	Composition II *	3.0	Gen ANT-200	General Anthropology or	
CoreBIO-116	General Zoology *	4.0	Gen GEO-140	World Geography or	
Gen CHM-151	General Chemistry II *	4.0	Gen --- ---	IAI Social Science	3.0
Gen COM-111	Intro to Speech Communication	3.0	Gen --- ---	IAI Fine Arts	3.0
Gen POS-160	American National Government or		Ele --- ---	Transfer Elective	4.0
Gen --- ---	IAI Social/Behavioral Science	3.0	Ele BIO-212	Vertebrate Zoology	3.0
	SEMESTER TOTALS	17.0		SEMESTER TOTALS	13.0
				TOTAL PROGRAM HOURS	64.0
SUGGESTED ELECTIVES					
Ele	BIO-225	Human Anatomy and Physiology I			4.0
Ele	BIO-245	Biology Seminar			1.0
Ele	MAT-125	Statistics			3.0
Ele	PHY-130	College Physics I			4.0
Ele	CHM-244	Organic Chemistry II *			4.0
Ele	CHM-254	Organic Chemistry Lab II *			1.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

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Faculty Phone: 217-234-5237

BUSINESS

(AA.BA) ASSOCIATE IN ARTS

Area of Study - Business Management

This degree is also available online. This curriculum is for students interested in business administration (accounting, finance, management, marketing, computer information systems) planning to transfer to a university. Course requirements are modified to meet demands of individual universities.

This program follows Math Pathway #3. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		CoreBUS-151	Financial Accounting *	3.0
Gen ENG-120	Composition I *	3.0	CoreBUS-200	Legal Environ/Business	3.0
Ele --- ---	Business Elective	3.0	Ele --- ---	Business Elective	3.0
Gen --- ---	IAI Physical/Life Science	3.0	Gen ECO-231	Principles of Economics I (Macro)	3.0
Gen PHI-290	Intro to Logic	3.0	Gen --- ---	IAI Humanities/Fine Arts	3.0
CoreBUS-142	Introduction to Business	3.0	CoreBUS-120	Business Career Development	3.0
SEMESTER TOTALS		15.0	SEMESTER TOTALS		18.0
Second Semester			Second Semester		
Gen ENG-121	Composition II *	3.0	CoreBUS-152	Managerial Accounting *	3.0
CoreCIS-160	Practical Software Applications	3.0	CoreBUS-281	Business Statistics *	3.0
Gen MAT-211	Math Analysis * or		Gen ECO-232	Principles of Economics II (Micro) *	3.0
Gen MAT-210	Finite Mathematics *	3.0	Gen --- ---	IAI Humanities/Fine Arts	3.0
Gen COM-111	Intro to Speech Communication	3.0	Gen --- ---	IAI Social/Behavioral Science	3.0
Gen --- ---	IAI Physical/Life Science	4.0	SEMESTER TOTALS		15.0
SEMESTER TOTALS		16.0	TOTAL PROGRAM HOURS		64.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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 Faculty Email: tkessler@lakelandcollege.edu
 Faculty Phone: 217-234-5348

BUSINESS EDUCATION

(AA.BE) ASSOCIATE IN ARTS

Area of Study - Education

This curriculum is for students interested in business education who plan to transfer to a university. Course requirements are modified to meet demands of individual universities. Upon completion of this program, students may transfer as juniors to universities.

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		CoreBUS-151	Financial Accounting *	3.0
Gen ENG-120	Composition I *	3.0	CoreBUS-200	Legal Environ/Business	3.0
CoreBUS-142	Introduction to Business	3.0	Gen ECO-231	Principles of Economics I (Macro)	3.0
Gen --- ---	IAI Physical/Life Sciences	4.0	Gen HIS-153	History/Culture of Third World	3.0
Gen --- ---	IAI Humanities/Fine Arts	3.0	CoreBUS-120	Business Career Development	3.0
Gen --- ---	IAI Humanities/Fine Arts	3.0	Ele --- ---	Business Elective	3.0
SEMESTER TOTALS		16.0	SEMESTER TOTALS		18.0
Second Semester			Second Semester		
Gen ENG-121	Composition II *	3.0	CoreBUS-152	Managerial Accounting *	3.0
CoreCIS-160	Practical Software Applications	3.0	Gen ECO-232	Principles of Economics II (Micro) *	3.0
Gen --- ---	IAI Physical/Life Sciences	3.0	Gen POS-160	American National Government	3.0
Gen COM-111	Intro to Speech Communication	3.0	Gen MAT-124	Statistics Pathway or	
CoreEDU-210	Diversity in Schools and Societies	3.0	Gen MAT-125	Statistics *	3.0
SEMESTER TOTALS		15.0	CoreEDU-100	Introduction to Education	3.0
			SEMESTER TOTALS		15.0
			TOTAL PROGRAM HOURS		64.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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 Faculty Phone: 217-234-5348

CHEMISTRY

(AS.CHEM) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, chemistry students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen CHM-150	General Chemistry I *	4.0	Ele CHM-243	Organic Chemistry I * +	4.0
Gen MAT-241	Analytical Geometry and Calculus I *	5.0	Ele CHM-253	Organic Chemistry Lab I * +	1.0
Gen ENG-119	Composition I Pathway * or		Ele PHY-141	University Physics II * +	4.0
Gen ENG-120	Composition I *	3.0	Gen COM-111	Intro to Speech Communication	3.0
Gen --- ---	IAI Humanities	3.0	Gen --- ---	IAI Fine Arts	3.0
Gen -- ---	IAI Social/Behavioral Science	3.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	18.0	Second Semester		
Second Semester			Ele CHM-244	Organic Chemistry II * +++	4.0
Gen CHM-151	General Chemistry II *	4.0	Ele CHM-254	Organic Chemistry Lab II * +++	1.0
Gen MAT-242	Analytical Geometry and Calculus II *	4.0	Ele MAT-243	Analytical Geometry and Calculus III * +++	4.0
Gen ENG-121	Composition II *	3.0	Gen --- --	IAI Social Science	3.0
Ele PHY-140	University Physics I * +++	4.0	Gen BIO-100	Bio Science I	4.0
	SEMESTER TOTALS	15.0		SEMESTER TOTALS	16.0
				TOTAL PROGRAM HOURS	64.0
			SUGGESTED ELECTIVES		
			Ele PHY-142	University Physics III	4.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

+ Course only offered fall semester

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CLINICAL LABORATORY SCIENCE

(AS.CLSC) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, clinical laboratory students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

The associate in science degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele BIO-225	Human Anatomy and Physiology I *	4.0
Gen ENG-120	Composition I *	3.0	Ele CHM-243	Organic Chemistry I *	4.0
Gen BIO-100	Bio Science I	4.0	Ele CHM-253	Organic Chemistry Lab I *	1.0
Gen CHM-150	General Chemistry I *	4.0	Gen --- ---	IAI Fine Arts	3.0
Gen MAT-124	Statistics Pathway or		Ele MAT-129	College Algebra Pathway * or	
Gen MAT-125	Statistics *	3.0	Ele MAT-130	College Algebra *	4.0
Gen PSY-271	Intr/Psychology or		SEMESTER TOTALS		16.0
Gen --- ---	IAI Social Science	3.0	Second Semester		
SEMESTER TOTALS		17.0	Ele BIO-226	Human Anatomy and Physiology II *	4.0
Second Semester			Ele --- ---	Transfer Elective	3.0
Gen ENG-121	Composition II *	3.0	Ele BIO-116	General Zoology *	4.0
Ele BIO-111	General Botany *	4.0	Gen PHI-280	Ethics or	
Gen CHM-151	General Chemistry II *	4.0	Gen --- ---	IAI Humanities	3.0
Gen COM-111	Intro to Speech Communication	3.0	SEMESTER TOTALS		14.0
Gen ANT-200	General Anthropology or		TOTAL PROGRAM HOURS		64.0
Gen --- ---	IAI Social Science	3.0	SUGGESTED ELECTIVES		
SEMESTER TOTALS		17.0	Ele CHM-244	Organic Chemistry II *	4.0
			Ele CHM-254	Organic Chemistry Lab II *	1.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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COMMUNICATION STUDIES

(AA.SPCH) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

The Communication Studies transfer program emphasizes the importance of developing a variety of communication skills for numerous careers. The program prepares students for the junior and senior levels of study in Communications Studies in areas including persuasion, interpersonal, group, digital, and mass media.

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreCOM-150	Introduction to Broadcasting	3.0	CoreCOM-213	Intro to Group Discussion or	
Gen ENG-119	Composition I Pathway or		CoreCOM-220	Persuasive Speaking	3.0
Gen ENG-120	Composition I	3.0	Gen --- ---	IAI Humanities and Fine Arts	3.0
Gen COM-111	Intro to Speech Communication	3.0	Gen PHI-280	Ethics or	
Gen --- ---	IAI Physical and Life Science	4.0	Gen --- ---	IAI Humanities and Fine Arts	3.0
Gen --- ---	IAI Social & Behavioral Science	3.0	Gen --- ---	IAI Social and Behavioral Science	3.0
SEMESTER TOTALS		16.0	Ele --- ---	COM Elective	3.0
Second Semester			SEMESTER TOTALS		15.0
CoreCOM-200	Interpersonal Communication	3.0	Second Semester		
Gen ENG-121	Composition II	3.0	CoreCOM-220	Persuasive Speaking or	
Gen MAT-115	General Education Pathway or		CoreCOM-213	Intro to Group Discussion	3.0
Gen MAT-116	General Education Math or		Core--- ---	COM Elective or	
Gen MAT-124	Statistics Pathway or		CoreINS-299	Independent Study	3.0
Gen MAT-125	Statistics	3.0	Gen --- ---	IAI Humanities and Fine Arts	3.0
Gen --- ---	IAI Physical & Life Science	3.0	Gen --- ---	IAI Social and Behavioral Science	3.0
Ele COM-165	Broadcast Writing or		Ele --- ---	COM Elective	6.0
Ele --- ---	COM Elective	3.0	SEMESTER TOTALS		18.0
SEMESTER TOTALS		15.0	TOTAL PROGRAM HOURS		64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

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CONSERVATION/PRE-FORESTRY

(AS.CONSF) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, conservation/pre-forestry students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

The associate in science degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele BIO-111	General Botany *	4.0
Gen ENG-120	Composition I *	3.0	Gen MUS-150	Music in American History & Culture	3.0
Gen MAT-129	College Algebra Pathway or		Ele ESC-106	Introduction to Geographic Info Systems	4.0
Gen MAT-130	College Algebra * ^^	4.0	Gen ECO-231	Principles of Economics I (Macro)	3.0
Gen BIO-100	Bio Science I	4.0	Ele --- ---	Transfer Elective	2.0
Gen CHM-120	General, Organic and Biochemistry I +	4.0		SEMESTER TOTALS	16.0
	SEMESTER TOTALS	15.0		Second Semester	
	Second Semester		Gen MAT-124	Statistics Pathway or	
Gen ENG-121	Composition II *	3.0	Gen MAT-125	Statistics	3.0
Ele BIO-116	General Zoology *	4.0	Ele BIO-212	Vertebrate Zoology * +++	3.0
Gen SOS-100	Maps and Spatial Analysis	3.0	Gen BIO-130	Environmental Science	4.0
Ele BIO-160	Introduction to Genetics	3.0	Ele AGR-205	Intro/Soil Science	4.0
Gen COM-111	Intro to Speech Communication	3.0	Gen HIS-153	History/Culture of Third World or	
	SEMESTER TOTALS	16.0	Gen --- ---	IAI Humanities	3.0
				SEMESTER TOTALS	17.0
				TOTAL PROGRAM HOURS	64.0
				SUGGESTED ELECTIVES	
			Ele ESC-114	Adv Geographic Info Systems *	3.0
			Ele ANT-200	General Anthropology	3.0
			Ele GEO-140	World Geography	3.0
			Ele ECO-232	Principles of Economics II (Micro)	3.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

^^ Consult Academic Advisor for appropriate course

+ Course only offered fall semester

+++ Course only offered spring semester

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Email: counsel@lakelandcollege.edu

Faculty Contact: Jeffrey White

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Faculty Phone: 217-234-5418

CONSERVATION/PRE-WILDLIFE

(AS.CONSW) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, conservation/pre-wildlife students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele BIO-116	General Zoology *	4.0
Gen ENG-120	Composition I *	3.0	Ele BIO-130	Environmental Science	4.0
Gen BIO-100	Bio Science I	4.0	Ele CHM-243	Organic Chemistry I *	4.0
Gen CHM-150	General Chemistry I *	4.0	Ele CHM-253	Organic Chemistry Lab I	1.0
Ele --- ---	Math Transfer Elective	3.0	Gen HIS-153	History/Culture of Third World or	
	SEMESTER TOTALS	14.0	Gen --- ---	IAI Humanities	3.0
Second Semester			SEMESTER TOTALS		16.0
Gen ENG-121	Composition II *	3.0	Second Semester		
Ele BIO-111	General Botany *	4.0	Gen --- ---	IAI Fine Arts	3.0
Gen CHM-151	General Chemistry II *	4.0	Gen COM-111	Intro to Speech Communication	3.0
Gen MAT-241	Analytical Geometry and Calculus I *	5.0	Ele BIO-212	Vertebrate Zoology * +++	3.0
Gen SOS-100	Maps and Spatial Analysis or		Gen ANT-200	General Anthropology or	
Gen --- ---	IAI Social Science	3.0	Gen GEO-140	World Geography or	
	SEMESTER TOTALS	19.0	Gen --- ---	IAI Social Science	3.0
			Gen MAT-124	Statistics Pathway or	
			Gen MAT-125	Statistics *	3.0
			SEMESTER TOTALS		15.0
			TOTAL PROGRAM HOURS		64.0
SUGGESTED ELECTIVES					
Ele ESC-106	Introduction to Geographic Info Systems	4.0			
Ele MAT-140	Algebra With Trigonometry	6.0			
Ele PHY-130	College Physics I	4.0			

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

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Faculty Phone: 217-234-5418

CRIMINAL JUSTICE

(AA.CJS) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

This program is designed for students desiring to enter a criminal justice field (law enforcement, corrections, probation, etc.) directly upon graduation or for students desiring to transfer to a university.

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	Gen --- ---	IAI Physical Science	3.0
Gen MAT-115	General Education Pathway or		Gen --- ---	IAI Humanities	3.0
Gen MAT-116	General Education Math	3.0	CoreCJS-166	Corrections	3.0
Gen PSY-271	Intr/Psychology	3.0	CoreCJS-160	Criminal Evidence and Procedure	3.0
Gen POS-162	State/Local Govern	3.0	CoreCJS-200	Liability in Criminal Justice	3.0
CoreCJS-150	Intro/Criminal Justice	3.0		SEMESTER TOTALS	18.0
	SEMESTER TOTALS	15.0			
			Second Semester		
Gen ENG-121	Composition II	3.0	CoreCJS-158	Juvenile Justice	3.0
CorePSY-273	Abnormal Psychology	3.0	Gen --- ---	IAI Fine Art	3.0
CoreCJS-152	Criminal Investigation I	3.0	Gen --- ---	IAI Social and Behavioral Science	3.0
CoreCJS-156	Criminal Law	3.0	Gen --- ---	IAI Humanities	3.0
Gen --- ---	IAI Life Science	4.0	CoreCJS-250	Criminology	3.0
	SEMESTER TOTALS	16.0		SEMESTER TOTALS	15.0
				TOTAL PROGRAM HOURS	64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Phone: 217-234-5310

EARLY CHILDHOOD EDUCATION

(AA.ECHED) ASSOCIATE IN ARTS

Area of Study - Education

This program is designed for students desiring to transfer to a university and obtain PEL Early Childhood Licensure Certificate, Birth-Grade 2.

This program follows Math Pathway #2. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I *	3.0	Gen POS-160	American National Government	3.0
Gen EDU-100	Introduction to Education	3.0	Gen PHY-110	Concepts of Physics or	
Gen MAT-118	Math for Elem Teachers I	3.0	Gen CHM-111	Concepts of Chemistry	4.0
Gen HIS-155	History of the U.S. I or		Gen HIS-153	History/Culture of Third World	3.0
Gen HIS-156	History of the U.S. II	3.0	CoreEDU-190	Introduction/Special Education	3.0
Gen MUS-229	Understanding Music or		Ele --- ---	Career Elective	2.0
Gen ART-250	Understanding Art	3.0		SEMESTER TOTALS	18.0
	SEMESTER TOTALS	15.0		Second Semester	
	Second Semester		CoreEDU-103	Teaching/Learning W/Technology	3.0
Gen ENG-121	Composition II *	3.0	Gen --- ---	IAI Humanities	3.0
Gen MAT-218	Math for Elem Teachers II	3.0	Gen ECO-231	Principles of Economics I (Macro)	3.0
Gen PSY-274	Child Development	3.0	CorePED-172	Bsc Act Elem/Sec Child	2.0
CoreEDU-210	Diversity in Schools and Societies	3.0	Gen --- ---	IAI Physical Science	4.0
Gen BIO-100	Bio Science I	4.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	16.0		TOTAL PROGRAM HOURS	64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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 Email: counsel@lakelandcollege.edu

Faculty Contact: Kimberly Davis
 Faculty Email: kdavis9876@lakelandcollege.edu
 Faculty Phone: 217-234-5471

EARTH SCIENCE

(AS.EASC) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, earth science students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

The associate in science degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

Consider earning a GIS certificate concurrently with this program. Consult your advisor.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele ESC-104	Physical Geography	3.0
Gen ENG-120	Composition I *	3.0	Gen COM-111	Intro to Speech Communication	3.0
Gen ESC-102	Weather and Climate	4.0	Gen MAT-124	Statistics Pathway or	
Gen MAT-140	Algebra With Trigonometry	6.0	Gen MAT-125	Statistics *	3.0
Ele ESC-106	Introduction to Geographic Info Systems	4.0	Gen --- ---	IAI Fine Arts	3.0
SEMESTER TOTALS		17.0	Ele --- ---	IAI Humanities	3.0
Second Semester			SEMESTER TOTALS		15.0
Gen ENG-121	Composition II *	3.0	Second Semester		
Gen GEO-140	World Geography	3.0	Ele --- ---	Transfer Elective	7.0
Gen MAT-241	Analytical Geometry and Calculus I *	5.0	Gen BIO-130	Environmental Science or	
Ele ESC-100	Physical Geology	4.0	Gen --- ---	IAI Life Science	4.0
Ele ESC-114	Adv Geographic Info Systems or		Gen SOS-100	Maps and Spatial Analysis	3.0
Ele --- ---	Transfer Elective	3.0	SEMESTER TOTALS		14.0
SEMESTER TOTALS		18.0	TOTAL PROGRAM HOURS		64.0
SUGGESTED ELECTIVES					
Ele	CET-065	Data Collection for GIS Mapping			2.0
Ele	GIS-095	Geospatial Technology Internship			3.0
Ele	CIS-160	Practical Software Applications			3.0
Ele	CIS-156	Computer Logic			3.0
Ele	CHM-111	Concepts of Chemistry			4.0
Ele	PHY-110	Concepts of Physics			4.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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ECONOMICS

(AA.ECO) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

This program follows Math Pathway #3. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	Gen --- ---	IAI Fine Arts	3.0
CoreECO-231	Principles of Economics I (Macro)	3.0	Gen --- ---	IAI Life Science	4.0
Gen HIS-156	History of the U.S. II	3.0	Gen BUS-281	Business Statistics	3.0
Gen PSY-271	Intr/Psychology	3.0	Ele --- ---	Transfer Elective	4.0
Gen MAT-210	Finite Mathematics	3.0		SEMESTER TOTALS	17.0
	SEMESTER TOTALS	15.0		Second Semester	
Second Semester			Gen --- ---	IAI Humanities/Fine Arts	3.0
Gen ENG-121	Composition II	3.0	Gen --- ---	IAI Physical Science	3.0
CoreECO-232	Principles of Economics II (Micro)	3.0	Ele --- ---	Transfer Elective	10.0
Gen --- ---	IAI Humanities	3.0		SEMESTER TOTALS	16.0
Gen --- ---	IAI Social/Behavioral Science	3.0		TOTAL PROGRAM HOURS	64.0
Gen MAT-211	Math Analysis	4.0			
	SEMESTER TOTALS	16.0			

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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 Faculty Phone: 217-234-5229

ELEMENTARY EDUCATION

(AA.ELED) ASSOCIATE IN ARTS

Area of Study - Education

This program is designed for students desiring to obtain the PEL Elementary Education Licensure-Grades 1-6.

This program follows Math Pathway #2. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	Gen POS-160	American National Government	3.0
CoreEDU-100	Introduction to Education	3.0	Gen PHY-110	Concepts of Physics or	
Gen MAT-118	Math for Elem Teachers I	3.0	Gen CHM-111	Concepts of Chemistry	4.0
Gen HIS-155	History of the U.S. I or		Gen HIS-153	History/Culture of Third World	3.0
Gen HIS-156	History of the U.S. II	3.0	CoreEDU-190	Introduction/Special Education	3.0
Gen MUS-229	Understanding Music or			SEMESTER TOTALS	16.0
Gen ART-250	Understanding Art	3.0			
	SEMESTER TOTALS	15.0	Second Semester		
Gen ENG-121	Composition II *	3.0	CoreEDU-103	Teaching/Learning W/Technology	3.0
Gen MAT-218	Math for Elem Teachers II	3.0	Gen --- ---	IAI Humanities	3.0
Gen PSY-274	Child Development	3.0	CorePED-172	Bsc Act Elem/Sec Child	2.0
CoreEDU-210	Diversity in Schools and Societies	3.0	Gen MAT-124	Statistics Pathway or	
Gen BIO-100	Bio Science I	4.0	Gen MAT-125	Statistics *	3.0
	SEMESTER TOTALS	16.0	Gen --- ---	IAI Physical Science	4.0
			Ele --- ---	Transfer Elective	2.0
				SEMESTER TOTALS	17.0
				TOTAL PROGRAM HOURS	64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Phone: 217-234-5471

ENGLISH

(AA.ENG) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

The English transfer program emphasizes literature, writing, and related areas and is designed to provide a solid background for work at the junior and senior levels in English.

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway or		Gen HUM-181	Intro to Film Appreciation	3.0
Gen ENG-120	Composition I	3.0	Gen PHI-290	Intro to Logic	3.0
Gen COM-111	Intro to Speech Communication	3.0	Gen --- ---	IAI Physical Science	3.0
Gen PHI-280	Ethics	3.0	Ele --- ---	Transfer Elective	3.0
Gen LIT-130	Intro to Literature	3.0	Gen --- ---	IAI Social/Behavioral Science	3.0
Gen MAT-115	General Education Pathway or		CoreCOM-200	Interpersonal Communication or	
Gen MAT-116	General Education Math or		CoreCOM-213	Intro to Group Discussion or	
Gen MAT-124	Statistics Pathway or		CoreCOM-220	Persuasive Speaking	3.0
Gen MAT-125	Statistics	3.0		SEMESTER TOTALS	18.0
	SEMESTER TOTALS	15.0		Second Semester	
	Second Semester		Ele --- ---	Transfer Elective	2.0
Gen ENG-121	Composition II	3.0	Ele FLG-141	Elem Spanish II or	
CoreLIT-147	Introduction to Fiction	3.0	Ele HUM-120	Myths and Legends or	
Gen HUM-150	Humanities Through the Arts	3.0	Ele --- ---	Transfer Elective	3.0
Gen SOC-286	Racial and Ethnic Groups or		Gen PHI-232	World Religions	3.0
Gen --- ---	IAI Social and Behavioral Science	3.0	CoreCOM-165	Broadcast Writing	4.0
Gen BIO-130	Environmental Science	4.0	Gen PSY-271	Intr/Psychology or	
	SEMESTER TOTALS	16.0	Gen --- ---	IAI Social/Behavioral Science	3.0
				SEMESTER TOTALS	15.0
				TOTAL PROGRAM HOURS	64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

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ENVIRONMENTAL SCIENCE

(AS.ENSC) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, environmental science students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele BIO-116	General Zoology *	4.0
Gen ENG-120	Composition I *	3.0	Gen ANT-200	General Anthropology or	
Gen BIO-100	Bio Science I	4.0	Gen GEO-140	World Geography or	
Gen CHM-150	General Chemistry I *	4.0	Gen --- ---	IAI Social Science	3.0
Gen MAT-124	Statistics Pathway or		Ele CHM-243	Organic Chemistry I *	4.0
Gen MAT-125	Statistics	3.0	Ele CHM-253	Organic Chemistry Lab I *	1.0
SEMESTER TOTALS		14.0	Gen HIS-153	History/Culture of Third World or	
Second Semester			Gen --- ---	IAI Humanities	3.0
Gen ENG-121	Composition II *	3.0	SEMESTER TOTALS		15.0
Ele BIO-130	Environmental Science	4.0	Second Semester		
Gen CHM-151	General Chemistry II *	4.0	Gen --- ---	IAI Fine Arts	3.0
Gen MAT-241	Analytical Geometry and Calculus I *	5.0	Gen COM-111	Intro to Speech Communication	3.0
Gen SOS-100	Maps and Spatial Analysis or		Ele BIO-212	Vertebrate Zoology *	3.0
Gen --- ---	IAI Social/Behavioral Science	3.0	Ele BIO-111	General Botany *	4.0
SEMESTER TOTALS		19.0	Ele --- ---	Transfer Elective	3.0
			SEMESTER TOTALS		16.0
			TOTAL PROGRAM HOURS		64.0
SUGGESTED ELECTIVES					
Ele ESC-106	Introduction to Geographic Info Systems	4.0			
Ele MAT-140	Algebra With Trigonometry *	6.0			

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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HEALTH EDUCATION

(AA.HEAED) ASSOCIATE IN ARTS

Area of Study - Education

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I *	3.0	CoreHED-290	Disease Processes	3.0
Gen MAT-124	Statistics Pathway or		Gen --- ---	IAI Physical Science	3.0
Gen MAT-125	Statistics *	3.0	Gen HIS-153	History/Culture of Third World	3.0
CoreEDU-100	Introduction to Education	3.0	CoreEDU-190	Introduction/Special Education	3.0
Gen POS-160	American National Government	3.0	CoreHED-270	Community Health	3.0
Gen HIS-155	History of the U.S. I or			SEMESTER TOTALS	18.0
Gen HIS-156	History of the U.S. II	3.0			
	SEMESTER TOTALS	15.0			
			Second Semester		
Second Semester			CoreEDU-103	Teaching/Learning W/Technology	3.0
Gen ENG-121	Composition II *	3.0	Ele --- ---	Elective	3.0
CoreHED-200	Principles of Health	3.0	Gen --- ---	IAI Fine Arts	3.0
CoreEDU-210	Diversity in Schools and Societies	3.0	CoreEDU-200	Educational Psychology	3.0
Gen BIO-100	Bio Science I	4.0	Gen --- ---	IAI Humanities	3.0
Gen PSY-274	Child Development	3.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	16.0		TOTAL PROGRAM HOURS	64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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HISTORY

(AA.HIS) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen HIS-155	History of the U.S. I	3.0
Gen ENG-120	Composition I *	3.0	Gen ESC-102	Weather and Climate or	
Gen MAT-124	Statistics Pathway or		Gen --- ---	IAI Physical Science	4.0
Gen MAT-125	Statistics	3.0	Gen MUS-150	Music in American History & Culture or	
CoreHIS-250	Western Civil to 1660	3.0	Gen ART-250	Understanding Art	3.0
Gen PSY-271	Intr/Psychology	3.0	Gen POS-162	State/Local Govern	3.0
Gen POS-160	American National Government	3.0	Gen COM-111	Intro to Speech Communication	3.0
SEMESTER TOTALS		15.0	SEMESTER TOTALS		16.0
Second Semester			Second Semester		
Gen ENG-121	Composition II	3.0	CoreHIS-156	History of the U.S. II	3.0
Gen BIO-130	Environmental Science or		CoreHIS-153	History/Culture of Third World	3.0
Gen --- ---	IAI Life Science	4.0	Gen SOC-280	Introduction to Sociology	3.0
CoreHIS-252	West Civil/1660-Present	3.0	Ele --- ---	Elective IAI	8.0
Gen GEO-140	World Geography	3.0	SEMESTER TOTALS		17.0
Gen --- ---	IAI Social Science	3.0	TOTAL PROGRAM HOURS		64.0
SEMESTER TOTALS		16.0			

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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 Faculty Phone: 217-234-5290

LIBERAL ARTS

(AA.LAS) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

The sequence below works for students seeking an associate degree to prepare for transfer to a university who wish to cover a broad selection of courses centered on the liberal arts.

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway or		Core PHI-232	World Religions	3.0
Gen ENG-120	Composition I	3.0	Gen --- ---	IAI Physical Science	3.0
Gen MAT-116	General Education Math or		Gen PSY-271	Intr/Psychology	3.0
Gen MAT-115	General Education Pathway or		Core LIT-147	Introduction to Fiction	3.0
Gen MAT-124	Statistics Pathway or		Ele FLG-140	Elem Spanish I or	
Gen MAT-125	Statistics	3.0	Ele HUM-120	Myths and Legends or	
Core HUM-150	Humanities Through the Arts	3.0	Ele ART-260	Art History I or	
Gen SOC-280	Introduction to Sociology	3.0	Ele --- ---	Transfer Elective	3.0
Core PHI-280	Ethics	3.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	15.0			
Second Semester			Second Semester		
Gen ENG-121	Composition II	3.0	Core PHI-290	Intro to Logic	3.0
Gen BIO-130	Environmental Science	4.0	Gen POS-264	Intro/Internatl Relations	3.0
Core HUM-181	Intro to Film Appreciation	3.0	Ele FLG-141	Elem Spanish II or	
Core LIT-130	Intro to Literature	3.0	Ele --- ---	Transfer Elective	3.0
Gen COM-111	Intro to Speech Communication	3.0	Ele SLN-200	Community Service or	
	SEMESTER TOTALS	16.0	Ele STA-200	Short Term Study Abroad or	
			Ele ART-261	Art History II or	
			Ele --- ---	IAI Humanities/Fine Arts	3.0
			Ele --- ---	Transfer Elective	3.0
			Ele --- ---	IAI Humanities/Fine Arts	3.0
				SEMESTER TOTALS	18.0
				TOTAL PROGRAM HOURS	64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu

Faculty Contact: Edward Thomas
 Faculty Email: ethomas6875@lakelandcollege.edu
 Faculty Phone: 217-234-5035

MATHEMATICS

(AA.MATH) ASSOCIATE IN ARTS

Area of Study - Math & Science

Upon completion of this course sequence, mathematics students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele MAT-151	C Program W/Engineering Appl * +	3.0
Gen ENG-120	Composition I *	3.0	Ele MAT-255	Linear Algebra * +	3.0
Gen MAT-241	Analytical Geometry and Calculus I *	5.0	Gen --- ---	IAI Humanities/Fine Arts	3.0
Gen COM-111	Intro to Speech Communication	3.0	Gen POS-160	American National Government or	
Gen ECO-231	Principles of Economics I (Macro) or		Gen --- ---	IAI Social Science	3.0
Gen --- ---	IAI Social/Behavioral Science	3.0	Ele --- ---	Transfer Elective	3.0
Gen HIS-153	History/Culture of Third World or			SEMESTER TOTALS	15.0
Gen --- ---	IAI Humanities	3.0			
	SEMESTER TOTALS	17.0			
Second Semester			Second Semester		
Gen ENG-121	Composition II *	3.0	Ele MAT-243	Analytical Geometry and Calculus III * +++	4.0
Ele MAT-242	Analytical Geometry and Calculus II *	4.0	Ele --- ---	Transfer Elective	3.0
Gen PHY-140	University Physics I * or		Ele MAT-245	Differential Equations * +++	3.0
Gen --- ---	IAI Physical Science	4.0	Gen --- ---	IAI Life Science	3.0
Gen ECO-232	Principles of Economics II (Micro) or		Ele --- ---	Transfer Elective	3.0
Gen --- ---	IAI Social/Behavioral Science	3.0		SEMESTER TOTALS	16.0
Gen --- ---	IAI Fine Arts	3.0		TOTAL PROGRAM HOURS	65.0
	SEMESTER TOTALS	17.0			
SUGGESTED ELECTIVES					
Ele MAT-125	Statistics	3.0			
Ele MAT-124	Statistics Pathway	4.0			
Ele MAT-210	Finite Mathematics	3.0			
Ele BUS-151	Financial Accounting	3.0			
Ele BUS-152	Managerial Accounting	3.0			
Ele CIS-156	Computer Logic *	3.0			
Ele CIS-162	Object-Oriented Programming I *	3.0			
Ele EDU-100	Introduction to Education	3.0			
Ele ANT-200	General Anthropology	3.0			
Ele GEO-140	World Geography	3.0			

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

+++ Course only offered spring semester

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Email: counsel@lakelandcollege.edu

Faculty Contact: Bambi Jones
Faculty Email: bjones@lakelandcollege.edu
Faculty Phone: 217-234-5423

MATHEMATICS EDUCATION

(AA.MAED) ASSOCIATE IN ARTS

Area of Study - Education

Mathematics Education prepares the student to transfer to a senior institution with a major in mathematics education.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I *	3.0	Ele MAT-255	Linear Algebra	3.0
CoreMAT-241	Analytical Geometry and Calculus I	5.0	Ele EDU-200	Educational Psychology	3.0
CoreEDU-100	Introduction to Education	3.0	Gen --- ---	IAI Life Science	3.0
Gen POS-160	American National Government	3.0	Gen --- -	IAI Social Science	3.0
Gen HIS-153	History/Culture of Third World	3.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	17.0		Second Semester	
Second Semester			Ele --- ---	Transfer Elective	2.0
Gen ENG-121	Composition II	3.0	Ele MAT-243	Analytical Geometry and Calculus III	4.0
Ele MAT-242	Analytical Geometry and Calculus II	4.0	Gen --- ---	IAI Fine Arts	3.0
Ele EDU-210	Diversity in Schools and Societies	3.0	Ele MAT-245	Differential Equations	3.0
Gen --- ---	IAI Physical Science	4.0	Ele --- ---	IAI Humanities	3.0
Gen PSY-274	Child Development	3.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	17.0		TOTAL PROGRAM HOURS	64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu

Faculty Contact: Charles Jarrell
 Faculty Email: cjarrell@lakelandcollege.edu
 Faculty Phone: 217-234-5331

PHYSICAL EDUCATION

(AA.PHYED) ASSOCIATE IN ARTS

Area of Study - Education

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CorePED-183	Introduction to Physical Education	3.0	Gen ENG-121	Composition II *	3.0
Gen BIO-100	Bio Science I	4.0	Gen --- ---	IAI Physical Science	3.0
Gen PSY-271	Intr/Psychology	3.0	Gen --- ---	IAI Humanities	3.0
Gen HUM-150	Humanities Through the Arts or		CorePED-244	Kinesiology	4.0
Gen --- ---	IAI Fine Arts	3.0	CorePED-285	Fitness for Life	3.0
Gen POS-160	American National Government	3.0		SEMESTER TOTALS	16.0
	SEMESTER TOTALS	16.0			
Second Semester			Second Semester		
Gen ENG-119	Composition I Pathway or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	Gen --- ---	IAI Humanities	3.0
Gen BIO-225	Human Anatomy and Physiology I	4.0	CorePED-152	Theory of Motor Learning	3.0
Gen --- ---	IAI Mathematics	3.0	Gen --- ---	IAI Social Science	3.0
Gen HED-178	Responding to Emergencies	2.0	Ele --- ---	Transfer Elective	3.0
CoreHED-200	Principles of Health	3.0	CorePED-209	Aerobic Fitness	1.0
CorePED-209	Aerobic Fitness	1.0		SEMESTER TOTALS	16.0
	SEMESTER TOTALS	16.0		TOTAL PROGRAM HOURS	64.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu

Faculty Contact: David Johnson
 Faculty Email: djohnson@lakelandcollege.edu
 Faculty Phone: 217-234-5446

PHYSICS

(AS.PHYS) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, physics students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR				
First Semester		Hours	First Semester		Hours		
Ele	CHM-150	General Chemistry I *	4.0	Gen	PHY-141	University Physics II * +	4.0
Gen	MAT-241	Analytical Geometry and Calculus I *	5.0	Gen	COM-111	Intro to Speech Communication	3.0
Gen	ENG-119	Composition I Pathway * or		Gen	---	IAI Life Science	4.0
Gen	ENG-120	Composition I *	3.0	Ele	---	Physics/Math Elective	3.0
Gen	HIS-153	History/Culture of Third World or		Gen	---	IAI Fine Arts	3.0
Gen	---	IAI Humanities	3.0	SEMESTER TOTALS			17.0
SEMESTER TOTALS			15.0	Second Semester			
Second Semester				Ele	PHY-142	University Physics III * +++	4.0
Ele	CHM-151	General Chemistry II *	4.0	Ele	MAT-243	Analytical Geometry and Calculus III * +++	4.0
Gen	MAT-242	Analytical Geometry and Calculus II *	4.0	Ele	---	Physics/Math Elective	3.0
Gen	ENG-121	Composition II *	3.0	Gen	ANT-200	General Anthropology or	
Gen	PHY-140	University Physics I *	4.0	Gen	GEO-140	World Geography or	
Gen	POS-160	American National Government or		Gen	---	IAI Social/Behavioral Science	3.0
Gen	---	IAI Social/Behavioral Science	3.0	SEMESTER TOTALS			14.0
SEMESTER TOTALS			18.0	TOTAL PROGRAM HOURS			64.0
SUGGESTED ELECTIVES							
Ele	MAT-245	Differential Equations * +++	3.0				
Ele	MAT-255	Linear Algebra * +	3.0				
Ele	PHY-239	Mechanics I * +	3.0				
Ele	PHY-240	Mechanics II * +++	3.0				

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

+++ Course only offered spring semester

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Faculty Email: rmasseripour@lakelandcollege.edu

Faculty Phone: 217-234-5330

POLITICAL SCIENCE

(AA.PS) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	Gen ESC-102	Weather and Climate or	
Gen PSY-271	Intr/Psychology	3.0	Gen --- ---	IAI Physical Science	4.0
Gen HIS-153	History/Culture of Third World	3.0	Gen --- ---	IAI Fine Arts	3.0
CorePOS-160	American National Government	3.0	Gen SOC-286	Racial and Ethnic Groups	3.0
CoreHIS-155	History of the U.S. I	3.0	Gen HIS-252	West Civil/1660-Present	3.0
	SEMESTER TOTALS	15.0		SEMESTER TOTALS	16.0
Second Semester		Hours	Second Semester		Hours
Gen ENG-121	Composition II	3.0	Gen HIS-156	History of the U.S. II	3.0
Gen SOC-280	Introduction to Sociology	3.0	Gen SOC-282	Social Problems or	
Gen MAT-124	Statistics Pathway or		Gen --- ---	IAI Social Science	3.0
Gen MAT-125	Statistics	3.0	Gen BIO-130	Environmental Science or	
CorePOS-162	State/Local Govern	3.0	Gen --- ---	IAI Life Science	4.0
Ele --- ---	Transfer Elective	5.0	CorePOS-264	Intro/Internl Rel	3.0
	SEMESTER TOTALS	17.0	Ele INS-299	Independent Study or	
			Ele --- ---	Transfer Elective	3.0
				SEMESTER TOTALS	16.0
				TOTAL PROGRAM HOURS	64.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu

Faculty Contact: Charles Jarrell
 Faculty Email: cjarrell@lakelandcollege.edu
 Faculty Phone: 217-234-5331

PRE-DENTAL

(AS.PDEN) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, pre-dental students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

The associate in science degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele PHY-130	College Physics I *	4.0
Gen ENG-120	Composition I *	3.0	Ele CHM-243	Organic Chemistry I * +	4.0
Gen BIO-100	Bio Science I	4.0	Ele CHM-253	Organic Chemistry Lab I * +	1.0
Gen CHM-150	General Chemistry I *	4.0	Gen COM-111	Intro to Speech Communication	3.0
Gen --- ---	Math Elective	5.0	Gen --- ---	IAI Social/Behavioral Science	3.0
SEMESTER TOTALS		16.0	SEMESTER TOTALS		15.0
Second Semester			Second Semester		
Gen ENG-121	Composition II *	3.0	Gen PSY-271	Intr/Psychology	3.0
Gen BIO-116	General Zoology *	4.0	Ele BIO-111	General Botany *	4.0
Gen MAT-241	Analytical Geometry and Calculus I *	5.0	Gen --- ---	IAI Fine Arts	3.0
Ele CHM-151	General Chemistry II *	4.0	Gen PHI-280	Ethics or	
SEMESTER TOTALS		16.0	Gen --- ---	IAI Humanities	3.0
			Ele PHY-131	College Physics II *	4.0
			SEMESTER TOTALS		17.0
			TOTAL PROGRAM HOURS		64.0
SUGGESTED ELECTIVES					
Ele CHM-244		Organic Chemistry II *			4.0
Ele CHM-254		Organic Chemistry Lab II *			1.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

Call Counseling Services: 217-234-5232

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Faculty Contact: Marc Dal Ponte

Faculty Email: mdalpont@lakelandcollege.edu

Faculty Phone: 217-234-5238

PRE-ENGINEERING

(AS.PENG) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

This degree is designed for students who do not plan to transfer to the University of Illinois. Students who are planning to transfer to the U of I should see the Engineering Science (AES.ENGR) degree program.

Upon completion of this course sequence, pre-engineering students will receive an associate in science degree. The associate in science degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR				SECOND YEAR			
First Semester			Hours	First Semester			Hours
Ele	CHM-150	General Chemistry I *	4.0	Gen	PHY-141	University Physics II * +	4.0
Gen	MAT-241	Analytical Geometry and Calculus I *	5.0	Gen	COM-111	Intro to Speech Communication	3.0
Gen	ENG-119	Composition I Pathway * or		Ele	MAT-243	Analytical Geometry and Calculus III * +++	4.0
Gen	ENG-120	Composition I *	3.0	Gen	---	IAI Life Science	3.0
Gen	ECO-231	Principles of Economics I (Macro)	3.0	Ele	PHY-239	Mechanics I * +	3.0
SEMESTER TOTALS			15.0	SEMESTER TOTALS			17.0
Second Semester				Second Semester			
Gen	MAT-242	Analytical Geometry and Calculus II *	4.0	Ele	MAT-245	Differential Equations * +++	3.0
Gen	ENG-121	Composition II *	3.0	Ele	PHY-240	Mechanics II * +++	3.0
Gen	PHY-140	University Physics I * +++	4.0	Gen	---	IAI Social/Behavioral Science	3.0
Ele	MAT-151	C Program W/Engineering Appl * +	3.0	Gen	---	IAI Fine Arts	3.0
Gen	---	IAI Humanities	3.0	Ele	---	Transfer Elective	3.0
SEMESTER TOTALS			17.0	SEMESTER TOTALS			15.0
				TOTAL PROGRAM HOURS			64.0
SUGGESTED ELECTIVES							
Ele	TEC-103	Engineering Graphics	3.0				
Ele	PHY-245	Solid Mechanics	3.0				
Ele	CHM-151	General Chemistry II	4.0				

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

+ Course only offered fall semester

Call Counseling Services: 217-234-5232

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Faculty Contact: Rakhsha Nasseripour

Faculty Email: rnasseripour@lakelandcollege.edu

Faculty Phone: 217-234-5330

PRE-MEDICINE

(AS.PMED) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, pre-medicine students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

The associate in science degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele PHY-130	College Physics I * +	4.0
Gen ENG-120	Composition I *	3.0	Ele CHM-243	Organic Chemistry I * +	4.0
Gen BIO-100	Bio Science I	4.0	Ele CHM-253	Organic Chemistry Lab I * +	1.0
Gen CHM-150	General Chemistry I *	4.0	Gen COM-111	Intro to Speech Communication	3.0
Gen --- ---	Math Elective	5.0	Gen --- ---	IAI Social/Behavioral Science	3.0
SEMESTER TOTALS		16.0	SEMESTER TOTALS		15.0
Second Semester			Second Semester		
Gen ENG-121	Composition II *	3.0	Gen PSY-271	Intr/Psychology	3.0
Ele BIO-116	General Zoology *	4.0	Gen --- ---	IAI Fine Arts	3.0
Gen MAT-241	Analytical Geometry and Calculus I *	5.0	Ele BIO-111	General Botany *	4.0
Ele CHM-151	General Chemistry II *	4.0	Gen PHI-280	Ethics or	
SEMESTER TOTALS		16.0	Gen --- ---	IAI Humanities	3.0
			Ele PHY-131	College Physics II	4.0
			SEMESTER TOTALS		17.0
			TOTAL PROGRAM HOURS		64.0
SUGGESTED ELECTIVES					
			Ele CHM-244	Organic Chemistry II	4.0
			Ele CHM-254	Organic Chemistry Lab II	1.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

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Faculty Phone: 217-234-5320

PRE-NURSING: BSN TRANSFER

(AA.PNUR) ASSOCIATE IN ARTS

Area of Study - Math & Science

The following courses are recommended for Pre-Nursing. This major prepares students to transfer directly to an institution offering a Bachelor's of Science in Nursing (BSN). Thus, this major differs from the AAS.ADN or CRT.PN majors. Students who plan to first complete the nursing program at Lake Land College, and are seeking admission to the Lake Land College Associate Degree in Nursing (RN) or Certificate in Practical Nursing (PN), should refer to the AAS.ADN or CRT.PN sections of the catalog.

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele BIO-226	Human Anatomy and Physiology II *	4.0
Gen ENG-120	Composition I *	3.0	Gen MAT-124	Statistics Pathway or	
Gen BIO-100	Bio Science I	4.0	Gen MAT-125	Statistics *	3.0
Gen PSY-279	Human Dev/Life Span	3.0	Gen PHI-290	Intro to Logic or	
Gen COM-111	Intro to Speech Communication	3.0	Gen --- ---	IAI Humanities	3.0
Gen CHM-120	General, Organic and Biochemistry I	4.0	Gen SOC-280	Introduction to Sociology or	
	SEMESTER TOTALS	17.0	Gen --- ---	IAI Social Science	3.0
Second Semester			Ele --- ---	Transfer Elective	3.0
Gen ENG-121	Composition II *	3.0		SEMESTER TOTALS	16.0
Ele BIO-225	Human Anatomy and Physiology I *	4.0	Second Semester		
Ele CHM-121	General, Organic and Biochemistry II *	5.0	Ele BIO-235	Microbiology *	4.0
Ele HED-102	Nutrition	3.0	Gen --- ---	IAI Fine Arts	3.0
Gen PSY-271	Intr/Psychology	3.0	Gen PHI-280	Ethics	3.0
	SEMESTER TOTALS	18.0	Ele --- ---	Transfer Elective	3.0
				SEMESTER TOTALS	13.0
				TOTAL PROGRAM HOURS	64.0
SUGGESTED ELECTIVES					
Ele AHE-041	Medical Terminology	3.0			
Ele HIS-153	History/Culture of Third World	3.0			
Ele POS-160	American National Government	3.0			
Ele CIS-160	Practical Software Applications	3.0			

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu

Faculty Contact: Suzett Doty
 Faculty Email: sdoty@lakelandcollege.edu
 Faculty Phone: 217-234-5245

PRE-PHARMACY

(AS.PPHM) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, pre-pharmacy students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele BIO-225	Human Anatomy and Physiology I *	4.0
Gen ENG-120	Composition I *	3.0	Ele BIO-116	General Zoology	4.0
Gen BIO-100	Bio Science I	4.0	Ele PHY-130	College Physics I	4.0
Gen CHM-150	General Chemistry I *	4.0	Gen COM-111	Intro to Speech Communication	3.0
Gen PHI ---	Any PHI Course	3.0		SEMESTER TOTALS	15.0
Gen MAT-124	Statistics Pathway or			Second Semester	
Gen MAT-125	Statistics *	3.0	Ele BIO-226	Human Anatomy and Physiology II	4.0
	SEMESTER TOTALS	17.0	Ele --- ---	Transfer Elective	3.0
	Second Semester		Gen --- ---	IAI Fine Arts	3.0
Gen ENG-121	Composition II *	3.0	Gen --- ---	IAI Social/Behavioral Science	3.0
Ele BIO-111	General Botany	4.0		SEMESTER TOTALS	13.0
Ele CHM-151	General Chemistry II *	4.0		TOTAL PROGRAM HOURS	64.0
Gen PSY-271	Intr/Psychology or			SUGGESTED ELECTIVES	
Gen SOC-280	Introduction to Sociology	3.0	Ele BIO-235	Microbiology *	4.0
Gen MAT-241	Analytical Geometry and Calculus I *	5.0	Ele CHM-243	Organic Chemistry I *	4.0
	SEMESTER TOTALS	19.0	Ele CHM-253	Organic Chemistry Lab I *	1.0
			Ele CHM-244	Organic Chemistry II *	4.0
			Ele CHM-254	Organic Chemistry Lab II	1.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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PRE-PHYSICAL THERAPY

(AS.PPTH) ASSOCIATE IN SCIENCE

Area of Study - Math & Science

Upon completion of this course sequence, pre-physical therapy students will receive an associate in science degree. Additional credit hours may be required for successful transfer depending upon transfer institution of choice. Please speak to your advisor for guidance.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Ele BIO-226	Human Anatomy and Physiology II *	4.0
Gen ENG-120	Composition I *	3.0	Ele PHY-130	College Physics I *	4.0
Gen CHM-150	General Chemistry I *	4.0	Gen --- ---	IAI Social/Behavioral Science	3.0
Gen BIO-100	Bio Science I	4.0	Gen MAT ---	Any MAT 100 or higher	3.0
Gen MAT-124	Statistics Pathway or		SEMESTER TOTALS		14.0
Gen MAT-125	Statistics *	3.0	Second Semester		
Gen COM-111	Intro to Speech Communication	3.0	Ele --- ---	Transfer Elective	3.0
SEMESTER TOTALS		17.0	Ele --- ---	Transfer Elective	3.0
Second Semester			Ele PHY-131	College Physics II *	4.0
Gen ENG-121	Composition II *	3.0	Gen PSY-271	Intr/Psychology	3.0
Ele CHM-151	General Chemistry II *	4.0	Gen --- ---	IAI Fine Arts	3.0
Ele PED-244	Kinesiology or		SEMESTER TOTALS		16.0
Ele --- ---	Transfer Elective	3.0	TOTAL PROGRAM HOURS		
Gen BIO-225	Human Anatomy and Physiology I *	4.0	64.0		
Gen --- ---	IAI Humanities	3.0	SUGGESTED ELECTIVES		
SEMESTER TOTALS		17.0	Ele BIO-116	General Zoology *	4.0
			Ele HED-178	Responding to Emergencies	2.0
			Ele AHE-041	Medical Terminology	3.0
			Ele MAT-130	College Algebra	4.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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PRE-VETERINARY MEDICINE

(AA.PVET) ASSOCIATE IN ARTS

Area of Study - Agriculture

The Pre-Veterinary Medicine major is designed for those students who are planning to transfer to a university such as the University of Illinois to earn a Bachelor of Science degree in Animal Science with a Pre-Veterinary Medicine concentration or seek early admission to a College of Veterinary Medicine. This major can also be used to meet requirements for the Pre-Veterinary Medicine concentration at Eastern Illinois University.

The Associate in Arts degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

Note: It is recommended that students of this major enroll in General Chemistry during the first semester of the first year if all pre-requisites are met. This would allow for entry into the Organic Chemistry courses during the second year if accepted by the transfer university.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	Gen CHM-150	General Chemistry I	4.0
Gen BIO-100	Bio Science I	4.0	Gen ECO-231	Principles of Economics I (Macro) or	
Gen MAT-130	College Algebra and		Gen --- ---	IAI Social/Behavioral Science	3.0
Gen MAT-132	Trigonometry or		Gen HIS-250	Western Civil to 1660 or	
Gen MAT-140	Algebra With Trigonometry	5.0	Gen HIS-252	West Civil/1660-Present or	
Gen PSY-271	Intr/Psychology or		Gen --- ---	IAI Humanities/Fine Arts	3.0
Gen SOC-280	Introduction to Sociology	3.0		SEMESTER TOTALS	13.0
CoreAGR-206	Intro/Animal Science	4.0			
	SEMESTER TOTALS	19.0			
Second Semester			Second Semester		
Gen ENG-121	Composition II	3.0	Ele CHM-151	General Chemistry II	4.0
Gen MAT-241	Analytical Geometry and Calculus I or		Gen HIS-153	History/Culture of Third World or	
Gen MAT-211	Math Analysis	4.0	Gen --- ---	IAI Humanities/Fine Arts	3.0
Ele BIO-116	General Zoology	4.0	Gen BIO-235	Microbiology	4.0
Gen POS-160	American National Government or		CoreAGR-207	Intro/Ag Economics	4.0
Gen SOC-286	Racial and Ethnic Groups or			SEMESTER TOTALS	15.0
Gen --- ---	IAI Social/Behavioral Science	3.0		TOTAL PROGRAM HOURS	64.0
Gen ART-250	Understanding Art or				
Gen --- ---	IAI Fine Arts	3.0			
	SEMESTER TOTALS	17.0			
			SUGGESTED ELECTIVES		
			Ele AGR-064	Beef/Dairy Production Skills	1.5
			Ele MAT-125	Statistics	3.0
			Ele PHY-130	College Physics I	4.0
			Ele AGR-065	A.I. Management-Cattle	1.5
			Ele AGR-071	Swine Reproduction and A.I.	1.0
			Ele PHY-131	College Physics II	4.0
			Ele CHM-243	Organic Chemistry I	4.0
			Ele CHM-253	Organic Chemistry Lab I	1.0
			Ele CHM-244	Organic Chemistry II	4.0
			Ele CHM-254	Organic Chemistry Lab II	1.0

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PSYCHOLOGY

(AA.PSY) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen --- ---	IAI Social Science	3.0
Gen ENG-120	Composition I	3.0	Gen SOC-280	Introduction to Sociology or	
Ele COM-200	Interpersonal Communication	3.0	Gen --- ---	IAI Social Science	3.0
Gen --- ---	IAI Physical Science	3.0	Gen --- ---	IAI Fine Arts	3.0
Gen PHI-280	Ethics or		Gen --- ---	IAI Social Science	3.0
Gen PHI-290	Intro to Logic or		Core--- ---	PSY Elective	3.0
Gen --- ---	IAI Humanities	3.0	Ele --- ---	Transfer Elective	3.0
Core PSY-271	Intr/Psychology	3.0		SEMESTER TOTALS	18.0
	SEMESTER TOTALS	15.0		Second Semester	
	Second Semester		Ele COM-111	Intro to Speech Communication	3.0
Gen ENG-121	Composition II	3.0	Ele --- ---	PSY Elective or	
Gen MAT-124	Statistics Pathway or		Ele --- ---	Transfer Elective	3.0
Gen MAT-125	Statistics or		Ele --- ---	Transfer Elective	9.0
Gen MAT-115	General Education Pathway or			SEMESTER TOTALS	15.0
Gen MAT-116	General Education Math	3.0		TOTAL PROGRAM HOURS	64.0
Gen --- ---	IAI Life Science	4.0			
Gen --- ---	IAI Humanities	3.0			
Core--- ---	PSY Elective	3.0			
	SEMESTER TOTALS	16.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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SECONDARY EDUCATION-BIOLOGY

(AS.SCED.BIO) ASSOCIATE IN SCIENCE

Area of Study - Education

Science Education prepares the student to transfer to a senior institution with a major in science education in secondary education.

The associate in arts degree requires the completion of 64 credit hours. The sample course sequence below includes the required 64 credit hours plus additional courses recommended for this major.

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	Gen MAT-124	Statistics Pathway or	
Gen BIO-100	Bio Science I	4.0	Gen MAT-125	Statistics *	3.0
Gen CHM-150	General Chemistry I *	4.0	Ele EDU-200	Educational Psychology	3.0
Gen PSY-274	Child Development	3.0	Ele ESC-100	Physical Geology	4.0
Ele EDU-100	Introduction to Education	3.0	Gen BIO-226	Human Anatomy and Physiology II *	4.0
SEMESTER TOTALS		17.0	SEMESTER TOTALS		17.0
Second Semester			Second Semester		
Gen ENG-121	Composition II *	3.0	Ele HIS-153	History/Culture of Third World	3.0
Gen ESC-102	Weather and Climate	4.0	Ele EDU-210	Diversity in Schools and Societies	3.0
Gen CHM-151	General Chemistry II *	4.0	Gen --- ---	IAI Fine Arts	3.0
Ele BIO-225	Human Anatomy and Physiology I	4.0	Gen POS-160	American National Government	3.0
SEMESTER TOTALS		15.0	Ele MAT-115	General Education Pathway or	
			Ele MAT-116	General Education Math	3.0
			SEMESTER TOTALS		15.0
			TOTAL PROGRAM HOURS		64.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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SECONDARY EDUCATION-CHEMISTRY

(AS.SCED.CHM) ASSOCIATE IN SCIENCE

Area of Study - Education

Science Education prepares the student to transfer to a senior institution with a major in science education in secondary education with a specialization in Chemistry.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I *	3.0	CoreMAT-243	Analytical Geometry and Calculus III	4.0
CoreMAT-241	Analytical Geometry and Calculus I *	5.0	CoreEDU-200	Educational Psychology *	3.0
CoreCHM-150	General Chemistry I *	4.0	CorePHY-141	University Physics II	4.0
Gen PSY-274	Child Development	3.0	Gen BIO-100	Bio Science I or	
CoreEDU-100	Introduction to Education	3.0	Gen --- ---	IAI Life Science	4.0
	SEMESTER TOTALS	18.0		SEMESTER TOTALS	18.0
Second Semester			Second Semester		
Gen ENG-121	Composition II *	3.0	Core--- ---	Transfer Elective	1.0
CoreMAT-242	Analytical Geometry and Calculus II *	4.0	CoreEDU-210	Diversity in Schools and Societies	3.0
CoreCHM-151	General Chemistry II *	4.0	Gen --- ---	IAI Fine Arts	3.0
CorePHY-140	University Physics I * +++	4.0	Gen HIS-153	History/Culture of Third World	3.0
	SEMESTER TOTALS	15.0	Gen POS-160	American National Government	3.0
				SEMESTER TOTALS	13.0
				TOTAL PROGRAM HOURS	64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

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SECONDARY EDUCATION-PHYSICS

(AS.SCED.PHY) ASSOCIATE IN SCIENCE

Area of Study - Education

Science Education prepares the student to transfer to a senior institution with a major in science education in secondary education with an specialization in Physics.

This program follows Math Pathway #4. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I *	3.0	CoreMAT-243	Analytical Geometry and Calculus III *	4.0
CoreMAT-241	Analytical Geometry and Calculus I *	5.0	CoreEDU-200	Educational Psychology	3.0
Gen BIO-100	Bio Science I or		CoreEDU-210	Diversity in Schools and Societies	3.0
Gen --- ---	IAI Life Science	4.0	CorePHY-141	University Physics II	4.0
Gen PSY-274	Child Development	3.0		SEMESTER TOTALS	17.0
	SEMESTER TOTALS	15.0		Second Semester	
	Second Semester		CoreEDU-190	Introduction/Special Education	3.0
Gen ENG-121	Composition II *	3.0	CorePHY-142	University Physics III	4.0
Gen MAT-242	Analytical Geometry and Calculus II *	4.0	Gen --- ---	IAI Fine Arts	3.0
Ele EDU-100	Introduction to Education	3.0	Ele --- ---	Transfer Elective	2.0
Gen PHY-140	University Physics I *	4.0	Gen POS-160	American National Government	3.0
Gen HIS-153	History/Culture of Third World	3.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	17.0		TOTAL PROGRAM HOURS	64.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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SOCIAL SCIENCE EDUCATION

(AA.SS) ASSOCIATE IN ARTS

Area of Study - Education

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen HIS-155	History of the U.S. I	3.0
Gen ENG-120	Composition I	3.0	Gen ESC-102	Weather and Climate	4.0
Gen MAT-124	Statistics Pathway or		Gen MUS-150	Music in American History & Culture	3.0
Gen MAT-125	Statistics *	3.0	CorePOS-264	Intro/Interntnl Rel	3.0
Gen HIS-250	Western Civil to 1660	3.0	CoreEDU-200	Educational Psychology	3.0
Gen POS-160	American National Government	3.0		SEMESTER TOTALS	16.0
CoreEDU-100	Introduction to Education	3.0			
	SEMESTER TOTALS	15.0			
			Second Semester		
Gen ENG-121	Composition II *	3.0	Gen HIS-156	History of the U.S. II	3.0
Gen BIO-130	Environmental Science or		Gen HIS-153	History/Culture of Third World	3.0
Gen BIO-100	Bio Science I	4.0	Gen --- ---	IAI Social Science	2.0
Gen HIS-252	West Civil/1660-Present	3.0	CoreEDU-210	Diversity in Schools and Societies	3.0
Gen ECO-231	Principles of Economics I (Macro)	3.0	Gen ECO-232	Principles of Economics II (Micro)	3.0
Gen PSY-274	Child Development	3.0	Gen COM-111	Intro to Speech Communication	3.0
	SEMESTER TOTALS	16.0		SEMESTER TOTALS	17.0
				TOTAL PROGRAM HOURS	64.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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SOCIOLOGY/SOCIAL WORK

(AA.SSW) ASSOCIATE IN ARTS

Area of Study - Humanities & Social Science

Sociology/Social work is a transfer program within the social science/education division. This program focuses on the study of human behaviors and social relationships with specific focus on how structural arrangements of society impact individuals and interpersonal relationships. Students of this program will focus on social research, theories, and explanations of human behaviors to learn ways to provide help and/or study individuals and communities.

This program follows Math Pathway #1. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	Gen --- ---	IAI Physical Science	3.0
Gen --- ---	IAI Life Science	4.0	Gen PHI-280	Ethics or	
Gen PSY-271	Intr/Psychology	3.0	Gen PHI-290	Intro to Logic or	
CoreSOC-280	Introduction to Sociology	3.0	Gen -- ---	IAI Humanities	3.0
Gen HIS-153	History/Culture of Third World	3.0	CoreSOC-286	Racial and Ethnic Groups	3.0
	SEMESTER TOTALS	16.0	CoreSOC-284	Sociology/Deviant Behavior	3.0
Second Semester			Ele --- ---	Transfer Elective	3.0
Gen ENG-121	Composition II	3.0		SEMESTER TOTALS	18.0
Gen MAT-124	Statistics Pathway or		Second Semester		
Gen MAT-125	Statistics	3.0	Ele ANT-200	General Anthropology or	
CoreSOC-290	Sociology of Family	3.0	Ele --- ---	IAI Social Science	3.0
CoreSOC-288	Sociology of Sexuality & Gender	3.0	Gen ART-240	Art and Gender or	
CoreSOC-282	Social Problems	3.0	Gen --- --	IAI Fine Arts	3.0
	SEMESTER TOTALS	15.0	CorePSY-277	Social Psychology	3.0
			Ele --- ---	Transfer Elective	6.0
				SEMESTER TOTALS	15.0
				TOTAL PROGRAM HOURS	64.0

This is a sample list of major requirements. University requirements vary by institution. Consult a counselor or academic advisor before registering. Specific graduation requirements are identified through degree audit. Additional courses in reading, English and mathematics may be required based on placement information.

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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SPECIAL EDUCATION

(AA.SPED) ASSOCIATE IN ARTS

Area of Study - Education

This program is designed for students planning to pursue a special education teaching career as a Learning Behavior Specialist I, Deaf and Hard of Hearing, Low Vision and Blindness and Early Childhood Special Education.

This program follows Math Pathway #2. Math requirements for a specific major may vary from one institution to another. Please consult with an academic counselor or academic advisor to confirm the pathway that is applicable to your major and transfer institution.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I *	3.0	Gen POS-160	American National Government	3.0
CoreEDU-100	Introduction to Education	3.0	Gen PHY-110	Concepts of Physics or	
Gen MAT-118	Math for Elem Teachers I	3.0	Gen CHM-111	Concepts of Chemistry	4.0
Gen HIS-155	History of the U.S. I or		Gen HIS-153	History/Culture of Third World	3.0
Gen HIS-156	History of the U.S. II	3.0	CoreEDU-190	Introduction/Special Education	3.0
Gen MUS-229	Understanding Music or		SEMESTER TOTALS		16.0
Gen ART-250	Understanding Art	3.0	Second Semester		
SEMESTER TOTALS		15.0	CoreEDU-103	Teaching/Learning W/Technology	3.0
Second Semester			Gen --- ---	IAI Humanities	3.0
Gen ENG-121	Composition II *	3.0	CoreEDU-200	Educational Psychology	3.0
Gen MAT-218	Math for Elem Teachers II	3.0	Ele --- ---	Transfer Elective	4.0
Gen PSY-274	Child Development	3.0	Gen --- ---	IAI Physical Science	4.0
CoreEDU-210	Diversity in Schools and Societies	3.0	SEMESTER TOTALS		17.0
Gen BIO-100	Bio Science I	4.0	TOTAL PROGRAM HOURS		64.0
SEMESTER TOTALS		16.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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IN THIS CHAPTER:

- ◆ ASSOCIATE IN APPLIED SCIENCE DEGREES
- ◆ ASSOCIATE IN LIBERAL STUDIES DEGREE
- ◆ CERTIFICATES

CAREER AND TECHNICAL MAJORS

CAREER AND TECHNICAL MAJORS

Majors are designed to move students from college into a career/job in a relatively short time period.

- ◆ Associate in Applied Science degree programs are typically two-year programs however some special admission programs require several pre-requisites.
- ◆ Certificate programs are three semesters or less.
- ◆ Many Career and Technical majors provide "transfer tracks" for students, providing options to take classes that will transfer to the university toward a bachelor's degree.

GENERAL EDUCATION REQUIREMENTS

COURSE REQUIREMENTS FOR ASSOCIATE IN APPLIED SCIENCE (AAS) DEGREE

Communication	3 Semester Hours
Mathematics or Physical and Life Sciences	3 Semester Hours
Humanities and Fine Arts or Social and Behavioral Sciences	3 Semester Hours
Additional Hours	6 Semester Hours

These six semester hours must be taken from the following areas: Communications, Mathematics, Physical and Life Sciences, Fine Arts, Social and Behavioral Sciences, Health, Physical Education, Recreation and Strategies for Success.

TOTAL HOURS OF GENERAL EDUCATION

15

CAREER AND TECHNICAL MAJORS



AGRICULTURE

For more information about the following programs call 217-234-5208.

Agriculture Exploratory Area of Study – MET.AG	8
Ag Business – CRT.AGBUS	73
Agriculture Business and Supply – AAS.AGBUS	74
Agriculture Production and Management – AAS.AGPRO	75
Crop Production – CRT.CROP	106
Diesel & Ag Power Technology – AAS.AGPWR	111
Diesel & Ag Power Technology – CRT.AGPWR	112
Horticulture – CRT.HRT	123
Horticulture Production and Landscape – AAS.HRT	124
John Deere Tech – AAS.JDAT	141
Livestock Production – CRT.LVST	144



ARCHITECTURAL AND CONSTRUCTION

For more information about the following programs call 217-234-5313.

Architectural and Construction Exploratory Area of Study – MET.ARC	9
Building Construction – CRT.BCT	90
Building Construction Technology – AAS.BCT	91
Civil Engineering Technology – AAS.CET	93
Civil Engineering Technology – Coop – AAS.CETCO	94
Civil Engineering Technology/CET/Advanced Technical Studies – AAS.CETAT	95
Computer Aided Design Technology – AAS.CAD	97
Computer Aided Drafting – CRT.CAD	98
Heating, Ventilating, Air Conditioning and Refrigeration – CRT.HVAC	122
Residential Wiring – NDP.RSWR	181

For more information about the following programs call 217-234-5309.

Geospatial Technology – NDP.GIS	121
Surveying With GIS – NDP.SGIS	186



BUSINESS

For more information about the following programs call 217-234-5348.

BUSINESS MANAGEMENT

Business Management Exploratory Area of Study – MET.BS.MGT	10
Accounting – AAS.ACC	71
Accounting – CRT.ACC	72
Business Development – CRT.BUSDEV	92
Electronic Marketing – CRT.EMKT	115
Entrepreneurship – NDP.ENTRE	119
Management – AAS.MGT	145
Management – NDP.MGT	146
Marketing – AAS.MKTG	148
Marketing – CRT.MKTG	149
Professional Sales – CRT.SALES	182
Retail Management – NDP.RTMGT	

BUSINESS OFFICE PROFESSIONALS

Office Professionals Exploratory Area of Study – MET.BS.OFP	11
Court Reporting and Captioning Track – AAS.CRT.TRK	102
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Medical Coding and Health Information – AAS.HIMC	155
Medical Coding Specialist – CRT.MCS	156
Medical Transcriptionist – CRT.MDTRN	157
Office Assistant-Executive – AAS.AAEXE	159
Office Assistant-Legal – AAS.AALEG	160
Office Assistant-Medical – AAS.AAMED	161
Office Manager – AAS.OFMGT	162
Office Receptionist – CRT.OFRECE	163
Office Support Specialist – NDP.OFSK.GEN	164
Office Support Specialist-Medical – NDP.OFSK.MED	165
Office Support Specialist – Microsoft Office – NDP.OFSK.MOS	166



EDUCATION

For more information about the following programs call 217-234-5331.

Education Exploratory Area of Study – MET.ED	12
Early Childhood Care and Education – AAS.ECE	113
Nanny Child Care Provider – CRT.NCCP	158
Paraprofessional Education – CRT.PRPRO	170
Paraprofessional Educator – AAS.PRPRO	171



HEALTH AND PUBLIC SERVICES

For more information about the following programs call 217-234-5447.

HEALTH SERVICES

Health Services Exploratory Area of Study – MET.HP.HLTH	13
Associate Degree Nurse Track – AAS.ADN.TRK	77
Associate Degree Nurse – AAS.ADN	78
Basic Nurse Assisting – NDP.NA	85
Basic Nursing Assistant – NDP.BNA	86
Dental Hygiene Track – AAS.DH.TRK	107
Dental Hygiene – AAS.DH	108
Emergency Medical Services – NDP.EMS	118
Massage Therapy Track – CRT.MT.TRK	150
Massage Therapy – CRT.MT	151
Medical Assistant Track – CRT.MAP.TRK	153
Medical Assistant – CRT.MAP	154
Paramedical Services Track – AAS.PS.TRK	167
Paramedical Services – AAS.PS	168
Paramedical Services – CRT.PS	169
Physical Therapist Assistant Track – AAS.PTA.TRK	172
Physical Therapist Assistant – AAS.PTA	173
Practical Nursing Track – CRT.PN.TRK	175
Practical Nursing – CRT.PN	176
Surgical Technology Track – AAS.SRT.TRK	184
Surgical Technology – AAS.SRT	185

PUBLIC SERVICES

For more information about the following programs call 217-234-5348.

Public Services Area of Study – MET.HP.PUB	14
Cosmetology – CRT.COS	100
Cosmetology Teacher – CRT.COSTR	101
Esthetics – CRT.ESTH	119

For more information about the following programs call 217-234-5331.

Crime Scene Technician – NDP.CST	104
Criminal Justice Leadership – NDP.CJL	105
Human Services – AAS.HSP	124
Law Enforcement – AAS.LE	140
Law Enforcement Operations – NDP.LEO	141



HUMANITIES AND SOCIAL SCIENCE

For more information about the following programs call 217-234-5271.

Humanities and Social Science Exploratory Area of Study – MET.HSS	15
Broadcast Announcing – CRT.RTVAN	88
Broadcast Communication – AAS.RTV	89
Associate in Liberal Studies – ALS.LIB	80
Radio Broadcasting – CRT.RBRD	180
TV Field-Studio Production – NDP.TVFS	187



INFORMATION TECHNOLOGY

For more information about the following programs call 217-234-5348.

Information Technology

Exploratory Area Of Study – MET.IT	16
Computer Systems – NDP.CT	99
Desktop Publishing – CRT.DPGD	110
IT – Computer Applications – AAS.ITAPS	129
IT – Computer Applications – CRT.ITAPS	130
IT – Computer Applications Specialist – NDP.CMPAP	131
IT – Computer Game Development – CRT.ITGD	132
IT – Digital Media Specialist – CRT.ITDMS	133
IT – Graphic Design – AAS.DPGD	134
IT – Network Administration – AAS.ITNET	135
IT – Network Administration – CRT.ITNET	136
IT – Programming – AAS.ITPRO	137
IT – Programming – CRT.ITPROG	138
IT – Technician – CRT.ITTEC	128
IT – Web Design – AAS.ITWEB	139
IT – Web Design – CRT.ITWEB	140



MANUFACTURING

For more information about the following programs call 217-234-5313.

Manufacturing Area Of Study – MET.MANF	17
Applied Engineering Technology – AAS.MECH	76
Basic Welding – NDP.BWEL	87
Electronic Control Technician – CRT.ECT	114
Electronics Engineering Technology – AAS.EET	116
Electronics Systems Technology – AAS.EETES	117
Industrial Maintenance – CRT.INDMT	127
Manufacturing Skills 1 – NDP.MSP	147
Mechanical-Electrical Technology – AAS.MET	152
Programmable Logic Controllers – NDP.PLC	179
Robotic & CIM Automation – AAS.CIM	183
Welding – AAS.WEL	188
Welding Technology – CRT.WEL	189



TRANSPORTATION

For more information about the following programs call 217-234-5313.

Transportation Exploratory Area of Study – MET.TRAN	19
Automotive Technology – AAS.AUTO	81
Basic Automotive Technician – NDP.BAUT	82
Basic Automotive Technician I – CRT.AT1	83
Basic Automotive Technician II – CRT.AT2	84

For more information about the following program call 800-789-1282.

Commercial Truck Driver Training – NDP.CTDT	96
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TRANSFER AGREEMENTS

Lake Land College has many articulation agreements with senior institutions that allow for a seamless transfer once a student has completed the Associate in Applied Science (AAS), Associate in Arts (AA), Associate in Science (AS) or Associate in Liberal Studies (ALS) Degree. For a list of articulation agreements for specific degrees to specific universities and colleges, contact Counseling Services or visit lakelandcollege.edu/counseling-services/transfer-resources/.

COOPERATIVE AGREEMENTS – CAREER AGREEMENT

Lake Land College District 517 participates in the Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREER). This program provides students who are interested in an applied science degree or certificate that is not offered by Lake Land College the opportunity to attend another community college in Illinois at the in-district rate in effect at the college selected. Students interested in this option should contact Admissions and Records at admissions@lakelandcollege.edu or 217-234-5434 for information regarding the college's procedures for a Career Agreement.

PERKINS PROGRAMS OF STUDY

Perkins Programs of Study are course sequences in career and technical education that provide a seamless transition for students from secondary to postsecondary education and careers. This sequence of course offerings begins in the ninth grade and continues through at least two years of postsecondary education. Programs of study include opportunities to earn college credit (dual credit), industry recognized certificates at the post-secondary level and an associate or bachelor's degree. For more information regarding Programs of Study contact the Perkins Specialist at 217-234-5032.

ACCOUNTING

(AAS.ACC) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Business Management

The Accounting program provides a solid foundation in accounting skills for students who choose to enter the workforce at the end of two academic years of study. Typical job responsibilities include gathering information used for financial reports and payroll, using accounting software to maintain and update accounting records, and documenting and recording financial data such as cash receipts, expenditures, accounts receivable, and accounts payable.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreBUS-095	Fundamentals of Accounting	3.0	CoreBUS-098	Intermediate Accounting *	3.0
CoreBUS-142	Introduction to Business	3.0	CoreBUS-152	Managerial Accounting *	3.0
CoreCIS-160	Practical Software Applications	3.0	Gen BUS-141	Business Communications	3.0
Gen BUS-094	Business Math or		CoreCIS-094	Excel	2.0
Gen MAT 1--	Math Elective *	3.0	Gen BUS-086	Statistics for Business +	3.0
Gen ENG-095	Business English or		Ele --- ---	BUS or CIS Elective	2.0
Gen ENG-120	Composition I *	3.0		SEMESTER TOTALS	16.0
	SEMESTER TOTALS	15.0		Second Semester	
Second Semester			CoreBUS-099	Computerized Accounting *	3.0
CoreBUS-151	Financial Accounting *	3.0	CoreBUS-096	Federal Tax Accounting	3.0
Gen ECO-130	The American Economy or		CoreBUS-097	Principles of Cost Accounting *	3.0
Gen ECO-231	Principles of Economics I (Macro)	3.0	CoreBUS-060	Automated Ofc Procedures *	3.0
CoreBUS-251	Principles of Management	3.0	CoreBUS-087	Accounting Internship * or	
CoreBUS-200	Legal Environ/Business	3.0	Ele --- ---	CIS or BUS Elective	3.0
CoreCIS-093	Access	2.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	14.0		TOTAL PROGRAM HOURS	60.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

Call Counseling Services: 217-234-5232

Email: counsel@lakelandcollege.edu

Faculty Contact: Cynthia Phipps

Faculty Email: cphipps@lakelandcollege.edu

Faculty Phone: 217-234-5350

ACCOUNTING

(CRT.ACC) CERTIFICATE

Area of Study - Business Management

The certificate in Accounting program prepares students to provide technical administrative support to professional accountants and other financial management personnel. All courses satisfactorily completed in this certificate program will apply to the associate in applied science degree with a major in accounting.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
CoreBUS-095	Fundamentals of Accounting	3.0
Gen BUS-094	Business Math or	
Gen MAT 1--	Math Elective *	3.0
CoreBUS-142	Introduction to Business	3.0
CoreCIS-160	Practical Software Applications	3.0
SEMESTER TOTALS		12.0
Second Semester		
CoreBUS-151	Financial Accounting *	3.0
CoreBUS-200	Legal Environ/Business or	
CoreBUS-251	Principles of Management	3.0
Gen ECO-130	The American Economy or	
Gen ECO-231	Principles of Economics I (Macro)	3.0
CoreBUS-096	Federal Tax Accounting or	
CoreBUS-097	Principles of Cost Accounting * or	
CoreBUS-098	Intermediate Accounting * or	
CoreBUS-099	Computerized Accounting * or	
CoreBUS-152	Managerial Accounting *	3.0
Ele --- ---	BUS or CIS Elective	3.0
SEMESTER TOTALS		15.0
Summer Term		
CoreBUS-096	Federal Tax Accounting or	
CoreBUS-097	Principles of Cost Accounting * or	
CoreBUS-098	Intermediate Accounting * or	
CoreBUS-099	Computerized Accounting * or	
CoreBUS-152	Managerial Accounting *	3.0
SEMESTER TOTALS		3.0
TOTAL PROGRAM HOURS		30.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

Call Counseling Services: 217-234-5232

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Faculty Phone: 217-234-5350

AG BUSINESS

(CRT.AGBUS) CERTIFICATE

Area of Study - Agriculture

The Agriculture Business certificate program is designed to prepare students for employment in beginning management and sales capacities in agriculture businesses including elevators, fertilizer companies and feed companies.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		SUGGESTED ELECTIVES	
First Semester		Hours	
Gen AGR-040	Agricultural Mathematics or		Ele AGR-042 Supervised Occupational Exp II 2.5
Gen MAT-115	General Education Pathway or		Ele AGR-051 Soil Fertility 2.5
Gen MAT-116	General Education Math	3.0	Ele AGR-053 Integrated Pest Management 3.0
CoreAGR-204	Prin/Field Crop Science or		Ele AGR-063 Animal Nutrition 2.5
CoreAGR-052	Principles of Crop Production	3.0	Ele AGR-120 Agriculture Economics 3.0
CoreAGR-060	Animal Husbandry	3.0	Ele AGR-207 Intro/Ag Economics 4.0
CoreAGR-205	Intro/Soil Science or		Ele AGR-124 Farm Credit and Finance 2.0
CoreAGR-050	Soils	3.5	Ele AGR-151 GPS/Applications in Ag 3.0
CoreAGR-131	Agriculture Business Financing	2.0	Ele AGR-152 Intensive Crop Scouting 3.0
CoreAGR-134	Business Analysis/Records	2.0	
	SEMESTER TOTALS	16.5	
Second Semester			
CoreAGR-049	OSHA/Ag Mach Safety	1.0	
CoreAGR-111	Intro to Agriculture Software	2.0	
CoreAGR-123	Marketing of Ag Products	2.5	
CoreAGR-132	Retailing/Agri Supplies	2.0	
CoreAGR-133	Agriculture Salesmanship	2.5	
CoreAGR-041	Supervised Occupational Exp I	3.5	
	SEMESTER TOTALS	13.5	
	TOTAL PROGRAM HOURS	30.0	

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 Email: counsel@lakelandcollege.edu

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 Faculty Email: sorrick@lakelandcollege.edu
 Faculty Phone: 217-234-5208

AGRICULTURE BUSINESS & SUPPLY

(AAS.AGBUS) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Agriculture

This core curriculum is designed for those students who are planning a career in fertilizer, pest management, agri-business sales, management or ownership in these areas. While this curriculum is designed for agricultural business, it also provides transferability to Southern Illinois-Carbondale, Western Illinois and Illinois State universities.

Note: Those students that are considering transferring to a university should contact their advisor as soon as possible.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreAGR-206	Intro/Animal Science or		CoreAGR-204	Prin/Field Crop Science or	
CoreAGR-060	Animal Husbandry	3.0	CoreAGR-052	Principles of Crop Production	3.0
CoreAGR-046	Introduction to Agricultural Occupations	1.0	CoreAGR-151	GPS/Applications in Ag	3.0
CoreAGR-205	Intro/Soil Science or		CoreAGR-043	Supervised Occupational Experience III	3.0
CoreAGR-050	Soils	3.5	CoreAGR-131	Agriculture Business Financing	2.0
Gen AGR-040	Agricultural Mathematics or		CoreAGR-134	Business Analysis/Records	2.0
Gen MAT-115	General Education Pathway or			SEMESTER TOTALS	13.0
Gen MAT-116	General Education Math	3.0		Second Semester	
Gen SOS-052	Workplace Communication/Safety or		CoreAGR-044	Supervised Occupational Experience IV	3.5
Gen PSY-271	Intr/Psychology or		CoreAGR-123	Marketing of Ag Products	2.5
Gen POS-160	American National Government	3.0	CoreAGR-132	Retailing/Agri Supplies	2.0
ENG-098	Communications I or		CoreAGR-133	Agriculture Salesmanship	2.5
Gen ENG-119	Composition I Pathway or		Gen COM-111	Intro to Speech Communication or	
Gen ENG-120	Composition I	3.0	Gen ENG-121	Composition II	3.0
	SEMESTER TOTALS	16.5		SEMESTER TOTALS	13.5
	Second Semester			TOTAL PROGRAM HOURS	65.0
CoreAGR-049	OSHA/Ag Mach Safety	1.0			
CoreAGR-152	Intensive Crop Scouting or				
CoreAGR-063	Animal Nutrition	2.5			
CoreAGR-041	Supervised Occupational Exp I	3.5			
CoreAGR-112	Computer Applic/Agriculture or				
CoreAGR-111	Intro to Agriculture Software	2.0			
Gen CHM-120	General, Organic and Biochemistry I or				
Gen CHM-101	Physical Science II	3.0			
Ele --- ---	Career Elective	1.5			
	SEMESTER TOTALS	13.5			
	Summer Term				
CoreAGR-042	Supervised Occupational Exp II	2.5			
CoreAGR-053	Integrated Pest Management	3.0			
CoreAGR-207	Intro/Ag Economics or				
CoreAGR-120	Agriculture Economics	3.0			
	SEMESTER TOTALS	8.5			

Call Counseling Services: 217-234-5232

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Faculty Contact: Christian Kessler

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Faculty Phone: 217-234-5327

AGRICULTURE PRODUCTION & MANAGEMENT

(AAS.AGPRO) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Agriculture

This core curriculum is designed for those students who are planning a career in agricultural production, farming, ag production sales, and management or ownership in these areas. While this curriculum is designated for agricultural production, it also allows transferability to Illinois State, Southern Illinois and Western Illinois universities.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreAGR-046	Introduction to Agricultural Occupations	1.0	CoreAGR-204	Prin/Field Crop Science or	
CoreAGR-205	Intro/Soil Science or		CoreAGR-052	Principles of Crop Production	3.0
CoreAGR-050	Soils	3.5	CoreAGR-090	Principles of Agri Mechanics	2.5
CoreAGR-206	Intro/Animal Science or		CoreAGR-043	Supervised Occupational Experience III	3.0
CoreAGR-060	Animal Husbandry	3.0	CoreAGR-122	Farm Management	2.5
Gen AGR-040	Agricultural Mathematics or		Ele --- ---	Career Elective	1.5
Gen MAT-115	General Education Pathway or		SEMESTER TOTALS		12.5
Gen MAT-116	General Education Math	3.0	Second Semester		
Gen ENG-098	Communications I or		CoreAGR-051	Soil Fertility	2.5
Gen ENG-119	Composition I Pathway or		CoreAGR-123	Marketing of Ag Products	2.5
Gen ENG-120	Composition I	3.0	CoreAGR-124	Farm Credit and Finance	2.0
Gen SOS-052	Workplace Communication/Safety or		CoreAGR-044	Supervised Occupational Experience IV	3.5
Gen PSY-271	Intr/Psychology or		Gen COM-111	Intro to Speech Communication or	
Gen POS-160	American National Government	3.0	Gen ENG-121	Composition II	3.0
SEMESTER TOTALS		16.5	SEMESTER TOTALS		13.5
Second Semester			TOTAL PROGRAM HOURS		
CoreAGR-041	Supervised Occupational Exp I	3.5	65.5		
CoreAGR-049	OSHA/Ag Mach Safety	1.0	SUGGESTED ELECTIVES		
CoreAGR-063	Animal Nutrition	2.5	Ele AGR-054	Crop Harvesting/Drying/Storage	2.5
CoreAGR-112	Computer Applic/Agriculture or		Ele AGR-151	GPS/Applications in Ag	3.0
CoreAGR-111	Intro to Agriculture Software	2.0	Ele AGR-152	Intensive Crop Scouting	3.0
CoreAGR-121	Farm Business Records	2.5			
Gen CHM-120	General, Organic and Biochemistry I or				
Gen CHM-101	Physical Science II	3.0			
SEMESTER TOTALS		14.5			
Summer Term					
CoreAGR-042	Supervised Occupational Exp II	2.5			
CoreAGR-053	Integrated Pest Management	3.0			
CoreAGR-207	Intro/Ag Economics or				
CoreAGR-120	Agriculture Economics	3.0			
SEMESTER TOTALS		8.5			

Call Counseling Services: 217-234-5232

Email: counsel@lakelandcollege.edu

Faculty Contact: Ryan Orrick

Faculty Email: sorrick@lakelandcollege.edu

Faculty Phone: 217-234-5208

APPLIED ENGINEERING TECHNOLOGY

(AAS.MECH) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Manufacturing

Mechatronics is a growing field that integrates electrical, mechanical, and digital control systems. Graduates create, maintain, and repair the latest equipment used in manufacturing and industrial settings. This program provides a combination of technical and scientific skills which enables graduates to work in a variety of settings. Instructional courses include: electricity, digital and linear circuits, numerical control, programmable logic controllers, as well as fluid power and mechanical systems.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreCAD-056	CAD I	2.0	CoreEET-048	Digital Circuits	3.0
CoreAPT-050	Electrical Principles/Practice	4.0	Ele --- ---	Career Elective	2.0
CoreEET-056	Electronic Circuit Design/Fabrication	3.0	CoreEET-086	Prog Logic Controllers I	2.0
Gen MAT-130	College Algebra or		CoreEET-081	Physical Computing W/ Rasp Pi	3.0
Gen APT-041	Applied Mathematics I	3.0	CoreEET-057	Computer Systems	3.0
Gen ENG-050	Writing for Industry or		CoreCAD-060	3D Solid Modeling	3.0
Gen ENG-098	Communications I or		SEMESTER TOTALS		16.0
Gen ENG-119	Composition I Pathway or		Second Semester		
Gen ENG-120	Composition I	3.0	CoreEET-085	STEM Projects	2.0
SEMESTER TOTALS		15.0	CoreMET-084	Technical Mechanisms	3.0
Second Semester			Gen --- ---	Career Elective	2.0
Gen COM-111	Intro to Speech Communication	3.0	CoreEET-075	HMI-Human Machine Interface	2.0
CoreEET-076	Digital Logic	3.0	Gen ECO-231	Principles of Economics I (Macro) or	
CoreAPT-051	Solid State Devices & Applications	4.0	Gen --- ---	IAI Social Science Elective	3.0
Gen APT-042	Applied Mathematics II	2.0	CoreIND-044	Fluid Power	3.0
Gen APT-043	Applied Mathematics III	2.0	SEMESTER TOTALS		15.0
SEMESTER TOTALS		14.0	TOTAL PROGRAM HOURS		60.0
SUGGESTED ELECTIVES					
Ele	CIM-044	Industrial Robotics			2.0
Ele	TEC-043	Industrial Safety			1.0
Ele	CAD-057	CAD II			3.0
Ele	CAD-061	3D Parametric Design			3.0
Ele	IND-054	Trouble Shooting and Preventative Maint			0.5

Call Counseling Services: 217-234-5232
 Email: counsel@lakelandcollege.edu

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ASSOCIATE DEGREE NURSE - TRACK

(AAS.ADN.TRK) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Health Services

The Associate Degree Nursing Track (AAS.ADN.TRK) prepares the student for acceptance into the Lake Land College Associate Degree Nursing (ADN) program. Program graduates are eligible to apply to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). Upon successful completion of the NCLEX-RN, the graduate may apply for RN licensure. Completion of the ADN program does not guarantee RN licensure.

State regulations require that qualified in-district residents will be accepted before consideration is given to out-of-district applicants.

Application Process/Admission Criteria

The ADN program is a competitive, special admission program which uses an objective formula to rank applicants. Applicants seeking admission into the Associate Degree Nursing Program for Fall semester must have a completed application on file in the nursing department prior to the admission deadline of **February 1st**. The program will notify applicants within two weeks of the admission deadline of tentative acceptance/denial.

In order to have a completed application on file, students must do the following:

1. Complete an Intent to Enroll to the College selecting AAS.ADN.TRK as course of study. (Note: College acceptance does not guarantee admission into the program.)
2. Submit official transcripts from any other colleges attended to Admissions & Records. Request a transcript evaluation for AAS.ADN.
3. Complete the online Nursing Program Admission Application at <https://www.lakelandcollege.edu/nursing-program-intent/>. Within 4 weeks of receipt of application, the student will receive email instructions to register for the HESI A2 Admissions Assessment exam.
4. Achieve a score of 75 or above on the HESI A2 Admissions Assessment exam. To ensure a completed application, applicants should take the exam the Fall semester prior to the February 1st application deadline.
5. Complete a pre-requisite course (BIO 100 or BIO 225) with a grade of "C" or better.
6. For more information, review the ADN Application Checklist at <https://www.lakelandcollege.edu/wp-content/laker-documents/as/as/academicprograms/catalog/ADNChecklist.pdf>.

Call Counseling Services: 217-234-5232
Email: counsel@lakelandcollege.edu

Faculty Contact: Cassandra Porter
Faculty Email: cporter@lakelandcollege.edu
Faculty Phone: 217-234-5452

Licensed Practical Nurses can apply to enter the Associate Degree Nursing program in the second year. Applicants must complete the application process and submit a current Illinois Practical Nursing License. See LPN to ADN Application Checklist at <https://www.lakelandcollege.edu/wp-content/laker-documents/as/as/academicprograms/catalog/LPN-RNChecklist.pdf> for details.

Co-requisite courses are required for program completion. These courses may be taken prior to acceptance but must be taken as outlined in current model. Grades for these courses are included in the admissions formula. Students must achieve a grade of "C" or better in all co-requisite courses, which include:

1. PSY-279 Human Dev/Life Span
2. BIO-225 Human Ana/Phys I *
3. BIO-226 Human Ana/Phys II *+
4. BIO-235 Microbiology or HED 290 Disease Processes*
5. ENG-119 Composition I Pathway * or ENG-120 Composition I*
6. ENG-121 Composition II or COM 111 Intro to Speech*

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+BIO 226, Human Ana/Phys II must be completed within 5 years of application deadline. Transfer courses must include human cadavers. BIO 061 Health Assessment is a 1 credit- hour course offered in fall and summer semesters for students whose A&P II course is over 5 years old, or if a transfer course did not include human cadavers.

Students cannot register for nursing program courses until final acceptance in the program.

The Allied Health Program guidelines and expectations align with the College's Pandemic Safety Response Guidelines. If the College updates the guidelines, the Allied Health Programs will follow the new guidelines. If clinical partners impose guidelines that are more restrictive, such as a vaccination mandate, the Allied Health Programs will follow the clinical partner's guidelines. If a student refuses to comply with the clinical site's protocols, he/she will fail to meet clinical objectives and will therefore fail the course.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

ASSOCIATE DEGREE NURSE

(AAS.ADN) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Health Services

The Associate Degree Nursing (ADN) program is an intensive, two-year academic program that includes classroom, skills laboratory, and clinical experience in various healthcare agencies. Program graduates are eligible to apply to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). Upon successful completion of the NCLEX-RN, the graduate may apply for RN licensure. Completion of the ADN program does not guarantee RN licensure.

The program is approved by the Illinois Department of Financial and Professional Regulation. State regulations require that qualified in-district residents will be accepted before consideration is given to out-of-district applicants.

The associate nursing program at Lake Land College at the Mattoon campus located in Mattoon, Illinois and the Kluthe campus located in Effingham, Illinois is accredited by the Accreditation Commission for Education in Nursing (ACEN) 3390 Peachtree Road NE, Suite 1400, Atlanta, GA 30326, Phone: (404) 975-5000. The most recent accreditation decision made by the ACEN Board of Commissioners for the associate nursing program is Continuing Accreditation. View the public information disclosed by the ACEN regarding this program at <http://www.acenursing.us/accreditedprograms /programSearch.htm>

The ADN program is a competitive, special admission program which uses an objective formula to rank applicants. Applicants seeking admission into the Associate Degree Nursing Program for Fall semester must have a completed application on file in the nursing department **prior to the admission deadline of February 1st**. Applicants are notified via Lake Land email of tentative acceptance/denial within two weeks of the admission deadline.

To review the Application Process and Admission Criteria refer to the Associate Degree Nurse Track page.

Acceptance

Final acceptance is tentative upon receipt of the following:

1. Completed Physical.
2. Proof of immunizations.
3. Current CPR certification (Note: CPR and immunizations must remain current throughout program).
4. A background check.
5. A negative drug screen is required prior to the start of clinical experiences.

Once admitted to the program, the student must progress through the nursing courses in the following curriculum model. A "C" grade is required in all ADN curriculum courses for progression/completion. Co-requisite courses may be taken prior to nursing courses but must be taken as outlined in the curriculum model. Grades on all co-requisite courses are included in the admissions formula.

The Allied Health Program guidelines and expectations align with the College's Pandemic Safety Response Guidelines. If the College updates the guidelines, the Allied Health Programs will follow the new guidelines. If clinical partners impose guidelines that are more restrictive, such as a vaccination mandate, the Allied Health Programs will follow the clinical partner's guidelines. If a student refuses to comply with the clinical site's protocols, he/she will fail to meet clinical objectives and will therefore fail the course.

Cost

In addition to tuition and fees, costs include text books and software products, uniforms, supplies, physical examination and immunizations, CPR certification, background check, drug screen, and transportation to clinical experiences.

Additional expenses upon completion of the program include NCLEX-RN test fees and licensure application fees.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

ASSOCIATE DEGREE NURSE

(AAS.ADN) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Health Services

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen PSY-279	Human Dev/Life Span	3.0	CoreADN-076	Nursing III *	10.0
Gen BIO-225	Human Anatomy and Physiology I	4.0	CoreADN-074	Pharmacology II *	2.0
CoreADN-040	Nursing I * +	10.0	Gen ENG-119	Composition I Pathway or	
	SEMESTER TOTALS	17.0	Gen ENG-120	Composition I	3.0
Second Semester			SEMESTER TOTALS		15.0
CoreADN-042	Nursing II * +++	10.0	Second Semester		
Gen BIO-226	Human Anatomy and Physiology II	4.0	CoreADN-078	Nursing IV *	10.0
CoreADN-053	Pharmacology I * +++	2.0	CoreADN-075	Pharmacology III *	2.0
	SEMESTER TOTALS	16.0	Gen ENG-121	Composition II or	
Summer Term			Gen COM-111	Intro to Speech Communication	3.0
Gen BIO-235	Microbiology or		CoreADN-060	Nursing Seminar *	1.0
Gen HED-290	Disease Processes	3.0	SEMESTER TOTALS		16.0
	SEMESTER TOTALS	3.0	TOTAL PROGRAM HOURS		67.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

+++ Course only offered spring semester

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Faculty Phone: 217-234-5452

ASSOCIATE IN LIBERAL STUDIES

(ALS.LIB) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Humanities & Social Science

The Associate in Liberal Studies degree offers a flexible program to students who wish to combine traditional coursework with a variety of learning experiences to pursue their personal and professional goals. This degree has a minimal formal structure to ensure students acquire a basic liberal education. Remaining degree requirements may be satisfied through traditional coursework, independent study, proficiency examinations or life experience credit.

Students will work with the ALS advisor to develop an individualized plan for meeting the requirements of the degree. The student and advisor will determine the applicability of various types of credit-earning options to the student's situation and goals. The advisor will guide the student in selecting traditional coursework and in the process of documenting non-traditional coursework, such as experiential credit, to meet general education and elective requirements. Contact the ALS advisor for additional information.

Degree Requirements

General Education Coursework Hours

- Communications Skills 6
- Mathematics or Science 7
- Social Science 3
- Humanities 3
- Humanities or Social Science 3

GENERAL EDUCATION TOTAL 22

Elective Coursework (may include) 42

- Baccalaureate or career level coursework up to 42
- INS 099 Portfolio Development 2
- Experiential Credit up to 32
- Proficiency Credit up to 32
- Independent Study up to 16

ELECTIVE TOTALS 42

Total Required for Degree 64

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Faculty Phone: 217-234-5256

AUTOMOTIVE TECHNOLOGY

(AAS.AUTO) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Transportation

This degree prepares students with entry-level skills needed by technicians in the automotive industry. Students gain valuable hands-on skills that builds the confidence and knowledge needed to be successful. The curriculum is designed to prepare students for ASE (Automotive Service Excellence) certification. Instruction is provided by ASE certified instructors in a shop/lab that is equipped with modern equipment. Lab manual expense is approximately \$400. A list of recommended tools can be obtained from counselors or automotive instructors.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester			First Semester		
		Hours			Hours
CoreAUT-048	Intro to Auto Maintenance & Light Repair +	3.0	CoreAUT-059	Electrical Systems II +	3.0
CoreAUT-051	Electrical Systems I +	3.0	CoreAUT-081	Ignition and Fuel Systems +	3.0
CoreAUT-080	Auto Suspension & Steering +	3.0	Gen ECO-130	The American Economy or	
CoreAUT-053	Brake Systems +	3.0	Gen ECO-231	Principles of Economics I (Macro) or	
Gen ENG-050	Writing for Industry or		Gen ECO-232	Principles of Economics II (Micro)	3.0
Gen ENG-098	Communications I or		CoreAUT-072	Automotive Lab II +	4.0
Gen ENG-120	Composition I	3.0		SEMESTER TOTALS	13.0
Gen MAT-130	College Algebra or		Second Semester		
Gen APT-041	Applied Mathematics I	3.0	CoreAUT-076	Auto Transmissions/Transaxles +++	3.0
	SEMESTER TOTALS	18.0	CoreAUT-083	Vehicle Emission Systems +++	3.0
Second Semester			CoreAUT-073	Automotive Lab III +++	4.0
Gen COM-111	Intro to Speech Communication or		Gen --- ---	Any Social Science Elective	3.0
Gen COM-200	Interpersonal Communication	3.0		SEMESTER TOTALS	13.0
CoreAUT-050	Automotive Engine Repair +++	3.0		TOTAL PROGRAM HOURS	63.0
CoreAUT-052	Engine Computer Systems & Sensors +++	3.0			
CoreAUT-071	Automotive Lab I +++	4.0			
	SEMESTER TOTALS	13.0			
Summer Term					
CoreAUT-054	Vehicle Heating & AC Systems ++++	3.0			
CoreAUT-082	Manual Dr Train and Axles	3.0			
	SEMESTER TOTALS	6.0			

+ Course only offered fall semester

+++ Course only offered spring semester

++++ Course offered in summer term only

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Faculty Phone: 217-234-5541

BASIC AUTOMOTIVE TECHNICIAN

(NDP:BAUT) NON-DEGREE PROGRAM

Area of Study -

This program prepares students with entry-level skills and knowledge of basic maintenance, electricity, engine and vehicle management systems, engine repair and brake systems needed in the automotive repair industry. Students gain valuable hands-on knowledge to prepare them for a career as an automotive technician as well as ASE (Automotive Service Excellence) certification.

FIRST YEAR

First Semester	Hours
CoreTEC-043 Industrial Safety	1.0
CoreAUT-041 Basic Auto I	3.0
CoreAUT-042 Basic Auto II	4.0
Ele WEL-057 Welding Fundamentals	2.5
Ele IND-044 Fluid Power	3.0
SEMESTER TOTALS	13.5
TOTAL PROGRAM HOURS	13.5

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BASIC AUTOMOTIVE TECHNICIAN I

(CRT.AT1) CERTIFICATE

Area of Study -

This certificate prepares students with entry-level skills needed by technicians in the automotive industry. Students gain valuable hands-on skills that builds confidence and knowledge needed to be successful. The curriculum is designed to prepare students for ASE (Automotive Service Excellence) certification. Instruction is provided by ASE certified instructors in a shop/lab that is equipped with modern equipment. A list of recommended tools can be obtained from counselors or automotive instructors.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester				
		Hours	Ele MTT-050 Intro to Machining Procedures	3.0
CoreAUT-048	Intro to Auto Maintenance & Light Repair	3.0	Ele IND-044 Fluid Power	3.0
CoreAUT-051	Electrical Systems I	3.0	Ele WEL-057 Welding Fundamentals	2.5
CoreAUT-080	Auto Suspension & Steering	3.0	Ele AUT-045 Safe Practices	2.0
CoreAUT-053	Brake Systems	3.0	Ele BUS-142 Introduction to Business	3.0
	SEMESTER TOTALS	12.0		
Second Semester				
CoreAUT-050	Automotive Engine Repair	3.0		
CoreAUT-052	Engine Computer Systems/Sensors	3.0		
CoreAUT-071	Automotive Lab I	4.0		
Ele --- ---	Career Elective	2.0		
	SEMESTER TOTALS	12.0		
	TOTAL PROGRAM HOURS	24.0		

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Faculty Phone: 217-234-5541

BASIC AUTOMOTIVE TECHNICIAN II

(CRT.AT2) CERTIFICATE

Area of Study -

This certificate is an extension of the Automotive Technician I program and additionally prepares students with more entry-level skills needed by technicians in the automotive industry. Students gain valuable hands-on skills that builds confidence and knowledge needed to be successful. The curriculum is designed to prepare students for ASE (Automotive Service Excellence) certification. Instruction is provided by ASE certified instructors in a shop/lab that is equipped with modern equipment. A list of recommended tools can be obtained from counselors or automotive instructors.

FIRST YEAR

First Semester		Hours
CoreAUT-059	Electrical Systems II	3.0
CoreAUT-072	Automotive Lab II	4.0
CoreAUT-081	Ignition and Fuel Systems	3.0
CoreAUT-045	Safe Practices	2.0
SEMESTER TOTALS		12.0
Second Semester		
CoreAUT-076	Auto Transmissions/Transaxles	3.0
CoreAUT-083	Vehicle Emission Systems	3.0
CoreAUT-073	Automotive Lab III	4.0
Ele --- ---	Career Elective	2.0
SEMESTER TOTALS		12.0
Summer Term		
CoreAUT-054	Vehicle Heating & AC Systems	3.0
CoreAUT-082	Manual Dr Train and Axles	3.0
SEMESTER TOTALS		6.0
TOTAL PROGRAM HOURS		30.0

SUGGESTED ELECTIVES

Ele MTT-050	Intro to Machining Procedures	3.0
Ele IND-044	Fluid Power	3.0
Ele WEL-057	Welding Fundamentals	2.5
Ele AUT-045	Safe Practices	2.0
Ele BUS-142	Introduction to Business	3.0

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Faculty Contact: Brian Madlem

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Faculty Phone: 217-234-5541

BASIC NURSE ASSISTING

(NDP.NA) CERTIFICATE

Area of Study - Health Services

Non-Degree Program

The Basic Nursing Assistant Program (NPD.NA) is a one semester, 8 credit-hour program approved by the Illinois Department of Public Health (IDPH). This program includes the Basic Nursing Assistant Course (CNA) only and is NOT financial aid eligible.

Background Check

The Health Care Worker Background Check Act requires all students in a Nursing Assistant Training Program to submit to a fingerprint-based background check prior to the first day of class.

Examination

Students must successfully complete the Basic Nursing Assistant course (AHE 040) with an 80 or better to be eligible to take the IDPH Competency Evaluation Examination. Upon passing the state competency examination, the student's name will be added to the IDPH Health Care Worker Registry and will be eligible to work as a Certified Nursing Assistant.

Course Description

AHE 040: Basic Nursing Assistant: The Basic Nursing Assistant Program includes 90 hours of theory/classroom and 40 hours of clinical practice. This program is approved by the Illinois Department of Public Health (IDPH) to provide instruction of basic nursing skills in the classroom, laboratory, and clinical settings. The classroom portion of the course includes: basic anatomy, medical terminology, communication skills, safety, infection control and patient rights.

This course contains substantial information on Alzheimer's disease and dementia resident/patient care and emphasizes communication and coping mechanisms fundamental to working with this patient population. The curriculum also includes proper management of resident/patient hygiene and mobility, and monitoring of vital signs. In the nursing lab, students master the 21 patient care skills mandated by IDPH. The instructor will demonstrate skills; students will then practice skills until achieving mastery level in the lab with other students. Eleven of the twenty-one skills must be performed with a patient or resident during clinical sessions.

The clinical experience provides students with the opportunity to perform supervised practice of required clinical skills, including bathing, feeding, and transfer of residents/patients. A 2-step TB skin test must be submitted before clinical entry.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

The BNA campus phone number is 217-234-5568 and the office is located in Neal Hall, room 003.

FIRST YEAR

First Semester	Hours
CoreAHE-040 Basic Nurse Assisting	7.0
CoreAHE-040C Basic Nurse Assisting-Clinical	1.0
SEMESTER TOTALS	8.0
TOTAL PROGRAM HOURS	8.0

Completers of this program do NOT earn a certificate from Lake Land College.

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Faculty Contact: Beulah Uphoff

Faculty Email: buphoff12042@lakelandcollege.edu

Faculty Phone: 217-217-234-5568

BASIC NURSING ASSISTANT

(NDP.BNA) CERTIFICATE

Area of Study - Health Services

Certificate

The Basic Nursing Assistant Program (NDP.BNA) is a 16 hour certificate program approved by the Illinois Department of Public Health (IDPH). This program includes the Basic Nursing Assistant course (CNA) and three other core courses. This program is financial aid eligible.

Background Check

The Health Care Worker Background Check Act requires all students in a Nursing Assistant Training Program to submit to a fingerprint-based background check prior to the first day of class.

Examination and Certification

Students must successfully complete the Basic Nursing Assistant course (AHE 040) with an 80 or better to be eligible to take the IDPH Competency Evaluation Examination. Upon passing the state competency examination, the student's name will be added to the IDPH Health Care Worker Registry and will be eligible to work as a Certified Nursing Assistant.

Course Description

AHE 040: Basic Nursing Assistant: The Basic Nursing Assistant Program includes 90 hours of theory/classroom and 40 hours of clinical practice. This program is approved by the Illinois Department of Public Health (IDPH) to provide instruction of basic nursing skills in the classroom, laboratory, and clinical settings. The classroom portion of the course includes: basic anatomy, medical terminology, communication skills, safety, infection control and patient rights.

This course contains substantial information on Alzheimer's disease and dementia resident/patient care and emphasizes communication and coping mechanisms fundamental to working with this patient population. The curriculum also includes proper management of resident/patient hygiene and mobility, and monitoring of vital signs. In the nursing lab, students master the 21 patient care skills mandated by IDPH. The instructor will demonstrate skills; students will then practice skills until achieving mastery level in the lab with other students. Eleven of the twenty-one skills must be performed with a patient or resident during clinical sessions.

The clinical experience provides students with the opportunity to perform supervised practice of required clinical skills, including bathing, feeding, and transfer of residents/patients. A 2-step TB skin test must be submitted before clinical entry.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

The BNA campus phone number is 217-234-5568, and the office is located in Neal Hall, room 003.

Students who complete this program will enhance their knowledge and skills to be more marketable as a certified nursing assistant in all health care settings.

FIRST YEAR		AREA OF CONCENTRATION: ASSOCIATE DEGREE ADN	
First Semester	Hours		
Core AHE-040 Basic Nurse Assisting	7.0	Ele AHE-045 Professionalism in Health Care	2.0
Core AHE-040C Basic Nurse Assisting-Clinical	1.0	Ele HED-290 Disease Processes	3.0
Core AHE-041 Medical Terminology	3.0	AREA OF CONCENTRATION: PHLEBOTOMY CERTIFICATION	
Ele --- --- Area of Concentration	5.0	Ele AHE-047 Phlebotomy Techniques	4.0
SEMESTER TOTALS	16.0	Ele AHE-048 Phlebotomy Practicum	2.0
TOTAL PROGRAM HOURS	16.0	AREA OF CONCENTRATION: STERILE PROCESSING CERTIFICATION	
		Ele AHE-059 Central Service Tech Practicum	4.0
		Ele AHE-058 Central Service Tech Exam Review	3.0

Completers of the program receive a certificate from Lake Land College.

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Faculty Email: buphoff12042@lakelandcollege.edu
Faculty Phone: 217-234-5568

BASIC WELDING

(NDR.BWEL) CERTIFICATE

Area of Study - Manufacturing

This program provides an introduction to basic welding practices and skills including metal layout and cutting, SMAW, GMAW, and GTAW welding processes. Industrial safety and other skills such as blueprint reading are covered. This certificate is directly applicable to a more advanced welding certificate and a welding associate's degree.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
Gen APT-041 Applied Mathematics I	3.0
CoreTEC-040 Print Reading for Industry	2.0
CoreTEC-043 Industrial Safety	1.0
CoreWEL-056 Metal Cutting and Fabrication	2.0
CoreWEL-057 Welding Fundamentals	2.5
SEMESTER TOTALS	10.5
TOTAL PROGRAM HOURS	10.5

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Faculty Phone: 217-234-5341

BROADCAST ANNOUNCING

(CRT.RTVAN) CERTIFICATE

Area of Study - Humanities & Social Science

Students will be prepared for a career as an on-air talent for broadcasting by working with various forms of live and recorded announcing, including news, weather, and advertising. All coursework in the Broadcast Announcing certificate can be applied to an associate in applied science degree in Broadcast Communication.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreCOM-150 Introduction to Broadcasting	3.0
CoreCOM-155 Radio-TV Announcing	3.0
CoreCOM-072 Fall Sportscasting or	
CoreCOM-082 Fall Athletic Announcing	1.0
CoreCOM-111 Intro to Speech Communication	3.0
CoreCOM-180 Basic TV Production or	
Core--- --- COM Elective	3.0
SEMESTER TOTALS	13.0

Second Semester

CoreCOM-073 Spring Sportscasting or	
CoreCOM-083 Spring Athletic Announcing	2.0
CoreCOM-160 Radio Station Operation	5.0
CoreCOM-165 Broadcast Writing	4.0
Ele COM-185 Advanced Radio Production or	
Ele --- --- COM Elective	4.0
SEMESTER TOTALS	15.0
TOTAL PROGRAM HOURS	28.0

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Faculty Contact: Gregory Powers

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Faculty Phone: 217-234-5335

BUILDING CONSTRUCTION

(CRT.BCT) CERTIFICATE

Area of Study - Architectural & Construction

The Building Construction certificate utilizes hands-on activities and classroom based courses to prepare students for the construction industry. The certificate is designed for students who want to enter the construction industry quickly with potential upward mobility. The primary focus is on hands-on skills, and easy transition to higher education if one desires to further his/her career.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester				
		Hours	Ele TEC-043 Industrial Safety	1.0
CoreAPT-041	Applied Mathematics I	3.0	Ele CET-056 PCC Theory and Design	2.0
CoreBCT-045	Plans and Specifications *	3.0	Ele CIS-068 Computer Appl-Special Topics	2.0
CoreCAD-056	CAD I	2.0	Ele CET-060 Surveying I	3.0
CoreBCT-054	Basic Carpentry I	4.0	Ele EET-069 Residential Wiring I	3.0
	SEMESTER TOTALS	12.0	Ele BCT-078 Architectural S.O.E.	4.0
Second Semester				
CoreBCT-062	Architectural Drafting II *	4.0		
CoreBCT-055	Basic Carpentry II *	4.0		
Ele --- ---	Career Elective	4.0		
	SEMESTER TOTALS	12.0		
	TOTAL PROGRAM HOURS	24.0		

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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BUILDING CONSTRUCTION TECHNOLOGY

(AAS.BCT) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Architectural & Construction

Building Construction Technology provides a versatile learning environment consisting of a blend of hands-on learning and classroom activities. The combination of hands-on learning and classroom activities provides a broad understanding of the topics covered, and teaches critical skills that encourage progression in the building construction industry. Graduates are qualified to be building construction technicians, construction manager assistants, construction estimators, computer drafters, carpenters, construction inspectors and building manufacturing representatives. Potential employers include building contractors, architectural/engineering firms, testing laboratories, construction management firms, and manufacturers of building assemblies and products. With additional experience graduates may fill the positions of construction manager or self-employed building contractor.

Consult an advisor for transfer options. Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen APT-041	Applied Mathematics I	3.0	CoreBCT-089	Construction Estimating *	3.0
CoreBCT-045	Plans and Specifications *	3.0	CoreEET-069	Residential Wiring I	3.0
CoreCAD-056	CAD I *	2.0	Gen HED-179	Advanced 1st Aid and CPR or	
CoreBCT-054	Basic Carpentry I *	4.0	Gen SOS-052	Workplace Communication/Safety	3.0
CoreCET-060	Surveying I	3.0	Ele CIS-068	Computer Appl-Special Topics	2.0
	SEMESTER TOTALS	15.0	Ele --- ---	Career Elective	4.0
Second Semester			SEMESTER TOTALS		15.0
Gen APT-042	Applied Mathematics II	2.0	Second Semester		
Gen APT-043	Applied Mathematics III	2.0	CoreCET-056	PCC Theory and Design	2.0
CoreBCT-062	Architectural Drafting II *	4.0	CoreBCT-076	Architectural Design *	4.0
CoreBCT-055	Basic Carpentry II *	4.0	CoreBUS-251	Principles of Management * or	
Gen ENG-050	Writing for Industry or		CoreBCT-070	Construction Management	3.0
Gen ENG-119	Composition I Pathway or		CoreCAD-059	Special Applications of CAD	3.0
Gen ENG-120	Composition I	3.0	Gen --- ---	Social Science Elective	3.0
	SEMESTER TOTALS	15.0	SEMESTER TOTALS		15.0
			TOTAL PROGRAM HOURS		60.0
SUGGESTED ELECTIVES					
Ele	ECO-231	Principles of Economics I (Macro)			3.0
Ele	BUS-151	Financial Accounting			3.0
Ele	ESC-100	Physical Geology			4.0
Ele	BUS-089	Small Business Management			3.0
Ele	CAD-057	CAD II			3.0
Ele	TEC-043	Industrial Safety			1.0
Ele	CET-054	Soils + Aggregates			4.0
Ele	BCT-078	Architectural S.O.E.			5.0
Ele	TEC-060	Analytical Mechanic			4.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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 Faculty Email: khoene2@lakelandcollege.edu
 Faculty Phone: 217-234-5421

BUSINESS DEVELOPMENT

(CRT.BUSDEV) CERTIFICATE

Area of Study - Business Management

The Business Development program is designed to provide students with the background to successfully launch and then effectively manage a growing business enterprise. Courses have been carefully selected to provide students with a comprehensive level of exposure to the key areas associated with running a successful 21st century business including management, marketing, accounting, communication, and information technology. All of the courses satisfactorily completed in this certificate program will apply to the Associate in Applied Science degree with a major in Management.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester				
		Hours		
CoreBUS-142	Introduction to Business	3.0	Ele BUS-134 Principles of E-Marketing	3.0
CoreCIS-160	Practical Software Applications	3.0	Ele BUS-090 Prin of Retailing	3.0
CoreBUS-095	Fundamentals of Accounting or		Ele BUS-092 Principles of Selling	3.0
CoreBUS-151	Financial Accounting *	3.0	Ele BUS-290 Human Resource Management	3.0
CoreBUS-141	Business Communications or		Ele BUS-200 Legal Environ/Business	3.0
CoreBUS-120	Business Career Development	3.0	Ele BUS-089 Small Business Management	3.0
SEMESTER TOTALS		12.0		
Second Semester				
CoreBUS-251	Principles of Management	3.0		
CoreBUS-247	Principles of Marketing	3.0		
Ele --- ---	Marketing Elective **	3.0		
Ele --- ---	Management Elective **	3.0		
CoreCIS-099	Introduction to Web Technology or			
Ele --- ---	IT Elective **	3.0		
SEMESTER TOTALS		15.0		
TOTAL PROGRAM HOURS		27.0		

* There are prerequisites, course requisites, or minimum placement test scores for this course.

** Electives must be approved by the Program Coordinator

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Faculty Phone: 217-234-5347

CIVIL ENGINEERING TECHNOLOGY

(AAS.CET) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Architectural & Construction

This option of the Civil Engineering Technology program allows a graduate to continue his or her education at Southern Illinois University in Carbondale or Eastern Illinois University. Graduates from this program of study are able to complete a bachelor of science degree in Technical Resource Management at SIUC with only an additional 60 semester hours of course work.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen APT-041	Applied Mathematics I	3.0	CoreTEC-060	Analytical Mechanic	4.0
CoreCET-060	Surveying I *	3.0	CoreCET-062	Surveying II	3.0
CoreCET-054	Soils + Aggregates *	4.0	Ele CIS-068	Computer Appl-Special Topics	2.0
CoreCET-051	Civil Construction I	3.0	CoreCET-052	Civil Construction II	3.0
Gen ENG-050	Writing for Industry or		CoreCET-082	Civil Drafting	3.0
Gen ENG-119	Composition I Pathway or			SEMESTER TOTALS	15.0
Gen ENG-120	Composition I	3.0			
	SEMESTER TOTALS	16.0	Second Semester		
Second Semester			Gen --- ---	IAI Social Science Elective	3.0
Gen APT-042	Applied Mathematics II	2.0	CoreCET-087	Hydraulics/Drainage	3.0
Gen APT-043	Applied Mathematics III	2.0	CoreCET-064	Surveying III	3.0
CoreCET-056	PCC Theory and Design *	2.0	CoreCET-081	CAD for Civil Engineering	3.0
CoreCET-057	Asphalt Theory and Design *	2.0	CoreCET-065	Data Collection for GIS Mapping	2.0
CoreTEC-045	Introduction to Drafting	2.0		SEMESTER TOTALS	14.0
CoreCAD-056	CAD I	2.0		TOTAL PROGRAM HOURS	60.0
Gen COM-111	Intro to Speech Communication	3.0			
	SEMESTER TOTALS	15.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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 Faculty Phone: 217-234-5073

CIVIL ENGINEERING TECHNOLOGY - COOP

(AAS.CETCO) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Architectural & Construction

This cooperative study option has the same course work as the regular program; however, it is extended to include 15 months of on the job experience as an integral part of the training. The student will earn college credit plus typically earn a salary during this experience. The knowledge gained during the field cooperative work experience is very good for building a resume for future employment.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen APT-041	Applied Mathematics I	3.0	CoreCET-077	Supervised Occupational Experience	6.0
CoreCET-060	Surveying I *	3.0	SEMESTER TOTALS		6.0
CoreCET-054	Soils + Aggregates *	4.0	Second Semester		
CoreCET-051	Civil Construction I	3.0	CoreCET-078	Supervised Occupational Experience	6.0
Gen ENG-050	Writing for Industry or		SEMESTER TOTALS		6.0
Gen ENG-119	Composition I Pathway or		Summer Term		
Gen ENG-120	Composition I	3.0	CoreCET-079	Supervised Occupational Exp	3.0
SEMESTER TOTALS		16.0	SEMESTER TOTALS		3.0
Second Semester			THIRD YEAR		
Gen APT-042	Applied Mathematics II	2.0	First Semester		Hours
CoreCET-056	PCC Theory and Design *	2.0	CoreTEC-060	Analytical Mechanics	4.0
Gen APT-043	Applied Mathematics III	2.0	CoreCET-062	Surveying II	3.0
CoreCET-057	Asphalt Theory and Design *	2.0	Ele CIS-068	Computer Appl-Special Topics	2.0
CoreTEC-045	Introduction to Drafting	2.0	CoreCET-052	Civil Construction II	3.0
CoreCAD-056	CAD I	2.0	CoreCET-082	Civil Drafting	3.0
Gen COM-111	Intro to Speech Communication	3.0	SEMESTER TOTALS		15.0
SEMESTER TOTALS		15.0	Second Semester		
Summer Term			Gen --- ---	IAI Social Science Elective	3.0
CoreCET-076	Supervised Occupational Exp	5.0	CoreCET-087	Hydraulics/Drainage	3.0
SEMESTER TOTALS		5.0	CoreCET-064	Surveying III	3.0
			CoreCET-081	CAD for Civil Engineering	3.0
			CoreCET-065	Data Collection for GIS Mapping	2.0
			SEMESTER TOTALS		14.0
			TOTAL PROGRAM HOURS		80.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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CIVIL ENGINEERING TECHNOLOGY / CET / ADVANCED TECHNICAL STUDIES

(AAS.CETAT) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Architectural & Construction

This option of the Civil Engineering Technology program allows a graduate to continue his or her education at Southern Illinois University in Carbondale or Eastern Illinois University. Graduates from this program of study are able to complete a bachelor of science degree in Technical Resource Management at SIUC with only an additional 60 semester hours of course work.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen MAT-130	College Algebra	3.0	Gen PHY-130	College Physics I	4.0
CoreCET-060	Surveying I *	3.0	CoreCET-062	Surveying II	3.0
CoreCET-054	Soils + Aggregates *	4.0	CoreCET-052	Civil Construction II	3.0
CoreCET-051	Civil Construction I	3.0	CoreCET-082	Civil Drafting	3.0
Gen ENG-119	Composition I Pathway or		Ele MAT-132	Trigonometry	3.0
Gen ENG-120	Composition I	3.0		SEMESTER TOTALS	16.0
	SEMESTER TOTALS	16.0		Second Semester	
Second Semester			Ele PHY-131	College Physics II	4.0
Gen MAT-210	Finite Mathematics	3.0	CoreCET-087	Hydraulics/Drainage	3.0
CoreCET-056	PCC Theory and Design *	2.0	CoreCET-064	Surveying III	3.0
CoreCET-057	Asphalt Theory and Design *	2.0	CoreCET-081	CAD for Civil Engineering	3.0
CoreTEC-045	Introduction to Drafting	2.0	Gen --- ---	IAI Social Science Elective	3.0
CoreCAD-056	CAD I	2.0		SEMESTER TOTALS	16.0
Ele COM-111	Intro to Speech Communication	3.0		TOTAL PROGRAM HOURS	65.0
Ele CIS-160	Practical Software Applications	3.0			
	SEMESTER TOTALS	17.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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COMMERCIAL TRUCK DRIVER TRAINING

(NDP.CTDT) NON-DEGREE PROGRAM

Area of Study - Transportation

Designed for the person with little to no commercial driving experience, this certificate program is Entry Level Driver Training (ELDT) rule compliant and provides everything a student needs to obtain an entry level driving position in the transportation industry.

The Lake Land Commercial Truck Driver Training Program works with many trucking companies that will pre-hire students. Truck driving is one of the few occupations where students who complete training are almost certain to go to work immediately. Most students receive job offers prior to completion of their training.

Training is conducted at the Lake Land College Workforce Development Center, 5001 Lake Land Blvd., Mattoon, Illinois or the Lake Land College Eastern Region Center, 224 S. 6th St, Marshall, IL. For more information about the program, job opportunities and payment options, contact the Transportation Training Coordinator at 1-800-789-1282 or visit the website at lakelandcollege.edu/cdl.

Commercial Driver's License Requirements

1. Applicants must have a valid regular (non-commercial) Illinois or Indiana driver's license and be at least 18 years old (Intrastate); Must be at least 21 years old to drive a commercial motor vehicle across state lines (interstate).
2. An applicant "must provide to the State proof of citizenship or lawful permanent residency" per 49 CFR 383.71.
3. Applicants must pass all applicable background screens.
4. Applicants must have no active driver's license suspensions or revocations in any state
5. Applicants must certify that he/she is not "subject to any disqualification under FMCSA 383.51 (complete list of disqualifications), or any license disqualification under State law, and that he/she does not have a driver's license from more than one state or jurisdiction".
6. Applicants must be able to read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records.
7. An applicant must be physically qualified to drive a commercial motor vehicle and has passed a Department of Transportation Physical and Drug Screen.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		OPTIONAL COURSES	
First Semester	Hours		
CDL-040 Commercial Truck Driver Trning	7.0	CDL-041 Class A CDL Theory	3.5
		CDL-042 Class A CDL BTW	3.5
SEMESTER TOTALS	7.0	CDL-020 Class B CDL to A Upgrade	6.0
TOTAL PROGRAM HOURS	7.0	CDL-010 CDL Recertification	0.5
		CDL-011 Class B CDL Driver Training	4.5
		CDL-012 Class B CDL Theory	3.0
		CDL-013 Class B CDL BTW	1.5
		CDL-030 HazMat Endorsement Training	1.0

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COMPUTER AIDED DESIGN TECHNOLOGY

(AAS.CAD) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Architectural & Construction

Computer-Aided Design (CAD) is a computer graphics based tool that allows drafters, designers and engineers to develop new products faster by automating many complex and tedious design tasks. This program will provide in-depth knowledge and experience in two- and three-dimensional design and drafting. The student will work with state-of-the-art CAD and solid modeling software and hardware. Those earning this degree will be prepared for a career as a CAD designer, mechanical designer, engineering technician or CAD technician, or Architectural drafter. Upon completion, students can also receive industry recognized certificates from Fanuc, OSHA, AutoCAD, and others. Degree also available online. Consult Advisor.

Students planning to continue their education at Eastern Illinois University or Southern Illinois University to earn a bachelor's degree in Industrial Technology, Applied Engineering, or Architecture should consult their advisor/counselor for course requirements and substitutions.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen MAT-130	College Algebra or		CoreCAD-058	CAD Drafting Systems	2.0
Gen APT-041	Applied Mathematics I	3.0	CoreCIM-092	Computer-Aided Manufacturing	3.0
CoreTEC-103	Engineering Graphics	3.0	CoreCAD-060	3D Solid Modeling	3.0
CoreCAD-056	CAD I	2.0	Gen PHY-130	College Physics I or	
Ele CIS-160	Practical Software Applications	3.0	Gen TEC-060	Analytical Mechanic	4.0
Gen ENG-119	Composition I Pathway or		Gen SOS-052	Workplace Communication/Safety	3.0
Gen ENG-120	Composition I	3.0	SEMESTER TOTALS		15.0
	SEMESTER TOTALS	14.0	Second Semester		
	Second Semester		CoreMET-084	Technical Mechanisms	3.0
Gen APT-042	Applied Mathematics II and		CoreCAD-061	3D Parametric Design	3.0
Gen APT-043	Applied Mathematics III * or		CoreCAD-059	Special Applications of CAD	3.0
Gen MAT-132	Trigonometry *	3.0	CoreCIM-060	CNC Machining	3.0
CoreCAD-057	CAD II *	3.0	Ele --- ---	Career Elective	4.0
CoreCAD-062	Introduction to Solidworks	2.0	SEMESTER TOTALS		16.0
Ele --- ---	Social Science Elective	3.0	TOTAL PROGRAM HOURS		60.0
Ele --- ---	Career Elective	4.0			
	SEMESTER TOTALS	15.0			
			SUGGESTED ELECTIVES		
			Ele BCT-062	Architectural Drafting II	4.0
			Ele BCT-076	Architectural Design	4.0
			Ele CET-081	CAD for Civil Engineering	3.0
			Ele CET-082	Civil Drafting	3.0
			Ele CIS-063	3-D Computer Animation	3.0
			Ele CIS-092	Adobe Illustrator	3.0
			Ele APT-050	Electrical Principles/Practice	4.0
			Ele EET-056	Electronic Circuit Design/Fabrication	3.0
			Ele MTT-050	Intro to Machining Procedures	3.0
			Ele CIM-094	Computer Integrated Manf	3.0
			Ele CIM-044	Industrial Robotics	2.0
			Ele CAD-075	Supervised Occupational Exp	3.0
			Ele TEC-043	Industrial Safety	1.0
			Ele ITT-063	Innovation I	3.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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COMPUTER-AIDED DRAFTING

(CRT.CAD) CERTIFICATE

Area of Study - Architectural & Construction

Computer-Aided Drafting (CAD), also called computer-aided design, has evolved from an experimental process to a highly efficient tool in the past 20 years. CAD not only replaces most manual drafting, but can also be used for generating bills of materials, doing computerized structural analysis and controlling manufacturing machines. Several companies in the local area and worldwide, both large and small, utilize CAD for a variety of purposes. Computer-aided drafting is a unique application of computer graphics. The CAD draftsman can easily produce and modify plans, blueprints, designs, technical illustrations and schematics. Once a student completes the CAD certificate program, he or she will not only know how to operate a CAD system, but also how to set-up, customize and troubleshoot it. The many uses of CAD have opened many career opportunities in this exciting high-tech field. As a stand-alone certificate, the graduate can expect to find employment as a CAD draftsman or CAD operator. Those earning an associate in applied science degree can complete a few additional courses and earn a CAD certificate. The CAD certificate can greatly increase the opportunities for a good paying job in such fields as manufacturing, civil engineering, electronics or building construction. Students planning to continue their education can use this certificate as the beginning of a degree in similar fields. Certificate also available online. Consult Advisor.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester		Hours	Ele CIM-094 Computer Integrated Manf	3.0
CoreCAD-056	CAD I	2.0	Ele CAD-061 3D Parametric Design	3.0
CoreCAD-058	CAD Drafting Systems	2.0	Ele CIM-060 CNC Machining	3.0
Gen MAT-130	College Algebra or		Ele CIM-092 Computer-Aided Manufacturing	3.0
Gen APT-041	Applied Mathematics I	3.0	Ele BCT-045 Plans and Specifications	3.0
Gen ENG-119	Composition I Pathway or		Ele BCT-062 Architectural Drafting II	4.0
Gen ENG-120	Composition I	3.0	Ele BCT-076 Architectural Design	4.0
CoreTEC-103	Engineering Graphics	3.0		
CoreCAD-060	3D Solid Modeling	3.0		
	SEMESTER TOTALS	16.0		
Second Semester				
CoreCAD-057	CAD II *	3.0		
CoreCAD-059	Special Applications of CAD	3.0		
Ele CIS-160	Practical Software Applications	3.0		
CoreCAD-062	Introduction to Solidworks	2.0		
Ele --- ---	Career Elective	3.0		
	SEMESTER TOTALS	14.0		
	TOTAL PROGRAM HOURS	30.0		

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Phone: 217-234-5316

COMPUTER SYSTEMS

(NDP.CT) CERTIFICATE

Area of Study - Information Technology

This program is designed for students who already have a background in computer technology and wish to sharpen their computer tech skills while working to obtain the CompTIA A+, Network +, while obtaining the national computer certification, Test Out certification.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreEET-057 Computer Systems Architecture	3.0
CoreEET-077 PC Pro	4.0
CoreEET-066 Network Pro *	4.0
SEMESTER TOTALS	11.0
TOTAL PROGRAM HOURS	11.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Phone: 217-234-5341

COSMETOLOGY

(CRT.COS) CERTIFICATE

Area of Study - Public Services

The Cosmetology program meets the Illinois Department of Professional Regulation standard requirements pertaining to faculty qualifications, equipment, facilities, course content and contact hours. A total of 1,500 consecutive hours is required for completion of the program. In addition to tuition and service fees, cosmetology students will purchase a uniform, manikins, cosmetology kit, and workbooks. Students will have the opportunity to attend off campus cosmetology seminars. To secure an Illinois cosmetology license, each student is required to take a computerized Illinois state board examination upon completion of the curriculum.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
Gen SOS-052	Workplace Communication/Safety	3.0
CoreCOS-050	Cosmetology I	6.0
CoreCOS-052	Cosmetology II *	6.0
Gen COM-200	Interpersonal Communication	3.0
SEMESTER TOTALS		18.0
Second Semester		
CoreCOS-054	Cosmetology III *	6.0
CoreCOS-056	Cosmetology IV *	7.0
CoreCOS-061	Computer Appl for Cosmetology	3.0
SEMESTER TOTALS		16.0
Third Semester		
CoreCOS-060	Salon Management	3.0
CoreCOS-058	Cosmetology V *	7.0
SEMESTER TOTALS		10.0
TOTAL PROGRAM HOURS		44.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Phone: 217-234-5344

COSMETOLOGY TEACHER

(CRT.COSTR) CERTIFICATE

Area of Study - Public Services

Illinois Cosmetology license required. Cosmetology Teacher I, II and III develops the teaching techniques for the instruction of cosmetology skills. The study of basic theory and principles of cosmetology instruction and business procedures are examined. The student will complete requirements for state board examination and licensing in the state of Illinois.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		
First Semester		Hours
Core COS-076	Cosmetology Teacher I +	6.0
Gen ENG-095	Business English or	
Gen ENG-119	Composition I Pathway * or	
Gen ENG-120	Composition I *	3.0
Ele --- ---	Cosmetology Teacher Elective	3.0
	SEMESTER TOTALS	12.0
Second Semester		
Core COS-077	Cosmetology Teacher II * +++	6.0
Gen COM-111	Intro to Speech Communication	3.0
	SEMESTER TOTALS	9.0
Third Semester		
Core COS-078	Cosmetology Teacher III *	5.0
Ele --- ---	Cosmetology Teacher Elective	3.0
	SEMESTER TOTALS	8.0
	TOTAL PROGRAM HOURS	29.0

+ Course only offered fall semester

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

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Faculty Phone: 217-234-5344

COURT REPORTING AND CAPTIONING TRACK

(AAS.CRT.TRK) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Office Professionals

The Associate Degree Track prepares the student for acceptance into Court Reporting and Captioning Program. The Court Reporting and Captioning Degree is a special admission program. After acceptance into the program, student's major will be changed to AAS.CRT.

The court reporting program prepares students for careers in the judicial setting as either official or freelance court reporters. Students are also prepared for careers providing captioning for broadcast television and internet programs working with the deaf or hard-of-hearing population providing instantaneous text translation in education, civic, and corporate settings. They will demonstrate proficient skills in the use of real-time technology and implement professional skills in preparing accurate, instantaneous text translations.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

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Faculty Phone: 217-234-5356

COURT REPORTING AND CAPTIONING

(AAS.CRT) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Office Professionals

The court reporting program prepares students for careers in the judicial setting as either official or freelance court reporters. Students are also prepared for careers providing captioning for broadcast television and internet programs working with the deaf or hard-of-hearing population providing instantaneous text translation in education, civic, and corporate settings. They will demonstrate proficient skills in the use of real-time technology and implement professional skills in preparing accurate, instantaneous text translations.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen CRT-067	Court Reporting Comm I	3.0	CoreCRT-055	Speedbuilding IV *	3.0
CoreCRT-043	Intro to Court Reporting/CART	1.0	CoreCRT-060	Speedbuilding V *	3.0
CoreCRT-047	Machine Shorthand Theory	4.0	CoreCRT-068	Court Reporting Comm II	3.0
Gen SFS-101	Strategies for Success	2.0	Gen PSY-271	Intr/Psychology	3.0
Gen BIO-050	Basic Anatomy & Physiology	4.0		SEMESTER TOTALS	12.0
	SEMESTER TOTALS	14.0	Second Semester		
Second Semester			CoreCRT-072	Courtroom Procedures & Technology	3.0
CoreCRT-084	Medical & Legal Terminology I	3.0	CoreCRT-065	Speedbuilding VI *	3.0
Gen BUS-141	Business Communications	3.0	CoreCRT-070	Speedbuilding VII *	3.0
CoreCRT-040	Speedbuilding I	3.0	CoreCRT-085	Medical & Legal Terminology II	3.0
CoreCRT-045	Speedbuilding II *	3.0		SEMESTER TOTALS	12.0
	SEMESTER TOTALS	12.0	Summer Term		
Summer Term			CoreCRT-075	Speedbuilding VIII *	3.0
CoreCRT-050	Speedbuilding III *	3.0	CoreCRT-090	CSR Exam Preparation	3.0
	SEMESTER TOTALS	3.0	CoreCRT-083	Court Reporting Internship	1.0
				SEMESTER TOTALS	7.0
				TOTAL PROGRAM HOURS	60.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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 Faculty Phone: 217-234-5356

CRIME SCENE TECHNICIAN

(NDP.CST) CERTIFICATE

Area of Study - Public Services

The Crime Scene Technician certificate program is designed to provide students with a foundational understanding of the analytical procedures employed by crime scene technicians. The program covers essential skills including: documenting a crime scene, providing lawful justification for a crime scene search, searching a crime scene, preparing courtroom testimony, and maintaining crime scene resources.

FIRST YEAR

First Semester		Hours
Core.CJS-156	Criminal Law	3.0
Core.CJS-093	Basic Crime Scene Investigation	3.0
Core.CJS-096	Forensic Photography	3.0
SEMESTER TOTALS		9.0
Second Semester		
Core.CJS-160	Criminal Evidence and Procedure	3.0
Core.CJS-094	Advanced Crime Scene Investigation	3.0
Core.CJS-095	Crime Scene Reconstruction	3.0
SEMESTER TOTALS		9.0
TOTAL PROGRAM HOURS		18.0

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CRIMINAL JUSTICE LEADERSHIP

(NDP.CJL) CERTIFICATE

Area of Study - Public Services

The Criminal Justice Leadership certificate is aimed at students and working criminal justice professionals who want to take on a leadership role in their careers. This certificate will instill basic leadership knowledge, including general management principles and principles in labor relations and human resources.

This certificate can be applied toward the associate in applied science degree in Law Enforcement to help expand the student's credentials and knowledge.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR	
First Semester	Hours
CoreCJS-092 Police Management & Supervision	3.0
CoreCJS-150 Intro/Criminal Just	3.0
CoreCOM-200 Interpersonal Communication	3.0
CoreBUS-251 Principles of Management	3.0
CoreBUS-285 Labor Relations	3.0
CoreBUS-290 Human Resource Management	3.0
CoreCJS-200 Liability in Criminal Justice	3.0
SEMESTER TOTALS	21.0
TOTAL PROGRAM HOURS	21.0

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CROP PRODUCTION

(CRT.CROP) CERTIFICATE

Area of Study - Agriculture

The Crop Production certificate is designed to prepare students for employment in crop production situations. These situations include farming, farm management and farm operations. Program contains a minimum of eight weeks of internship at an approved location.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester		Hours		
Gen AGR-040	Agricultural Mathematics or		Ele AGR-042 Supervised Occupational Exp II	2.5
Gen MAT-115	General Education Pathway or		Ele AGR-053 Integrated Pest Management	3.0
Gen MAT-116	General Education Math	3.0	Ele AGR-086 Adjusting New and Used Mach	2.5
CoreAGR-204	Prin/Field Crop Science or		Ele AGR-090 Principles of Agri Mechanics	2.5
CoreAGR-052	Principles of Crop Production	3.0	Ele AGR-097 Planting and Tillage Equipment	3.0
CoreAGR-206	Intro/Animal Science or		Ele AGR-120 Agriculture Economics	3.0
CoreAGR-060	Animal Husbandry	3.0	Ele AGR-124 Farm Credit and Finance	2.0
CoreAGR-205	Intro/Soil Science or		Ele AGR-151 GPS/Applications in Ag	3.0
CoreAGR-050	Soils	3.5	Ele AGR-152 Intensive Crop Scouting	3.0
CoreAGR-122	Farm Management	2.5		
	SEMESTER TOTALS	15.0		
Second Semester				
CoreAGR-049	OSHA/Ag Mach Safety	1.0		
CoreAGR-111	Intro to Agriculture Software	2.0		
CoreAGR-123	Marketing of Ag Products	2.5		
CoreAGR-051	Soil Fertility	2.5		
CoreAGR-121	Farm Business Records	2.5		
Ele AGR-041	Supervised Occupational Exp I	3.5		
Ele --- ---	Career Elective	1.0		
	SEMESTER TOTALS	15.0		
	TOTAL PROGRAM HOURS	30.0		

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Faculty Phone: 217-234-5327

DENTAL HYGIENE - TRACK

(AAS.DH.TRK) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Health Services

This program prepares the student for admission into the Dental Hygiene program (AAS.DH). Students in this track are advised to enroll in courses that need to be completed prior to admission into the Dental Hygiene program. They are also advised to enroll in courses that will increase their success rate once they have entered the program. Once accepted into the Dental Hygiene program, the student's major code will be changed to AAS.DH.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

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DENTAL HYGIENE

(AAS.DH) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Health Services

The Associate Degree in the Dental Hygiene program is an intensive, two-year academic program that includes classroom skills, laboratory, and clinical experience in various dental health agencies. The student may apply to take the Central Regional Dental Testing Service (CRDTS) clinical examination and National Board Dental Hygiene Examination (NBDHE) in their final spring semester once approved by the Director of Dental Hygiene. Upon successful completion of these exams, the graduate may apply for their dental hygiene license. The student is awarded an Associate in Applied Science degree upon completion of the program; however, completion of the Dental Hygiene program does not guarantee dental hygiene licensure. The Illinois Department of Financial and Professional Regulation (IDFPR) may refuse to issue a license if a candidate has a criminal history. Please consult with the director of the Dental Hygiene Program to avoid license application hindrances.

Dental Hygiene prepares the student with specialized skills necessary for employment as a dental hygienist. Emphasis is placed on the performance of dental hygiene treatments, such as removal of calculus, stain and deposits from the teeth, prevention of oral disease, and the hygienist's role as a dental health educator. The hygienist's services are sought by dentists, schools, prisons, hospitals, health departments, and other industries. The Dental Hygiene program is fully accredited by the American Dental Association Commission on Dental Accreditation.

Applicants seeking admission into the Dental Hygiene program for the fall semester must have a completed dental hygiene application to the department by March 1, or the preceding business day if March 1 falls on the weekend. Applicants will be informed mid-April on the status of their candidacy. A student information packet may be obtained online. Students are selected using an objective formula approved by the Dental Hygiene department. This formula includes but is not limited to achievement in prerequisite courses, dental or dental assisting experience, grade point average, and prior enrollment at Lake Land College.

Admission Process

1. Have successfully completed college level Anatomy & Physiology I (BIO 225), Microbiology (BIO 235) and Chemistry (CHM 111) with a "C" (or a course deemed to be an equivalent) or better within the last five years.
2. Have completed college Intent to Enroll, placement test measure(s), and have official high school and college transcripts sent to Lake Land College Admissions & Records.
3. Have completed Dental Hygiene Intent packet sent to the Dental Hygiene Office.
4. Completed applications will be evaluated by the Dental Hygiene Admissions Committee. Notification of acceptance will be provided to those individuals meeting the entrance criteria on a space available basis. Acceptance to the college does not ensure acceptance into the Dental Hygiene program.
5. All courses required for the Dental Hygiene program must be completed with a "C" or better and completed within the last five years.

Program Admittance Requirements

1. After acceptance into the program, a comprehensive physical examination is required.
2. After acceptance, a current Healthcare Provider CPR card is required throughout the tenure of the program.
3. After acceptance, certain Healthcare immunizations are strongly recommended for all entering students.
4. After acceptance, the student must achieve grades of "C" or better in all courses to remain enrolled.
5. After acceptance, the student must submit to a background check and to drug testing (approximate cost \$140) per program policy.
6. A complete listing of Dental Hygiene Essential Functions can be found in the Student Handbook/Procedure Manual and Dental Hygiene application packet/information packet

Cost

In addition to tuition, lab fees, and service fees, students are expected to buy their uniforms (approximately \$200), dental hygiene kits and magnification loupes (approximately \$3,400), and pay for other incidental expenses. Special books and miscellaneous items average about \$300 per semester. Licensing examinations and learning experiences off campus will be at the expense of the student.

Program requirements may change over time. Specific degree/ graduation requirements are determined by a degree audit.

DENTAL HYGIENE

(AAS.DH) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Health Services

FIRST YEAR

First Semester		Hours
Gen BIO-226	Human Anatomy and Physiology II	4.0
CoreDHY-066	Dental Histology & Embryology	2.0
CoreDHY-067	Dental Anatomy	2.0
CoreDHY-068	Dental Hygiene I	3.0
CoreDHY-069	Pre-Clinic Hyg I	3.0
SEMESTER TOTALS		14.0
Second Semester		Hours
CoreDHY-045	Radiology	3.0
CoreDHY-071	Dental Hygiene II	3.0
CoreDHY-072	Preclinical Hygiene II	2.5
CoreDHY-080	Pathology	3.0
SEMESTER TOTALS		11.5
Summer Term		Hours
CoreDHY-081	Periodontology	3.0
CoreDHY-097	Head & Neck Anatomy	2.0
CoreDHY-083	Clinic I	3.0
SEMESTER TOTALS		8.0

SECOND YEAR

First Semester		Hours
Gen PSY-279	Human Dev/Life Span	3.0
CoreDHY-085	Nutrition for the Dental Hygienist	2.0
CoreDHY-087	Special Needs	2.0
CoreDHY-088	Clinic II	4.0
CoreDHY-089	Lab Proced/Dent Hyg	3.0
CoreDHY-091	Pain Management for Dental Hygienist	2.0
CoreDHY-096	Community Dental Health	1.5
SEMESTER TOTALS		17.5
Second Semester		Hours
Gen ENG-119	Composition I Pathway or	
Gen ENG-120	Composition I	3.0
Gen SOC-280	Introduction to Sociology	3.0
Gen COM-111	Intro to Speech Communication	3.0
CoreDHY-086	Pharmacology	2.0
CoreDHY-092	Dent Public Health	1.0
CoreDHY-050	Ethics and Jurisprudence	1.5
CoreDHY-094	Clinic III	4.0
CoreDHY-098	Transition to a RDH	1.5
SEMESTER TOTALS		19.0
TOTAL PROGRAM HOURS		70.0

SUGGESTED ELECTIVES

Ele DHY-043	Dental Hygiene Board Review	1.0
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DESKTOP PUBLISHING

(CRT.DPGD) CERTIFICATE

Area of Study - Information Technology

This certificate provides skills and knowledge to prepare students for entry level positions in the desktop publishing field. With a knowledge of desktop publishing software tools along with basic web technology and office software, graduates may fill various entry level positions in the desktop publishing field.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
CoreCIS-088	Adobe Photoshop	3.0
CoreCIS-092	Adobe Illustrator	3.0
CoreCIS-099	Introduction to Web Technology	3.0
CoreCIS-160	Practical Software Applications	3.0
Ele --- ---	BUS, CIS or ITT Elective	3.0
SEMESTER TOTALS		15.0
Second Semester		
CoreCIS-090	Adobe InDesign +++	3.0
CoreITT-053	Digital Media Arts * +++	3.0
CoreCIS-051	Designing for the Web * +++	3.0
Ele --- ---	BUS, CIS or ITT Elective	6.0
SEMESTER TOTALS		15.0
TOTAL PROGRAM HOURS		30.0

+++ Course only offered spring semester

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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DIESEL & AG POWER TECHNOLOGY

(AAS.AGPWR) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Agriculture

Diesel & Ag Power Technology Program is designed to develop the technical competency and professional level of entry-level diesel power equipment technicians. Training students to diagnose, service and maintain multiple diesel industry products using recommended procedures, special tools and technical information. The program includes training on Diesel Engines, Hydraulics, Electrical, Power Trains, Air Conditioning and Precision Planting technologies earning an Associate degree in Applied Science. Students also have the opportunity to earn while they learn through on-the-job training while on internships in multiple Diesel Career opportunities, such as Agriculture Equipment Dealers, Heavy Truck Dealers and the Industrial and Consumer Equipment Industry. Students must purchase hand tools necessary for use in this program. Students will also earn Certifications within the Kabota Tech Program as part of the Diesel & Ag Power Technology Program.

Note: Those students that are considering transferring to a university should contact their advisor as soon as possible.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-098	Communications I or		CoreAGR-043	Supervised Occupational Experience III	3.0
Gen ENG-119	Composition I Pathway or		CoreAGR-087	Diesel Fuel Systems	3.0
Gen ENG-120	Composition I	3.0	CoreAGR-088	Ag Trans & Power Trains	3.5
CoreAGR-091	Hydraulics	3.0	Gen SOS-052	Workplace Communication/Safety or	
CoreAGR-080	Ignition & Electrical Systems	3.5	Gen PSY-271	Intr/Psychology	3.0
CoreAGR-083	Small Engines	3.0		SEMESTER TOTALS	12.5
Gen TEC-048	Applied Shop Computations or			Second Semester	
Gen AGR-040	Agricultural Mathematics or		CoreAGR-089	Tractor Overhaul	6.0
Gen MAT-115	General Education Pathway or		CoreAGR-082	Advanced Electrical Systems	3.0
Gen MAT-116	General Education Math	3.0	Gen POS-160	American National Government	3.0
CoreAGR-046	Introduction to Agricultural Occupations	1.0	CoreAGR-044	Supervised Occupational Experience IV	3.5
	SEMESTER TOTALS	16.5		SEMESTER TOTALS	15.5
	Second Semester			TOTAL PROGRAM HOURS	65.0
CoreAGR-092	Advanced Hydraulics	3.0		SUGGESTED ELECTIVES	
CoreAGR-097	Planting and Tillage Equipment	3.0	Ele AGR-111	Intro to Agriculture Software	2.0
Gen AGR-059	Ag Writiing for Industry or		Ele WEL-057	Welding Fundamentals	2.5
Gen COM-111	Intro to Speech Communication or				
Gen ENG-121	Composition II	3.0			
CoreAGR-041	Supervised Occupational Exp I	3.5			
	SEMESTER TOTALS	12.5			
	Summer Term				
CoreAGR-042	Supervised Occupational Exp II	2.5			
CoreAGR-094	Ag Machinery Air Conditioning	3.0			
CoreAGR-086	Adjusting New and Used Mach	2.5			
	SEMESTER TOTALS	8.0			

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DIESEL & AG POWER TECHNOLOGY

(CRT.AGPWR) CERTIFICATE

Area of Study - Agriculture

Agriculture Power Technology is designed to prepare students as technicians and parts counter clerks for agriculture machinery dealerships. The program develops the student's skills necessary to diagnose and repair diesel fuel systems, engines, transmissions and electrical systems of agricultural equipment. Students must purchase hand tools necessary for use in this program.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester				
		Hours	Ele TEC-048 Applied Shop Computations	3.0
CoreAGR-091	Hydraulics	3.0	Ele AGR-086 Adjusting New and Used Mach	2.5
CoreAGR-080	Ignition & Electrical Systems	3.5	Ele AGR-089 Tractor Overhaul	6.0
CoreAGR-040	Agricultural Mathematics	3.0	Ele AGR-094 Ag Machinery Air Conditioning	3.0
CoreAGR-088	Ag Trans & Power Trains	3.5	Ele AGR-087 Diesel Fuel Systems	3.0
CoreAGR-083	Small Engines	3.0		
	SEMESTER TOTALS	16.0		
Second Semester				
CoreAGR-097	Planting and Tillage Equipment	3.0		
CoreAGR-082	Advanced Electrical Systems	3.0		
CoreAGR-092	Advanced Hydraulics	3.0		
CoreAGR-041	Supervised Occupational Exp I	3.5		
Ele --- ---	Career Elective	1.5		
	SEMESTER TOTALS	14.0		
	TOTAL PROGRAM HOURS	30.0		

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Faculty Phone: 217-234-5307

EARLY CHILDHOOD CARE AND EDUCATION

(AAS.ECE) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Education

The Early Childhood Care and Education program provides the academic background and practical experience necessary to operate a private, home day care and teach or direct in child care facilities. Additional employment opportunities include nursery schools, Head Start programs, and paraprofessional teacher's aide in primary grades. The program is especially suited to individuals who enjoy working and teaching young children and to those having a caring and patient personality. A "C" average in required Early Childhood Care and Education core classes must be maintained by students prior to enrolling in ECE 125.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-098	Communications I or		Gen SOS-052	Workplace Communication/Safety	3.0
Gen ENG-119	Composition I Pathway or		Gen PSY-274	Child Development	3.0
Gen ENG-120	Composition I *	3.0	Core ECE-051	Infant/Toddler Environment	3.0
Gen BIO-100	Bio Science I or		Core ECE-095	Creative Activities for Children	4.0
Gen BIO-120	Natural Science	3.0	Core ECE-081	Early Childhood Clinical	1.0
Gen SOC-280	Introduction to Sociology	3.0	SEMESTER TOTALS		14.0
Core ECE-100	Intro to Early Childhood Educ	3.0	Second Semester		
Core ECE-110	Child Behavior Management	3.0	Core EDU-103	Teaching/Learning W/Technology	3.0
SEMESTER TOTALS		15.0	Core PED-172	Bsc Act Elem/Sec Child	2.0
Second Semester			Core ECE-083	Instructional Methods	3.0
Gen COM-111	Intro to Speech Communication	3.0	Core ECE-087	Organization/Mgt of Preschools	3.0
Gen ART-165	Fundamentals of Art	3.0	Core ECE-125	Field Experience	4.0
Core EDU-190	Introduction/Special Education	3.0	Core ECE-120	Field Experience Seminar	1.0
Core ECE-102	Health/Safety/Nutri/Yng Child	3.0	SEMESTER TOTALS		16.0
Gen PSY-271	Intr/Psychology or		TOTAL PROGRAM HOURS		
Gen HIS-153	History/Culture of Third World	3.0	60.0		
SEMESTER TOTALS		15.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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ELECTRONIC CONTROL TECHNICIAN

(CRT.ECT) CERTIFICATE

Area of Study - Manufacturing

This one year certificate program combines theory and hands-on-training with state-of-the-art instruments, working processes and computerized control systems. Students learn to use test equipment, calibrate and maintain instruments, and program Industrial PC's.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
CoreEET-072	Relays and Control Circuits	2.0
CoreAPT-050	Electrical Principles/Practice	4.0
Gen ENG-050	Writing for Industry	3.0
Gen APT-041	Applied Mathematics I	3.0
CoreEET-056	Electronic Circuit Design/Fabrication	3.0
CoreEET-086	Prog Logic Controllers I	2.0
SEMESTER TOTALS		17.0
Second Semester		
CoreAPT-051	Solid State Devices & Applications	4.0
CoreEET-075	HMI-Human Machine Interface	2.0
CoreEET-087	Prog Logic Controllers II	2.0
CoreCAD-056	CAD I	2.0
CoreEET-066	Network Pro	4.0
SEMESTER TOTALS		14.0
TOTAL PROGRAM HOURS		31.0

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ELECTRONIC MARKETING

(CRT.EMKT) CERTIFICATE

Area of Study - Business Management

The certificate in Electronic Marketing trains students to effectively market an organization and its products through its website and digital media presence. The program will highlight strategies for drawing more traffic to a firm's website, increasing online revenues, and enhancing the organization's reputation. All courses satisfactorily completed in this certificate program will apply to the associate in applied science degree with a major in marketing or management.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		
First Semester		Hours
Core CIS-099	Introduction to Web Technology	3.0
Core BUS-142	Introduction to Business	3.0
Core CIS-160	Practical Software Applications	3.0
Core BUS-247	Principles of Marketing	3.0
SEMESTER TOTALS		12.0
Second Semester		
Core BUS-090	Prin of Retailing +++++	3.0
Core BUS-091	Prin of Advertising +++++	3.0
Core BUS-134	Principles of E-Marketing +	3.0
Core ITT-071	Web Scripting I *	3.0
SEMESTER TOTALS		12.0
TOTAL PROGRAM HOURS		24.0

++++ Course offered in summer term only

+ Course only offered fall semester

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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ELECTRONICS ENGINEERING TECHNOLOGY

(AAS.EET) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Manufacturing

The Electronic Engineering Technology program is designed to prepare the student for transfer to one of Indiana State University's or Southern Illinois University's electronic degree programs. Students completing the Electronic Engineering Technology degree program have the skills and knowledge to be employed in many different electronic fields. This program teaches a broad range of electronics such as radio frequency communication, microprocessors, digital and linear electronics.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreAPT-050	Electrical Principles/Practice	4.0	CoreITT-070	Python	3.0
Gen ENG-050	Writing for Industry or		CoreEET-072	Relays and Control Circuits	2.0
Gen ENG-119	Composition I Pathway or		CoreEET-086	Prog Logic Controllers I	2.0
Gen ENG-120	Composition I	3.0	Gen PHY-130	College Physics I	4.0
CoreCAD-056	CAD I	2.0	CoreEET-081	Physical Computing W/ Rasp Pi	3.0
CoreEET-056	Electronic Circuit Design/Fabrication	3.0	Ele --- ---	Transfer Elective	1.0
Gen MAT-130	College Algebra	4.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	16.0		Second Semester	
Second Semester			CoreEET-066	Network Pro	4.0
CoreEET-076	Digital Logic	3.0	CoreEET-085	STEM Projects	2.0
CoreAPT-051	Solid State Devices & Applications	4.0	Gen ECO-231	Principles of Economics I (Macro) or	
Gen COM-111	Intro to Speech Communication	3.0	Gen --- ---	IAI Social Science Elective	3.0
Gen MAT-132	Trigonometry	3.0	Ele PHY-131	College Physics II	4.0
CoreEET-057	Computer Systems	3.0		SEMESTER TOTALS	13.0
	SEMESTER TOTALS	16.0		TOTAL PROGRAM HOURS	60.0
SUGGESTED ELECTIVES					
Ele	IND-044	Fluid Power			3.0
Ele	MAT-241	Analytical Geometry and Calculus I			5.0
Ele	ANT-200	General Anthropology			3.0
Ele	TEC-043	Industrial Safety			1.0

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ELECTRONICS SYSTEMS TECHNOLOGY

(AAS.EETES) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Manufacturing

The Electronics and Computer Technology program prepares the student for employment in the electronic and computer fields of choice utilizing a hands-on approach. The graduate may chose classes in the electronics fields of computers, networking, telecommunications, or manufacturing. Electronics and Computer Technology applies their knowledge by assisting electronics engineers, performing test on new equipment designs, doing field service work or performing maintenance and repair on sophisticated electronic systems such as robotics, computers, and industrial controls.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreCAD-056	CAD I	2.0	Gen --- ---	Social Science Elective or	
CoreAPT-050	Electrical Principles/Practice	4.0	Gen --- ---	IAI Social Science Elective	3.0
CoreEET-056	Electronic Circuit Design/Fabrication	3.0	CoreEET-048	Digital Circuits	3.0
Gen MAT-129	College Algebra Pathway or		CoreEET-072	Relays and Control Circuits	2.0
Gen MAT-130	College Algebra or		CoreEET-086	Prog Logic Controllers I	2.0
Gen APT-041	Applied Mathematics I	3.0	CoreEET-081	Physical Computing W/ Rasp Pi	3.0
Gen COM-111	Intro to Speech Communication	3.0	Ele --- ---	Career Electives	3.0
SEMESTER TOTALS		15.0	SEMESTER TOTALS		16.0
Second Semester			Second Semester		
Gen APT-042	Applied Mathematics II and		CoreEET-066	Network Pro	4.0
Gen APT-043	Applied Mathematics III or		CoreEET-085	STEM Projects	2.0
Gen MAT-132	Trigonometry	3.0	CoreEET-057	Computer Systems	3.0
Gen ENG-050	Writing for Industry or		Ele --- ---	Career Elective	4.0
Gen ENG-098	Communications I or		SEMESTER TOTALS		13.0
Gen ENG-119	Composition I Pathway or		TOTAL PROGRAM HOURS		60.0
Gen ENG-120	Composition I	3.0	SUGGESTED ELECTIVES		
CoreEET-060	Computer Hardware	3.0	Ele TEC-063	Electric Power Distribution	3.0
CoreEET-076	Digital Logic	3.0	Ele EET-069	Residential Wiring I	3.0
CoreAPT-051	Solid State Devices & Applications	4.0	Ele CIS-079	Client Operating System	3.0
SEMESTER TOTALS		16.0	Ele CIS-084	Server Operating Systems	3.0
			Ele CIS-095	Database Management	3.0
			Ele CIS-060	Project Management	2.0
			Ele ESC-106	Introduction to Geographic Info Systems	4.0
			Ele ESC-114	Adv Geographic Info Systems	3.0

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EMERGENCY MEDICAL SERVICES

(NDPREMS) CERTIFICATE

Area of Study - Health Services

The certificate in Emergency Medical Services includes classroom, skills laboratory, hospital, and field clinical experiences. The student is awarded a certificate upon successful completion of the program and will be eligible to take the National Registry of Emergency Medical Technician's examination.

Completion of the certificate in Emergency Medical Services does not guarantee licensure. There are some specific conditions for which the Department of Public Health may refuse licensure. Please consult with the Emergency Medical Services Programs Director to avoid license application hindrances.

This program is conducted in cooperation with Sarah Bush Lincoln Health Systems and is approved by the Illinois Department of Public Health and Highway Safety. Students must complete a file with the Lake Land College Emergency Services office with the following items: current AHA BLS CPR certification card, current driver's license or Illinois state picture ID, immunizations as required by The Illinois Department of Public Health for Healthcare Providers, high school diploma or GED equivalent, physical exam, background check, and drug test.

Program graduates are prepared for career opportunities in the field of emergency medical services, including urban and rural ambulance services and/or fire departments; industrial settings, clinical settings.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreEMS-050 Emergency Medical Tech-Basic	7.5
SEMESTER TOTALS	7.5
TOTAL PROGRAM HOURS	7.5

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ENTREPRENEURSHIP

(NDP.ENTRE) CERTIFICATE

Area of Study - Business Management

This program prepares students for ownership of their own business. Courses have been carefully chosen to give the student the solid informational base needed to succeed in business ownership. All courses satisfactorily completed in this certificate program will apply to the associate in applied science degree with a major in management.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR	
First Semester	Hours
CoreBUS-251 Principles of Management or	
CoreBUS-290 Human Resource Management	3.0
CoreBUS-089 Small Business Management	3.0
CoreBUS-090 Prin of Retailing +++++	3.0
CoreBUS-200 Legal Environ/Business	3.0
CoreBUS-095 Fundamentals of Accounting or	
CoreBUS-096 Federal Tax Accounting	3.0
CoreBUS-247 Principles of Marketing	3.0
SEMESTER TOTALS	18.0
TOTAL PROGRAM HOURS	18.0

++++ Course offered in summer term only

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Faculty Phone: 217-234-5347

ESTHETICS

(CRT. ESTH) CERTIFICATE

Area of Study - Public Services

The Esthetics program meets the Illinois Department of Professional Regulation standard requirements pertaining to faculty qualifications, equipment, facilities, course content and contact hours. A total of 750 consecutive hours is required for completion of the program. In addition to tuition and service fees, Esthetic students will purchase uniforms, an esthetics kit and workbooks. To secure a state license as an esthetician, each student is required to take a written Illinois state board examination upon completion of the curriculum.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
CoreCOS-061	Computer Appl for Cosmetology	3.0
CoreEST-041	Esthetics I +	6.5
CoreEST-042	Esthetics II * +	6.5
SEMESTER TOTALS		16.0
Second Semester		
CoreEST-043	Esthetics III * +++	6.0
CoreEST-044	Esthetics IV * +++	6.0
CoreCOS-060	Salon Management	3.0
SEMESTER TOTALS		15.0
Summer Term		
CoreEST-045	Esthetics V * ++++	6.0
SEMESTER TOTALS		6.0
TOTAL PROGRAM HOURS		37.0

+ Course only offered fall semester

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

++++ Course offered in summer term only

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GEOSPATIAL TECHNOLOGY

(NDP.GIS) CERTIFICATE

Area of Study - Architectural & Construction

The Geospatial certificate program will provide students with the knowledge and practical skills necessary to develop and manage Geographic Information projects and to interpret and implement GIS as a decision support system. This certificate will enable students 1) to develop substantial theoretical and practical competencies relating to GIS; 2) develop foundational understanding and skills in the use of industry standard software; and 3) be able to demonstrate to employers the ability to perform GIS tasks at the technician level.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester				
		Hours	Ele CIS-160 Practical Software Applications	3.0
CoreESC-106	Introduction to Geographic Info Systems or		Ele CIS-156 Computer Logic	3.0
CoreGIS-090	Introduction to Geospatial Technology	4.0	Ele CIS-068 Computer Appl-Special Topics	2.0
Ele --- ---	Career Elective	2.0		
	SEMESTER TOTALS	6.0		
Second Semester				
CoreCET-065	Data Collection for GIS Mapping	2.0		
CoreESC-114	Adv Geographic Info Systems or			
CoreGIS-091	Advanced GIS	3.0		
Gen GEO-140	World Geography or			
Gen SOS-100	Maps and Spatial Analysis	3.0		
	SEMESTER TOTALS	8.0		
Summer Term				
CoreGIS-095	Geospatial Technology Internship or			
CoreCET-075	Supervised Occupational Exp	3.0		
	SEMESTER TOTALS	3.0		
	TOTAL PROGRAM HOURS	17.0		

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HEATING, VENTILATING, AIR CONDITIONING AND REFRIGERATION

(CRT.HVAC) CERTIFICATE

Area of Study - Architectural & Construction

This program prepares students to gain entry level employment in this industry. Students learn skills in installation, repair, and maintenance of commercial and residential heating and cooling units.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
Gen APT-041	Applied Mathematics I	3.0
CoreHVC-062	Intro to HVACR Electricity	5.0
CoreIND-043	Refrigeration Fundamentals	3.0
CoreHVC-066	Refrigeration II	4.0
SEMESTER TOTALS		15.0
Second Semester		
CoreHVC-068	Air Conditioning I	3.0
CoreHVC-070	Air Conditioning II	5.0
CoreHVC-072	Heat Generating Systems	5.0
CoreTEC-059	Energy Management	2.0
SEMESTER TOTALS		15.0
TOTAL PROGRAM HOURS		30.0

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HORTICULTURE

(CRT.HRT) CERTIFICATE

Area of Study - Agriculture

The Horticulture certificate is designed for students seeking educational training and employment in the industries of landscaping, greenhouse management, plant propagation, nursery management, golf course management and turf grass management. In addition to 33 credit hours of specialized courses in horticulture, business and soil science, students will receive 12 weeks of supervised occupational experience at approved internship locations.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester		Hours	Ele HRT-066 Turf Management	3.0
CoreHRT-201	Introduction to Horticulture	3.0		
CoreHRT-076	Greenhouse Mgt and Production or			
CoreHRT-061	Woody Plants Identification	3.0		
CoreHRT-082	Landscape Construction & Maint or			
CoreHRT-071	Herbaceous Perennial Plants	3.0		
Gen AGR-040	Agricultural Mathematics	3.0		
CoreAGR-205	Intro/Soil Science or			
CoreAGR-050	Soils	3.5		
SEMESTER TOTALS		15.5		
Second Semester				
CoreHRT-063	Evergreen/Vines & Ground Cover or			
CoreHRT-081	Landscape Design	3.0		
CoreHRT-072	Herbaceous Annual Plants or			
CoreHRT-062	Vegetable Crop Production	3.0		
CoreHRT-091	Supervised Occupational Experience I	3.5		
CoreAGR-133	Agriculture Salesmanship	2.5		
SEMESTER TOTALS		12.0		
Summer Term				
CoreHRT-092	Supervised Occupational Experience II	2.5		
SEMESTER TOTALS		2.5		
TOTAL PROGRAM HOURS		30.0		

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HORTICULTURE PRODUCTION & LANDSCAPE

(AAS.HRT) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Agriculture

The Horticulture degree is for students seeking advanced training within the green industry including greenhouse management, golf course management, landscape design, nursery management, and landscape construction. The 20 weeks of internship allow the student to specialize within the production or landscape areas.

Note: Those students that are considering transferring to a university should contact their advisor as soon as possible.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreHRT-201	Introduction to Horticulture	3.0	CoreHRT-071	Herbaceous Perennial Plants	3.0
CoreAGR-205	Intro/Soil Science or		CoreHRT-061	Woody Plants Identification	3.0
CoreAGR-050	Soils	3.5	Gen ENG-098	Communications I or	
CoreHRT-076	Greenhouse Mgt and Production	3.0	Gen ENG-119	Composition I Pathway or	
CoreHRT-082	Landscape Construction & Maint	3.0	Gen ENG-120	Composition I	3.0
Gen AGR-040	Agricultural Mathematics or		Gen BIO-130	Environmental Science or	
Gen MAT-115	General Education Pathway or		Gen BIO-100	Bio Science I or	
Gen MAT-116	General Education Math	3.0	Gen CHM-120	General, Organic and Biochemistry I	4.0
SEMESTER TOTALS		15.5	CoreHRT-066	Turf Management	3.0
Second Semester			SEMESTER TOTALS		16.0
CoreHRT-063	Evergreen/Vines & Ground Cover	3.0	Second Semester		
CoreHRT-072	Herbaceous Annual Plants	3.0	CoreHRT-081	Landscape Design	3.0
Ele --- ---	Career Elective	2.0	CoreHRT-062	Vegetable Crop Production	3.0
CoreAGR-112	Computer Applic/Agriculture or		CoreHRT-093	Supervised Occupational Experience III	3.0
CoreAGR-111	Intro to Agriculture Software	2.0	Gen SOS-052	Workplace Communication/Safety or	
CoreHRT-091	Supervised Occupational Experience I	3.5	Gen PSY-271	Intr/Psychology or	
SEMESTER TOTALS		13.5	Gen POS-160	American National Government	3.0
Summer Term			Gen COM-111	Intro to Speech Communication	3.0
CoreAGR-207	Intro/Ag Economics or		SEMESTER TOTALS		15.0
CoreAGR-120	Agriculture Economics	3.0	TOTAL PROGRAM HOURS		65.5
CoreHRT-092	Supervised Occupational Experience II	2.5	SUGGESTED ELECTIVES		
SEMESTER TOTALS		5.5	Ele AGR-133	Agriculture Salesmanship	2.5
			Ele AGR-132	Retailing/Agri Supplies	2.0
			Ele AGR-051	Soil Fertility	2.5
			Ele AGR-053	Integrated Pest Management	3.0
			Ele AGR-141	Introduction to Agroecology	3.0
			Ele AGR-143	Organic Crop Production	3.0
			Ele AGR-145	Biological Pest Management	3.0
			Ele AGR-083	Small Engines	3.0
			Ele HRT-083	Landscape Design II-Layout/Graphics	3.0

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HUMAN SERVICES

(AAS.HSP) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Public Services

The Human Services degree is for students interested in helping people in need. Graduates can work at agencies that provide services such as substance abuse, mental health, developmental disabilities, child welfare, domestic violence, residential, sexual assault, financial assistance, homelessness, schools, prisons, food assistance, and aging services, etc. Classroom training and field experience prepare graduates of the Human Service program to provide greatly needed services to people who require assistance. Upon completion of this program, students can go either go directly to work or transfer to a 4-year University.

The Human Services student has the opportunity to choose from seven areas of concentration: business, criminal justice, dietetics, education, health, psychology, and sociology. Fifteen semester hours are required from one of the seven areas to complete the program.

To be eligible for internships (work experience and seminar) the following must be completed: 30 semester hours of the required curriculum, Foundations of Human Services (HSP-103) and Social Welfare (HSP-122), and have a 2.0 GPA.

This program of study can lead to a bachelor's degree in human services, sociology, psychology, health studies, and social work. Students should consult with an advisor during their first year regarding specific transfer curricula and elective course work to facilitate a transfer.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway * or		Core--- ---	Area of Concentration	6.0
Gen ENG-120	Composition I *	3.0	CoreHSP-053	Work Experience Seminar I *	1.0
Gen PSY-271	Intr/Psychology	3.0	CoreHSP-054	Field Experience I *	2.0
CoreHSP-103	Foundations of Human Services	3.0	Ele --- ---	Electives	6.0
CoreHSP-122	Social Welfare	3.0		SEMESTER TOTALS	15.0
CoreCIS-160	Practical Software Applications	3.0		Second Semester	
	SEMESTER TOTALS	15.0	Core--- ---	Area of Concentration	6.0
	Second Semester		CoreHSP-055	Work Experience Seminar II *	1.0
Gen ENG-121	Composition II * or		CoreHSP-056	Field Experience II *	2.0
Gen COM-111	Intro to Speech Communication *	3.0	Ele --- ---	Electives	6.0
Gen --- ---	Any IAI Math * or			SEMESTER TOTALS	15.0
Gen --- ---	IAI Physical or Life Science	3.0		TOTAL PROGRAM HOURS	60.0
Core--- ---	Area of Concentration	3.0		AREA OF CONCENTRATION: EDUCATION	
CoreHED-178	Responding to Emergencies	2.0	CoreEDU-100	Introduction to Education	3.0
Gen --- ---	IAI Humanities or		CoreEDU-190	Introduction/Special Education	3.0
Gen --- ---	IAI Fine Arts	3.0	CoreECE-083	Instructional Methods	3.0
Ele --- ---	Electives	1.0	CoreECE-110	Child Behavior Management	3.0
	SEMESTER TOTALS	15.0	CoreECE-095	Creative Activities for Children	4.0
			CorePED-172	Bsc Act Elem/Sec Child	2.0
			CorePSY-274	Child Development	3.0
			CoreEDU-103	Teaching/Learning W/Technology	3.0
			CoreEDU-200	Educational Psychology	3.0
			CoreEDU-210	Diversity in Schools and Societies	3.0
			CoreHSP-120	Introduction to Social Work	3.0
				AREA OF CONCENTRATION: CRIMINAL JUSTICE	
			CoreCJS-152	Criminal Investigation I	3.0
			CoreCJS-160	Criminal Evidence and Procedure	3.0
			CoreCJS-166	Corrections	3.0
			CoreCJS-158	Juvenile Justice	3.0
			CoreCJS-150	Intro/Criminal Justice	3.0
			CoreCJS-156	Criminal Law	3.0
			CoreHSP-120	Introduction to Social Work	3.0

HUMAN SERVICES

(AAS.HSP) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Public Services

AREA OF CONCENTRATION: HEALTH

CoreAHE-040	Basic Nurse Assisting	8.0
CoreAHE-041	Medical Terminology	3.0
CoreHED-270	Community Health	3.0
CoreHED-102	Nutrition	3.0
CoreAHE-042	Advanced Medical Terminology *	3.0
CoreHED-290	Disease Processes *	2.0
CoreECE-102	Health/Safety/Nutri/Yng Child	3.0
CorePED-285	Fitness for Life	3.0
CoreEMS-050	Emergency Medical Tech-Basic	7.5
CoreHSP-120	Introduction to Social Work	3.0
CoreHED-200	Principles of Health	3.0

AREA OF CONCENTRATION: PSYCHOLOGY

CoreECE-110	Child Behavior Management	3.0
CoreSOS-235	Death and Dying	3.0
CorePSY-275	The Psychology of Maturity and Old Age *	3.0
CorePSY-274	Child Development *	3.0
CorePSY-279	Human Dev/Life Span	3.0
CorePSY-272	Intimate & Family Relationships	3.0
CorePSY-277	Social Psychology *	3.0
CorePSY-273	Abnormal Psychology *	3.0
CoreHSP-101	Dynamics of Domestic Violence	3.0
CoreHSP-120	Introduction to Social Work	3.0

AREA OF CONCENTRATION: SOCIOLOGY

CoreANT-200	General Anthropology	3.0
CoreCJS-150	Intro/Criminal Justice	3.0
CoreSOC-280	Introduction to Sociology	3.0
CoreSOC-282	Social Problems	3.0
CoreSOC-284	Sociology/Deviant Behavior	3.0
CoreSOC-286	Racial and Ethnic Groups	3.0
CoreHSP-120	Introduction to Social Work	3.0

AREA OF CONCENTRATION: BUSINESS

CoreBUS-151	Financial Accounting *	3.0
CoreBUS-152	Managerial Accounting	3.0
CoreBUS-200	Legal Environ/Business	3.0
CoreECO-231	Principles of Economics I (Macro)	3.0
CorePSY-279	Human Dev/Life Span	3.0

AREA OF CONCENTRATION: DIETETICS

CoreHED-046	Food Service Sanitation	2.0
CoreHED-102	Nutrition	3.0
CoreECO-231	Principles of Economics I (Macro)	3.0
CoreCHM-151	General Chemistry II *	4.0
CorePSY-279	Human Dev/Life Span	3.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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INDUSTRIAL MAINTENANCE

(CRT.INDMT) CERTIFICATE

Area of Study - Manufacturing

This program prepares the student for entry level into the field of industrial maintenance. Emphasis is placed on machining, hydraulics, pneumatics, industrial safety, electric motors, residential wiring and light commercial wiring, and variable frequency drives. Nationwide, the industry needs skilled maintenance technicians (based on the Dept of Labor statistics 2023). For a person with training in industrial maintenance finding work locally is not a problem.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
CoreTEC-040	Print Reading for Industry	2.0
CoreTEC-043	Industrial Safety	1.0
Ele --- ---	Mechanical Electrical Elective	2.0
CoreAPT-050	Electrical Principles/Practice	4.0
CoreIND-044	Fluid Power	3.0
Gen APT-041	Applied Mathematics I	3.0
SEMESTER TOTALS		15.0
Second Semester		
CoreMET-043	Motors and Generators	2.5
CoreEET-069	Residential Wiring I	3.0
CoreIND-043	Refrigeration Fundamentals	3.0
CorePLC-051	Variable Frequency Drive Sys.	1.0
Ele --- ---	Mechanical Electrical Elective	2.5
CoreMTT-050	Intro to Machining Procedures	3.0
SEMESTER TOTALS		15.0
TOTAL PROGRAM HOURS		30.0

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IT TECHNICIAN

(CRT.ITTEC) CERTIFICATE

Area of Study - Information Technology

The Computer Technician program prepares the student for entry into the broad field of computer repair and maintenance in a variety of areas such as personal computers, telecommunications, industrial and computer network systems. The program also prepares the student for A+ certification testing, test out certification, and standards of excellence set by the computer industry.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
CoreEET-056	Electronic Circuit Design/Fabrication	3.0
CoreEET-060	Computer Hardware	3.0
CoreEET-081	Physical Computing W/ Rasp Pi	3.0
CoreAPT-041	Applied Mathematics I	3.0
SEMESTER TOTALS		12.0
Second Semester		
CoreCIS-079	Client Operating System	3.0
CoreEET-066	Network Pro	4.0
CoreEET-057	Computer Systems	3.0
CoreAPT-050	Electrical Principles/Practice	4.0
SEMESTER TOTALS		14.0
Third Semester		
CoreEET-077	PC Pro	4.0
SEMESTER TOTALS		4.0
TOTAL PROGRAM HOURS		30.0

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IT-COMPUTER APPLICATIONS

(AAS.ITAPS) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Information Technology

The concentration in Computer Applications provides students with entry-level skills necessary to work as a help-desk technician, software trainer or other computer professional. The student will be provided with a well-rounded computer curriculum featuring courses in application and graphics software, hardware, internet, web page design, networking, and programming.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreBUS-141	Business Communications	3.0	Core CIS-056	Advanced Software Applications *	3.0
Core CIS-160	Practical Software Applications	3.0	Core CIS-049	Content Management Systems *	2.0
Core CIS-071	Introduction to Networking	2.0	Ele CIS-088	Adobe Photoshop or	
Core CIS-101	Internet Systems and Applications	2.0	Ele --- ---	BUS, CIS or ITT Elective *	3.0
Core CIS-099	Introduction to Web Technology	3.0	Ele CIS-092	Adobe Illustrator or	
CoreBUS-142	Introduction to Business	3.0	Ele --- ---	BUS, CIS or ITT Elective *	3.0
SEMESTER TOTALS		16.0	Ele --- ---	BUS, CIS or ITT Elective *	3.0
Second Semester			SEMESTER TOTALS		14.0
Gen COM-111	Intro to Speech Communication	3.0	Second Semester		
Gen ENG-119	Composition I Pathway or		CoreBUS-079	Professional Development +++	3.0
Gen ENG-120	Composition I	3.0	Gen --- ---	Social Science Elective	3.0
Gen BUS-094	Business Math or		Gen --- ---	Social Science Elective	3.0
Gen MAT 1---	Math Elective *	3.0	Ele --- ---	BUS, CIS or ITT Elective *	3.0
Ele --- ---	BUS, CIS or ITT Elective *	3.0	Ele --- ---	BUS, CIS or ITT Elective *	3.0
Ele --- ---	BUS, CIS or ITT Elective *	3.0	SEMESTER TOTALS		15.0
SEMESTER TOTALS		15.0	TOTAL PROGRAM HOURS		60.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.
 +++ Course only offered spring semester

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 Faculty Phone: 217-234-5414

IT-COMPUTER APPLICATIONS

(CRT.ITAPS) CERTIFICATE

Area of Study - Information Technology

The certificate in Computer Applications lays the foundation for entry level work as a help desk assistant or computer user. The course work is spread among the various information technology concentrations and allows for future completion of any of the IT degrees.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
CoreBUS-141	Business Communications	3.0
CoreCIS-160	Practical Software Applications	3.0
CoreCIS-071	Introduction to Networking + + + + +	2.0
CoreCIS-101	Internet Systems and Applications	2.0
CoreCIS-099	Introduction to Web Technology	3.0
CoreBUS-142	Introduction to Business	3.0
SEMESTER TOTALS		16.0
Second Semester		
Ele --- ---	BUS, CIS or ITT Elective *	14.0
SEMESTER TOTALS		14.0
TOTAL PROGRAM HOURS		30.0

+ Course only offered fall semester

+ + + + + Course offered in summer term only

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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IT-COMPUTER APPLICATIONS SPECIALIST

(NDP.CMPAP) CERTIFICATE

Area of Study - Information Technology

This certificate provides the student with the theory and the practical applications of computers relating to both business areas and personal uses. Hands-on training is emphasized. Students seeking this certificate may do so for entry level skills needed to work with existing software or for personal applications.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreBUS-141 Business Communications	3.0
CoreCIS-160 Practical Software Applications	3.0
Ele --- --- CIS or ITT Elective	12.0
SEMESTER TOTALS	18.0
TOTAL PROGRAM HOURS	18.0

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IT-COMPUTER GAME DEVELOPMENT

(CRT.ITGD) CERTIFICATE

Area of Study - Information Technology

The certificate in Computer Game Development trains students in all phases of the game development process. Coursework includes design, programming, 2D and 3D animation and art. The certificate allows for some flexibility to add other specialty classes as well.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES		
First Semester			Ele	ITT-063 Innovation I	3.0
CoreCIS-156	Computer Logic	3.0	Ele	ITT-064 Innovation II	3.0
CoreCIS-062	Computer Game Development +	3.0	Ele	CIS-066 Digital Video Production	3.0
CoreCIS-063	3-D Computer Animation +++	3.0	Ele	ITT-068 Digital Video Effects	3.0
CoreITT-053	Digital Media Arts +++	3.0			
Ele --- ---	CIS or ITT Elective	2.0			
SEMESTER TOTALS		14.0			
Second Semester					
CoreITT-066	Indie Game Development Lab +++	3.0			
CoreCIS-162	Object-Oriented Programming I	3.0			
CoreCIS-065	Advanced Game Development *	3.0			
CoreCIS-069	Cross Platform Game Development ++++	3.0			
CoreITT-050	IT Game Development Cert Internship *	1.0			
Ele --- ---	CIS or ITT Elective	3.0			
SEMESTER TOTALS		16.0			
TOTAL PROGRAM HOURS		30.0			

+ Course only offered fall semester

+++ Course only offered spring semester

* There are prerequisites, course requisites, or minimum placement test scores for this course.

++++ Course offered in summer term only

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Faculty Phone: 217-234-5348

IT-DIGITAL MEDIA SPECIALIST

(CRT.ITDMS) CERTIFICATE

Area of Study - Information Technology

The certificate in Digital Media trains a student to work at the nexus of web development, movie production and broadcast TV production. The skills required for complete development of a video production from concept to completed broadcast over the air or on the web will be covered.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES		
First Semester			Ele	ITT-063 Innovation I	3.0
Core COM-180	Basic TV Production +	3.0	Ele	ITT-064 Innovation II	3.0
Core CIS-099	Introduction to Web Technology	3.0	Ele	CIS-066 Digital Video Production	3.0
Core CIS-066	Digital Video Production +	3.0	Ele	ITT-068 Digital Video Effects	3.0
Core ITT-053	Digital Media Arts +++	3.0			
Ele --- ---	CIS or ITT Elective	3.0			
	SEMESTER TOTALS	15.0			
Second Semester					
Core CIS-067	Advanced Digital Video Production *	3.0			
Core CIS-063	3-D Computer Animation +++	3.0			
Core ITT-048	IT Digital Media Certificate Internship *	1.0			
Core ITT-068	Digital Video Effects *	3.0			
Core CIS-049	Content Management Systems	2.0			
Ele --- ---	CIS or ITT Elective	4.0			
	SEMESTER TOTALS	16.0			
	TOTAL PROGRAM HOURS	31.0			

+ Course only offered fall semester

+++ Course only offered spring semester

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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IT-GRAPHIC DESIGN

(AAS.DPGD) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Information Technology

This program is designed to prepare graduates for careers requiring a solid knowledge of graphic design skills. Emphasis is placed on current graphic arts software for print and web page design techniques combined with marketing and the latest office technology trends. Students will design and create artwork for commercial publication and see the process through to print. Students may fill various positions as full-time graphic designers, desktop publishers, pre-press operators, or positions involving a blend of administrative office duties and graphic designing. Some students succeed as freelancers and open their own businesses. Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreCIS-088	Adobe Photoshop +	3.0	CoreCIS-098	Advanced Desktop Skills * +	3.0
CoreCIS-092	Adobe Illustrator +	3.0	CoreCIS-056	Advanced Software Applications * +	3.0
CoreCIS-099	Introduction to Web Technology	3.0	CoreCIS-058	Specialized Software Applications * +	3.0
CoreCIS-160	Practical Software Applications	3.0	CoreCIS-049	Content Management Systems * +	2.0
Gen BUS-094	Business Math or		CoreBUS-247	Principles of Marketing	3.0
Gen MAT-090	Math for Computer Applications	3.0	Gen BUS-141	Business Communications or	
SEMESTER TOTALS		15.0	Gen COM-111	Intro to Speech Communication	3.0
Second Semester			SEMESTER TOTALS		17.0
CoreCIS-090	Adobe InDesign +++	3.0	Second Semester		
CoreITT-053	Digital Media Arts * +++	3.0	CoreBUS-060	Automated Ofc Procedures * +++	3.0
CoreCIS-051	Designing for the Web * +++	3.0	CoreBUS-079	Professional Development +++	3.0
CoreBUS-114	Advanced Formatting *	3.0	CoreCIS-047	Graphic Design Capstone * +++	3.0
Gen ART-250	Understanding Art or		Gen ENG-095	Business English or	
Gen ART-110	2-D Design	3.0	Gen ENG-119	Composition I Pathway or	
SEMESTER TOTALS		15.0	Gen ENG-120	Composition I	3.0
			Gen SOC-280	Introduction to Sociology or	
			Gen PSY-271	Intr/Psychology	3.0
			SEMESTER TOTALS		15.0
			TOTAL PROGRAM HOURS		62.0

+ Course only offered fall semester

+++ Course only offered spring semester

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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IT-NETWORK ADMINISTRATION

(AAS.ITNET) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Information Technology

The concentration in Network Administration provides an intensive course of study that prepares a student to work in a business environment while maintaining or administering a microcomputer network. The core required classes cover general areas in information technology and the concentration classes cover both the physical network and operating system environment in great detail. Many of the classes can be used as preparation for various hardware, networking, and OS certifications from Microsoft, CompTIA, Cisco and others.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreCIS-160	Practical Software Applications	3.0	CoreCIS-070	Network Security +	3.0
CoreCIS-099	Introduction to Web Technology	3.0	CoreCIS-084	Server Operating Systems +	3.0
CoreCIS-156	Computer Logic	3.0	CoreCIS-087	TCP/IP and Routing	3.0
CoreEET-060	Computer Hardware or		CoreCIS-073	Survey of Operating Systems	3.0
CoreITT-063	Innovation I	3.0	Gen --- ---	Social Science Elective	3.0
Ele --- ---	CIS or ITT Elective	2.0	CoreBUS-142	Introduction to Business or	
SEMESTER TOTALS		14.0	Ele --- ---	CIS or ITT Elective	3.0
Second Semester			SEMESTER TOTALS		18.0
CoreCIS-079	Client Operating System +++	3.0	Second Semester		
CoreCIS-081	Networking Essentials	3.0	CoreCIS-053	Wireless Networking +++	3.0
CoreCIS-060	Project Management	2.0	CoreCIS-085	Adv Server Operating System +++	3.0
Gen COM-111	Intro to Speech Communication	3.0	CoreCIS-089	Advanced Routing	3.0
Gen ENG-119	Composition I Pathway or		CoreCIS-074	IT Seminar	1.0
Gen ENG-120	Composition I	3.0	CoreITT-043	IT Network Admin Degree Internship	2.0
Gen BUS-094	Business Math or		Gen --- ---	Social Science Elective	3.0
Gen MAT 1 ---	Math Elective *	3.0	Ele --- ---	CIS or ITT Elective	2.0
SEMESTER TOTALS		17.0	SEMESTER TOTALS		17.0
			TOTAL PROGRAM HOURS		66.0
SUGGESTED ELECTIVES					
Ele	ITT-064	Innovation II			3.0
Ele	CIS-063	3-D Computer Animation			3.0
Ele	CIS-066	Digital Video Production			3.0
Ele	ITT-068	Digital Video Effects			3.0
Ele	CIS-062	Computer Game Development			3.0
Ele	ITT-066	Indie Game Development Lab			3.0
Ele	CIS-069	Cross Platform Game Development			3.0

+++ Course only offered spring semester

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

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IT-NETWORK ADMINISTRATION

(CRT.ITNET) CERTIFICATE

Area of Study - Information Technology

The certificate in Network Administration lays the foundation for entry level work as a network technician or PC technician. The course work is spread among the various information technology concentrations and allows for future completion of any of the IT degrees without complications. The certificate is excellent for supplementing another associate degree.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester				
		Hours	Ele ITT-064 Innovation II	3.0
CoreCIS-160	Practical Software Applications	3.0	Ele CIS-063 3-D Computer Animation	3.0
CoreCIS-156	Computer Logic	3.0	Ele CIS-066 Digital Video Production	3.0
CoreCIS-079	Client Operating System +++	3.0	Ele ITT-068 Digital Video Effects	3.0
CoreCIS-073	Survey of Operating Systems	3.0	Ele CIS-062 Computer Game Development	3.0
Ele --- ---	CIS or ITT Elective	2.0	Ele ITT-066 Indie Game Development Lab	3.0
	SEMESTER TOTALS	14.0	Ele CIS-069 Cross Platform Game Development	3.0
Second Semester				
CoreCIS-081	Networking Essentials	3.0		
CoreCIS-084	Server Operating Systems +	3.0		
CoreCIS-099	Introduction to Web Technology	3.0		
CoreEET-060	Computer Hardware or			
CoreITT-063	Innovation I	3.0		
CoreITT-042	IT Net Admin Cert Internship	1.0		
Ele --- ---	CIS or ITT Elective	3.0		
	SEMESTER TOTALS	16.0		
	TOTAL PROGRAM HOURS	30.0		

+++ Course only offered spring semester
 + Course only offered fall semester

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IT-PROGRAMMING

(AAS.ITPRO) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Information Technology

The IT-Programming program provides the skills and knowledge to prepare students to enter the workforce in various software development positions. Through hands-on training and internship, graduates will be well-versed in using technologies essential for development, including front end and back end programming languages, version control, database management and project management.

Local working professionals provide input used to maintain the program with state-of-the-art technologies and industry best practices. Graduates will have the proper tools necessary to obtain an entry-level software engineer position.

The program follows the ever-evolving nature of technology, so requirements and course content will change over time. A degree audit determines specific degree/graduation requirements.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreCIS-156	Computer Logic	3.0	CoreCIS-164	Object-Oriented Programming II	3.0
CoreCIS-099	Introduction to Web Technology	3.0	CoreITT-072	Web Scripting II	3.0
CoreCIS-095	Database Management	3.0	CoreCIS-049	Content Management Systems	2.0
CoreCIS-160	Practical Software Applications	3.0	Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-119	Composition I Pathway * or		Gen --- ---	Social Science Elective	3.0
Gen ENG-120	Composition I *	3.0		SEMESTER TOTALS	14.0
	SEMESTER TOTALS	15.0			
Second Semester			Second Semester		
CoreITT-070	Python	3.0	CoreCIS-083	Systems Design	4.0
CoreCIS-162	Object-Oriented Programming I	3.0	CoreCIS-074	IT Seminar *	1.0
CoreITT-071	Web Scripting I	3.0	CoreITT-045	IT Programming Degree Internship *	2.0
CoreCIS-060	Project Management	2.0	Gen --- ---	Social Science Elective	3.0
Gen BUS-094	Business Math or		Ele --- ---	CIS or ITT Elective	6.0
Gen MAT 1--	Math Elective *	3.0		SEMESTER TOTALS	16.0
Ele --- ---	CIS or ITT Elective	3.0		TOTAL PROGRAM HOURS	62.0
	SEMESTER TOTALS	17.0			
			SUGGESTED ELECTIVES		
			Ele CIS-062	Computer Game Development	3.0
			Ele ITT-066	Indie Game Development Lab	3.0
			Ele CIS-069	Cross Platform Game Development	3.0
			Ele ITT-076	Intro to OS and Security	3.0
			Ele CIS-088	Adobe Photoshop	3.0
			Ele CIS-051	Designing for the Web	3.0
			Ele ITT-063	Innovation I	3.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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IT-PROGRAMMING

(CRT.ITPROG) CERTIFICATE

Area of Study - Information Technology

The certificate in IT-Programming lays the foundation for an entry-level career in a software development related job. The certificate is an excellent supplement for any IT program and can be applied toward completing other Information Technology degrees. The coursework provides the training for using technologies essential for software development, including front end and back end programming languages, version control, database management, web application development and project management.

The program follows the ever-evolving nature of technology, so requirements and course content will change over time. A degree audit determines specific degree/graduation requirements.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester				
		Hours	Ele CIS-062 Computer Game Development	3.0
CoreCIS-156	Computer Logic	3.0	Ele ITT-066 Indie Game Development Lab	3.0
CoreCIS-099	Introduction to Web Technology	3.0	Ele CIS-069 Cross Platform Game Development	3.0
CoreCIS-095	Database Management	3.0	Ele ITT-076 Intro to OS and Security	3.0
CoreCIS-049	Content Management Systems * +++	2.0	Ele CIS-088 Adobe Photoshop	3.0
CoreCIS-160	Practical Software Applications	3.0	Ele CIS-051 Designing for the Web	3.0
	SEMESTER TOTALS	14.0	Ele ITT-063 Innovation I	3.0
Second Semester				
CoreITT-070	Python	3.0		
CoreCIS-162	Object-Oriented Programming I	3.0		
CoreITT-071	Web Scripting I	3.0		
CoreCIS-060	Project Management	2.0		
Ele --- ---	CIS or ITT Elective	5.0		
	SEMESTER TOTALS	16.0		
	TOTAL PROGRAM HOURS	30.0		

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

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IT-WEB DESIGN

(AAS.ITWEB) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Information Technology

The IT-Web Design program provides students with the skills and knowledge necessary to work independently or in business as a web designer. The program provides students with a design-focused curriculum featuring web design principles, graphics software, user experience and industry best practices.

The program follows the ever-evolving nature of technology, so requirements and course content will change over time. A degree audit determines specific degree/graduation requirements.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Core CIS-160	Practical Software Applications	3.0	Core CIS-095	Database Management or	
Core CIS-099	Introduction to Web Technology	3.0	Ele --- ---	Career Elective	3.0
Core CIS-049	Content Management Systems	2.0	Gen COM-111	Intro to Speech Communication	3.0
Core CIS-088	Adobe Photoshop *	3.0	Gen ENG-119	Composition I Pathway * or	
Core CIS-092	Adobe Illustrator *	3.0	Gen ENG-120	Composition I *	3.0
SEMESTER TOTALS		14.0	Gen --- ---	Social Science Elective	3.0
Second Semester			Core CIS-156	Computer Logic or	
Core CIS-051	Designing for the Web * +++	3.0	Ele --- ---	Career Elective	3.0
Core ITT-053	Digital Media Arts * +++	3.0	Ele --- ---	CIS or ITT Elective	2.0
Core CIS-090	Adobe InDesign +++	3.0	SEMESTER TOTALS		17.0
Core CIS-060	Project Management	2.0	Second Semester		
Ele BUS-142	Introduction to Business or		Gen BUS-094	Business Math or	
Ele --- ---	Career Elective	3.0	Gen MAT 1--	Math Elective *	3.0
Ele --- ---	CIS or ITT Elective	2.0	Core CIS-074	IT Seminar *	1.0
SEMESTER TOTALS		16.0	Core ITT-047	IT Web Technology Degree Internship *	2.0
			Gen --- ---	Social Science Elective	3.0
			Core ITT-071	Web Scripting I	3.0
			Ele --- ---	CIS or ITT Elective	3.0
			SEMESTER TOTALS		15.0
			TOTAL PROGRAM HOURS		62.0
SUGGESTED ELECTIVES					
Ele	CIS-062	Computer Game Development			3.0
Ele	CIS-063	3-D Computer Animation			3.0
Ele	CIS-162	Object-Oriented Programming I			3.0
Ele	ITT-063	Innovation I			3.0
Ele	ITT-070	Python			3.0
Ele	ITT-072	Web Scripting II			3.0
Ele	ITT-066	Indie Game Development Lab			3.0
Ele	ITT-076	Intro to OS and Security			3.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

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IT-WEB DESIGN

(CRT.ITWEB) CERTIFICATE

Area of Study - Information Technology

The IT-Web Design certificate lays the foundation for entry-level work as a page designer or related job. The coursework provides students with a focused design curriculum featuring web design principles, graphics software and industry best practices. The certificate is an excellent supplement for any IT program and can be applied to any IT degree.

The program follows the ever-evolving nature of technology, so requirements and course content will change over time. A degree audit determines specific degree/graduation requirements.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester			Ele	CIS-062 Computer Game Development 3.0
CoreCIS-160	Practical Software Applications	3.0	Ele	CIS-063 3-D Computer Animation 3.0
CoreCIS-099	Introduction to Web Technology	3.0	Ele	CIS-162 Object-Oriented Programming I 3.0
CoreCIS-049	Content Management Systems	2.0	Ele	ITT-063 Innovation I 3.0
CoreCIS-088	Adobe Photoshop *	3.0	Ele	ITT-070 Python 3.0
CoreCIS-092	Adobe Illustrator *	3.0	Ele	ITT-071 Web Scripting I 3.0
SEMESTER TOTALS		14.0	Ele	ITT-066 Indie Game Development Lab 3.0
Second Semester			Ele	ITT-076 Intro to OS and Security 3.0
CoreCIS-051	Designing for the Web * +++	3.0		
CoreITT-053	Digital Media Arts * +++	3.0		
CoreCIS-090	Adobe InDesign +++	3.0		
CoreCIS-060	Project Management	2.0		
Ele --- ---	CIS or ITT Elective	5.0		
SEMESTER TOTALS		16.0		
TOTAL PROGRAM HOURS		30.0		

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

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JOHN DEERE TECH

(AAS.JDAT) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Agriculture

A new generation of farm equipment demands a new generation of service technicians. To meet this demand, John Deere Company has created the John Deere Tech program and has selected Lake Land College as one of a limited number of North American sites.

The John Deere Tech program, offered jointly by John Deere and Lake Land College in cooperation with John Deere dealers, offers students many unique opportunities including earning a salary while learning through on-the-job training at a participating dealership; training on the latest John Deere tractors, combines and implements and learning the newest diagnostic and servicing procedures.

Students also have the opportunity to move directly into employment with their sponsoring dealership upon successful completion of this associate in applied science degree program.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreJDA-080	John Deere Electrical Systems	3.5	CoreJDA-042	John Deere SOE II	4.0
Gen TEC-048	Applied Shop Computations	3.0	CoreJDA-087	John Deere Fuel Systems	3.0
CoreJDA-073	JD Shop Skills & Fundamentals	3.0	CoreJDA-050	John Deere Engine Systems	3.0
CoreJDA-111	John Deere Ag Software	2.0	Gen COM-111	Intro to Speech Communication	3.0
CoreJDA-091	John Deere Hydraulics I	3.0		SEMESTER TOTALS	13.0
	SEMESTER TOTALS	14.5		Second Semester	
	Second Semester		CoreJDA-095	John Deere Equip Diagnostics	3.0
CoreJDA-071	John Deere Power Trains	3.0	CoreJDA-082	Jd Advanced Elect/Electronic Sys	3.5
CoreJDA-092	John Deere Hydraulics II	3.0	CoreJDA-043	John Deere SOE III	4.0
CoreJDA-086	John Deere Combine Production	2.5	Gen POS-160	American National Government	3.0
Gen ECO-130	The American Economy or			SEMESTER TOTALS	13.5
Gen PSY-271	Intr/Psychology or			TOTAL PROGRAM HOURS	65.0
Gen SOS-052	Workplace Communication/Safety	3.0			
Gen AGR-059	Ag Writing for Industry or				
Gen ENG-119	Composition I Pathway or				
Gen ENG-120	Composition I	3.0			
	SEMESTER TOTALS	14.5			
	Summer Term				
CoreJDA-041	John Deere SOE I	2.0			
CoreJDA-094	John Deere Air Cond Systems	2.5			
CoreJDA-113	John Deere Apex Software	2.0			
CoreJDA-072	JD Advanced Power Trains	3.0			
	SEMESTER TOTALS	9.5			

SUGGESTED ELECTIVES

Ele AGR-052	Principles of Crop Production	3.0
Ele HED-178	Responding to Emergencies	2.0
Ele WEL-057	Welding Fundamentals	2.5
Ele JDA-054	Jd Turf & Utility Equipment	2.0
Ele JDA-051	JD Tillage & Seeding Equipment	3.0
Ele JDA-114	John Deere Hay Equipment	2.0

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LAW ENFORCEMENT

(AAS.LE) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Public Services

The Law Enforcement degree is intended for students who do not intend to transfer to a university after graduation and who primarily intend to seek a career as a police officer in a local or county police agency. This degree can also be ideal for those seeking a career in corrections by taking electives related to the field. Contact an academic advisor for a specific academic plan leading to successful graduation.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreCJS-150	Intro/Criminal Just	3.0	CoreCJS-160	Criminal Evidence and Procedure	3.0
Gen COM-200	Interpersonal Communication	3.0	CoreCJS-153	Police Operations	3.0
CoreCJS-080	Introduction to Policing	3.0	CoreCJS-090	Community Policing	3.0
Gen POS-162	State/Local Govern	3.0	Gen PSY-273	Abnormal Psychology or	
Gen ENG-119	Composition I Pathway or		Gen PSY-277	Social Psychology	3.0
Gen ENG-120	Composition I	3.0	CoreCJS-092	Police Management & Supervision	3.0
SEMESTER TOTALS		15.0	SEMESTER TOTALS		15.0
Second Semester		Hours	Second Semester		Hours
CoreCJS-152	Criminal Investigation I	3.0	CoreCJS-158	Juvenile Justice	3.0
CoreCJS-156	Criminal Law	3.0	CoreCJS-091	Ethics in Criminal Justice	3.0
CoreCJS-081	Police Report Writing	2.0	CoreCJS-250	Criminology	3.0
Gen PSY-271	Intr/Psychology	3.0	Gen HED-178	Responding to Emergencies	2.0
Gen --- ---	IAI Mathematics or		CoreCJS-200	Liability in Criminal Justice	3.0
Gen --- ---	IAI Science	3.0	SEMESTER TOTALS		14.0
CoreCJS-166	Corrections	3.0	TOTAL PROGRAM HOURS		61.0
SEMESTER TOTALS		17.0			

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LAW ENFORCEMENT OPERATIONS

(NDR.LEO) CERTIFICATE

Area of Study - Public Services

The certificate in Law Enforcement Operations is aimed at students who are seeking a career in law enforcement but may not be able to complete an entire degree at the present time. This certificate will provide basic law enforcement operational knowledge to help students be more successful in their law enforcement careers.

This certificate can be applied toward the Law Enforcement associate in applied science degree to help expand the student's credentials and knowledge.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR	
First Semester	Hours
CoreCJS-080 Introduction to Policing	3.0
CoreCJS-150 Intro/Criminal Just	3.0
CoreCJS-081 Police Report Writing	2.0
CoreCJS-090 Community Policing	3.0
CoreCJS-152 Criminal Investigation I	3.0
CoreCJS-153 Police Operations *	3.0
CoreCJS-160 Criminal Evidence and Procedure	3.0
CoreCJS-104 Criminal Justice Seminar & Internship	3.0
SEMESTER TOTALS	23.0
TOTAL PROGRAM HOURS	23.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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LIVESTOCK PRODUCTION

(CRT.LVST) CERTIFICATE

Area of Study - Agriculture

The specialized Livestock Production certificate is designed to prepare students for employment positions in a variety of livestock areas. These jobs include herdsman positions, A.I. technicians, livestock managers and home farm operators. The SOE internship provides added experience in livestock management and production.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SUGGESTED ELECTIVES	
First Semester		Hours		
Gen AGR-040	Agricultural Mathematics or		Ele AGR-042 Supervised Occupational Exp II	2.5
Gen MAT-115	General Education Pathway or		Ele AGR-053 Integrated Pest Management	3.0
Gen MAT-116	General Education Math	3.0	Ele AGR-061 Livestock Evaluation	3.0
CoreAGR-206	Intro/Animal Science or		Ele AGR-066 Meat Science	2.0
CoreAGR-060	Animal Husbandry	3.0	Ele AGR-070 Swine Production Skills	1.5
CoreAGR-205	Intro/Soil Science or		Ele AGR-090 Principles of Agri Mechanics	2.5
CoreAGR-050	Soils	3.5	Ele AGR-120 Agriculture Economics	3.0
CoreAGR-122	Farm Management	2.5	Ele AGR-121 Farm Business Records	2.5
SEMESTER TOTALS		12.0		
Second Semester				
CoreAGR-111	Intro to Agriculture Software	2.0		
CoreAGR-049	OSHA/Ag Mach Safety	1.0		
CoreAGR-123	Marketing of Ag Products	2.5		
CoreAGR-063	Animal Nutrition	2.5		
CoreAGR-124	Farm Credit and Finance	2.0		
CoreAGR-064	Beef/Dairy Production Skills	1.5		
CoreAGR-065	A.I. Management-Cattle or			
CoreAGR-071	Swine Reproduction and A.I.	1.0		
CoreAGR-041	Supervised Occupational Exp I	3.5		
CoreAGR-067	Livestock Merchandising I	1.5		
SEMESTER TOTALS		17.5		
TOTAL PROGRAM HOURS		29.5		

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MANAGEMENT

(AAS.MGT) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Business Management

The Management degree is designed for (1) those who plan to own and operate their own business and (2) those who plan to work as technicians, supervisors, or managers in for-profit or not-for-profit organizations. Using career electives, a specialized management curriculum can be designed to meet the needs of students in such diverse areas as marketing, retailing, sales, manufacturing, construction, transportation, technology and the trades.

Total credit hours for graduation in this program must equal or exceed 60.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreBUS-142	Introduction to Business	3.0	CoreBUS-290	Human Resource Management	3.0
Gen ECO-231	Principles of Economics I (Macro)	3.0	CoreBUS-151	Financial Accounting *	3.0
Gen ENG-095	Business English or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-119	Composition I Pathway or		CoreBUS-200	Legal Environ/Business or	
Gen ENG-120	Composition I *	3.0	Ele --- ---	Business Elective	3.0
CoreBUS-085	Accounting Process or		CoreBUS-092	Principles of Selling	3.0
Ele --- ---	Business Elective	1.0		SEMESTER TOTALS	15.0
Gen BUS-094	Business Math or			Second Semester	
Gen --- ---	Math Elective	3.0	CoreBUS-285	Labor Relations +++	3.0
	SEMESTER TOTALS	13.0	CoreBUS-074	Management Seminar or	
			Ele --- ---	Business Elective	1.0
	Second Semester		CoreBUS-076	Management Internship or	
CoreCIS-160	Practical Software Applications	3.0	Ele --- ---	Business Elective	4.0
CoreBUS-251	Principles of Management	3.0	CoreBUS-096	Federal Tax Accounting or	
CoreBUS-247	Principles of Marketing	3.0	CoreBUS-152	Managerial Accounting *	3.0
Gen ECO-232	Principles of Economics II (Micro) * or		Gen BUS-141	Business Communications or	
Gen POS-162	State/Local Govern	3.0	Ele --- ---	Business Elective	3.0
	SEMESTER TOTALS	12.0		SEMESTER TOTALS	14.0
				TOTAL PROGRAM HOURS	60.0
	Summer Term				
CoreBUS-091	Prin of Advertising +++++	3.0			
CoreBUS-090	Prin of Retailing +++++ or				
CoreBUS-089	Small Business Management	3.0			
	SEMESTER TOTALS	6.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

++++ Course offered in summer term only

+++ Course only offered spring semester

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MANAGEMENT

(NDPMGT) CERTIFICATE

Area of Study - Business Management

The certificate in Management program prepares students for entry level positions in supervision and management. Employees can use this program to prepare for upward mobility and/or update management and supervisory skills. All courses satisfactorily completed in this certificate program will apply to the associate in applied science degree with a major in management.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreBUS-089 Small Business Management or	
CoreBUS-142 Introduction to Business	3.0
CoreBUS-290 Human Resource Management	3.0
CoreBUS-251 Principles of Management	3.0
CoreBUS-200 Legal Environ/Business	3.0
CoreCIS-160 Practical Software Applications	3.0
Ele --- --- Business Elective	3.0
SEMESTER TOTALS	18.0
TOTAL PROGRAM HOURS	18.0

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MANUFACTURING SKILLS I

(NDP.MSP) CERTIFICATE

Area of Study - Manufacturing

This certificate prepares graduates for entry level manufacturing positions. Emphasis is placed upon measurement, hydraulics, pneumatics, electric motors, and mechanical and electrical drives. Basic skills in blueprint reading and mathematics are also included in this program.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR	
First Semester	Hours
CoreTEC-043 Industrial Safety	1.0
CoreTEC-046 Manufacturing Skills I	2.0
CoreTEC-047 Manufacturing Skills II	2.0
CoreTEC-049 Manufacturing Skills III	2.0
CoreTEC-051 Manufacturing Skills IV	2.0
Gen APT-041 Applied Mathematics I	3.0
CoreTEC-090 Education-To-Careers	3.0
CoreTEC-055 Special Topics in Technology	1.0
SEMESTER TOTALS	16.0
TOTAL PROGRAM HOURS	16.0

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MARKETING

(AAS.MKTG) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Business Management

The Marketing program prepares students for employment positions in sales, retailing, marketing and other related business areas. It can also be used to upgrade skills and knowledge of presently employed personnel to allow them to advance their careers. This program provides the broad background necessary to succeed in modern marketing with special emphasis placed on pricing, promotion, distribution and product conception within both the profit and not-for-profit sectors.

Total credit hours for graduation in this program must equal or exceed 60.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreBUS-142	Introduction to Business	3.0	CoreBUS-151	Financial Accounting *	3.0
Gen BUS-094	Business Math or		Gen BUS-141	Business Communications	3.0
Gen --- ---	Math Elective	3.0	Gen ECO-231	Principles of Economics I (Macro)	3.0
Gen ENG-119	Composition I Pathway or		CoreBUS-200	Legal Environ/Business	3.0
Gen ENG-120	Composition I *	3.0	CoreBUS-092	Principles of Selling	3.0
Gen COM-111	Intro to Speech Communication	3.0		SEMESTER TOTALS	15.0
Ele --- ---	Business Elective	2.0			
	SEMESTER TOTALS	14.0			
Second Semester			Second Semester		
CoreBUS-251	Principles of Management	3.0	Gen PSY-271	Intr/Psychology	3.0
CoreBUS-247	Principles of Marketing	3.0	Gen ECO-232	Principles of Economics II (Micro) * or	
CoreCIS-160	Practical Software Applications	3.0	Gen POS-162	State/Local Govern	3.0
Gen ENG-121	Composition II *	3.0	CoreBUS-134	Principles of E-Marketing or	
	SEMESTER TOTALS	12.0	Ele --- ---	Business Elective	2.0
Summer Term			CoreBUS-057	Marketing Internship or	
CoreBUS-091	Prin of Advertising +++++	3.0	Ele --- ---	Business Elective	4.0
CoreBUS-090	Prin of Retailing +++++	3.0	CoreBUS-056	Marketing Seminar or	
	SEMESTER TOTALS	6.0	Ele -- ---	Business Elective	1.0
				SEMESTER TOTALS	13.0
				TOTAL PROGRAM HOURS	60.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

++++ Course offered in summer term only

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Email: counsel@lakelandcollege.edu

Faculty Contact: John Carpenter

Faculty Email: jcarpent@lakelandcollege.edu

Faculty Phone: 217-234-5347

MARKETING

(CRT.MKTG) CERTIFICATE

Area of Study - Business Management

The certificate in Marketing program prepares students for entry level positions in account management, sales, retailing, and marketing. Current employees can use this program to prepare for upward mobility and/or update marketing skills. All courses satisfactorily completed in this certificate program will apply to the associate in applied science degree with a major in marketing.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		
First Semester		Hours
CoreBUS-142	Introduction to Business	3.0
CoreBUS-247	Principles of Marketing	3.0
Gen BUS-141	Business Communications	3.0
CoreCIS-160	Practical Software Applications	3.0
SEMESTER TOTALS		12.0
Second Semester		
CoreBUS-090	Prin of Retailing +++++	3.0
CoreBUS-091	Prin of Advertising +++++	3.0
CoreBUS-092	Principles of Selling	3.0
Ele --- ---	Business Elective	3.0
SEMESTER TOTALS		12.0
TOTAL PROGRAM HOURS		24.0

++++ Course offered in summer term only

Call Counseling Services: 217-234-5232
Email: counsel@lakelandcollege.edu

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Faculty Email: jcarpent@lakelandcollege.edu
Faculty Phone: 217-234-5347

MASSAGE THERAPY - TRACK

(CRT.MT.TRK) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Health Services

The Massage Therapy Certificate Track prepares the student for acceptance into the Massage Therapy program. Applicants are instructed to begin their Massage Therapy application with the CRT.MT.TRK major code. Students are counseled on admission requirements into the Massage Therapy program. Once accepted into the Massage Therapy program, the major code will be changed to CRT.MT.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

Call Counseling Services: 217-234-5232

Email: counsel@lakelandcollege.edu

Faculty Contact: Martha Mioux

Faculty Email: mmioux@lakelandcollege.edu

Faculty Phone: 217-540-3551

MASSAGE THERAPY

(CRT.MT) CERTIFICATE

Area of Study - Health Services

The Massage Therapy program is designed to prepare the individual in all areas of massage. Massage therapy is physically demanding work. Students need to have good general health and the strength, stamina, and flexibility necessary to carry out assignments. Massage techniques and bodywork, anatomy, professionalism with clients, and business practices are included in the curriculum. In addition to tuition and fees, costs for the Massage Therapy program include: workbooks, massage supplies, table, clinical attire and the board exam/license fee.

Housed at the extension center in Effingham, Illinois, classes begin each fall semester and run for 4 consecutive semesters. Once admitted to the program, the student must progress through the courses corresponding to the curriculum model. A "C" grade is required in all Massage Therapy curriculum courses for progression/completion. Upon completion of the course, the student will receive a certificate and will be eligible to sit for Massage and Bodywork Licensing Examination (MBLEx).

Massage Therapy application requirements include admission to Lake Land College, completion of the Massage Therapy program application form (obtained from program website), and completion of the college placement assessment tests. To be considered a candidate, students must have an application file completed by July 1 for consideration for the fall semester.

Interested students should submit the Intent to Enroll form and list their major as Massage Therapy Track (CRT.MT.TRK) when selecting a major.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreMAS-055	Massage Therapy I * +	4.0	CoreMAS-070	Ethics for Massage Therapist +	1.0
Gen BIO-050	Basic Anatomy & Physiology	4.0	CoreMAS-086	Massage Therapy IV *	3.0
CoreMAS-058	Legal Documentation for MT * +	2.0	CoreBUS-089	Small Business Management	3.0
SEMESTER TOTALS		10.0	CoreMAS-087	Massage Clinic II * +	1.5
Second Semester			SEMESTER TOTALS		8.5
CoreMAS-065	Massage Therapy II * +++	4.0	TOTAL PROGRAM HOURS		34.0
CoreMAS-060	A & P for Massage Therapist II * +++	4.0			
CoreMAS-067	Pathology/Massage Therapist +++	3.0			
SEMESTER TOTALS		11.0			
Summer Term					
CoreMAS-076	Massage Therapy III * ++++	3.0			
CoreMAS-077	Massage Clinic I * ++++	1.5			
SEMESTER TOTALS		4.5			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

+++ Course only offered spring semester

++++ Course offered in summer term only

Call Counseling Services: 217-234-5232

Email: counsel@lakelandcollege.edu

Faculty Contact: Martha Mioux

Faculty Email: mmioux@lakelandcollege.edu

Faculty Phone: 217-540-3551

MECHANICAL-ELECTRICAL TECHNOLOGY

(AAS.MET) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Manufacturing

Mechanical Electrical Technology (MET) program is designed to give the student a wide background in mechanical and electrical skills. These skills and knowledge include welding, hydraulics, pneumatics, CAD, CNC, HVAC, AC/DC circuits, ladder logic, motors and PLCs. Technical electives are incorporated into this degree to allow the student to focus more concentration in an area of their interest (such as CAD or PLC's). Graduates will be prepared for many different kinds of technical jobs for today and the future. Some of these employment opportunities include: CAD operator/designer, CNC operator/programmer, HVAC technician, maintenance technician, industrial electrician and service technician. A graduate with a MET degree will be prepared for high paying technical jobs that are available locally and nationwide.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-050	Writing for Industry or		CoreCIS-068	Computer Appl-Special Topics	2.0
Gen ENG-119	Composition I Pathway or		CoreCAD-056	CAD I	2.0
Gen ENG-120	Composition I	3.0	CoreEET-072	Relays and Control Circuits	2.0
CoreTEC-040	Print Reading for Industry	2.0	CoreEET-086	Prog Logic Controllers I	2.0
CoreIND-044	Fluid Power	3.0	Gen ECO-231	Principles of Economics I (Macro) or	
Gen MAT-130	College Algebra or		Gen --- ---	ECO Elective	3.0
Gen APT-041	Applied Mathematics I	3.0	CoreWEL-057	Welding Fundamentals	2.5
CoreAPT-050	Electrical Principles/Practice	4.0		SEMESTER TOTALS	13.5
	SEMESTER TOTALS	15.0		Second Semester	
	Second Semester		CoreIND-054	Trouble Shooting and Preventative Maint	3.0
CorePLC-051	Variable Frequency Drive Systems	1.0	CoreCIM-060	CNC Machining	3.0
CoreMET-043	Motors and Generators	2.5	CoreMET-084	Technical Mechanisms	3.0
Gen APT-042	Applied Mathematics II	2.0	Gen COM-111	Intro to Speech Communication or	
Gen APT-043	Applied Mathematics III	2.0	Gen --- ---	IAI Social Science Elective or	
CoreEET-069	Residential and Light Commerical Wiring	3.0	Gen SFS-101	Strategies for Success	2.0
CoreMTT-050	Intro to Machining Procedures	3.0	Ele --- ---	Mechanical Electrical Elective	4.0
CoreIND-043	Refrigeration Fundamentals	3.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	16.5		TOTAL PROGRAM HOURS	60.0
				SUGGESTED ELECTIVES	
			Ele IND-042	Pipefitting Procedures	1.0
			Ele EET-087	Prog Logic Controllers II	2.0
			Ele EET-075	HMI-Human Machine Interface	2.0
			Ele CAD-057	CAD II	3.0
			Ele CAD-059	Special Applications of CAD	3.0
			Ele CAD-058	CAD Drafting Systems	2.0
			Ele CAD-062	Introduction to Solidworks	2.0
			Ele EET-057	Computer Systems	3.0
			Ele MET-076	Supervised Occupational Experience	3.0
			Ele CIM-044	Industrial Robotics	2.0
			Ele CAD-060	3D Solid Modeling	3.0

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 Faculty Email: dbuzzard@lakelandcollege.edu
 Faculty Phone: 217-234-5325

MEDICAL ASSISTANT-TRACK

(CRT.MAP.TRK) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Health Services

The Medical Assistant Certificate Track prepares the students for acceptance into the Medical Assisting Program (MAP), which begins in the fall semester only. The Medical Assisting Program is a special admission program. Applicants are instructed to begin their MAP application with the CRT.MAP. TRK major code. Students are counseled on admission requirements into the Medical Assisting Program as well as preparatory course work that will increase their success rate once they are accepted into the Medical Assisting program. Prerequisite course work is not required for acceptance. Once accepted into the Medical Assisting program, the director will change the program code to CRT.MAP. Interested students should submit the Intent to Enroll form found on the website.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

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Faculty Phone: 217-234-5055

MEDICAL ASSISTANT

(CRT.MAP) CERTIFICATE

Area of Study - Health Services

Medical Assistants are health professionals specifically trained to work in a medical office. These multiskilled personnel perform administrative and clinical duties. Duties may include but are not limited to: billing and coding, maintaining medical records, completing basic clinical assessments, recording vital signs, preparing patients for examination, collecting blood specimens, performing basic laboratory tests, preparing and administering medications and assisting physicians with treatment and/or minor procedures.

1. Complete an Intent to Enroll for Lake Land College-Select "CRT.MAP.TRK" as the academic program. This will ensure you are assigned a medical assistant academic advisor. It will also generate a Laker email account; prospective students are expected to check this email account on a regular basis for correspondence.

Upon successful completion of the program students may apply for credentialing examination.

Medical Assistant program is a special admission program. Applications are due April 1 for Fall Admission. After admission into the program, applicants must pass a background check, physical exam, proof of immunizations, CPR and drug screen. There are additional costs associated with this program including books, uniforms, supplies and transportation to clinical facilities.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
CoreMAP-070	Med Assist Pathophysiology I *	4.0
CoreMAP-072	Med Assist Skills I *	5.0
CoreMAP-074	Medical Office Procedures I *	4.0
CoreMAP-078	Med Assist Pharmacology I *	2.0
SEMESTER TOTALS		15.0
Second Semester		
CoreMAP-076	Medical Office Procedures II *	3.0
CoreMAP-080	Med Assist Pathophysiology II *	4.0
CoreMAP-082	Med Assist Skills II *	5.0
CoreMAP-086	Med Assist Seminar *	3.0
CoreMAP-088	Med Assist Pharmacology II *	3.0
SEMESTER TOTALS		18.0
Summer Term		
CoreMAP-090	Med Assist Externship *	2.0
CoreMAP-091	Med Assist Externship Seminar *	1.0
SEMESTER TOTALS		3.0
TOTAL PROGRAM HOURS		36.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Phone: 217-234-5055

MEDICAL CODING & HEALTH INFORMATION

(AAS.HIMC) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Office Professionals

This program will prepare students for management positions in Health Information. Students are instructed in medical ethics, coding, information technology, statistics, management, and medical reimbursement. Upon successful completion of the program, graduates will be able to sit for medical coding exams available through national organizations such as the American Health Information Management Association (AHIMA) and the American Academy of Professional Coders (AAPC).

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Core CIS-160	Practical Software Applications	3.0	CoreMCS-065	Adv CPT Coding and Modifiers *	3.0
CoreMCS-040	Health Information for Professionals	3.0	CoreMCS-070	Advanced ICD-10-CM Coding *	3.0
Gen BIO-050	Basic Anatomy & Physiology	4.0	CoreMCS-068	Medical Management and Ethics *	3.0
CoreMCS-041	Medical Office Terminology	3.0	CoreMCS-091	Healthcare Statistics *	3.0
Gen ENG-095	Business English	3.0	CoreMCS-056	Credentialing/Emerging Coding *	3.0
SEMESTER TOTALS		16.0	SEMESTER TOTALS		15.0
Second Semester		Hours	Second Semester		Hours
CoreAHE-044	Pathophysiology	3.0	CoreMCS-092	Medical Records and the Law *	3.0
CoreAHE-057	Pharmacology for Coders	3.0	Gen PSY-271	Intr/Psychology	3.0
CoreMCS-050	Principles of CPT Coding	3.0	CoreMCS-060	Medical Ins Reimbursement	3.0
CoreMCS-055	Principles of ICD-10-CM Coding	3.0	Gen BUS-141	Business Communications	3.0
CoreBUS-063	Medical Transcription *	1.0	CoreMCS-075	Hospital-Med Coding Internship * or	
CoreBUS-084	Adv Medical Transcription *	1.0	CoreMCS-085	Hospital Coding Certification Prep *	1.0
Gen AHE-055	Math for Meds	2.0	CoreMCS-080	Clinic-Med Coding Internship * or	
SEMESTER TOTALS		16.0	CoreMCS-090	Clinic Coding Certification Prep *	1.0
			SEMESTER TOTALS		14.0
			TOTAL PROGRAM HOURS		61.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Phone: 217-234-5355

MEDICAL CODING SPECIALIST

(CRT.MCS) CERTIFICATE

Area of Study - Office Professionals

Medical Coding Specialist Certificate presents a comprehensive study of both diagnostic and procedural medical coding using nationally recognized ICD-10-CM, CPT, and HCPCS coding. It prepares the student for employment as a coding specialist in hospitals, clinics, surgery centers, long-term and home health care facilities. Coding specialists are also employed by consulting firms, coding and billing services, insurance companies, and governmental agencies. Upon successful completion of the program, graduates will be able to pass coding exams available through national organizations such as the American Health Information Management Association (AHIMA) and the American Academy of Professional Coders (AAPC).

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
CoreCIS-160	Practical Software Applications	3.0
CoreMCS-040	Health Information for Professionals	3.0
Gen BIO-050	Basic Anatomy & Physiology	4.0
CoreAHE-044	Pathophysiology	3.0
	SEMESTER TOTALS	13.0
Second Semester		
CoreAHE-057	Pharmacology for Coders	3.0
CoreMCS-041	Medical Office Terminology	3.0
CoreMCS-050	Principles of CPT Coding	3.0
CoreMCS-055	Principles of ICD-10-CM Coding	3.0
CoreBUS-063	Medical Transcription *	1.0
CoreBUS-084	Adv Medical Transcription *	1.0
	SEMESTER TOTALS	14.0
Third Semester		
CoreMCS-060	Medical Ins Reimbursement	3.0
Gen BUS-141	Business Communications	3.0
CoreMCS-065	Adv CPT Coding and Modifiers *	3.0
CoreMCS-070	Advanced ICD-10-CM Coding *	3.0
CoreMCS-075	Hospital-Med Coding Internship * or	
CoreMCS-085	Hospital Coding Certification Prep *	1.0
CoreMCS-080	Clinic-Med Coding Internship * or	
CoreMCS-090	Clinic Coding Certification Prep *	1.0
	SEMESTER TOTALS	14.0
	TOTAL PROGRAM HOURS	41.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Email: swright2756@lakelandcollege.edu

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MEDICAL TRANSCRIPTIONIST

(CRT.MDTRN) CERTIFICATE

Area of Study - Office Professionals

Students will complete coursework in Microsoft Office software, medical transcription, medical terminology, billing and coding, medical software, desktop publishing, keyboarding, and document formatting. Students will also develop interpersonal and communication skills. All courses apply toward one of the Office Assistant degrees.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		
First Semester		Hours
CoreBUS-114	Advanced Formatting *	3.0
Gen ENG-095	Business English	3.0
CoreBUS-063	Medical Transcription *	1.0
CoreBUS-084	Adv Medical Transcription *	1.0
CoreBUS-059	Medical Insurance and Coding	3.0
Gen BIO-050	Basic Anatomy & Physiology	4.0
SEMESTER TOTALS		15.0
Second Semester		
CoreCIS-058	Specialized Software Applications	3.0
CoreBUS-115	Processing Info * +++	3.0
CoreBUS-079	Professional Development +++	3.0
CoreBUS-060	Automated Ofc Procedures	3.0
CoreBUS-082	Medical Transcriptionist Internship *	3.0
SEMESTER TOTALS		15.0
Summer Term		
CoreMCS-041	Medical Office Terminology	3.0
CoreCIS-160	Practical Software Applications	3.0
SEMESTER TOTALS		6.0
TOTAL PROGRAM HOURS		36.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

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Faculty Phone: 217-234-5355

NANNY CHILD CARE PROVIDER

(CRT.NCCP) CERTIFICATE

Area of Study - Education

This program prepares the student for the care of children in a live-out or live-in family-oriented setting. In addition to developing the skills and knowledge needed to provide for the child's physical, intellectual, emotional and social well-being, the nanny will acquire basic home management skills. Emphasis is also given to interpersonal relationships since the nanny is often considered a member of the family. A "C" average in required Early Childhood Care and Education core classes must be maintained by students prior to enrolling in ECE 125.

ECE 120 and 125 must be taken the same semester.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
Gen HED-178	Responding to Emergencies	2.0
Gen PSY-274	Child Development	3.0
CoreECE-100	Intro to Early Childhood Educ	3.0
CoreECE-095	Creative Activities for Children	4.0
CoreECE-110	Child Behavior Management	3.0
CoreECE-051	Infant/Toddler Environment	3.0
	SEMESTER TOTALS	18.0
Second Semester		
Gen COM-111	Intro to Speech Communication	3.0
CoreECE-120	Field Experience Seminar	1.0
CoreECE-125	Field Experience	3.0
CoreECE-086	Nanny/Family Relations	2.0
CoreECE-102	Health/Safety/Nutri/Yng Child	3.0
	SEMESTER TOTALS	12.0
	TOTAL PROGRAM HOURS	30.0

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OFFICE ASSISTANT-EXECUTIVE

(AAS.AAEXE) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Office Professionals

Students will be highly trained to work in a variety of offices performing administrative support responsibilities. They will complete coursework in Microsoft Office software, desktop publishing, web design, document formatting, management, and accounting. Students will also develop interpersonal and communication skills. The internship provides students with a realistic work experience.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreBUS-114	Advanced Formatting *	3.0	CoreCIS-058	Specialized Software Applications +	3.0
CoreCIS-160	Practical Software Applications	3.0	CoreBUS-060	Automated Ofc Procedures	3.0
Gen BUS-141	Business Communications	3.0	CoreCIS-056	Advanced Software Applications *	3.0
CoreBUS-142	Introduction to Business	3.0	CoreBUS-095	Fundamentals of Accounting or	
Gen --- ---	Social/Behavioral Science	3.0	CoreBUS-151	Financial Accounting	3.0
CoreCIS-101	Internet Systems and Applications or		CoreCIS-099	Introduction to Web Technology	3.0
CoreCIS-071	Introduction to Networking +	2.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	17.0		Second Semester	
	Second Semester		CoreBUS-251	Principles of Management	3.0
CoreBUS-061	Office Transcription * +++	3.0	Gen PSY-271	Intr/Psychology	3.0
CoreBUS-115	Processing Info * +++	3.0	CoreBUS-079	Professional Development +++	3.0
Gen ENG-095	Business English	3.0	CoreBUS-081	Office Assistant Internship	3.0
Gen BUS-094	Business Math	3.0		SEMESTER TOTALS	12.0
CoreCIS-093	Access	2.0		TOTAL PROGRAM HOURS	60.0
CoreCIS-094	Excel	2.0			
	SEMESTER TOTALS	16.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

+++ Course only offered spring semester

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Faculty Phone: 217-234-5356

OFFICE ASSISTANT-LEGAL

(AAS.AALEG) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Office Professionals

Students will be highly trained to work in a variety of legal offices and court systems performing administrative support responsibilities. They will complete coursework in Microsoft Office software, legal justice systems, desktop publishing, document formatting, and accounting. Students will also develop interpersonal and communication skills. The internship provides students with a realistic work experience.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreBUS-114	Advanced Formatting *	3.0	CoreCIS-058	Specialized Software Applications +	3.0
CoreCIS-160	Practical Software Applications	3.0	CoreBUS-060	Automated Ofc Procedures	3.0
Gen BUS-141	Business Communications	3.0	CoreCIS-056	Advanced Software Applications *	3.0
CoreBUS-142	Introduction to Business	3.0	CoreBUS-095	Fundamentals of Accounting or	
Gen --- ---	Social Science Elective	3.0	CoreBUS-151	Financial Accounting	3.0
CoreCIS-101	Internet Systems and Applications or		CoreCJS-150	Intro/Criminal Just	3.0
CoreCIS-071	Introduction to Networking +	2.0		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	17.0		Second Semester	
	Second Semester		CoreBUS-200	Legal Environ/Business	3.0
CoreBUS-061	Office Transcription * +++	3.0	Gen PSY-271	Intr/Psychology	3.0
CoreBUS-115	Processing Info * +++	3.0	CoreBUS-079	Professional Development +++	3.0
Gen ENG-095	Business English	3.0	CoreBUS-081	Office Assistant Internship	3.0
Gen BUS-094	Business Math	3.0		SEMESTER TOTALS	12.0
CoreCIS-093	Access	2.0		TOTAL PROGRAM HOURS	60.0
CoreCIS-094	Excel	2.0			
	SEMESTER TOTALS	16.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

+++ Course only offered spring semester

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OFFICE ASSISTANT-MEDICAL

(AAS.AAMED) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Office Professionals

Students will be highly trained to work in a variety of medical offices, hospitals, and clinics performing administrative support responsibilities. They will complete coursework in Microsoft Office software, medical terminology, medical billing and coding, medical software, desktop publishing, document formatting, and accounting. Students will also develop interpersonal and communication skills. The internship provides students with a realistic work experience.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreBUS-114	Advanced Formatting *	3.0	CoreCIS-058	Specialized Software Applications +	3.0
CoreCIS-160	Practical Software Applications	3.0	CoreBUS-060	Automated Ofc Procedures	3.0
Gen BUS-141	Business Communications	3.0	CoreCIS-056	Advanced Software Applications *	3.0
Gen BIO-050	Basic Anatomy & Physiology	4.0	CoreMCS-041	Medical Office Terminology	3.0
Gen --- ---	Social Science Elective	3.0	CoreBUS-095	Fundamentals of Accounting or	
	SEMESTER TOTALS	16.0	CoreBUS-151	Financial Accounting	3.0
Second Semester			SEMESTER TOTALS		15.0
CoreBUS-061	Office Transcription * +++	3.0	Second Semester		
CoreBUS-115	Processing Info * +++	3.0	CoreBUS-059	Medical Insurance and Coding	3.0
Gen ENG-095	Business English	3.0	Gen PSY-271	Intr/Psychology	3.0
CoreCIS-099	Introduction to Web Technology	3.0	CoreBUS-079	Professional Development +++	3.0
CoreMCS-040	Health Information for Professionals	3.0	CoreBUS-083	Ofc Asst Internship-Med *	3.0
Gen HED-270	Community Health	3.0	SEMESTER TOTALS		12.0
	SEMESTER TOTALS	18.0	TOTAL PROGRAM HOURS		61.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

+ Course only offered fall semester

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Email: counsel@lakelandcollege.edu

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Faculty Email: swright2756@lakelandcollege.edu

Faculty Phone: 217-234-5355

OFFICE MANAGER

(AAS.OFMGT) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Office Professionals

Students will be highly trained to work in a variety of offices with managerial responsibilities, coordinating services, and supervising staff. They will complete coursework in Microsoft Office software, desktop publishing, web design, management, document formatting, and accounting. Students will also develop interpersonal and communication skills. The internship provides students with a realistic work experience.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreBUS-114	Advanced Formatting *	3.0	CoreCIS-058	Specialized Software Applications *	3.0
CoreCIS-160	Practical Software Applications	3.0	CoreBUS-060	Automated Ofc Procedures	3.0
Gen BUS-141	Business Communications	3.0	CoreCIS-056	Advanced Software Applications *	3.0
CoreBUS-142	Introduction to Business	3.0	CoreBUS-095	Fundamentals of Accounting or	
Gen ECO-231	Principles of Economics I (Macro)	3.0	CoreBUS-151	Financial Accounting	3.0
SEMESTER TOTALS		15.0	CoreBUS-290	Human Resource Management	3.0
Second Semester			SEMESTER TOTALS		15.0
CoreBUS-061	Office Transcription +++	3.0	Second Semester		
CoreBUS-115	Processing Info * +++	3.0	CoreBUS-251	Principles of Management	3.0
Gen ENG-095	Business English	3.0	Gen PSY-271	Intr/Psychology	3.0
CoreCIS-099	Introduction to Web Technology	3.0	CoreBUS-079	Professional Development +++	3.0
Gen BUS-094	Business Math	3.0	CoreBUS-081	Office Assistant Internship	3.0
CoreCIS-094	Excel	2.0	CoreCIS-093	Access	2.0
SEMESTER TOTALS		17.0	SEMESTER TOTALS		14.0
			TOTAL PROGRAM HOURS		61.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

Call Counseling Services: 217-234-5232

Email: counsel@lakelandcollege.edu

Faculty Contact: Lisa Earp

Faculty Email: learp@lakelandcollege.edu

Faculty Phone: 217-234-5356

OFFICE RECEPTIONIST

(CRT.OFREC) CERTIFICATE

Area of Study - Office Professionals

Students will be trained for an entry level office position. They will complete coursework in Microsoft Office software, keyboarding, document formatting, and accounting. Students will also develop interpersonal and communication skills. All courses apply toward one of the Office Assistant degrees.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		
First Semester		Hours
CoreBUS-114	Advanced Formatting *	3.0
Gen BUS-094	Business Math	3.0
CoreCIS-160	Practical Software Applications	3.0
CoreCIS-058	Specialized Software Applications +	3.0
Gen BUS-141	Business Communications	3.0
SEMESTER TOTALS		15.0
Second Semester		
CoreBUS-115	Processing Info * +++	3.0
CoreBUS-060	Automated Ofc Procedures	3.0
CoreBUS-079	Professional Development +++	3.0
CoreBUS-061	Office Transcription * +++	3.0
CoreCIS-094	Excel	2.0
CoreBUS-095	Fundamentals of Accounting or	
CoreBUS-151	Financial Accounting	3.0
SEMESTER TOTALS		17.0
TOTAL PROGRAM HOURS		32.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

+++ Course only offered spring semester

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Faculty Email: learp@lakelandcollege.edu

Faculty Phone: 217-234-5356

OFFICE SUPPORT SPECIALIST

(NDP.OFSK.GEN) CERTIFICATE

Area of Study - Office Professionals

Students will complete coursework in Microsoft Office software, keyboarding, document formatting, and accounting to prepare for an office support position. All courses apply toward one of the Office Assistant degrees.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreBUS-114 Advanced Formatting *	3.0
CoreCIS-160 Practical Software Applications	3.0
CoreBUS-141 Business Communications or	
CoreBUS-079 Professional Development +++	3.0
CoreBUS-095 Fundamentals of Accounting	3.0
Ele --- --- CIS or BUS Electives	6.0
SEMESTER TOTALS	18.0
TOTAL PROGRAM HOURS	18.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

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Email: counsel@lakelandcollege.edu

Faculty Contact: Lisa Earp

Faculty Email: learp@lakelandcollege.edu

Faculty Phone: 217-234-5356

OFFICE SUPPORT SPECIALIST-MEDICAL

(NDP.OFSK.MED) CERTIFICATE

Area of Study - Office Professionals

Students will complete coursework in Microsoft Office software, keyboarding, document formatting, and accounting to prepare for an office support position. In addition, students will take courses in medical terminology, medical insurance and coding, and medical transcription. All courses apply toward one of the Office Assistant degrees.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR	
First Semester	Hours
CoreBUS-114 Advanced Formatting *	3.0
CoreCIS-160 Practical Software Applications	3.0
CoreBUS-141 Business Communications or	
CoreBUS-079 Professional Development +++	3.0
CoreMCS-041 Medical Office Terminology	3.0
CoreBUS-061 Office Transcription * +++	3.0
CoreBUS-059 Medical Insurance and Coding	3.0
SEMESTER TOTALS	18.0
TOTAL PROGRAM HOURS	18.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

Call Counseling Services: 217-234-5232

Email: counsel@lakelandcollege.edu

Faculty Contact: Sarah Wright

Faculty Email: swright2756@lakelandcollege.edu

Faculty Phone: 217-234-5355

OFFICE SUPPORT SPECIALIST-MICROSOFT OFFICE

(NDP.OFSK.MOS) CERTIFICATE

Area of Study - Office Professionals

Students will complete coursework that focuses on Microsoft Office software, keyboarding, and document formatting to prepare for an office support position. All courses apply toward one of the Office Assistant degrees.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreBUS-114 Advanced Formatting *	3.0
CoreCIS-160 Practical Software Applications	3.0
CoreBUS-141 Business Communications or	
CoreBUS-079 Professional Development +++	3.0
CoreCIS-093 Access	2.0
CoreCIS-094 Excel	2.0
CoreCIS-056 Advanced Software Applications *	3.0
SEMESTER TOTALS	16.0
TOTAL PROGRAM HOURS	16.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

Call Counseling Services: 217-234-5232

Email: counsel@lakelandcollege.edu

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Faculty Email: learp@lakelandcollege.edu

Faculty Phone: 217-234-5356

PARAMEDICAL SERVICES -TRACK

(AAS.PS.TRK) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Health Services

The Associate degree in Paramedical Services Track (AAS.PS.TRK) prepares the student for acceptance into the Paramedical Services program. Upon successful completion of the program, the student will be eligible to take the National Registry of Emergency Medical Technician's examination.

Application Process/Admission Criteria

The Paramedical Services program is a competitive, special admission program which uses an objective formula to rank applicants. Applicants seeking admission into the Paramedical Services Program for Spring semester must have a completed application on file in the EMS department **prior to the admission deadline of November 1st**. The program will notify applicants within six weeks of the admission deadline of tentative acceptance/denial.

In order to have a completed application on file, students must do the following:

1. Complete an Intent to Enroll to the College selecting AAS.PS.TRK as course of study. (Note: College acceptance does not guarantee admission into the program.)
2. Submit official transcripts from any other colleges attended to Admissions & Records. Request a transcript evaluation for AAS.PS.
3. Complete the online Paramedical Services Application at <https://www.lakelandcollege.edu/emergency-medical-services/> Within 2 weeks of receipt of application, the student will be notified via email of eligibility.
4. Successful completion of the pre-requisite EMS-050; 6 months of employment experience with employment verification OR current Illinois Basic license with letter of recommendation from EMS Systems Coordinator, Fire Chief or Ambulance Manager.
5. Successful completion of Bio-050 or BIO-225 with grade "C" or above prior to starting the program in the Spring OR if accepted, during the first semester of the program.

For more information, review the Paramedical Services Application Checklist at <https://www.lakelandcollege.edu/emergency-medical-services/>

There are prerequisites that need to be taken prior to acceptance

1. EMS-050 Emergency Medical Tech-Basic*
2. BIO-050 Basic Anatomy & Physiology or BIO-225 Human Anatomy & Physiology I**

Co-requisite courses are required for program completion and may be taken prior to acceptance.

1. ENG-119 Composition Pathway or ENG120 Composition I
2. PSY271 Intr/Psychology or COM-111 Intro to Speech Communications
3. PSY279 Human Dev/Life Span
4. HED-290 Disease Processes
5. BIO-226 Human Anatomy & Physiology II
6. AHE-041 Medical Terminology
7. AHE-055 Math for Meds

The Allied Health Program guidelines and expectations align with the College's Pandemic Safety Response Guidelines. If the College updates the guidelines, the Allied Health Programs will follow the new guidelines. If clinical partners impose guidelines that are more restrictive, such as a vaccination mandate, the Allied Health Programs will follow the clinical partner's guidelines. If a student refuses to comply with the clinical site's protocols, he/she will fail to meet clinical objectives and will therefore fail the course.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

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Faculty Email: jballard9365@lakelandcollege.edu
Faculty Phone: 217-234-5370

PARAMEDICAL SERVICES

(AAS.PS) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Health Services

AAS.PS The associate degree in Paramedical Services is a two-year intensive program that includes classroom, skills laboratory, hospital, and field clinical experiences. Students are prepared for career opportunities in the field of emergency medical services to include urban and rural ambulance services and/or fire departments, industrial settings and clinical settings. This program is conducted in cooperation with Sarah Bush Lincoln Health Systems and is approved by the Illinois Department of Public Health and the Division of EMS and Highway Safety. Upon successful completion of the program, the student will be eligible to take the National Registry of Emergency Medical Technician's examination. Consult the Emergency Medical Services Programs Coordinator for specific requirements of this program. Students must complete a file with the Lake Land College Emergency Services office with the following items: current EMT Basic License, current AHA BLS CPR certification card, current driver's license or Illinois state picture ID, immunizations as required by The Illinois Department of Public Health for Healthcare Providers, high school diploma or GED equivalent, physical exam, background check, and drug test.

Upon completion of the degree, there will be additional expenses including licensure application fee, written testing fee and psychomotor testing fees.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreAHE-041	Medical Terminology	3.0	CoreEMS-062	EMS Pharmacology *	2.0
Gen BIO-225	Human Anatomy and Physiology I	4.0	CoreEMS-086	Fundamentals Paramedicine III *	4.0
Gen ENG-119	Composition I Pathway or		CoreEMS-084	Paramedical Care Skills III *	3.0
Gen ENG-120	Composition I	3.0	CoreEMS-088	Clinical Experience III *	2.0
Gen HED-290	Disease Processes	3.0	Gen PSY-271	Intr/Psychology or	
	SEMESTER TOTALS	13.0	Gen COM-111	Intro to Speech Communication	3.0
				SEMESTER TOTALS	14.0
Second Semester			Second Semester		
CoreEMS-061	Fundamentals of Paramedicine I *	4.5	CoreEMS-092	Fundamentals Paramedicine IV *	2.0
CoreEMS-064	Paramedic Care Skills I *	4.0	CoreEMS-094	Paramedical Care Skills IV *	3.0
CoreEMS-068	Clinical Experience I *	1.5	CoreEMS-098	Paramedic Capstone Internship *	1.5
Gen PSY-279	Human Dev/Life Span	3.0	Gen BIO-226	Human Anatomy and Physiology II	4.0
	SEMESTER TOTALS	13.0	CoreAHE-055	Math for Meds	2.0
				SEMESTER TOTALS	12.5
Summer Term				TOTAL PROGRAM HOURS	60.5
CoreEMS-071	Fundamentals Paramedicine II *	4.0			
CoreEMS-074	Paramedical Care Skills II *	1.0			
CoreEMS-078	Clinical Experience II *	1.5			
Ele --- ---	Elective	1.5			
	SEMESTER TOTALS	8.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Phone: 217-234-5370

PARAMEDICAL SERVICES

(CRT.PS) CERTIFICATE

Area of Study - Health Services

CRT.PS The certificate in Paramedical Services is a two-year intensive program that includes classroom, skills laboratory, hospital, and field clinical experiences. Students are prepared for career opportunities in the field of emergency medical services to include urban and rural ambulance services and/or fire departments, industrial settings and clinical settings. This program is conducted in cooperation with Sarah Bush Lincoln Health Systems and is approved by the Illinois Department of Public Health and the Division of EMS and Highway Safety. Upon successful completion of the program, the student will be eligible to take the National Registry of Emergency Medical Technician's examination. Students must complete a file with the Lake Land College Emergency Services office with the following items: current EMT Basic License, current AHA BLS CPR certification card, current driver's license or Illinois state picture ID, immunizations as required by The Illinois Department of Public Health for Healthcare Providers, high school diploma or GED equivalent, physical exam, background check, and drug test. Consult the Emergency Medical Services Programs Coordinator for specific requirements of this program.

Upon completion of the degree, there will be additional expenses including licensure application fee, written testing fee and psychomotor testing fees.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CoreEMS-050	Emergency Medical Tech-Basic *	7.5	CoreEMS-062	EMS Pharmacology *	2.0
SEMESTER TOTALS		7.5	CoreEMS-084	Paramedical Care Skills III *	3.0
Second Semester			CoreEMS-086	Fundamentals Paramedicine III *	4.0
CoreEMS-061	Fundamentals of Paramedicine I *	4.5	CoreEMS-088	Clinical Experience III *	2.0
CoreEMS-064	Paramedic Care Skills I *	4.0	SEMESTER TOTALS		11.0
CoreEMS-068	Clinical Experience I *	1.5	Second Semester		
SEMESTER TOTALS		10.0	CoreEMS-092	Fundamentals Paramedicine IV *	2.0
Summer Term			CoreEMS-094	Paramedical Care Skills IV *	3.0
CoreEMS-071	Fundamentals Paramedicine II *	4.0	CoreEMS-098	Paramedic Capstone Internship *	1.5
CoreEMS-074	Paramedical Care Skills II *	1.0	SEMESTER TOTALS		6.5
CoreEMS-078	Clinical Experience II *	1.5	TOTAL PROGRAM HOURS		41.5
SEMESTER TOTALS		6.5			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Phone: 217-234-5370

PARAPROFESSIONAL EDUCATION

(CRT.PRPRO) CERTIFICATE

Area of Study - Education

This program is designed to provide students with the knowledge base and practical skills necessary for assisting with children and teachers in a public school setting. The certificate option is the first year of the two-year associate in applied science degree in Paraprofessional Education. Students are encouraged to check with their local school district on specific college education requirements needed in the field of paraprofessional education.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester		Hours
Gen ENG-119	Composition I Pathway * or	
Gen ENG-120	Composition I *	3.0
CoreEDU-100	Introduction to Education ^^^	3.0
CoreECE-095	Creative Activities for Children	4.0
Gen MAT-118	Math for Elem Teachers I *	3.0
CoreECE-110	Child Behavior Management	3.0
SEMESTER TOTALS		16.0
Second Semester		
CoreEDU-103	Teaching/Learning W/Technology	3.0
Gen PSY-274	Child Development	3.0
Gen COM-111	Intro to Speech Communication	3.0
CoreEDU-190	Introduction/Special Education	3.0
Gen MAT-218	Math for Elem Teachers II	3.0
SEMESTER TOTALS		15.0
TOTAL PROGRAM HOURS		31.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

^^^ Course requires a 30-hour practicum experience in addition to classroom lecture hours

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Faculty Contact: Tanille Ulm
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Faculty Phone: 217-234-5488

PARAPROFESSIONAL EDUCATOR

(AAS.PRPRO) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Education

This program is designed to provide students with the knowledge base and practical skills necessary for assisting teachers in a public school setting. This degree is suited for individuals who desire a career working with children in an educational learning environment. In response to the No Child Left Behind Act, this degree in Paraprofessional Education meets the recommended curriculum outlined by the Illinois State Board of Education.

ECE 120 and 125 must be taken the same semester.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen ENG-119	Composition I Pathway or		Gen COM-111	Intro to Speech Communication	3.0
Gen ENG-120	Composition I	3.0	CoreECE-095	Creative Activities for Children	4.0
CoreEDU-103	Teaching/Learning W/Technology	3.0	CoreECE-102	Health/Safety/Nutri/Yng Child	3.0
CoreEDU-100	Introduction to Education	3.0	Gen PSY-271	Intr/Psychology or	
Gen MAT-118	Math for Elem Teachers I	3.0	Gen HIS-153	History/Culture of Third World	3.0
CoreECE-110	Child Behavior Management	3.0	CoreEDU-210	Diversity in Schools and Societies	3.0
SEMESTER TOTALS		15.0	SEMESTER TOTALS		16.0
Second Semester			Second Semester		
Gen ENG-121	Composition II *	3.0	CoreECE-083	Instructional Methods	3.0
Gen MAT-218	Math for Elem Teachers II	3.0	CoreECE-120	Field Experience Seminar	1.0
Gen HUM-150	Humanities Through the Arts	3.0	CoreECE-125	Field Experience	3.0
Gen BIO-100	Bio Science I	4.0	CoreEDU-200	Educational Psychology	3.0
CoreEDU-190	Introduction/Special Education	3.0	Gen PSY-274	Child Development	3.0
SEMESTER TOTALS		16.0	SEMESTER TOTALS		13.0
			TOTAL PROGRAM HOURS		60.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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 Faculty Phone: 217-234-5488

PHYSICAL THERAPIST ASSISTANT - TRACK

(AAS.PTA.TRK) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Health Services

The Physical Therapist Assistant Track prepares the student for acceptance into the Physical Therapist Assistant (PTA) program. Applicants are instructed to begin their PTA application with the AAS.PTA.TRK major code. Students are counseled on admission requirements into the PTA Program as well as preparatory course work that will increase their success rate once they are accepted into the PTA program. Once accepted into the PTA program, the major code will be changed to AAS.PTA.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

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Faculty Contact: Martha Mioux

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Faculty Phone: 217-540-3551

PHYSICAL THERAPIST ASSISTANT

(AAS.PTA) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Health Services

The Physical Therapist Assistant (PTA) is a skilled health employee working under the supervision of a licensed physical therapist to provide direct care to patients in a variety of health care settings. The professional care given by the PTA focuses on patients of all ages with temporary or permanent functional limitations due to illness, disease or injury. The PTA works closely with patients to restore function, prevent or relieve pain, prevent disability and restore physical coordination, strength and mobility through therapeutic exercise and the application of modalities. Physical therapy is a physically demanding job. Students need to have good general health and the strength, stamina and flexibility necessary to carry out assignments.

Housed at the extension center in Effingham, Illinois, the PTA program is a five consecutive semester program which includes classroom, skills laboratory and clinical experience in various healthcare facilities. Once admitted to the program, the student must progress through the courses corresponding to the curriculum model. A "C" grade is required in all PTA program curriculum courses for progression/completion.

The PTA program at Lake Land College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE, 3030 Potomac Ave., Suite 100, Alexandria, Virginia 22305-3085; telephone: 703-706-3245; email: accreditation@apta.org; website: capteonline.org.) If needing to contact the PTA program directly, please call 217-540-3551 or email mmioux@lakelandcollege.edu.

The PTA program was initially granted accreditation in 1994, and has been granted reaccreditation in 1999, 2008 and 2018. The next reaccreditation site visit is scheduled for 2029. Students who have successfully completed the program will be eligible to sit for the National Board Examination for Physical Therapist Assistants.

The PTA program is competitive and selects 24 students for each fall class. PTA application requirements include admission to Lake Land College; completion of the PTA program application form (obtained from the PTA website); completion of the college placement assessment tests (PTA applicants are eligible to take the college placement assessment tests more than twice); and completion of the one (1) Biology prerequisite course (one year high school biology/zoology/A & P, or Lake Land College BIO 050, Basic Anatomy and Physiology; or BIO 100, Bio Science I; or BIO 225, Human Anatomy and Physiology I; or BIO 226, Human Anatomy and Physiology II; or equivalent) with a "C" or better within the past five (5) years. It is the responsibility of students to see that their application file is completed by March 1 for consideration for the fall semester. In addition to tuition and fees, costs for the PTA program include: physical examination and immunization, CPR certification, workbooks, criminal background check, drug testing, clinical attire, transportation to clinical experiences (attempts will be made to keep travel distance no greater than 75 miles one way or 1.5 hours) and the board exam/license fee.

Download the PTA Selection Process Sheet and Checklist from the College website for the complete application procedure.

Interested students should submit the Intent to Enroll form and list their major as Physical Therapist Assistant Track (AAS.PTA.TRK) when selecting a major.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

PHYSICAL THERAPIST ASSISTANT

(AAS.PTA) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Health Services

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
CorePTA-080	Fundamentals of PTA I * +	4.0	CorePTA-094	Fundamentals of PTA III * +	6.0
CorePTA-081	PTA Skills Lab * +	2.5	CorePTA-095	Orthopedic Concepts & Appl * +	4.0
CorePTA-083	Medical Terminology for PTA * +	2.0	CorePTA-097	PTA Practicum IV * +	3.0
Gen ENG-119	Composition I Pathway * or		SEMESTER TOTALS		13.0
Gen ENG-120	Composition I *	3.0	Second Semester		
Gen BIO-225	Human Anatomy and Physiology I *	4.0	CorePTA-096	Fundamentals of PTA IV * +++	5.0
SEMESTER TOTALS		15.5	CorePTA-099	PTA Practicum V * +++	4.0
Second Semester			CorePTA-098	PTA Seminar * +++	2.0
CorePTA-082	Fundamentals of PTA II * +++	6.0	Gen PSY-279	Human Dev/Life Span	3.0
Gen BIO-226	Human Anatomy and Physiology II *	4.0	SEMESTER TOTALS		14.0
Gen PED-244	Kinesiology * +++	4.0	TOTAL PROGRAM HOURS		
CorePTA-084	PTA Pathology * +++	3.0	63.5		
SEMESTER TOTALS		17.0			
Summer Term					
CorePTA-085	PTA Practicum III * +++++	2.0			
CorePTA-086	Neurology for the PTA * +++++	2.0			
SEMESTER TOTALS		4.0			

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+ Course only offered fall semester

+++ Course only offered spring semester

++++ Course offered in summer term only

Call Counseling Services: 217-234-5232

Email: counsel@lakelandcollege.edu

Faculty Contact: Martha Mioux

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Faculty Phone: 217-540-3551

PRACTICAL NURSING - TRACK

(CRT.PN.TRK) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Health Services

The Practical Nursing Certificate Track (CRT.PN.TRK) prepares the student for acceptance into the Practical Nursing (PN) program. Program graduates are eligible to apply to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). Upon successful completion of the NCLEX-PN, the graduate may apply for LPN licensure. Completion of the PN program does not guarantee LPN licensure.

State regulations require that qualified in-district residents be accepted before consideration is given to out-of-district applicants.

Application Process/Admission Criteria

The PN program is a competitive, special admission program which uses an objective formula to rank applicants. Applicants seeking admission into the Practical Nursing Program for Fall semester must have a completed application on file in the nursing department **prior to the admission deadline of March 1st**. The program will notify applicants within two weeks of the admission deadline of tentative acceptance/denial.

In order to have a completed application on file, students must do the following:

1. Complete an Intent to Enroll to the College selecting CRT.PN.TRK as course of study. (Note: College acceptance does not guarantee admission into the program.)
2. Submit official transcripts from any other colleges attended to Admissions & Records. Request a transcript evaluation for CRT.PN.
3. Complete the online Nursing Program Admission Application at <https://www.lakelandcollege.edu/nursing-program-intent/>. Within 4 weeks of receipt of application, the student will receive email instructions to register for the HESI A2 Admissions Assessment exam.
4. Achieve a score of 70 or above on the HESI A2 Admissions Assessment exam. To ensure a completed application, applicants should take the exam the Fall semester prior to the March 1st application deadline.

For more information, review the PN Application Checklist at <https://www.lakelandcollege.edu/wp-content/laker-documents/as/as/academicprograms/catalog/PNChecklist.pdf>.

The Allied Health Program guidelines and expectations align with the College's Pandemic Safety Response Guidelines. If the College updates the guidelines, the Allied Health Programs will follow the new guidelines. If clinical partners impose guidelines that are more restrictive, such as a vaccination mandate, the Allied Health Programs will follow the clinical partner's guidelines. If a student refuses to comply with the clinical site's protocols, he/she will fail to meet clinical objectives and will therefore fail the course.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

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PRACTICAL NURSING

(CRT.PN) CERTIFICATE

Area of Study - Health Services

The Practical Nursing program is a three semester program including classroom, skills laboratory, and clinical experience in a variety of healthcare agencies. Program graduates are eligible to apply to take the National Council Licensure Examination for Practical Nursing (NCLEX-PN). Upon successful completion of the NCLEX-PN, the graduate may apply for PN licensure. Completion of the PN program does not guarantee PN licensure.

The program is approved by the Illinois Department of Financial and Professional Regulation (IDFPR). State regulations require that qualified in-district residents be accepted before consideration is given to out-of-district applicants.

The practical nursing program at Lake Land College at the main campus located in Mattoon, Illinois and the Kluthe campus located in Effingham, Illinois is accredited by the: Accreditation Commission for Education in Nursing (ACEN) 3390 Peachtree Road NE, Suite 1400 Atlanta, GA 30326 (404) 975-5000 The most recent accreditation decision made by the ACEN Board of Commissioners for the Practical nursing program is Continuing Accreditation. View the public information disclosed by the ACEN regarding this program at <http://www.acenursing.us/accreditedprograms/programSearch.htm>

The PN program is a competitive, special admission program which uses an objective formula to rank applicants. Applicants seeking admission into the Practical Nursing Program for Fall semester must have a completed application on file in the nursing department **prior to the admission deadline of March 1st**. Applicants are notified via Lake Land email of tentative acceptance/denial within two weeks of the admission deadline.

To review the Application Process and Admission Criteria refer to the Practical Nursing Track page.

Acceptance

Final acceptance is tentative upon receipt of the following:

1. Completed Physical
2. Proof of immunizations
3. Current CPR certification (Note: CPR and immunizations must remain current throughout program)
4. A background check
5. A negative drug screen is required prior to the start of clinical experiences.

The Allied Health Program guidelines and expectations align with the College's Pandemic Safety Response Guidelines. If the College updates the guidelines, the Allied Health Programs will follow the new guidelines. If clinical partners impose guidelines that are more restrictive, such as a vaccination mandate, the Allied Health Programs will follow the clinical partner's guidelines. If a student refuses to comply with the clinical site's protocols, he/she will fail to meet clinical objectives and will therefore fail the course.

Cost

In addition to tuition and fees, costs include textbooks and software products, uniforms, supplies, physical examination and immunizations, CPR certification, background check, drug screen, and transportation to clinical experiences. Additional expenses upon completion of the program include NCLEX-PN test and licensure application fees.

Students must progress through the nursing courses in the following curriculum model. A "C" grade is required in all curriculum courses for progression/completion.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

PRACTICAL NURSING

(CRT.PN) CERTIFICATE

Area of Study - Health Services

FIRST YEAR

First Semester		Hours
CorePNC-049	Found of Nursing * or	
CoreAHE-060	A&P for Allied Health *	6.0
CorePNC-050	Practical Nursing I *	8.0
CorePNC-050C	Practical Nursing I Clinical *	2.0
SEMESTER TOTALS		16.0
Second Semester		
CorePNC-052	Practical Nursing II *	12.0
CorePNC-052C	Practical Nursing 2 Clinical *	3.0
CorePNC-053	Basic Pharmacology I *	2.0
SEMESTER TOTALS		17.0
Summer Term		
CorePNC-054	Practical Nursing III *	5.0
CorePNC-054C	Practical Nursing 3 Clinical *	2.0
CorePNC-055	Basic Pharmacology II *	1.0
SEMESTER TOTALS		8.0
TOTAL PROGRAM HOURS		41.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

Call Counseling Services: 217-234-5232

Email: counsel@lakelandcollege.edu

Faculty Contact: Cassandra Porter

Faculty Email: cporter@lakelandcollege.edu

Faculty Phone: 217-234-5452

PROFESSIONAL SALES

(CRT.SALES) CERTIFICATE

Area of Study - Business Management

The certificate in Professional Sales prepares students for entry level positions in sales. Employees can use this program to prepare for upward mobility and/or update sales and marketing skills. All courses satisfactorily completed in this certificate program will apply to the associate in applied science degree with a major in management or marketing.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreBUS-090 Prin of Retailing +++++ or	
CoreBUS-142 Introduction to Business	3.0
CoreBUS-247 Principles of Marketing	3.0
CoreBUS-092 Principles of Selling	3.0
Gen BUS-141 Business Communications	3.0
CoreCIS-160 Practical Software Applications	3.0
Gen BUS-094 Business Math	3.0
Ele --- --- Career Elective	3.0
Ele --- --- Career Elective	3.0
SEMESTER TOTALS	24.0
TOTAL PROGRAM HOURS	24.0

++++ Course offered in summer term only

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Email: counsel@lakelandcollege.edu

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Faculty Email: jcarpent@lakelandcollege.edu
Faculty Phone: 217-234-5347

PROGRAMMABLE LOGIC CONTROLLERS

(NDR.PLC) CERTIFICATE

Area of Study - Manufacturing

This program is designed for students who already have a background in electrical or electronic skills and wish to obtain specialized skills in PLC programming.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreEET-086 Prog Logic Controllers I	2.0
CoreEET-087 Prog Logic Controllers II	2.0
CoreEET-075 HMI-Human Machine Interface	2.0
SEMESTER TOTALS	6.0
TOTAL PROGRAM HOURS	6.0

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Faculty Contact: Michael Beavers
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Faculty Phone: 217-234-5341

RADIO BROADCASTING

(CRT.RBRD) CERTIFICATE

Area of Study - Humanities & Social Science

Students will learn how to be a multi-skilled broadcaster capable of performing a wide variety of tasks performed at a radio station by participating in an intensive, hands-on program. Students will gain knowledge of sales, announcing, radio operations, and the practical/theoretical aspects of radio broadcasting. All coursework in the Radio Broadcasting certificate can be applied to an associate in applied science degree in Broadcast Communication.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreCOM-150 Introduction to Broadcasting	3.0
CoreCOM-155 Radio-TV Announcing	3.0
CoreCOM-070 Radio Production Lab	5.0
Ele COM-180 Basic TV Production or	
Ele --- --- COM Elective	3.0
SEMESTER TOTALS	14.0
Second Semester	
CoreCOM-160 Radio Station Operation	5.0
CoreCOM-165 Broadcast Writing	4.0
CoreCOM-175 Broadcast Sales	3.0
CoreCOM-185 Advanced Radio Production	4.0
SEMESTER TOTALS	16.0
TOTAL PROGRAM HOURS	30.0

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Faculty Phone: 217-234-5335

RESIDENTIAL WIRING

(NDP.RSWR) CERTIFICATE

Area of Study - Architectural & Construction

The Residential Wiring certificate is designed to prepare graduates for employment in residential construction occupations. The program focuses on the fundamentals of direct current and alternating current, technical mathematics, safety and residential wiring procedures according to the National Electrical Code. Graduates of this program will function as skilled technicians performing installation, troubleshooting, maintenance, and repair of electrical systems associated with residential power.

FIRST YEAR

First Semester	Hours
Gen APT-041 Applied Mathematics I	3.0
Gen APT-050 Electrical Principles/Practice *	4.0
CoreTEC-043 Industrial Safety	1.0
CoreEET-069 Residential Wiring I	3.0
SEMESTER TOTALS	11.0
TOTAL PROGRAM HOURS	11.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

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Faculty Email: mbeavers@lakelandcollege.edu

Faculty Phone: 217-234-5341

RETAIL MANAGEMENT

(NDP:RTMGT) NON-DEGREE PROGRAM

Area of Study - Business Management

The certificate in Retail Management program prepares students for a career in the retailing industry. The program is designed to build the knowledge and expertise of both those who wish to work for an established retail chain, or those who plan to own and operate an independent retailing business. All courses satisfactorily completed in this certificate program will apply to the associate in applied science degree with a major in management.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR

First Semester	Hours
CoreBUS-142 Introduction to Business	3.0
CoreBUS-290 Human Resource Management	3.0
CoreBUS-251 Principles of Management	3.0
CoreBUS-090 Prin of Retailing	3.0
CoreCIS-160 Practical Software Applications	3.0
CoreBUS-095 Fundamentals of Accounting	3.0
SEMESTER TOTALS	18.0
TOTAL PROGRAM HOURS	18.0

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Faculty Phone: 217-234-5347

ROBOTIC & CIM AUTOMATION

(AAS.CIM) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Manufacturing

This program is designed to give the student a broad background in the basics of robotics, automation, mechanics, fluid power, CAD, electronics and computer applications in manufacturing. Graduates will be prepared for the manufacturing jobs of the future in positions such as CAD/CAM operator/designer, manufacturing engineering technician, quality control technician, robotics technician, CNC operator/programmer, CIM or Automation Technician. Employment opportunities exist in many types of manufacturing industries, service industries and consulting firms. Upon completion, students can also receive other industry recognized certificates from Lake Land, Fanuc, OSHA, AutoCad, Industrial Robotics, and others. Students planning to continue their education at Eastern Illinois University or Southern Illinois University to earn a bachelor's degree in Industrial or Engineering Technology should consult their advisor/counselor for course requirements and substitutions.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
Gen MAT-130	College Algebra or		Core EET-086	Prog Logic Controllers I	2.0
Gen APT-041	Applied Mathematics I	3.0	Gen ECO-231	Principles of Economics I (Macro) or	
Core CAD-056	CAD I	2.0	Gen --- ---	IAI Social Science Elective	3.0
Core APT-050	Electrical Principles/Practice	4.0	Core CIM-092	Computer-Aided Manufacturing	3.0
Gen ENG-050	Writing for Industry or		Core IND-044	Fluid Power	3.0
Gen ENG-098	Communications I or		Core TEC-070	Properties of Metal	2.5
Gen ENG-119	Composition I Pathway or		Core EET-072	Relays and Control Circuits	2.0
Gen ENG-120	Composition I	3.0		SEMESTER TOTALS	15.5
Core CIM-044	Industrial Robotics	2.0			
	SEMESTER TOTALS	14.0			
Second Semester			Second Semester		
Gen APT-042	Applied Mathematics II	2.0	Core EET-087	Prog Logic Controllers II	2.0
Gen APT-043	Applied Mathematics III	2.0	Core CAD-062	Introduction to Solidworks	2.0
Core CAD-057	CAD II	3.0	Core MET-084	Technical Mechanisms	3.0
Core MTT-050	Intro to Machining Procedures	3.0	Core CIM-094	Computer Integrated Manf	3.0
Gen SOS-052	Workplace Communication/Safety or		Core CIM-060	CNC Machining	3.0
Gen COM-111	Intro to Speech Communication	3.0	Core EET-075	HMI-Human Machine Interface	2.0
Core WEL-057	Welding Fundamentals	2.5		SEMESTER TOTALS	15.0
	SEMESTER TOTALS	15.5		TOTAL PROGRAM HOURS	60.0

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SURGICAL TECHNOLOGY -TRACK

(AAS.SRT.TRK) ASSOCIATE IN LIBERAL STUDIES

Area of Study - Health Services

The Surgical Technology Track (AAS.SRT.TRK) prepares the student for acceptance into the Lake Land College Surgical Technology (SRT) program. The Surgical Technology Program prepares students with didactic knowledge and clinical training requires to perform as a member of the surgical team. As valuable members of the health care team, Surgical Technologists give high priority to surgical asepsis and patient safety. Students are prepared to assist surgeons in the operative setting through application of medical terminology, anatomy and physiology, professionalism, and critical thinking skills. Students from CAAHEP-accredited surgical technologist and surgical assisting programs are eligible to take the National Board of Surgical Technology and Surgical Assisting national Certified Surgical Technologist examination and Certified Surgical First Assistant examination. Students also must be currently attending a CAAHEP-accredited program to be eligible for annual scholarships from the Foundation for Surgical Technology, ARC/STSA and the NBSTSA.

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SURGICAL TECHNOLOGY

(AAS.SRT) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Health Services

The Surgical Technology Program prepares students with didactic knowledge and clinical training requires to perform as a member of the surgical team. As valuable members of the health care team, Surgical Technologists give high priority to surgical asepsis and patient safety. Students are prepared to assist surgeons in the operative setting through application of medical terminology, anatomy and physiology, professionalism, and critical thinking skills. Students from CAAHEP-accredited surgical technologist and surgical assisting programs are eligible to take the National Board of Surgical Technology and Surgical Assisting national Certified Surgical Technologist examination and Certified Surgical First Assistant examination. Students also must be currently attending a CAAHEP-accredited program to be eligible for annual scholarships from the Foundation for Surgical Technology, ARC/STSA and the NBSTSA.

FIRST YEAR			SECOND YEAR		
First Semester			First Semester		
		Hours			Hours
CoreBIO-225	Human Anatomy and Physiology I	4.0	Ele PSY-279	Human Dev/Life Span	3.0
Ele ENG-119	Composition I Pathway or		CoreSRT-045	Surgical Procedures II	4.0
Ele ENG-120	Composition I	3.0	CoreSRT-046	Surg Tech Practicum II	6.0
CoreAHE-041	Medical Terminology	3.0		SEMESTER TOTALS	13.0
CoreSRT-040	Prof. Practice-Surgical Tech	3.0	Second Semester		
	SEMESTER TOTALS	13.0	CoreSRT-047	Surg Tech Practicum III	6.0
Second Semester			CoreSRT-048	Surgical Technology Capstone	3.0
CoreBIO-226	Human Anatomy and Physiology II	4.0	CoreSRT-050	Surg Technology Exam Review	3.0
Ele COM-200	Interpersonal Communication or			SEMESTER TOTALS	12.0
Ele ENG-121	Composition II	3.0		TOTAL PROGRAM HOURS	60.0
CoreSRT-041	Anesthesia & Pharm Surg Tech	3.0			
CoreSRT-042	Surg Tech Skills	6.0			
	SEMESTER TOTALS	16.0			
Summer Term					
CoreSRT-043	Surg Tech Practicum I	2.0			
CoreSRT-044	Surgical Procedures I	4.0			
	SEMESTER TOTALS	6.0			

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 Faculty Phone: 217-234-5448

SURVEYING WITH GIS

(NDP.SGIS) NON-DEGREE PROGRAM

Area of Study - Architectural & Construction

The GIS Mini-Certificate is designed for students who are obtaining degrees in civil engineering fields. This certificate is designed to provide students with work place ready skills that enhance employability or assist students with map reading, map analysis, and introducing geospatial technologies used by surveying/mapping technicians.

FIRST YEAR

First Semester	Hours
CoreGEO-140 World Geography or	
CoreSOS-100 Maps and Spatial Analysis	3.0
CoreCET-065 Data Collection for GIS Mapping	2.0
CoreESC-106 Introduction to Geographic Info Systems	4.0
SEMESTER TOTALS	9.0
TOTAL PROGRAM HOURS	9.0

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Faculty Phone: 217-234-5244

TV FIELD/STUDIO PRODUCTION

(NDR.TVFS) CERTIFICATE

Area of Study - Humanities & Social Science

Students will gain experience with the equipment used in studio and on-location video productions and learn to work as a director, video editor, audio engineer, floor director, and camera operator. All coursework in this certificate program can be applied to an associate in applied science degree in Broadcast Communication.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		
First Semester		Hours
Core COM-150	Introduction to Broadcasting	3.0
Core COM-155	Radio-TV Announcing	3.0
Core COM-180	Basic TV Production	3.0
	SEMESTER TOTALS	9.0
Second Semester		
Core COM-165	Broadcast Writing	4.0
Gen COM-111	Intro to Speech Communication	3.0
Core --- ---	Broadcast Internship or	
Core --- ---	COM Elective	3.0
	SEMESTER TOTALS	10.0
	TOTAL PROGRAM HOURS	19.0

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WELDING

(AAS.WEL) ASSOCIATE IN APPLIED SCIENCE

Area of Study - Manufacturing

This program provides experiences which enable students to develop competencies necessary for employment in welding and other related occupations. Emphasis throughout the program is placed on developing skills in the following areas: safety, metal identification, metal cutting processes, machining, blueprint reading, OAW, SMAW, GMAW, GTAW (including stainless steel and aluminum). Students will gain valuable hands-on experience as they complete a minimum of 375 clock hours of Supervised Occupational Experience at an industry location.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		SECOND YEAR	
First Semester	Hours	First Semester	Hours
Gen MAT-130	College Algebra or	CoreWEL-060	Gas Metal Arc Welding III
Gen APT-041	Applied Mathematics I	CoreWEL-053	Gas Tung Arc Welding/Alum
CoreTEC-040	Print Reading for Industry	CoreWEL-054	Gas Tung Arc/Ss
CoreTEC-043	Industrial Safety	CoreMTT-050	Intro to Machining Procedures
CoreTEC-070	Properties of Metal	CoreWEL-049	Shielded Metal Arc Welding III
CoreWEL-056	Metal Cutting and Fabrication		SEMESTER TOTALS
CoreWEL-057	Welding Fundamentals		15.0
Gen ECO-231	Principles of Economics I (Macro) or	Second Semester	
Gen --- ---	IAI Social Science Elective	Gen SOS-052	Workplace Communication/Safety
	SEMESTER TOTALS	CoreWEL-055	Pipefitting & Welding
	16.0	CoreIND-062	Rigging and Hoisting
Second Semester		Gen COM-111	Intro to Speech Communication
CoreWEL-047	Shielded Metal Arc Welding I	CoreWEL-074	Welding S.O.E.
CoreWEL-048	Shielded Metal Arc Welding II		SEMESTER TOTALS
CoreWEL-058	Gas Metal Arc Welding I		13.0
CoreWEL-059	Gas Metal Arc Welding II		TOTAL PROGRAM HOURS
CoreWEL-061	Gas Tungsten Arc Welding		60.0
Gen ENG-050	Writing for Industry or		
Gen ENG-119	Composition I Pathway or		
Gen ENG-120	Composition I		
	SEMESTER TOTALS		
	16.0		

Call Counseling Services: 217-234-5232
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 Faculty Phone: 217-234-5065

WELDING TECHNOLOGY

(CRT.WEL) CERTIFICATE

Area of Study - Manufacturing

This program provides experiences which enable students to develop competencies necessary for employment in and/or continued education in welding. Emphasis throughout the program is placed on developing skills in the following areas: blueprint reading, industrial safety, metal identification, metal cutting processes, OAW, SMAW, GMAW, GTAW.

Program requirements may change over time. Specific degree/graduation requirements are determined by a degree audit.

FIRST YEAR		
First Semester		Hours
Gen APT-041	Applied Mathematics I	3.0
CoreTEC-040	Print Reading for Industry	2.0
CoreTEC-043	Industrial Safety	1.0
CoreTEC-070	Properties of Metal	2.5
CoreWEL-056	Metal Cutting and Fabrication	2.0
CoreWEL-057	Welding Fundamentals	2.5
	SEMESTER TOTALS	13.0
Second Semester		
CoreWEL-047	Shielded Metal Arc Welding I	2.0
CoreWEL-048	Shielded Metal Arc Welding II	3.0
CoreWEL-058	Gas Metal Arc Welding I	2.0
CoreWEL-059	Gas Metal Arc Welding II	3.0
CoreWEL-061	Gas Tungsten Arc Welding	3.0
	SEMESTER TOTALS	13.0
	TOTAL PROGRAM HOURS	26.0

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IN THIS CHAPTER:

- ◆ ENROLLMENT REQUIREMENTS
- ◆ INTERNATIONAL STUDENTS



ADMISSIONS

ADMISSION POLICY

Lake Land College maintains an open-door admission policy that provides access to higher education for those individuals who can benefit from its comprehensive programs. Admission to the college does not ensure entrance into a particular course or program of study since applicants may have to meet specific requirements for entrance into certain programs. Preference must be given to qualified in-district students and those students from qualified regional programs.

Lake Land College does not deny admission to a person on the basis of race, color, sex, age, religion, national origin, ancestry, disability, marital or civil union status, veteran status, sexual orientation, or any basis of discrimination precluded by applicable federal and state statutes.

Lake Land College admits students in the following categories:

1. High school graduate.
2. Recipient of a GED Certificate.

3. Transfer student from an accredited college.
4. Non-high school graduate 18 years of age or older. However, in order to be eligible for Title IV financial aid, a student admitted to the College without a high school diploma or GED diploma must “pass” a U.S. Department of Education approved standardized test.
5. Student whose connection with a secondary school is severed. Any student who is 16 years of age or over and has severed connection with a secondary school, as certified in writing by the chief executive officer of the secondary school in which the student has legal residence, is eligible to attend the College in accordance with the policies of the Board.
6. A student currently enrolled in a secondary school program may be accepted into a college course(s) if that student qualifies under Lake Land Board Policy 06.19—Dual Credit Program. If such courses are offered during the regular school

day established by the secondary school or are offered for secondary school credit, prior approval of the chief executive officer of the secondary school district must be received.

7. Student in a program for a special group.
8. A gifted student less than 16 years of age may enroll in course work at Lake Land College. A gifted student is defined as a student who is judged to possess exceptionally high academic ability by both the secondary school/home school in which the student is enrolled and the College.

A student must meet the following requirements to enroll as a Lake Land College gifted student:

- a. Be identified as a gifted student by the secondary school/home school in which the student is enrolled and have approval of the school's chief executive officer on the Gifted Student Admission form.

- b. Demonstrate college readiness by meeting college-level placement in two of three areas (reading, English and mathematics) as determined by ACT, SAT or college placement test and meet any minimum placement requirements identified for a specific course.
- c. Submit the Gifted Student Admission form with all required approvals to the office of Admissions and Records.
- d. Gifted students are limited to enrollment in one academic course during their first term of enrollment and may enroll in two courses each semester thereafter if they maintain a Lake Land College cumulative grade point average (GPA) of 3.0 or higher.
- e. A gifted student who reaches the age of 16 will follow the requirements in the appropriate category above.

to a baccalaureate degree. If at the time of admission it has not been determined from the applicant's final high school transcript that the high school course work has been satisfied, the student will be admitted on provisional status until the high school pattern has been verified or deficiencies have been made up through appropriate coursework.

- a. Four (4) years of English (emphasizing written and oral communications and literature);
- b. Three (3) years of social studies (emphasizing history and government);
- c. Three (3) years of mathematics (introductory through advanced algebra, geometry, trigonometry, or fundamentals of computer programming);
- d. Three (3) years of science (laboratory sciences); and
- e. Two (2) years of electives in foreign languages, music, vocational education or art.

- 2. GED test scores: Students who wish to utilize GED test scores for placement must present, or have on file in Admissions and Records, a copy of their GED test scores.
- 3. High school grade point average (GPA) and completion of four years of English. Students who wish to utilize this option for placement must present, or have on file in Admissions and Records, a copy of their high school transcript.
- 4. Completion of high school transitional English and/or mathematics with a grade of C or better: Students who wish to utilize this option for placement must present, or have on file in Admissions and Records, a copy of their high school transcript.
- 5. Previous college credit: Students who have successfully completed thirty (30) semester hours of college course work in good standing at a regionally accredited college or university may have met the reading placement requirement. Students who have previously completed college-level English and mathematics courses may have met the English and mathematics placement requirement. In order to be considered for placement based on transfer credit students must present, or have on file in Admissions and Records, official documentation of their previous college work. (Some vocational programs may require use of other instruments.)
- 6. Completion of placement testing in reading, English and math: The ACCUPLACER test is administered through the Lake Land College Tutoring and Testing Center. Students may test and retest once in each subject area. If four or more years have passed since a student's last retest, the student may complete one additional retest in each subject area. A minimal fee is charged for each retest. Students may also present, or have on file in Admissions and Records, a copy of ACCUPLACER test scores completed at another college.

Placement levels for reading, English and mathematics courses based on the multiple measures are presented on the Tutoring and Testing Center website and are available in Admissions and Records and Counseling Services.

ENROLLMENT REQUIREMENTS

NON-DEGREE STUDENTS

Non-degree seeking students are those students who wish to enroll in courses at Lake Land College but are not pursuing a degree or certificate of 24 or more credit hours.

DEGREE-SEEKING STUDENTS

Degree-seeking students are those students who are seeking a Lake Land College degree or certificate of 24 or more credit hours as follows:

- 1. Associate in Applied Science and/or Certificate Programs: Students must meet Lake Land College admission requirements. Certain programs have special admission entrance requirements that must be met prior to being accepted into the program. Refer to the specific program for admission requirements.
- 2. Associate in Liberal Studies: Students must meet Lake Land College admission requirements.
- 3. Associate in Arts, Associate in Engineering Science and Associate in Science Degree Programs: Students must meet Lake Land College admission requirements and the following minimum standards established by the State of Illinois for all programs leading

COURSE PLACEMENT LEVEL DETERMINATION REQUIREMENTS PRIOR TO ENROLLMENT

All degree-seeking students must demonstrate initial placement levels for reading, English and mathematics prior to registration. All non-degree students who wish to enroll in an English or mathematics course must also demonstrate initial placement level as part of the pre-requisite prior to course enrollment.

Lake Land College assesses multiple measures in determining initial placement levels as follows. Placement will be determined in accordance with the highest scores achieved through the multiple measures and any specific academic program requirements. Depending upon the students' placement level, completion of developmental courses, may be required for specific courses in reading and English.

- 1. ACT or SAT college entrance exams: Students who choose to utilize ACT or SAT college entrance exam scores for placement must present, or have on file in Admissions and Records, a copy of their test scores. Students are encouraged to request that a copy of their ACT or SAT scores be sent to Lake Land College at the time of testing.

PREREQUISITES

Prerequisite checking is conducted at the time of registration for all reading (RDG), English (ENG) and mathematics (MAT) courses. Some English and mathematics courses have specific course prerequisites which must be met in addition to the initial course placement level requirements. Prerequisites are identified in the Course Descriptions section of the catalog and the Lake Land College website. Students will not be allowed to register for RDG, ENG and MAT courses for which they have not met the prerequisite.

NOTE FOR ALL STUDENTS: It is the student's responsibility to register properly each semester and to satisfy all graduation requirements. This includes meeting course prerequisites for registration. Students who register for a course without meeting the prerequisite may be removed from the course.

NOTE FOR STUDENTS TRANSFERRING TO LAKE LAND FROM ANOTHER COLLEGE: Transfer students who wish to enroll in advanced courses must present an official college transcript documenting successful completion of prerequisite courses.

Please visit lakelandcollege.edu/admissions/ to view the most up-to-date Admissions policy.

ADMISSIONS & RECORDS HOURS

Admissions & Records is open from 8 a.m. to 5 p.m., Monday – Friday during the academic year and Monday through Thursday during the summer. Additional evening hours are provided by appointment and during specific registration periods. The office is located in the Luther Student Center. Hours are subject to change. Students can also contact Admissions & Records online at admissions@lakelandcollege.edu.

Admissions & Records' mission is to provide an array of quality services to students (potential, current and past) of all ages from matriculation to graduation. In providing these services staff will be sensitive to the needs of each student.

HIGH SCHOOL STUDENTS

Students who are currently enrolled in high school and are at least 16 years of age or students who qualify under Lake Land Board Policy 06.19—Dual Credit Program may attend Lake Land College. Students who enroll in courses offered during the regular school day or those offered for high school credit, must receive prior approval of the chief executive officer of their high school. An additional application form is required of all high school students seeking admission to the college.

Students who are less than 16 years of age, are not taking dual credit courses and are considered "gifted" by both their secondary school and Lake Land College, may attend Lake Land College. In addition to the regular application, a gifted application must be submitted.

Students who are 16 years of age or older and have severed their connections with a school system, as certified in writing by the chief executive officer of the high school district in which they have legal residence, will be eligible to attend Lake Land College. In addition to the usual admission materials, an additional application form will be required.

TRANSCRIPTS

Transcripts of a student's complete academic record may be obtained through Admissions & Records at lakelandcollege.edu or Parchment at parchment.com. All requests must contain the complete mailing address of the individual or institution to which the transcript should be sent.

The college may withhold transcripts in accordance with Illinois law, including Public Act 102-0998 and Public Act 103-0054.

TRANSCRIPT EVALUATION

An official evaluation of transcripts from Lake Land College or other regionally accredited colleges and universities is available to students by filing a transcript evaluation form at Admissions & Records. The form is also available online at lakelandcollege.edu/admissions. Student copies will not be evaluated. If an informal evaluation is done, the student assumes responsibility for course selection.

RESIDENCY

Students will be classified by residency according to the following provisions:

STATE RESIDENT

1. To be classified as a resident of the state, one must have occupied a dwelling within the state of Illinois for thirty (30) days immediately prior to the date established for classes to begin. Students who fail to meet the 30-day state residency requirement may not meet the requirement by attending classes at Lake Land College.
2. The following categories of people shall be classified as residents of Illinois without meeting the 30-day residency requirement:
 - a. Federal job corps workers stationed in Illinois.
 - b. Members of the armed forces stationed in Illinois.
 - c. Inmates of state correctional/rehabilitation institutions located in Illinois.
 - d. Students who are employed full-time in Illinois.

DISTRICT RESIDENT

To be classified as a resident of District 517, one must have occupied a dwelling in the community college district for 30 days immediately prior to the date established to begin classes at Lake Land College. Students who fail to meet the 30-day district residency requirement may not meet that requirement by attending classes at the college for 30 days or more.

OUT-OF-DISTRICT RESIDENT

The following categories of people shall not be classified as residents of the district:

1. Federal job corps workers stationed in the district.
2. Members of the armed forces stationed in the district or individuals entitled to assistance as described in 38 U.S.C. 3679(c).
3. Inmates of state or federal correctional/rehabilitational institutions located in the district.
4. Full-time students attending a post-secondary educational institution who have not demonstrated through documentation a verifiable interest in establishing permanent residency.
5. Students who occupy a residence outside the district but who are employed by a firm located in the district.

6. Students attending the community college under the provisions of a chargeback, cooperative agreement or a career agreement with other community college districts.
7. Students on an F-1 visa.

OTHER PROVISIONS

1. Persons who reside in the college district whose primary intent in obtaining such residence is not to attend the college shall be exempted from the 30-day state and/or district residency requirement if they demonstrate through documentation a verifiable interest in establishing a permanent residency.
2. Students who fail to meet the 30-day state and/or district residency requirement may meet that requirement upon presentation of a voter's registration card verifying in-district residency.
3. Any approved change in residency status is not retroactive to previous semesters or terms.
4. Documentation verifying state and district residency may include signed statements on the application as well as other requested documents.

RESIDENCY FOR SPECIAL GROUPS OF STUDENTS

The following groups of people are considered as in-district residents for tuition charges only:

1. Students enrolled in courses taught at business and industry locations in the district.
2. Full-time students enrolled at Eastern Illinois University, except students on an F-1 visa, who will be classified as out-of-state.
3. International students on an F-1 visa who are sponsored by a resident of the Lake Land College district or who have attended a minimum of one semester at an in-district high school.
4. In accordance with Public Act 102-0800, Members of the armed forces stationed in the district or individuals entitled to assistance as described in 38 U.S.C. 3679(c).
5. Students attending the community college under the provisions of a chargeback, cooperative agreement, or CAREER agreement with other community college districts.

6. In accordance with ICCB Administrative Rules, out-of-district residents who are employed for at least 35 hours per week by an entity located in the Lake Land College district or is in a course that is being provided under terms of a contract for services between the employing entity and the College.

RESIDENCY FOR SELECT INDIANA STUDENTS

Students who are legal residents of the Indiana counties of Vigo, Clay and parts of Parke and Vermillion south of U.S. Route 36, including high school districts that are either adjacent to or include Route 36 in their district boundaries, are eligible for a special tuition rate.

Any approved change in residence status is not retroactive to previous semesters or terms.

DISTRICT RESIDENTS

The following school districts are included in the Lake Land College district:

Altamont	Newton
Arthur	(Grove District)
Lovington	North Clay
Atwood	(Northern Part)
Hammond	Oakland
Beecher City	Okaw Valley
Brownstown	Pana
Casey–Westfield	Paris
Charleston	Ramsey
Cowden–Herrick	Shelbyville
Cumberland	Shiloh
Dietrich	South Central
Effingham	(parts of)
Kansas	St. Elmo
Marshall	Stewardson–
Martinsville	Strasburg
Mattoon	Sullivan
Neoga	Teutopolis
	Windsor

INTERNATIONAL STUDENTS

Lake Land College, in accordance with regulations of the U.S. Citizenship and Immigration Services, will admit citizens from other countries who meet the following admission requirements. International students are accepted on the basis of available space in the various educational programs. Consideration is also given to selecting a diversified international student population. All documents should be written in English or accompanied by an official English translation. International

student information is also available online at the college homepage at lakelandcollege.edu/international.

ADMISSION OF INTERNATIONAL STUDENTS

The admission of international students will be determined based upon the following criteria:

1. Completion of an International Student Application for Admission.
2. Submission of official transcripts showing completion of the equivalent of a high school (secondary) education.
3. Submission of official transcripts from any previous colleges or universities attended, including training in English as a Second Language. If student plans to transfer credit from a college or university outside of the United States, student must provide an evaluation completed by one of Lake Land College approved credential evaluation services.
4. Submission of a completed International Student Financial Affidavit and corresponding official bank statements or documentation supporting the ability to cover all expenses for an academic year. Tuition is charged at the out-of-state rates for international students, except students who are sponsored by a resident of the Lake Land College district or who have attended a minimum of one semester at an in-district high school, who will be charged tuition at the in-district rate.
5. Submission of proof of health insurance coverage. Students who do not provide proof of health insurance must immediately purchase a policy and submit documentation to the Director of International Studies Program.
6. Students who have satisfied the English Proficiency requirement will be allowed to enroll in regular academic courses without any support from the Intensive English Language Program. Students who have not met the English proficiency requirement will be required to enroll in the Intensive English Language Program until they are adequately prepared for regular academic courses. Assignment to the appropriate level will be based on Lake Land College placement testing prior to registration.

7. Completion of the Lake Land College placement test consisting of math, reading, and English or submission of ACT or SAT scores. This placement test will be deferred for students enrolled in the Intensive English Language Program.
8. Enrollment as a full-time student.
9. Students who already possess an F-1 visa and wish to transfer to Lake Land College must submit copies of current I-20 and F-1 visa.

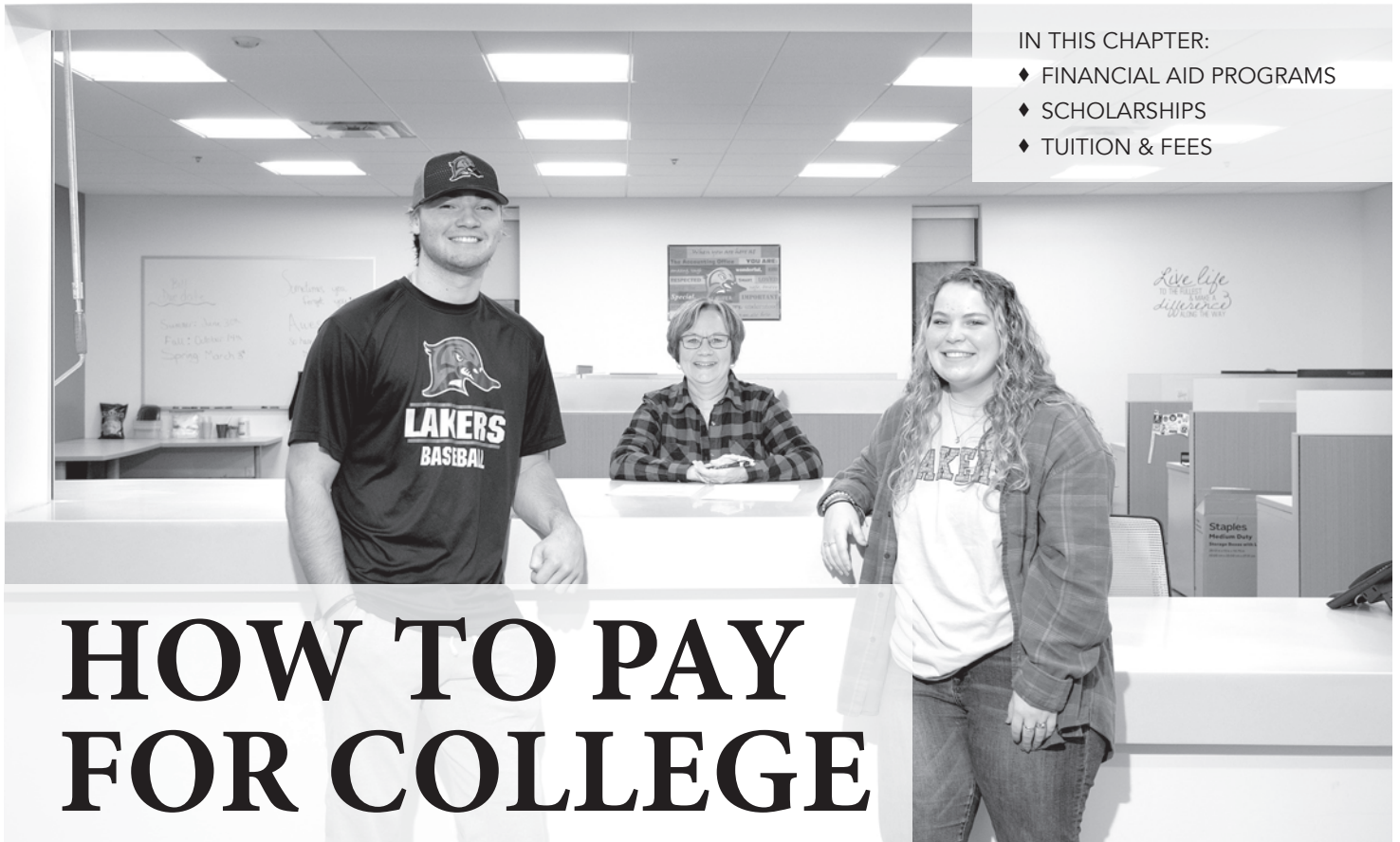
Enrollment in the 8-week summer IELP session does not allow advancement to the next level or to regular college classes. Summer students are required to continue in IELP through the subsequent fall semester at the least.

INTENSIVE ENGLISH LANGUAGE PROGRAM (IELP)

The Intensive English Language Program (IELP) is designed to assist non-native speakers of English. The program provides beginning, intermediate and advanced instruction in reading, writing, and speaking. Students in the beginning and intermediate levels will be enrolled full-time in the program. Advanced level students may be co-enrolled in one regular college course with the approval of the counselor for international students.

Enrollment in the IELP is mandatory for students who have not taken the TOEFL test or who have scored less than 61 on the enhanced computer-based test. Prior to enrollment, IEL students will take the Michigan English Placement Test (MEPT) to be placed at the appropriate level. Once admitted to the program, students must attain grades of "C" or better in all IEL courses and reach the appropriate score on the post-test using the MEPT. Enrollment in the eight-week summer IELP session does not allow advancement to the next level or to regular college classes. Summer students are required to continue in IELP through the subsequent fall semester at the least.





IN THIS CHAPTER:

- ◆ FINANCIAL AID PROGRAMS
- ◆ SCHOLARSHIPS
- ◆ TUITION & FEES

HOW TO PAY FOR COLLEGE

PAYING FOR COLLEGE

There are several options for paying for college. Lake Land College recommends all students complete the FAFSA or Free Application for Federal Student Aid. Even students who do not believe they will qualify for financial aid should complete it because it is one of the steps required to receive a student loan and is strongly encouraged by the Lake Land College Foundation to be considered for a scholarship. Once students have submitted the FAFSA, Financial Aid will follow up with them regarding next steps.

TYPES OF ASSISTANCE:

1. Federal and state grants
2. Student loans
3. Federal Work Study
4. Lake Land College Foundation scholarships
5. Third-party scholarships

THOSE WHO DO NOT QUALIFY FOR STATE OR FEDERAL FINANCIAL GRANTS HAVE THREE OPTIONS:

1. **Pay the bill in full by the due date.** Payment can be made via mail, online in the Laker Hub, or in person at Accounting.
2. **Sign up for the Nelnet tuition payment plan.**
3. **Request a student loan.** Visit lakelandcollege.edu/financialaid and click on "Student Loans" for information about the Federal Direct Loan Program, eligibility requirements, and the three steps required to request a student loan at Lake Land College.

NET PRICE CALCULATOR

The Net Price Calculator tool provides a broad estimate of how much students likely will have to pay out-of-pocket to enroll full-time at Lake Land College, after considering any grant or scholarship assistance they may be eligible to receive based on standardized inputs. It takes the student's cost of attendance (both direct and indirect costs) and subtracts the possible aid to provide a "bottom-line" dollar amount. The calculator is available on the Financial Aid page of the college website. Be sure to read through the caveats and disclaimers at the end.

TUITION AND FEES

Tuition for credit courses is based on your legal place of residence and charged on a per semester credit hour rate. After registering for courses, students will be able to view their bill online through the Laker Hub. Students who do not pay the total amount due by the due date will have a block placed on their file prohibiting them from making schedule changes or registering for future semesters.

The college publishes the current tuition and fees rates on the website.

COURSE FEES

Some courses require payment of a course fee. Course fee levels range from \$25 and higher and are listed in the Course Description section of this catalog.

STUDENT ACTIVITY FEE

Students enrolling in on campus and Kluthe Center for Higher Education and Technology courses will be assessed a fee for each semester hour. No activity fee is charged for students enrolled in non-credit continuing education courses, other off campus courses and administratively determined contractual courses. The Student Life section of the catalog explains uses of this fee.

SERVICE FEE

All students enrolled in college credit courses are required to pay a per semester hour service fee. This service fee is comprised of fees for library technology services, registration/program change services, health services, textbook rental services, funding major maintenance projects, extension center services, publication services and computer network/Internet services.

COURSE MATERIALS

Lake Land College is among the few colleges and universities across the United States that have a rental system for books. Lake Land students realize significant savings on textbooks each year using the rental system versus purchasing their books. Refer to the textbook section of this catalog for more details.

SENIOR CITIZENS

District 517 residents age 65 or over who have enrolled in a class for credit will have their tuition costs waived, at the current tuition rate,

for each credit hour enrolled through the college; however, senior citizens will be responsible for the payment of applicable fees.

TUITION FOR INDIANA RESIDENTS

The Lake Land College Board of Trustees provides a special tuition rate for Indiana residents of the counties of Vigo, Clay, and parts of Parke and Vermilion. Contact Admissions & Records for more information.

TUITION CLASSIFICATION

Any change of tuition classification for students currently enrolled shall be determined by the Dean of Admission Services. Persons responsible for making tuition classification determinations are authorized to require such certificates, affidavits, documents, or other evidence as they deem necessary. In all cases, the burden of proof shall be upon the student making a claim to resident student status.

A student who provides false information or refuses or conceals information for the purpose of achieving resident status, or who fails to notify the Dean of Admission Services of a change of facts which might affect reclassification from resident to non-resident status, shall be required to pay retroactively any tuition fees which would normally have been charged and shall be subject to appropriate disciplinary action, including, but not necessarily limited to, dismissal from the college.

CHANGES FROM NON-RESIDENT TO RESIDENT STATUS

It is the responsibility of the student to apply to the Dean of Admission Services for reclassification to resident status if the student believes that changes in facts justify such a reclassification. The college will not assume responsibility for initiating such an inquiry independently. The student may submit such an application in writing on a form approved by the Dean of Admission Services at any time after the appropriate domiciliary requirements have been met, but no later than 30 days after the day on which classes begin for the session for which reclassification is requested.

CHANGES FROM RESIDENT TO NON-RESIDENT STATUS

If a student is classified as a resident, either the student or the college may initiate a reclassification inquiry, based on changes in facts which would justify such an inquiry. An unemancipated resident student whose parents or legal guardian leave the district and establish domicile outside the district shall be reclassified to non-resident status, effective with the beginning of the next academic session following said change.

TUITION PAYMENTS

Students may pay tuition and fees by cash, check, or bank card at Accounting in the Luther Student Center or online. Bills will be posted to students' accounts and can be viewed online in the Laker Hub. Students can also grant access to a third party to pay their bill through the Parent Portal. The college accepts Visa, MasterCard and Discover. A 2.5% convenience fee will apply.

NELNET PAYMENT PLAN

Lake Land College offers the Nelnet payment plan that allows students to spread their tuition payments out over the semester as opposed to paying their bill in full. Normally, students are required to pay tuition in full by mid-term. If they do not, they are unable to register for classes the next semester and have to pay 1.5 percent interest on the balance due.

The Nelnet payment plan has a \$25 application fee and is available in the Laker Hub for current students. For more information regarding the Nelnet payment plan or how to sign up call 217-234-5375 or mbailey1292@lakelandcollege.edu.

REFUNDS – INCLUDING FINANCIAL AID

Refund checks will be issued after the fourth week of class and mailed to the student's address on file or through an electronic refund. These checks will be for overpayments resulting from dropped or canceled classes and any financial aid that can be disbursed directly to the student. After this initial disbursement, the accounting office will issue refunds biweekly.

Tuition and fee charges will be reduced and any overpayments will be refunded 100 percent under the following conditions:

- ◆ Class is cancelled by a college official.
- ◆ Classes meeting 12 weeks or longer – Students have through the first 10 instructional days of the semester
- ◆ Classes meeting 8-11 weeks – Students have through the first 5 instructional days of the semester/module
- ◆ Classes meeting 3-7 weeks – Students have through the first instructional day of the course
- ◆ Classes meeting less than 3 weeks – Students must drop prior to the first instructional day of the course
- * Non-standard courses offered by IDOT QC/QA, the Center for Business and Industry and Community and Professional Programs require five (5) college business days' notice in advance of the first class meeting to receive 100% refund.

DATES TO DROP A CLASS AND AVOID CHARGES

1. *The first 10 instructional days (5 instructional days for summer term) for semester-long classes in:*

Academic Year 2024-2025

Fall 2024: August 19 to August 30
Spring 2025: January 13 to January 27
Summer 2025: June 9 to June 16

Academic Year 2025-2026

Fall 2025: August 25 to September 8
Spring 2026: January 12 to January 26
Summer 2026: June 8 to June 15

Mod 1 classes

Academic Year 2024-2025

Fall 2024: August 19 to August 23
Spring 2025: January 13 to January 17

Academic Year 2025-2026

Fall 2025: August 25 to August 29
Spring 2026: January 12 to January 16

Mod 2 classes

Academic Year 2024-2025

Fall 2024: October 14 to October 18
Spring 2025: March 17 to March 21

Mod 2 classes

Academic Year 2025-2026

Fall 2025: October 20 to October 24
Spring 2026: March 16 to March 20

2. *For classes meeting less than a module in length, see college schedule of classes for listing of first official meeting.*

No refund/repayment will be authorized for withdrawals or changes made after the respective drop period.

Additionally, no refund/repayment will be issued if:

1. A student is withdrawn by the college for disciplinary reasons.
2. A student is withdrawn by the college for non-attendance.
3. A student has financial obligations to the college.

Financial aid recipients should review the refund/repayment policy in the Student Financial Assistance section of the catalog.

ELECTRONIC REFUNDS

Refunds will be issued after the fourth week of class directly to the student. This can be done through paper checks sent to the student's address on record or through an ACH into the student's banking account of choice. Please contact the accounting office at 217-234-5214 for further information on ACHs.

STUDENT FINANCIAL ASSISTANCE

FINANCIAL AID AND VETERAN SERVICES OFFICE LOCATION AND HOURS

Lake Land College Financial Aid and Veteran Services is located in the Luther Student Center, room 203. Office hours are 8 a.m. to 5 p.m. Monday through Friday. Office is closed on Fridays in the summer. Additional hours are provided by appointment and during specific registration periods.

MISSION STATEMENT

The mission of Lake Land College Financial Aid and Veteran Services is to assist students and their families in actively seeking college financial resources in the form of federal and state grants, work study, loans and scholarships. This will be accomplished in a friendly, caring and helpful manner. Students and families will know that they have been served within regulatory guidelines and in the best manner possible.

TITLE IV FINANCIAL AID PROGRAMS

Through the Higher Education Act of 1965 (HEA) as amended, Congress established the basic regulatory framework which governs the administration of federal financial aid programs nationwide. The HEA is often referred to as Title IV. The programs included under Title IV and administered at Lake Land College include: the Federal Pell Grant Program (FPELL), the Federal College Work-Study Program (FCWSP), the Federal Supplemental Educational Opportunity Grant Program (FSEOG), the Federal Direct Loan Program (DL) and the Federal Parental Loan for Undergraduate Students (DPLUS). Also included in the financial aid programs administered by Lake Land College is the Illinois Monetary Award Program (MAP).

VERIFICATION

Verification is the process by which documentation is used to determine the accuracy of the information that a student has provided when applying for financial aid. Financial Aid verifies data on all applications selected for verification by the U.S. Department of Education. An applicant cannot receive financial aid until the requested documentation is submitted and verification is completed. Applicants are urged to apply accurately to avoid delays in receiving financial aid.

DETERMINING FINANCIAL AID ELIGIBILITY

Lake Land College administers comprehensive financial aid programs which include scholarships, grants, loans, and federal work-study employment. We believe persons should not be denied access to college due to financial circumstances. Students and their families are assisted by financial aid programs that help cover school expenses, including tuition and fees, room and board, books, supplies and transportation costs. Information concerning financial aid eligibility and application assistance may be obtained from Lake Land College Financial Aid and Veteran Services.

To be eligible for Title IV financial aid programs at Lake Land College a student must:

1. Have a high school diploma, GED or certificate of completion from a home-school program.
2. Be accepted and enrolled in a Title IV eligible degree or certificate program at Lake Land College. Certificate programs of less than 16 credit hours are not eligible;
3. Be in attendance at Lake Land College for the purpose of obtaining an associate degree or eligible certificate;
4. Complete the Free Application for Federal Student Aid (FAFSA) online at fafsa.gov.
5. Forward to the Financial Aid Office all requested documents required to complete verification.
6. If you are a dependent student, complete the financial aid application forms with your parents. Both the student and the parents are expected to understand the forms and accept responsibility for the information reported on them;
7. Sign a Statement of Educational Purpose as a part of the FAFSA application and PELL grant awarding process.
8. Maintain Satisfactory Progress as established for financial aid applicants/recipients, and;
9. Demonstrate financial need.

To determine the financial need factor, a Lake Land applicant completes the Free Application for Federal Student Aid (FAFSA). Financial need is considered to be the difference between a student's educational expenses (tuition, books, fees, housing, food, personal and transportation) and the student's SAI (student aid index) as calculated by the FAFSA application. All students and their families are encouraged to apply early for financial aid and with accuracy.

SUMMER TERM

Limited financial aid resources are available for the summer term. The only financial aid programs available are Federal PELL grant and Federal Direct Student Loans. Beginning April 1, students who plan to attend the summer term at Lake Land College can request consideration for summer financial aid. The Summer Financial Aid Request Form can be accessed by selecting the Financial Aid menu

in the Laker HUB. Students should watch their email closely as summer financial aid comes with many unique conditions that will be communicated to the student via Laker Mail. NOTE: Summer is the last term in each award year.

MAJOR FINANCIAL AID PROGRAMS

ILLINOIS MONETARY AWARD PROGRAM (MAP)

Under authority granted by the Illinois General Assembly, ISAC administers a program of monetary awards for students in the state of Illinois who attend one of the ISAC-approved colleges, universities, or hospital schools of nursing in Illinois.

To be eligible for a monetary award the applicant must:

- a. Be a U.S. citizen or eligible noncitizen.
- b. Be a resident of the state of Illinois.
- c. Be enrolled in a minimum of 3 hours per term.
- d. Be an undergraduate student who has not received a baccalaureate degree.
- e. Demonstrate financial need as determined by ISAC from income/asset data supplied on the Free Application for Federal Student Aid.
- f. Maintain satisfactory academic progress according to the standards of the institution.
- g. Not be in default on any student loan nor owe a refund or repayment on any state or federal grant or scholarship.
- h. Not be incarcerated.
- i. Not have exceeded the maximum 135 MAP paid credit hours.

The awards range from \$300 per academic year to a maximum of \$8,400 (as currently established by the General Assembly) but cannot exceed the amount of tuition and mandatory fees paid by all students at an institution.

FEDERAL PELL GRANT (FPELL)

The Federal PELL grant is need based and considered to be the foundation of all Title IV assistance programs. The award amount is determined by a formula established by the federal government using each student's FAFSA data. PELL awards are prorated for students enrolled less than full time.

FEDERAL COLLEGE WORK-STUDY PROGRAM (FCWSP)

Federal Work-Study is a campus based program awarded through the Financial Aid Office in the form of part-time employment. Students who participate in FCWSP generally work from 10 to 20 hours per week. Eligibility for FCWSP is based on financial need. Federal work-study positions are limited in number.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)

Federal Supplemental Educational Opportunity Grant is a campus based program that is designed to provide federal grant money to students with the greatest financial need.

FEDERAL DIRECT LOAN PROGRAM

FEDERAL STAFFORD LOAN – SUBSIDIZED (DSSL)

Regular students enrolled at least half-time may apply for this need-based loan. Repayment of this loan begins six months after the student graduates or falls below half-time enrollment. Deferment provisions do exist for the Stafford loan. Interest on the loan is paid by the federal government while you are in school. Initial processing for the loan at Lake Land College begins when applying for financial aid. All Federal Stafford Loan applicants must have their files processed by the Financial Aid Office prior to requesting a student loan.

FEDERAL STAFFORD LOAN – UNSUBSIDIZED (DUSL)

This Federal Stafford Loan program is designed for students who are not eligible or only partially eligible for the subsidized student loan. Subsidized loan eligibility must be determined prior to calculating the unsubsidized loan eligibility. This is not a need-based loan. The applicant is responsible for paying the interest on this type of loan from the date of disbursement.

FEDERAL PARENTAL LOAN FOR UNDERGRADUATE STUDENTS (DPLUS)

Federal PLUS loans are available to parents of dependent students who are enrolled at least half-time. Parents may borrow annually up to the calculated difference between the cost of education less the student's financial aid. Repayment begins on date of disbursement at a fixed interest rate.

HOW TO RENEW FINANCIAL AID FOR NEXT YEAR

Financial assistance administered by the Financial Aid Office is awarded on a year to year basis. To be considered for Title IV assistance for the next academic year, all current recipients must reapply. Adjustments in your eligibility will be made annually to reflect changes in the federal and state eligibility formulas, the financial situation of you and/or your family, the cost of attending college and the amount and type of resources available. The FAFSA for the next award year will be available on October 1. As you plan to reapply, remember that financial aid awards are made at Lake Land College on a first-come, first-serve basis. Therefore, timeliness and accuracy of application are very important.

HOW TO KEEP YOUR FINANCIAL AID STANDARDS OF SATISFACTORY PROGRESS

Lake Land College has established satisfactory progress standards for Federal and State financial aid recipients in accordance with the United States Department of Education regulations. These standards ensure that only those recipients demonstrating satisfactory progress toward the completion of their educational objective continue to receive financial assistance. The "Financial Aid Standards of Satisfactory Progress" applies to all students, regardless of previous financial aid eligibility status. Financial aid programs specifically covered by these standards include: the Illinois Monetary Award, Illinois Veteran Grant, Illinois National Guard Grant, Federal Pell Grant, Federal Work-Study Program, Federal Supplemental Educational Opportunity Grant, Federal Stafford Loan (subsidized and unsubsidized) and the Federal Parent Loan for Undergraduate Students.

SATISFACTORY PROGRESS

The financial aid "Standards of Satisfactory Progress" are measured each semester and determined by a combination of the following elements:

1. Completion Rate

To continue financial aid eligibility students must successfully complete 67 percent of one's official cumulative credit hour enrollment as determined at the end of the "drop/add" period. Grades of 'F', 'W', 'I' and 'U' do not meet satisfactory progress standards. A course for which a grade of 'F' or 'D' was received may be repeated once in establishing satisfactory progress. A student completing approved development/remedial credits while enrolled in a program eligible for financial aid will be able to include those credits toward establishing satisfactory progress.

2. Grade Point Average (GPA)

All financial aid recipients must comply with the minimum standard for cumulative Grade Point Average (GPA) regardless if the student previously received financial aid at Lake Land College or any other institution of higher education. Lake Land College uses an escalating minimum GPA consistent with the school's graduation requirements. Remedial coursework is included in the student's cumulative GPA calculation. To view the GPA requirements, please see our website at: lakelandcollege.edu/financialaid/eligibility/keep-financial-aid/.

3. Maximum Timeframe

Regardless of any combination of course work attempted at Lake Land College, a student may not receive financial aid beyond 150 percent of the student's program of study as measured in semester hours.

WARNING, SUSPENSION AND REINSTATEMENT

A financial aid recipient not meeting satisfactory progress standards will be notified and placed on financial aid warning for the next term of enrollment. A student on warning status who does not then meet satisfactory progress standards will be notified and placed on financial aid suspension and lose financial aid. A student suspended from receiving financial aid must meet the Completion and Academic Standards explained above to regain eligibility.

APPEAL PROCEDURE

Because unusual circumstances may influence satisfactory progress, students may file an appeal. Complete details for the appeal procedure are available from Financial

Aid. A personal conference with a Financial Aid advisor is required prior to filing an appeal. Decisions of the Financial Aid Satisfactory Progress Appeal Committee are final.

REFUNDS AND REPAYMENTS FOR FINANCIAL AID RECIPIENTS

TITLE IV REFUND POLICY

Federal regulations govern the return of Title IV funds disbursed for a student who completely withdraws from a semester. This rule assumes that a student earns his or her aid based on the period of time he or she remained enrolled. During the first 60 percent of the semester, a student earns Title IV funds in direct proportion to the length of time he or she remains enrolled. The percentage of time during the semester that the student remained enrolled is the percentage of disburseable aid for that period that the student earned. A student who remains enrolled beyond the 60 percent point earns all aid for the semester. Financial Aid will return unearned aid to the federal government. The student is then responsible for returning the unearned aid he or she received to the college.

FINANCIAL ASSISTANCE FOR VETERANS AND RESERVISTS

Lake Land College is approved for educational G.I. Bill® and state veteran benefits. Service members and veterans should contact Financial Aid and Veteran Services for information concerning the financial assistance and/or benefits available to them through the U. S. Department of Veterans Affairs and state of Illinois.

VA PENDING PAYMENT COMPLIANCE

Lake Land College will not take any of the following actions toward any student using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Veteran Readiness and Employment (Ch. 31) benefits, while their payment from the United States Department of Veterans Affairs is pending to the educational institution:

- ◆ Prevent their enrollment;
- ◆ Assess a late penalty fee;

- ◆ Require they secure alternative or additional funding;
- ◆ Deny their access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

To qualify for this provision, students may be required to:

- ◆ Produce the VA's Certificate of Eligibility by the first day of class;
- ◆ Provide written request to be certified;
- ◆ Provide additional information needed to properly certify the enrollment as described in other institutional policies (see the VA School Certifying Official for all requirements).

VETERANS BENEFITS MONTGOMERY GI BILL® ACTIVE DUTY (CHAPTER 30)

Provides education benefits to veterans and service members who have at least two years of active duty.

POST 9/11 (CHAPTER 33)

Service members who have at least 90 days of aggregate active duty service after September 10, 2001 and are still on active duty, or are an honorable discharged veteran or were discharged with a service-connected disability after 30 days, may be eligible for this VA-administered program.

MONTGOMERY GI BILL® SELECTED RESERVE (CHAPTER 1606)

MGIB-SR program provides education and training benefits to eligible members of the Selected Reserve, including the Army Reserve, Navy Reserve, Air Force Reserve, Marine Corps Reserve and Coast Guard Reserve, and the Army National Guard and the Air National Guard. Eligibility for this program is determined by the Selected Reserve components and VA makes the payments.

SURVIVORS AND DEPENDENTS ASSISTANCE (CHAPTER 35)

Offers education and training opportunities to eligible dependents of veterans who are permanently and totally disabled due to a service-related condition or of veterans who died while on active duty or as a result of a service-related condition.

THE MARINE GUNNERY SERGEANT JOHN DAVID FRY SCHOLARSHIP (FRY SCHOLARSHIP)

Available for children and spouses of service members who died in the line of duty after September 10, 2001.

VETERAN READINESS AND EMPLOYMENT (CHAPTER 31)

Veteran's Vocational Rehabilitation is a comprehensive educational program administered by the VA, open to veterans with a compensable, service-connected disability. A monthly stipend is awarded along with all tuition and fees, as well as necessary tools or supplies. Contact the Veterans Administration for more information.

ILLINOIS VETERAN GRANT (IVG)

A veteran who entered the armed forces while a resident of Illinois and has been honorably discharged, may be awarded a scholarship provided he/she has the required period of service. This scholarship pays resident tuition and certain fees at an ISAC-approved institution. Proof of service and residency requirement is provided on the Report of Separation (DD214-4) must be submitted with the IVG application to ISAC.

ILLINOIS NATIONAL GUARD GRANT (ING)

Enlisted persons who have completed one full year in the Illinois National Guard may apply. The ING pays tuition and certain fees for eligible persons attending an ISAC-approved institution. Persons are eligible for ING only during the period they are enlisted in the guard. Applications must be renewed annually.

DECEASED, DISABLED AND MIA-POW VETERANS' DEPENDENT SCHOLARSHIP

The state of Illinois provides an education scholarship for the dependents of veterans who are either Missing In Action, a Prisoner of War, died while on active duty, 100% disabled due to service connected disabilities or died as a result of a service connected disabilities.

VETERANS AFFAIRS (VA): POLICY ON SATISFACTORY PROGRESS

Students who are receiving educational benefits through the U.S. Department of Veterans' Affairs (VA) and/or the Illinois Veterans' Grant or Illinois National Guard Grant must continue to make satisfactory progress

in their academic major. Satisfactory progress toward an educational objective will be measured in terms of a veteran's cumulative GPA that does not subject him or her to academic probation status for two consecutive terms (see section, Academic Information). If a certified veteran maintains a probationary GPA for two consecutive enrollment periods, the veteran's enrollment certification may be suspended. When the academic probation status is lifted, enrollment certification can be reinstated.

A veteran is expected to complete all of the credit hours he or she is certified for each semester. In some situations a veteran who does not complete all credit hours in a semester will be charged with an overpayment.

Veterans are reminded that they may only enroll in classes which apply to their declared major if they expect to receive G.I. Benefits. In special circumstances veterans may enroll in non-credit developmental/remedial classes such as reading, mathematics and English. Veterans are encouraged to consult frequently with their academic advisor or a Lake Land College counselor in regards to their academic progress.

OTHER FINANCIAL RESOURCES

LAKE LAND COLLEGE RESOURCES

TALENTED STUDENT AWARD PROGRAM

The Talented Student Award (TSA) is a tuition waiver scholarship program for graduating high school and G.E.D. students with outstanding achievement in academics, athletics and livestock judging who attend Lake Land College as full-time students.

Guidelines for the administration of the Talented Student Award Program are presented for approval to the Board of Trustees for three two-year cycles. The TSA guidelines are available from the Office of the Vice President for Student Services.

PRESIDENTIAL SCHOLARSHIP

is for a maximum of two consecutive academic years and is awarded to in-district high school graduates who have demonstrated outstanding academic performance. Each graduate must be in the top 15 percent of the senior class or have an ACT composite score of 26 or higher or SAT total score of 1230 or higher.

LIVESTOCK JUDGING AND ATHLETIC SCHOLARSHIPS

are awarded by Lake Land College coaches for a specific enrollment period to students who, in their judgment, have outstanding ability to perform on their team. All tuition and fees for credit courses are waived except late fees and special assessments for materials used in class. Administration of the athletic scholarship is in accordance with the National Junior College Athletic Association and the Lake Land College Board of Trustees guidelines.

COMMUNITY RESOURCES

VOCATIONAL REHABILITATION GRANTS

The state of Illinois Department of Rehabilitation Services (DORS) may provide funds for tuition, room and board, transportation and other necessary expenses for persons who are found to be disabled. Applicants must have a disability which prevents them from earning a living, getting a suitable job or threatens their continuing employment. Applicants must have a reasonable chance of being able to work in suitable employment after training is provided. Students who have a medical or physical disability should contact an office of the Illinois Department of Rehabilitation Services for further information. In Mattoon, DORS is located at 129 North 15th Street; 217-235-3154.

SPECIAL SCHOLARSHIPS

The Illinois Student Assistance Commission (ISAC) sponsors scholarship programs for special groups. These include dependents of policemen and firemen killed in the line of duty; dependents of correctional workers killed in the line of duty or permanently disabled; and teacher shortage scholarships. Information for these special programs may be obtained by visiting isac.org or by calling the Illinois Student Assistance Commission at 800-899-4722.

COMMUNITY SERVICES BLOCK GRANT

The Illinois Department of Commerce and Community Affairs (DCCA), through local offices, provides an assistance program for students enrolled in training for high-employment potential fields. Eligibility is based on need and likely success in a chosen curriculum. Contact the DCCA, Division of Economic

Opportunity, 217-785-6206, for the location of the community action office in your county.

WIOA

The federal Workforce Innovation and Opportunity Act (WIOA), provides tuition assistance and other supportive services for qualified individuals to attend local training programs to get new skills or obtain a professional certification. There are possibilities for training or certification in many different occupations and industries, including information technology, manufacturing, health care, trucking and logistics, accounting, and more.

Services may include tuition grants, career exploration, job referrals, counseling, budgeting, paid work experience, and other supportive services as needed. The Local Workforce Innovation Area 23 (LWIA 23) covers a thirteen county service area. C.E.F.S. is the WIOA service provider for LWIA 23. They provide guidance to individuals within the service area with job readiness, job search, work-based learning, and classroom training needed to secure and retain employment and become self-sufficient. The WIOA Adult and Dislocated Worker Programs serve individuals who are 18 years of age and older who are unemployed, underemployed or have lost their jobs due to plant closings, mass layoffs or other economic events. WIOA Youth Programs are also available to help teens and young adults 16-24 to develop a career path or find employment through tuition grants, paid work experience, and job search assistance.

For information on how to apply, please contact WIOA staff at lwia23@lakelandcollege.edu or 217-238-8286

PRIVATE SCHOLARSHIPS

Be sure to look into local community scholarship resources for possible funding. Often community public service organizations, local lending institutions, fraternal orders, business clubs and industries sponsor a variety of private scholarships. In addition, regional superintendent of schools may publish a comprehensive listing of scholarships and grants. See also, Lake Land College Foundation Scholarships information on the next page. Visit the website for additional information on scholarship searches.

LAKE LAND COLLEGE FOUNDATION SCHOLARSHIPS

BUILDING BRIGHTER FUTURES
AND STRONGER COMMUNITIES
THROUGH EDUCATION

**LAKE LAND COLLEGE FOUNDATION SCHOLARSHIPS
ARE AWARDED TO STUDENTS BASED ON A
WIDE RANGE OF CRITERIA.**

- ◆ Each year, the Foundation awards students more than \$500,000 worth of scholarships in a range of amounts up to \$5,000.
- ◆ Only one application is required to be considered for all Foundation Scholarships.
- ◆ Applications should be completed annually as scholarships are awarded on a one year basis.
- ◆ Applications will be accepted from November 1 – February 1 for the following academic year.
- ◆ Award notifications will be issued by April 1.

Please contact Financial Aid at 217-234-5392 or scholarships@lakelandcollege.edu if you have questions or need assistance.

HOW TO SUBMIT A LAKE LAND COLLEGE FOUNDATION SCHOLARSHIP

PROSPECTIVE STUDENTS

1. Create your Laker profile at lakelandcollege.edu/enroll.
2. Log into your new Laker profile and submit your Intent to Enroll form.
3. Allow at least one week for your welcome packet to arrive in the mail. This will contain your student ID# and instructions to log into the Laker Hub.
4. Using your new student ID, log into the Laker Hub and click on the Foundation Scholarship button to access the application.
5. Complete the scholarship application between November 1 – February 1.

CURRENT STUDENTS

Log into the Laker Hub and click on the Foundation Scholarship button to access the application and complete between November 1 – February 1.

ESSAY TIPS FOR YOUR LAKE LAND COLLEGE FOUNDATION SCHOLARSHIP APPLICATION

- ✓ Use proper grammar, punctuation and sentence structure.
- ✓ Proofread your application.
- ✓ Highlight strong points.
- ✓ Make sure the application is complete before final submission.

To enhance your application score, make sure your essay answers are complete, thorough, and include correct grammar and punctuation.

Essay answers should be limited to 250 words or less.

The Lake Land College Foundation was established exclusively for educational, scientific and charitable purposes. The Foundation assists the college in developing and enhancing the educational opportunities and service to its students, alumni and citizens of the district. The Foundation is chartered under the Internal Revenue Code as a 501 (c) (3) tax exempt, non-profit organization, which may accept gifts of money, property, works of art, historical papers and documents, museum specimens and other materials having educational, artistic or historical value, and by such other proper means as may be deemed advisable. The thrust of the Foundation is to provide student scholarships through funds contributed by individuals, agencies and corporations.



RESOURCES

TO HELP YOU BE SUCCESSFUL

IN THIS CHAPTER:

- ◆ CAREER SERVICES
- ◆ COMMUNICATION
- ◆ COUNSELING
- ◆ DIVERSITY, EQUITY, INCLUSION & BELONGING
- ◆ HEALTH SERVICES
- ◆ LAKER FOOD PANTRY
- ◆ LAKER NEST BOOKSTORE
- ◆ LEAP
- ◆ LIBRARY
- ◆ MENTAL HEALTH SERVICES
- ◆ ONLINE LEARNING
- ◆ PERKINS PROGRAM
- ◆ POLICIES
- ◆ STUDENT ACCOMMODATIONS
- ◆ STUDENT WELLNESS CENTER
- ◆ TRIO
- ◆ TUTORING AND TESTING CENTER
- ◆ VETERANS

COMMUNICATION AT LAKE LAND COLLEGE

Lake Land College communicates with students via Laker Mail, a student portal called the Laker Hub and the Navigate platform. One of the first steps new students should do is activate their user ID and password.

USER NAME – Students can find their User Name by going to the Laker Hub Login and clicking on the lower left link “What’s My User Name?” The system will ask for a last name and social security number. It will then display the user ID.

PASSWORD – Initially, a student’s birthday in six digits (XXXXXX). A prompt to change the password will appear.

STUDENT ID NUMBER – A unique seven digit number generated when a student submits an Intent to Enroll. This number is used throughout the college in place of a social security number to identify a student.

LAKER HUB – A centralized portal containing all the communication and student engagement tools a student needs to be successful!

LAKER MAIL – Key to communicating successfully with Lake Land faculty, staff and departments such as Financial Aid.

NAVIGATE – The Navigate platform is a tool to support your success at Lake Land College. It can be downloaded to your phone or used on a desktop.

CANVAS – An Internet-based course management program that instructors and students use for both face-to-face and online classes. It is accessible through the Laker Hub.

COUNSELING SERVICES

The mission of Counseling Services is to promote student development theory and practice.

INDIVIDUAL ASSISTANCE

Counselors provide free and confidential assistance with:

- ◆ Educational and career development
- ◆ Information regarding Lake Land College degrees and transfer requirements
- ◆ Crisis intervention and referral to campus and community resources
- ◆ Developing strategies to enhance life and academic skills.

COUNSELING HOURS

Counselors are available 8 a.m. – 5 p.m., Monday – Friday when classes are in session. (Hours are subject to change.) Evening meetings are available by appointment. Summer hours vary. An appointment is recommended to reduce waiting time, but is not always required. Members of the counseling staff are available at various off campus centers throughout the year. Please call 217-234-5232 or email counsel@lakelandcollege.edu, for information about arranging to meet with a counselor.

A counselor accepts appointments at the Kluthe Center for Higher Education and Technology in Effingham when classes are in session. Please phone 217-234-5232, to schedule an appointment.

NEW STUDENT ORIENTATION

New students at Lake Land College who plan to seek a degree or certificate of 24 or more hours will participate in an orientation program. Successful completion involves an online orientation program followed by an advisement and registration day. During online orientation, students will learn about academic major requirements, paying for college, and campus services and resources. Students will register for courses for their first term of enrollment on their advisement and registration day.

SUCCESS COURSES

Lake Land College offers three Strategies for Success courses that can help you with balancing class, work, finances and home. All three courses may be taken to satisfy graduation requirements at Lake Land College. SFS 101 Strategies for Success is a course to improve new student transition into college and the development of life skills. Research on SFS 101 has shown a positive relationship between student enrollment in the course and grade point average, college persistence and graduation. SFS 102 Strategies for Money Management is a course designed to assist students with improving their financial planning and budgeting skills. SFS 103 Life Strategies is designed for sophomore level students and will assist students in learning critical thinking skills, creating effective goals and creating a successful life and financial plan.

ACADEMIC ADVISEMENT

Counselors assist in the advisement and registration of students enrolling at Lake Land College for the first time or returning students not registered for the previous term. Following the first term of enrollment, continuing students who plan to earn a degree or certificate of 24 or more hours are assigned a faculty advisor. Advisors will assist students with goal identification, career planning, developing an educational plan, and choosing appropriate courses for graduation. All students must contact their advisor to be eligible for registration each semester. Students can identify their advisor by visiting their Laker HUB account.

DIVERSITY, EQUITY, INCLUSION AND BELONGING

Lake Land College believes the quality of education is enhanced and enriched by maintaining an inclusive campus community. For this reason, the college is committed to developing and sustaining an environment that embraces and actively supports diversity, equity, inclusion and belonging for all. To access resources related to these areas, visit the Diversity, Equity, Inclusion and Belonging (DEIB) webpage at lakelandcollege.edu/diversity or contact the Coordinator for Diversity, Equity, Inclusion and Belonging at mbowen@lakelandcollege.edu.

MENTAL HEALTH SERVICES

Lake Land College offers initiatives to support mental health and wellness as a component of our efforts to promote the success of our students on both a personal and academic level. The college has an on-site, full-time mental health provider to and offers online services providing free mental health counseling to current students. For free mental health services, reach out to the Coordinator of Mental Health Services in the Luther Student Center, room 511; by phone at 217-234-5380 or email at tmoll@lakelandcollege.edu. Students may schedule appointments on Navigate. Students may also contact Counseling Services for referral to mental health resources.

STUDENT WELLNESS CENTER

Students may contact the Student Wellness Center for individualized assistance with creating a plan to address their mental health, food insecurity and benefit needs. The center includes the Laker Food Pantry, Mental Health Services and the Benefits Navigation services. The Benefits Navigator assists students with applying for local, state and federal assistance. Services are located in the Student Wellness Center in Laker Point in the Luther Student Center. Please feel free to reach out to our Wellness Specialist at 217-234-5383 or email at vrubin@lakelandcollege.edu.

STUDENT ACCOMMODATIONS

Lake Land College employs a Counselor for Student Accommodations & Mental Health Initiatives to provide student accommodations for students with a variety of disabilities. Disabilities may include visual, auditory, speech, psychological, physical, health or learning.

Student accommodations are tools used by students to help them achieve their full potential. Examples of some services are: recorded textbooks/materials, interpreters for hearing impaired, tutors, testing accommodations, advising and assistive technology. Since needs vary from person to person, the determination of service is completed on an individual basis. Application

for support services is made by completing all forms in the Student Accommodations Application packet. Once the required information is received, an appointment with the Student Accommodations will be arranged.

The architectural design of the campus and buildings is such that Lake Land College has been deemed very accessible by the Illinois Department of Rehabilitation Services. Adaptations have been made in the following areas to accommodate individuals: reserved parking for students with physical disabilities, ramps in parking lots and at access doors to all main buildings, restrooms designed for full access, an elevator in the Virgil H. Judge Learning Resource Center and automation of selected doors for all major classroom buildings.

Lake Land College has an institutional commitment to provide a quality educational experience to all students. In order to make Lake Land College more receptive to students with disabilities, please identify your needs well in advance of the term you wish to attend to ensure that the necessary accommodations can be provided. If the college does not receive advance notice, then the college may not be able to provide accommodations for the first term. Certain accommodations are available only on campus. People who are deaf or hearing impaired may contact Student Accommodations by emailing counsel@lakelandcollege.edu. For more information, or to schedule an appointment call 217-234-5259 or visit the website.

VETERANS AFFAIRS

Lake Land College appreciates the service of active-duty and veteran students and seeks to provide the services needed to support these students with their initial transition to college and throughout their enrollment. Following is a summary of services currently available.

1. *Contact information for the coordinator of veterans services:*
Veterans Advisor
Financial Aid and Veteran Services
Webb Hall
217-234-5255
financialaid@lakelandcollege.edu
Information regarding military educational benefits, military/other credit evaluation, and the student veterans' organization.

Coordinator of Student Accommodations
Counseling Services
Luther Student Center
counsel@lakelandcollege.edu
217-234-5259

Information regarding educational accommodations, support related to PTSD and TBI, referral to other college and community resources, and the student veterans' organization.

2. Lake Land College identifies veterans and active duty military personnel through the admissions application and financial aid process.
3. Lake Land College serves about 425 veterans a year.
4. Special services are available to veterans, active duty personnel and their families through the offices of Admissions & Records, Financial Aid and Veterans Services and Counseling Services.
5. Lake Land College Board Policy 07.39 provides that students called to active duty during the semester may request to be withdrawn from the class and receive a 100% refund, try to complete the courses in progress, or request incomplete grades. The most appropriate action will depend on the time during which the student is called to duty. Students called to duty should contact their instructors and the Dean of Admissions Services at 217-234-5378.
6. Lake Land College accepts military credit according to the ACE Guide to the Evaluation of Educational Experiences in the Armed Services and accepts DANTES credits. Veterans may earn 4 hours of college credit for completing basic training by submitting a DD214 with honorable discharge or other proof of completion of basic training. Submission of an AARTS transcript will help expedite the evaluation process.
7. Professional development training related to veterans and active duty personnel is available to Lake Land College staff. Interested staff should contact the Coordinator of Student Accommodations at 217-234-5259.
8. Student veterans, active duty military personnel and family members may take advantage of all of the support services available to other Lake Land College students.

Those services include, but are not limited to: Academic Advising, Career Services, Counseling, Financial Aid, Tutoring & Testing Center, Library, Student Accommodations, and TRIO Student Support Services. Descriptions of the services available and the contact information for each area are provided on the website.

9. Student veterans, active duty personnel and family members may also take advantage of social events and other activities provided to other Lake Land College students through Student Life. Descriptions of the student life opportunities available and contact information are available on the website.

TRIO STUDENT SUPPORT SERVICES

The TRIO Student Support Services (SSS) mission is to provide an environment that promotes academic, social, and personal growth for first generation and PELL eligible students, and/or students with disabilities. Student Support Services annually serves 160 Lake Land College students and provides opportunities in the following areas:

- ◆ Academic, personal and financial counseling
- ◆ Workshops – leadership, communication, learning techniques, personal finance
- ◆ Career research – assistance with interviews and writing resumes
- ◆ Transfer opportunities to four-year institutions and visits to area universities
- ◆ Online Tutoring
- ◆ Financial aid guidance – assistance completing the FAFSA and scholarship applications
- ◆ Increase retention, graduation and transfer rates

TRIO Student Support Services is located in Luther Student Center, room 414. TRIO Student Support Services is a federal grant, funded 100% by the Department of Education.

For more information, phone 217-234-5456, email trioss@lakelandcollege.edu or visit the TRIO website lakelandcollege.edu/triosupportservices/.

EARLY ADVANTAGE PROGRAM (LEAP)

Students who are struggling in a course or with life challenges can ask their instructor about the Lake Land College Early Advantage Program (LEAP).

The LEAP program is confidential and designed to help students link to campus and community resources to improve their chance for success.

If you are referred to LEAP by your instructor, you will receive an email in your Laker Mail account requesting that you contact the program for an appointment.

For more information about LEAP, contact Counseling Services or visit the Counseling Services website under "Strategies to enhance life and academic skills."

TUTORING AND TESTING CENTER

The mission of the Tutoring and Testing Center is to offer tutoring services that will aid in removing obstacles to learning, to oversee placement testing and assignment into the appropriate levels of college coursework, and to provide supplemental support to students with disabilities. All services are provided in such a way as to ensure responsiveness and sensitivity to individual differences in all learners.

The Tutoring and Testing Center, located in Webb Hall, is designed to help students develop the skills necessary to improve academic performance and personal satisfaction. The services of the Tutoring and Testing Center are available to students and include the following areas:

- ◆ Tutoring in college courses
- ◆ Administration of the basic placement test battery for the college
- ◆ Proctoring tests and quizzes for online courses
- ◆ Pearson Vue testing
- ◆ Supplemental services for students with disabilities
- ◆ Administration of pre-nursing exams and testing for various programs
- ◆ Distance learning test proctoring
- ◆ CLEP testing

- ◆ Basic skills courses in memory, test taking, and computer anxiety

For more information, call the Director of the Tutoring and Testing Center at 217-234-5287.

CAREER SERVICES

The mission of Career Services is to provide career development resources and support to students and to facilitate connections between job seekers and employers. All students have free access to the Career Services Canvas Resource Room and can make an appointment with a career professional for individualized assistance. Career Services can help individuals:

- ◆ Decide on a major or career direction;
- ◆ Learn more about a particular business or industry;
- ◆ Become adept at job-search techniques, such as networking, resume writing, and effective interviewing skills;
- ◆ Audit current social media profiles and build a professional online presence; and
- ◆ Research current job opportunities.

DECIDING ON A MAJOR

Career Services offers career interest software and career counseling services. The online career guidance program helps people explore their career-related interests and skills and connect them to educational opportunities. Students can also use their results from the program in individual career counseling appointments if they would like to speak with a professional about their career options. The career guidance program can be accessed for free through the college's website and career counseling appointments can be made by contacting Career Services at careerservices@lakelandcollege.edu or 217-234-5288.

JOB SEARCH ASSISTANCE

The job search is a critical component of an individual's career success. Career Services offers resources regarding aspects of the job search process, including resumes, cover letters, references and interviewing. Students and alumni also have access to a local and national database of internship and employment opportunities.

Want help or more information? Career Services is open daily from 8 a.m. to 5 p.m. Evening hours available by appointment. Summer hours vary.

LIBRARY

The Library is located in the center of the Lake Land campus in the Virgil H. Judge Learning Resource Center. The Library provides access to more than 19,000 books, as well as online access to millions of magazine and journal articles. We also have legal, business, biographical, and newspaper resources, and over 280,000 popular and scholarly e-books. To get started, visit the library website at lakelandcollege.edu/library/.

In addition to local resources, the Library provides access to the collections of more than 450 libraries in central and southern Illinois through SHARE, a shared online catalog system. Students may also search the holdings of thousands of libraries across the country through the WorldCat service.

Library services are available to students, faculty, staff, and residents of the Lake Land College district. Students have access to semester-long checkouts of graphing calculators and laptops. Most materials can be checked out for use at home, and telephone and online renewal is available for most items.

Student conference rooms are available for student use, and food and drink can be enjoyed in the library's lounge space on the top floor.

For more information about library services, resources, or contact the Circulation Desk at 217-234-5367. For assistance with research, contact the Librarian at 217-234-5533. Visit the Library website for current hours and additional resources.

LAKER NEST BOOKSTORE

The Laker Nest Bookstore is located in the Luther Student Center. The store provides all required and recommended textbooks, workbooks and supplies. The Laker Nest has a full selection of Lake Land College clothing. Students may also obtain a Laker Student ID card.

The Bookstore is open Monday – Friday from 8 a.m. – 5 p.m. with extended hours during book pickup and return. (The Bookstore is closed Friday during the summer term).

Options for picking up and returning course materials and textbooks can be found at lakelandcollege.edu/bookstore. For more information on services, call 217-234-5420.

ONLINE LEARNING

Lake Land College online courses are instructor-led with the majority of the course taught over the Internet. While online courses provide flexibility, they do require a lot of self-discipline and motivation. Online students should have basic computer knowledge. If students are not familiar with computers, the college recommends enrolling in CIS 040, Introduction to Computers, before taking an online course.

The college's online learning site at lakelandcollege.edu/online-learning provides many resources for students thinking about or taking online courses including:

- ◆ Are Online Courses for Me? Self-Evaluation resources for potential online students, technical requirements needed to take an online course and frequently asked question information to ensure a successful start is provided.
- ◆ Canvas Guides For online or traditional courses that utilize the Canvas Learning Platform, students will have access to Canvas guides and tutorials in Canvas. Students can also participate in an optional Online Student Orientation course. For more information about Canvas, contact Information Systems and Services by phone 217-234-5261. Students can also submit support tickets in Canvas and the Laker Hub. On campus Information Systems and Services is located in the lower level of the Virgil H. Judge Learning Resource Center.
- ◆ Proctoring Services Tests and quizzes for courses are sometimes completed online; however, some instructors require tests and quizzes be proctored at one of our Lake Land College proctoring sites. For more information on proctored tests, phone 217-234-5301 or email proctor@lakelandcollege.edu. An appointment and a photo ID are required to have a test or exam administered.

- ◆ Course Materials & Textbooks Students taking internet courses have the option to pick up course materials in person from campus, have them delivered to an extension center or have them shipped to their home via the Laker Hub.

COLLEGE NURSE

The College Nurse is a part of the Student Wellness Center that is located in the Luther Student Center. The Nurse is available to discuss any questions or to help students in regard to physical disorders or health related circumstances, and provide emergency first aid treatment and various medical services. However, it is recommended that students subscribe to the student health insurance program or have a private policy that provides comprehensive medical and surgical benefits. Contact Health Services for more information.

The College Nurse also offers assistance in obtaining the services of local physicians and agencies, if necessary. Over-the-counter drugs are available. Health promotion programs on substance abuse, nutrition, infectious disease, physical fitness and other topics are provided by this service. Cost of hospitalization, doctors appointments, prescription medicine, X-rays and laboratory fees must be covered by students.

In case of prolonged absences because of illness, accident or hospitalization, students should notify Health Services so proper notification can be made to instructors. Contact the College Nurse at healthservices@lakelandcollege.edu.

COMMUNICABLE DISEASES

The Lake Land College Board of Trustees policy on Chronic Communicable Disease (4530) provides rules and regulations for students with communicable diseases. Students who are diagnosed as having or carrying a communicable disease should report to the College Nurse. Communicable diseases are those defined by the Illinois Department of Public Health to be contagious, infectious, communicable and dangerous to the public health. A student shall be permitted to remain in class whenever, through reasonable accommodation, there is no significant risk of transmission of the disease to others.

PHYSICAL EXAM

Only those entering programs in Dental Hygiene, Associate Degree in Nursing and Practical Nursing must request a special form for a physical exam.

LAKER FOOD PANTRY

The Laker Food Pantry is a part of the Student Wellness Center and is located in the Luther Student Center and is available to Lake Land College students. All students are eligible to receive food. No income verification is required. To obtain food from the Laker Food Pantry contact the Student Wellness Center at healthservices@lakelandcollege.edu. Food is available at the pantry or for delivery to another location on campus.

COLLEGE CLOSING

In the event of inclement weather, mechanical or power failure, or other emergencies, the following procedures will be implemented. Every effort will be made to keep the college open. In some cases, Lake Land College will remain open when elementary and secondary schools are closed.

When weather conditions prevent the opening of the college or cause a delayed opening of the college, every effort will be made to make announcements on area radio stations and TV stations by 6 a.m. for that day. A listing of the stations used is posted each year on the college's website.

Closings are also posted on the college's website: lakelandcollege.edu.

TEXT NOTIFICATIONS

Students can opt in to receive closing notices via a text message or email. This can be done in the Laker Hub.

Cancellation of day classes is not an automatic closing for evening sessions. The decision to close classes that begin at 5 p.m. or later will be made as close to 2 p.m. as possible. The same radio and TV stations also will carry closing announcements in the event that evening sessions or activities have to be canceled on a day that the college was otherwise open. Classes held at college extension centers will follow the general policies of the main campus; however, classes held at other off-site locations will follow the policy for that location.

STUDENT HANDBOOK AND RIGHT-TO-KNOW INFORMATION

An online Student Handbook provides critical information for all prospective and current Lake Land College students. The online handbook provides quick links to information and policies all students should know such as privacy of educational records, alcohol and drug use prevention and support, academic standards, expectations for student behavior, and addressing sexual harassment and sexual misconduct.

A link to the handbook is sent to all current students at their college email address and can be accessed at any time at lakelandcollege.edu/studenthandbook or through the Laker Hub. All students are encouraged to review each section of the handbook each semester and to ask questions as they arise throughout their enrollment.

STUDENT RIGHTS AND RESPONSIBILITIES

State statutes provide that the legal responsibility for adopting and enforcing all rules and regulations for the orderly operation of the college rests with the Lake Land College Board of Trustees. The responsibility for enforcing regulations and policies adopted by the board is delegated to the college administration and staff.

STUDENT CONDUCT AND DISCIPLINARY PROCEDURES

Students as members of the academic community are expected and required to observe certain standards of behavior. Also as citizens, students have a responsibility to know and obey the laws of the United States, the state of Illinois, and local governments. Policies governing student conduct and disciplinary procedures can be found in the Student Handbook available online at lakelandcollege.edu/studenthandbook.

STUDENT COMPLAINTS

Students who have a concern about an issue that adversely affects them or someone else or feel their rights have been infringed upon by the enforcement of policies and

regulations may, through appropriate channels, work to resolve such problems by following procedures outlined in the Student Complaint Procedures section of the Student Handbook. The Student Handbook is available online at lakelandcollege.edu/studenthandbook or through the Laker Hub.

CAMPUS SCHEDULING

The Office of the Vice President for Business Services coordinates the campus scheduling, including the college's 299-seat theater and Field House. Seminars, workshops and special programs are also planned and coordinated through this office which can be reached at 234-5223.

POLICIES

In compliance with state and federal statutes, Lake Land College has the following policies:

AFFIRMATIVE ACTION/ EQUAL OPPORTUNITY

Lake Land College is committed to maintaining a working and learning environment that promotes equal opportunity and affirmative action and that is free from unlawful discrimination and harassment. It is the policy of Lake Land College not to engage in discrimination or harassment against any person because of race, color, sex, age, religion, national origin, ancestry, disability, marital or civil union status, veteran status, sexual orientation or any basis of discrimination precluded by applicable federal and state statutes. This policy applies to admission and access to and participation, treatment and employment in the college's programs, activities, and services.

The following campus office is assigned the responsibility for ensuring compliance with this policy as well as federal and state statutes and regulations concerning affirmative action and equal access: Office of the Director of Human Resources / 217-234-5210 / Human Resources Office Complaint forms and procedures for filing can be obtained through Counseling Services or Human Resources. In addition, these offices will maintain current copies of appropriate laws, regulations, and policies.

ANTI-HARASSMENT POLICY

Lake Land College is committed to maintaining a working and learning environment in which all individuals are treated with respect and dignity. Faculty staff and students have a right to work and learn in an atmosphere that promotes equal opportunity and prohibits harassment or other discriminatory practices.

Anti-Harassment

Workplace and academic environment harassment is a form of discrimination. Harassment includes unwelcome verbal, written or physical conduct by any person toward another person based on that person's race, color, sex, age, religion, national origin, ancestry, disability, marital or civil union status, veteran status, sexual orientation, or any basis of discrimination precluded by applicable federal and state statutes. In accordance with Board Policy 11.04, Anti-Harassment, any such conduct which harasses, degrades, interferes with work or academic performance or creates an intimidating, offensive or hostile environment is prohibited, and could lead to disciplinary action. Any student who believes he or she is being harassed by a student, employee or third party at the College should immediately report such concerns and seek support from one of the three harassment centers: Counseling Services, College Nurse, or Director of Human Resources.

Sexual Discrimination, Harassment and Misconduct

In accordance with Board Policy 11.04.01, Sexual Harassment and Sex Discrimination, the college has an affirmative duty to take immediate and appropriate action once it knows of any act of sex discrimination, sexual harassment, sexual misconduct, or sexual violence, in any of its educational or employment programs or activities.

The college encourages student victims of sex discrimination, sexual harassment/misconduct to talk to someone about what happened so that victims can get the support they need and so that the college can respond appropriately. Different employees on campus have different abilities to maintain a student victim's confidentiality. Students are encouraged to seek assistance and support from Counseling Services or the College Nurse. These individuals can serve as Confidential Advisors, can assist students in receiving necessary

protection and support, and assist students in filing a report for further investigation. Students can also report online and choose to either provide their identity or report anonymously. Online reporters will immediately receive an email with additional information and if they choose to provide their identity and contact information, a staff member will contact them for follow-up during the next business day. The electronic reporting system should not be used in emergency situations.

In an emergency situation, victims should call 911 and/or the Sexual Assault Counseling and Information Services toll-free 24-hour hotline at 1-888-345-2846.

Additional information regarding student rights and college policy and procedures for addressing harassment and sexual discrimination, harassment and misconduct is provided for students in the Student Handbook & Right to Know section of the college's website, through the Laker Hub and is emailed to current students each semester.

CONFIDENTIALITY OF STUDENT RECORDS AND DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act ("FERPA") affords students certain rights with respect to their "Education Records". Lake Land College maintains only those "Education Records" which are essential to the process and procedures required to develop and maintain an accurate academic record for each student and to support such student accounting needs and requirements as are imposed by state and federal law and regulations and college policies and operational procedures. Students may inspect and review their records upon written request.

Personally identifiable information contained in a student's Education Record is considered confidential and will not be released without the written consent of the student, except as authorized under FERPA and/or its implementing regulations. Requests for Education Records shall be fulfilled through the college's Admissions & Records Office, which has responsibility for maintaining and disclosing Education Records.

The college has designated the following information as "directory information": student name, mailing address, college e-mail address,

enrollment status (full-time or part-time), student classification, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent previous school attended, and photograph. Any student objecting to his or her directory information being made public must file notice in writing of such objection with the Admissions & Records Office.

Any student objecting to his or her directory information being made public must file notice in writing of such objections with Admissions & Records.

POLICIES, PROCEDURES AND PROGRAMS

Some programs and courses in the Lake Land College Catalog were in the final approval process at the time of catalog publication. Minor changes may occur. Advisors and counselors will have the final information on all programs. Occasionally it is necessary to change policies, procedures and programs after the printing of the Lake Land College Catalog. As a result, policies, procedures and programs as indicated in this catalog may change without notice.





IN THIS CHAPTER:

- ◆ CLEP/AP CREDIT
- ◆ GRADING SYSTEM
- ◆ GRADUATION REQUIREMENTS
- ◆ SCHOLASTIC STANDING
- ◆ STUDENT CALL TO MILITARY DUTY

ACADEMIC STANDARDS

STUDENT CLASSIFICATION

The Admissions and Records Office evaluates all student Intent to Enroll forms and classifies students as follows:

- 1. DEGREE-SEEKING STUDENTS**
Students who are seeking a Lake Land College degree or certificate of 24 or more credit hours.
- 2. NON-DEGREE-SEEKING STUDENTS**
Students enrolled in courses at Lake Land College who are not pursuing a degree or certificate of 24 or more credit hours.
- 3. RE-ADMIT STUDENTS**
Students who have interrupted their continued enrollment for at least one full year at Lake Land College.
- 4. CONTINUING STUDENTS**
Students who have a continuous enrollment status including enrollment interruptions lasting for less than one full year.
- 5. NON-CREDIT STUDENTS**
Students enrolled only in special interest, non-credit courses which do not apply toward a degree or certificate program.
- 6. NEW STUDENT**
A first-time enrollee at Lake Land College who has not enrolled in a degree or certificate program at any other institution of higher education.
- 7. TRANSFER STUDENT**
A student who has taken course work at any other institution of higher education.
- 8. FRESHMAN**
A student who has earned 28 college credits or less.
- 9. SOPHOMORE**
A student who has earned 29 college credits or more.
- 10. FULL-TIME STUDENT**
A student who is enrolled in 12 or more credit hours during the fall or spring term or six or more credit hours during the summer term.
- 11. PART-TIME STUDENT**
A student who is enrolled in fewer than 12 credit hours during the fall or spring term or fewer than six credit hours during the summer term.

STUDENT CALL TO MILITARY DUTY

Lake Land College students who are called to active duty in the armed forces will, upon their request, be given a one hundred percent (100%) refund of tuition and fees for the current term if they provide the Admissions and Records Office with **1)** a written request to be dropped from classes at 100% refund and **2)** a copy of their official orders for a call to active duty. If the call to active duty comes after mid-term, the student may **1)** request to be withdrawn from classes at 100% refund, **2)** try to complete classes in progress after consulting with the instructors, or **3)** request incomplete grades ("I") in accordance with Board Policy 07.17.01 – Incomplete Grade. Any request must be submitted prior to the end of the term in which the student is called to active duty.

ACADEMIC HONORS

HONORS LIST, DEAN'S LIST, AND PRESIDENT'S LIST

Each semester (excluding summer term), academic honors are awarded to students who have completed at least six (6) credit hours of courses at the .040 level or above that count in the grade point average (GPA) with a semester GPA as follows: Honors 3.50 – 3.64 GPA, Dean's List (high honors) 3.65 – 3.79 GPA, President's List (highest honors) 3.80 – 4.00 GPA. Students who have completed twelve (12) or more credit hours for the semester will be designated with full-time academic honors and those who have completed six (6) to eleven (11) credit hours for the semester will be designated with part-time academic honors.

STUDENT/ INSTRUCTOR WITHDRAWALS

It is beneficial for students to seek advice from the instructor and/ or counselor when considering withdrawal from a course. Students can withdraw from courses in one of the following ways: **1)** Use the Laker Hub to access Navigate or Student Planning. Students with a block on their record may not use Navigate

or Student Planning to withdraw from courses. **2)** Submit a change of schedule form to Admissions & Records on campus. **3)** Call Admissions & Records and inform them of their intentions. The official date of withdrawal will be the date the form or phone call is received in Admissions & Records.

In order for a student to withdraw from a course and receive a "W" on their academic transcript, they must withdraw by an official date as established by the Academic Standards Committee and published in the official academic calendar, College Catalog and other official publications. For classes meeting eight weeks or longer, students can withdraw prior to four instructional days before the first day of the final examination period and receive a "W" on their academic transcript. For classes meeting less than eight weeks in length, students may withdraw prior to the date of the last class session and receive a grade of "W" on their academic transcript. Students who do not officially withdraw may receive an "F" grade on their transcript. Once students take the final exam, they cannot withdraw from that class.

It is important to consider the following when withdrawing from a course:

1. The refund policy. **No refund will be authorized for withdrawals or changes made after the refund period.**
2. Financial aid implications. Students may lose both current financial aid (grant/loan) and future financial aid eligibility if they withdraw and may be held responsible for full payment of tuition and fees.

Contact Financial Aid for more information.

An instructor may withdraw a student from class if the number of absences is detrimental to the student's ability to meet the course objectives. Instructors can withdraw a student from a course by the official date established by the College and published in the official academic calendar and other official publications.

Students with mitigating circumstances may make an appeal through the Student Complaint process with the Refund Review Board to be withdrawn after the official date to withdraw for the term. Refer to Board Policy 07.16.01 for the student financial or physical hardship withdrawal process. For students

enrolled in correctional programs, the appeal process begins with the appropriate associate dean of the correctional site, with final approval made by the appropriate dean of the correctional site.

STUDENT FINANCIAL OR PHYSICAL HARDSHIP WITHDRAWAL PROCESS

In an effort to limit the financial detriment to students who may encounter a significant financial or physical hardship that requires them to withdraw from classes, and in accordance with Illinois law, including Public Act 102- 0998, the College may approve students to withdraw under the following documented circumstances:

- ◆ Serious injury or illness;
- ◆ Chronic illness;
- ◆ A medical issue of a family member, the result of which the student becomes a part-time or full-time caretaker of that family member;
- ◆ A mental health condition;
- ◆ A sudden or consistent lack of transportation; or
- ◆ A significant cost of living increase.

Students seeking withdrawal under this policy should submit an appeal via the Student Complaint process with appropriate accompanying documentation to the Refund Review Board to be withdrawn after the official date to withdraw for the term. After the Refund Review Board has recommended a decision and if the student can validate that financial or physical hardship circumstances still have not been properly addressed, a challenge to that decision may be made to the Vice President for Business Services. Decisions of the Vice President for Business Services are final. The case will be reviewed considering the individual's specific circumstances and a decision to approve or deny the student's withdrawal request under the category of financial or physical hardship will be determined. Upon approval of the appeal, the student will be referred to Counseling Services who will provide the student with information on how to reenroll when their specific circumstances will allow them to do so.

ACADEMIC STANDARDS & REGULATIONS

GRADES

A student's course work will be evaluated according to the following system:

Grade	Performance	Grade Point Value
A	Superior	4
B	Good	3
C	Average	2
D	Poor	1
F	Failure	0
W	Withdrawal	0
U	Audit	0
I	Incomplete	0
P	Pass (is not used in averaging grades but does carry credit)	

Final grades are posted to each individual student's record at the end of the academic term in which the course was completed.

Students may access their grades online at lakelandcollege.edu. Admissions and Records does not mail grades. Students who do not have access to the Internet should call 217-234-5434 to request a copy of their grades.

FIGURING GRADE POINT AVERAGE (GPA)

A student's academic standing at the college is determined by his or her grade point average (GPA). Students can figure their GPA by dividing the total number of grade points earned by the total number of semester hours attempted. The semester grade point average represents the average of class grades for one semester. A cumulative grade point average represents the average of the grades of all courses a student has taken at Lake Land College only. Only grades for courses at the 040 level or above are used to compute grade point average.

TO OBTAIN AN INCOMPLETE FOR A COURSE

A student who is unable to complete the requirements for a course during the scheduled time period due to illness or other extreme circumstance may request to be assigned a grade of "I" (Incomplete) and be allowed to complete the course during the next scheduled term (excluding summer).

To receive a grade of "I", the student must have been maintaining a passing grade at the time of the documented illness or extreme circumstance, the instructor must agree that this is an appropriate grade for the specific circumstance, and the student and the instructor must complete and submit a Request to Obtain an Incomplete form to the instructor's Division Chair with final submission to the Admissions and Records Office no later than the grades-due date of the term.

The student must then complete the requirements for the course prior to the mid-term date of the next scheduled semester. After the requirements have been completed, the instructor will determine the grade the student earned (A, B, C, D, F, or P) and report it to the Admissions and

Records Office. Once an "I" grade is assigned, the student may not withdraw from the course. Any "I" grade remaining after the mid-term date will automatically be changed to an "F" grade.

Students should be aware that assignment of an "I" grade may impact their financial aid.

Students affected by this procedure are referred to the grade appeal section of the catalog.

GRADUATION WITH HONORS

In computing the final grade point average for graduation with honors, only courses and grades earned at Lake Land College will be used.

The final range of cumulative grade point average (GPA) to be awarded graduation honors are as follows:

cum laude, 3.50 – 3.64 GPA; magna cum laude, 3.65 – 3.79 GPA; and summa cum laude, 3.80 – 4.00 GPA.

Only those students completing degree requirements or a certificate program of 24 hours or more can be designated as graduating with honors. The grade exclusion policy will not affect the calculating of the final grade point average used to determine graduation with honors status.

Honors for spring candidates for degrees and certificates are tentative and are based upon their cumulative grade point average for courses taken at Lake Land College during the previous semesters. Summer candidates for graduation, although allowed to participate in the spring graduation ceremony, will not have an honors designation listed in the program.

At the time candidates are certified for graduation, a notation will be placed on their academic transcript and diploma indicating they graduated with honors.

ACADEMIC LOAD/MAXIMUM HOURS PER TERM

During the fall and spring semesters, no student may register for more than 20 semester hours without permission from the Vice President for Academic Services. During the summer term, no student may register for more than 10 semester hours without permission from the Vice President for Academic Services.

Contact 217-234-5220 or rearp@lakelandcollege.edu for additional information.

GRADE APPEALS

Grade appeals must be initiated by the student no later than the end of the sixth week following the close of the semester for which the assigned grade was recorded. This request must be initiated with the instructor of the course, the Division Chair or the Vice President for Academic Services. The Vice President for Academic Services has the final approval of grade appeals.

GRADE EXCLUSION POLICY

Students are offered a once-only opportunity to improve their grade point average provided they meet the following conditions:

1. They must not have been enrolled in credit courses at Lake Land College for at least five consecutive calendar years from their last enrollment period.
2. Must have completed a minimum of 12 semester hours with a grade point average of 2.00 or better at Lake Land after the five year waiting period.
3. Only "F" grades that were earned in a single semester or term of enrollment will be excluded.
4. The Grade Exclusion Policy cannot be applied before the minimum credits, waiting period and grade point average are earned.

Students planning to transfer to another institution are cautioned that the receiving university may use all grades earned in excluded courses for computation of grade point average for admission or other purposes. Eligible students should see a counselor or academic advisor to begin the process. Forms can be obtained from Admissions & Records.

REMAINING IN GOOD ACADEMIC STANDING

GOOD ACADEMIC STANDING

Lake Land College interprets a cumulative "C" average (A=4.0, B=3.0, C=2.0, D=1.0) as the minimum acceptable standard of scholarship for graduation. Students will be notified of their academic standing on their grade reports each term. *Minimum acceptable*

standards in terms of grade point average (GPA) to remain in "good academic standing" are as follows:

12–20 hrs. 1.5 GPA	21–29 hrs. 1.6 GPA	30–38 hrs. 1.7 GPA
39–47 hrs. 1.8 GPA	48–55 hrs. 1.9 GPA	56+ hrs. 2.0 GPA

GOOD ACADEMIC STANDING – WARNING

1. Any student with a cumulative grade point average (GPA) high enough to be in good academic standing but less than 2.0 will be placed on good academic standing – warning status.
2. While on good academic standing- warning status, students:
 - a. Are encouraged to meet with an academic counselor before registration.
 - b. Must enroll in Strategies for Success (SFS 101).

ACADEMIC PROBATION

1. Any student whose cumulative grade point average falls below the minimum acceptable standards to remain in "good academic standing" after 12 semester hours will be placed on academic probation.
2. While on probation, students may continue to enroll in the college, however, they:
 - a. Must meet with an academic counselor before registration.
 - b. Must enroll in no more than 14 semester hours maximum during the fall and spring semesters and no more than 6 semester hours during the summer term.
 - c. Must enroll in Strategies for Success SFS 101.
 - d. Can be required to take developmental reading courses or tutoring in specific areas, upon the recommendation of counseling and reading professionals.
 - e. Must earn a 2.00 semester grade point average or a cumulative grade point average at or above the minimum acceptable standard for the number of semester hours attempted.
3. A student is removed from probationary status and considered in "good academic standing" when the cumulative grade point average is at or above the

minimum acceptable standard for the number of semester hours attempted.

ACADEMIC SUSPENSION

1. Any student on academic probation who attempts one or more college credit courses at the 040 course level or above and fails to achieve a 2.00 semester grade point average or a cumulative grade point average at or above the minimum acceptable standard will be academically suspended from the college.
2. The suspension will be for the full term following the term of current enrollment. Readmittance to the college will be automatic for students who have been suspended.
3. No student may enroll in any college credit courses during the suspension period; however, with consent of a counselor, the student may enroll in courses below the 040 course level (developmental and general studies), Reading and Study Skills I RDG 050, and Strategies for Success SFS 101, 102, or 103.
4. Students returning from academic suspension will be placed on academic probation status and will be required to successfully complete (obtain a passing grade in) Strategies for Success SFS 101. Students may also be required to complete developmental reading courses or tutoring in specific areas.

ACADEMIC DISMISSAL

1. Any student, previously suspended, who re-enters the college and while on probation, does not earn a minimum 2.00 semester grade point average or a cumulative grade point average at or above the minimum acceptable standard for the number of semester hours attempted will be dismissed for not less than one calendar year.
2. After the one year dismissal period, a student must petition the Academic Standards Committee for readmission. The petition for readmission must be submitted at least three weeks prior to the beginning of the term the student wishes to enroll.
3. Any student readmitted by the Academic Standards Committee will be notified in writing of the specific terms of readmission.

4. Students returning from academic dismissal will be placed on academic probation status and will be required to successfully complete (obtain a passing grade in) SFS 101 Strategies for Success. Students may also be required to complete developmental reading courses or tutoring in specific areas.
5. Any student who reenters the college after academic dismissal and does not meet the conditions required by the Academic Standards Committee may be permanently dismissed from the college.

ADDING COURSES

Students may add courses to their schedule through the first two instructional days of the semester or module. Classes less than a module in length must be added prior to the first day. Students may add an evening class prior to the second class meeting. In order to add a course, degree-seeking students may either use Navigate or submit a completed Change of Schedule form to Admissions & Records. Non-degree seeking students may call Admissions & Records staff to add classes.

DROPPING COURSES

Students may drop a course with no notation on their academic transcript and not be required to pay for the course (or receive a refund) during specific time periods dependent upon the length of the course.

- ◆ Courses meeting 12 weeks or longer must be dropped no later than 10 instructional days after the beginning of the semester.
- ◆ Courses meeting 8–11 weeks must be dropped no later than 5 instructional days after the beginning of the semester/module.
- ◆ Courses meeting 3–7 weeks must be dropped no later than the first instructional day of the course.
- ◆ Courses meeting less than 3 weeks must be dropped prior to the first instructional day of the course.

Students may be administratively dropped from courses if they do not meet the required pre-requisites.

In order to drop a course with no record, students must either use Navigate or Student Planning in the

Laker Hub, call Admissions & Records or submit a completed Change of Schedule form to Admissions & Records to inform them of their intentions. It is the student's responsibility to drop courses according to policy and to secure proper documentation.

CHANGE OF PROGRAM OF STUDY

Unless informed otherwise, students are assigned the program of study/major they indicate on their Intent to Enroll. If a student wants to change his or her major and has not enrolled yet, then the student should contact Admissions & Records. If already enrolled, the student should complete a "Change Major" form online through their Laker Hub.

AUDIT A COURSE

To audit a course, the student must pay the same tuition and fees as if the course were being taken for credit. The student must declare the intention to audit the course in writing on the proper form with Admissions & Records during the registration period for the course. The form is available online at lakelandcollege.edu/admissions.

REPEATING COURSES

Courses in which the content varies from semester to semester or in which a student is expected to gain increased knowledge and skill through repetition are designated as repeatable. These courses, and the maximum number of times each can be repeated, are noted in the course description section of the college catalog. When students repeat courses designated as repeatable, all credit hours and grades are computed in the hours earned and cumulative grade point average.

A student who earns a grade of F in a repeatable course and subsequently repeats it and earns a passing grade may request to have only the last credit hours and grade earned computed in the students' cumulative grade point average.

Students may repeat other courses that are not designated as repeatable with the understanding that only the

last credit hours and grades earned will be computed in the students' grade point average.

Admissions & Records must be notified by the student in writing on the proper form of a repeated course to insure the repeat is noted on the transcript.

Students should be aware that repeating courses may impact their financial aid. Because repeat course policies vary from college to college, students planning to transfer are encouraged to familiarize themselves with the policy of the college they will attend.

IMPORTANCE OF ATTENDING CLASS

Because regular, punctual classroom attendance is considered important for quality performance and success, students are expected to punctually attend all meetings of classes in which they are enrolled. Instructors and/or division chairpersons have the prerogative to determine minimum requirements; oftentimes these requirements are determined by accrediting and credential-granting agencies. Instructors also have the prerogative of lowering grades for unexcused absences. Because the Illinois Community College Board requires instructors to certify the attendance of students at mid-term, an instructor may withdraw a student from class if the number of absences is detrimental to his/her ability to meet the course objectives. In case of prolonged absence because of illness, accident, or hospitalization, students must notify the College Health Services so that proper notification can be made to instructors. Student absences for the purpose of attending regular national guard or military reserve unit activities, volunteer emergency worker duty, and jury duty will be considered excused absences upon submission of appropriate documentation to the course instructor.

Lake Land College will reasonably accommodate student absences for religious observances in accordance with the University Religious Observations Act (110 ILCS 110/1 and 110/1.5) in regards to admissions, class attendance and the scheduling of examinations and work requirements. Students faced with schedule conflicts related to religious observances

should make prior arrangements with instructors at least ten (10) calendar days in advance of the examination or other activity involved. A student who believes that he or she has been unreasonably denied an educational benefit due to his or her religious beliefs or practices may appeal the decision in accordance with the college's Student Concerns and Grievances Procedures.

CLASS ATTENDANCE AND COLLEGE-SPONSORED ACTIVITIES AND EVENTS

College-sponsored student activities and events should not conflict with regularly scheduled classes unless necessary. Staff planning student activities and events during regularly scheduled class times must submit a request to the appropriate Vice President for prior approval. Once approved, the staff member supervising the activity will provide notification to instructors and include the names of the students who will participate. When activities are rescheduled due to weather or other unforeseeable conditions, the staff member will notify the instructors as soon as possible after the schedule change is made.

Participation in approved college-sponsored student activities and events will be considered excused absences and students will be allowed to complete work according to the following:

1. The student will contact the instructor at least one week prior to the absence. When activities are rescheduled due to weather or

other unforeseeable conditions, the student will contact the instructor as soon as possible after the schedule change is made.

2. The student should request from the instructor the work to be made up and complete what can be completed prior to the absence. Examinations and other assignments that cannot be completed prior to the absence will be made up at a time mutually agreed upon by the student and the instructor.
3. If needed, an instructor can make an alternative assignment for the make up work.
4. If a student fails to notify the instructor prior to the absence or does not complete the assignment as mutually agreed upon, the student will not be allowed to make up the work.

FINAL EXAMINATIONS

Rescheduling of final exams is not permitted except with permission of the Vice President for Academic Services and with the consent of the instructor.

The schedule can be found at lakelandcollege.edu.

CREDIT BY PROFICIENCY EXAMINATION

If reasonable evidence exists that a student possesses college-level academic proficiency in a subject area, the student may request to take a proficiency examination. Students may earn credit for college courses based on proficiency examinations and use that credit to meet requirements for an associate degree or certificate.

Proficiency examinations are limited to those courses recommended by the Division Chair and approved by the Vice President for Academic Services. Forms to begin the process are available in the Office of the Vice President for Academic Services.

A non-refundable evaluation fee equal to fifty percent (50%) of the current in-district tuition per credit hour is required for a proficiency examination and must be paid in advance. A grade will be given and the credit earned will be posted to the student's transcript. No official record is made of failures. Tuition and fees will not be assessed for credit earned by proficiency examination. Proficiency examinations are given with the following criteria:

1. Examinations are given for experience for which no prior college credit has been received.
2. The student must be admitted into the College and must not have previously audited or taken any course for which he/she is seeking credit.
3. The student will not be certified for academic credit in any course that he/she is not eligible to register for credit.
4. No proficiency examination will be given if the student is currently enrolled in the course past the official refund date.
5. Examinations will not be given if the student has received credit for advanced work in the subject area beyond the course in which the examination is requested.
6. Students may attempt a proficiency examination one time per course.

ADVANCED PLACEMENT

Lake Land College grants credit for courses taken by high school students who participate in the Advanced Placement Program. Credit is based on course examinations administered by the College Entrance Examination Board, and the following provisions apply:

1. Students must have scores sent directly to Lake Land College Admissions and Records. (Scores from other college transcripts cannot be used.)
2. All scores will be individually evaluated to determine specific course credit and the amount of credit to be awarded (See below.)
3. Credit will be granted without a grade, but it may be used to fulfill graduation requirements.
4. Credit will not be used to calculate grade point averages.
5. No tuition or fees are charged for Advancement Placement credit.
6. Students should be aware that Advanced Placement credit may not be accepted by another college or university.

COURSE/CREDIT AP TEST TITLE	MINIMUM HOURS GRANTED	SCORE
Spanish Language & Culture	FLG 140 and FLG 141 (6 hrs)	3
English Language & Composition	ENG 120 (3 hrs)	3
English Literature & Composition	LIT 130 (3 hrs)	3
Computer Science A	CIS 156 (3 hrs)	3
Biology	BIO 100 (4 hrs)	3
Chemistry	CHM 150 (4 hrs)	3
Chemistry	CHM 150 and 151 (8 hrs)	5
Environmental Science	BIO 130 (4 hrs)	3
Physics – 1: Algebra-Based	PHY 130 (4 hrs)	3
Physics – Algebra-Based	PHY 131 (4 hrs)	3
Physics – C: Mechanics	PHY 140 (4 hrs)	3
Physics C: Electricity and Magnetism	PHY 141 (4 hrs)	3
Calculus AB	MAT 241 (5 hrs)	3
Calculus BC	MAT 241 and MAT 242 (9 hrs)	3
Precalculus	MAT 140 (6 hrs)	3
Statistics	MAT 125 (3 hrs)	3
Macroeconomics	ECO 231 (3 hrs)	3
Microeconomics	ECO 232 (3 hrs)	3
United States History	HIS 155 or HIS 156 (3 hrs)	3
United States Government and Politics	POS 160 (3 hrs)	3
Psychology	PSY 271 (3 hrs)	3
Art History	ART 260 and AAT 261 (6 hrs)	3
Drawing	ART 100 and ART 200 (6 hrs)	3
2-D Art and Design Portfolio	ART 110 (3 hrs)	3
3-D Art and Design	ART 111 (3 hrs)	3

CREDIT THROUGH THE CLEP EXAM

College credit is given for examinations taken through the College Level Examination Program (CLEP) of the College Entrance Examination Board (CEEB) if satisfactory scores are achieved.

The following provisions apply:

1. Students must have scores sent directly to the Lake Land College Admissions & Records. (Scores from other college transcripts cannot be used.)
2. All scores will be individually evaluated to determine specific course credit and the amount of credit to be awarded. Lake Land College accepts the American Council on Education (ACE) recommendations for credit-granting scores (see chart).
3. Credit will be granted without a grade, but it may be used to fulfill graduation requirements.
4. Credit will not be used to calculate grade point averages.
5. No tuition or fees are charged for CLEP credit.
6. Students should be aware that CLEP credits may not be accepted by another college or university.

Students interested in taking a CLEP test may obtain information from the Director of the Tutoring and Testing Center in Webb Hall, or by calling 217-234-5287.

MINIMUM CLEP TEST	CREDIT SCORE	GRANTED	EQUIVALENCE
College Algebra	50	3 hrs	MAT 130
Calculus	50	5 hrs	MAT 241
College Composition	50	3 hrs	ENG 120
Humanities	50	3 hrs	HUM 150
Social Sciences and History	50	3 hrs	Social Science elective
Financial Accounting	50	3 hrs	BUS 151
Principles of Management	50	3 hrs	BUS 251
Principles of Marketing	50	3 hrs	BUS 247
American Government	50	3 hrs	POS 160
History of the US I: Early Colonization to 1877	50	3 hrs	HIS 155
History of the US II: 1865 to Present	50	3 hrs	HIS 156
Human Growth and Development	50	3 hrs	PSY 279
Principles of Microeconomics	50	3 hrs	ECO 232
Principles of Macroeconomics	50	3 hrs	ECO 231
Introductory Psychology	50	3 hrs	PSY 271
Western Civilization I: Ancient Near East to 1648	50	3 hrs	HIS 250
Western Civilization II: 1648 to present	50	3 hrs	HIS 252
Introductory Sociology	50	3 hrs	SOC 280
Chemistry	50	4 hrs	CHM 120 or CHM 150
Biology	50	4 hrs	BIO 100
Introductory Business Law	50	3 hrs	BUS 200
Analyzing and Interpreting Literature	50	3 hrs	LIT 130
American Literature	50	3 hrs	LIT 251
English Literature	50	3 hrs	LIT 260
Spanish Language Level 1	50	6 hrs	FLG 140 & 141
Precalculus	50	5 hrs	MAT 140

LIFE EXPERIENCE CREDIT THROUGH PORTFOLIO DEVELOPMENT

Not all learning takes place in the classroom. Valuable college-level knowledge may be acquired through job experience and other life accomplishments. Students may earn credit for college courses based on life experience and may use that credit to meet requirements for an associate degree or certificate. Learning experience must parallel courses offered at Lake Land College and credits are applied based on requirements of each specific certificate or degree.

Credit is awarded based on completion of INS099 Portfolio Development and an evaluation of documentation of the learning experiences presented through the portfolio process. Students

must demonstrate an acquisition of knowledge of the learning outcomes of the course to receive credit for life experiences. Tuition and fees will be charged for INS099 and a pass/fail grade will be assigned. A non-refundable evaluation fee equal to fifty percent (50%) of the current in-district tuition per credit hour will be required prior to formal evaluation of the portfolio. No tuition or fees are charged for credit earned through portfolio development and no grade is assigned. The credit will be posted to the student's transcript. No official record is made if no credit is granted for the portfolio. *Life experience credit is awarded with the following criteria:*

1. Life experience credit will be awarded for courses for which no prior college credit has been received.
2. The student must be admitted into the college and must not have previously audited or taken any course for which he/she is seeking credit.
3. The student will not be certified for academic credit in any course that he/she is not eligible to register for credit.
4. No life experience credit will be given if the student is currently enrolled in the course past the official refund date.
5. Life experience credit will not be given if the student has received credit for advanced work in the subject area beyond the course for which the credit is requested.
6. Students may attempt life experience credit one time per course.
7. Portfolios must be completed and submitted prior to the start of the semester in which the student plans to graduate.
8. Each portfolio will be individually evaluated and must meet all requirements to be awarded credit for a specific course(s). No partial course credit will be granted.

CREDIT THROUGH THE INTERNATIONAL BACCALAUREATE PROGRAM

Lake Land College grants credit for courses taken by high school students who participate in International Baccalaureate Programs. Credit is based on the International Baccalaureate Diploma subject scores according to the following provisions:

1. Students must have scores sent directly to Lake Land College Admissions and Records Office. (Scores from other college transcripts cannot be used.)
2. All scores will be individually evaluated to determine specific course credit and the amount of credit to be awarded (see chart below).
3. Credit will be granted without a grade, but it may be used to fulfill graduation requirements.
4. Credit will not be used to calculate grade point averages.
5. No tuition or fees are charged for International Baccalaureate credit.
6. Students should be aware that International Baccalaureate credit may not be accepted by another college or university.

MINIMUM IB EXAM	CREDIT SCORE	EQUIVALENT GRANTED	COURSE(S)
Biology (HL or SL)	4	4 hours	BIO 100
Business Management (SL)	4	3 hours	BUS 142
Chemistry (HL)	4	8 hours	CHM 150 & 151
Chemistry (SL)	4	4 hours	CHM 111 or 120
Computer Science (HL or SL)	4	3 hours	CIS 156
Economics (HL or SL)	4	3 hours	ECO 231
Geography (HL or SL)	4	3 hours	GEO 140
Global Politics (HL or SL)	4	3 hours	POS 264
History (HL or SL)	4	3 hours	HIS 250
Math (HL)	4	8 hours	MAT 125 & 241
Math (SL)	4	8 hours	MAT 125 & 140
Math, Further (HL)	4	10 hours	MAT 125, 242 & 255
Philosophy (HL or SL)	4	3 hours	PHI 270
Physics (HL)	4	4 hours	PHY 140
	6	8 hours	PHY 140 & 141
Physics (SL)	4	4 hours	PHY 130
	6	8 or 4 hours	PHY 130 & 131 or PHY 140
Psychology (HL or SL)	4	3 hours	PSY 271
Social and Cultural Anthropology (HL or SL)	4	3 hours	ANT 200
Theatre (SL)	4	3 hours	SPE 244
World Religions (SL)	4	3 hours	PHI 232

CREDIT THROUGH THE ILLINOIS STATE SEAL OF BILITERACY

Lake Land College grants course credit for two semesters of foreign language, including sign language, if a student's high school transcript indicates that the student has been awarded the Illinois State Seal of Biliteracy. The student must request the course credit through the Lake Land College Admissions and Records Office within three (3) academic years after graduating from high school. Credit is based on criteria established by the State Board of Education and the following provisions apply:

1. Students must submit a final high school transcript verifying receipt of the State Seal of Biliteracy.
2. Students must request course credit for the Seal within three (3) academic years after graduating from high school and must be currently enrolled at Lake Land College at the time of the request.
3. Credit will be limited to the foreign languages the College is approved to offer as follows:
 - a. ENG110/111: Manual Communication-Deaf and Advanced Signing
 - b. FLG140/141: Elementary Spanish I and II
4. Credit will be granted without a grade and will not be used to calculate grade point average but may be used to fulfill graduation requirements.
5. No tuition or fees will be assessed for the credit to be awarded.
6. Students should be aware that the credit may not be accepted by another college or university.

CREDIT FOR PROFESSIONAL CERTIFICATION AND LICENSURE

Lake Land College may award credit to students seeking advanced education in an academic program for which the student currently holds professional certification or licensure through the State of Illinois. Specific credit to be awarded is determined by the academic department in which the program of study is offered and

approved by the vice president for academic services through submission of an Academic Request form. The following provisions will apply:

1. Students must submit a copy of their current certification or licensure to the Admissions and Records Office.
2. Credit will be awarded according to the pre-approved equivalencies established by the academic department and published in the college catalog.
3. Credit will be granted without a grade, but it may be used to fulfill graduation requirements.
4. Credit will not be used to calculate grade point averages.
5. No tuition or fees will be charged for professional certification or licensure credit.
6. Students should be aware that professional certification or licensure credit may not be accepted by another college or university.

CREDIT FOR MILITARY EXPERIENCE

Lake Land College grants credit for military training, education and occupational experience in accordance with the American Council on Education (ACE) Military Guide including credit for DANTES Subject Standardized Tests (DSST). ACE credit recommendations appear on a service member's Joint Services Transcript. To receive Lake Land College credit based on the Joint Services Transcript:

1. Students must submit the Joint Services Transcript and a Transcript Evaluation Request to Admissions and Records.
2. The Joint Services Transcript will be evaluated to determine specific course credit applicable to the requirements of the student's certificate or degree program.
3. Credit will be granted without a grade, but it may be used to fulfill graduation requirements. (See Board Policy 07.24 Graduation Requirements.)
4. Credit will not be used to calculate grade point average.
5. No tuition or fees will be charged for credit awarded.

6. Students should be aware that credit awarded for military experience may not be accepted by another college or university.

Students may be awarded four hours of credit for completion of military basic training. If this credit is not documented on a Joint Services Transcript, the student may submit to the Admissions and Records Office a DD 214 indicating honorable discharge.

INDEPENDENT STUDY

Students may pursue supervised study for one-half to four semester hours of credit on an independent basis for academic work which reflects a reasonable and moderate extension of current Lake Land College courses. Students are permitted to enroll in Independent Study with permission of the instructor and approval by the Division Chair and the Vice President for Academic Services. See course description for INS 299 Independent Study.

TRANSFER TO OTHER COLLEGES OR UNIVERSITIES

Students intending to transfer to other colleges or universities are encouraged to plan their programs with a counselor to ensure compatible course selection.

The General Education Compact Agreement provides that any student who earns an associate degree in a baccalaureate-oriented program at Lake Land College shall enter the following senior colleges and universities with a junior standing, having fulfilled all lower division general education requirements of the senior institution:

- ◆ Chicago State University
- ◆ Eastern Illinois University
- ◆ Governors State University
- ◆ Illinois State University
- ◆ Northeastern Illinois University
- ◆ Northern Illinois University
- ◆ University of Illinois – Springfield
- ◆ Southern Illinois University – Carbondale and Edwardsville
- ◆ Western Illinois University

Baccalaureate programs include Associate in Arts (AA), and Associate in Science (AS).

Students who opt not to complete the A.A. or A.S. degree are advised to complete the Illinois Articulation Initiative General Education Core Curriculum. This option assures students that when they transfer to a senior institution they will have met all lower division general education requirements.

Students transferring without completing the Associate in Arts or Associate in Science degree and who have not completed the General Education Core Curriculum will have their transfer credits evaluated on a course by course basis. Also, these students will be required to meet the general education requirements of the institution to which they transfer.

TRANSCRIPT EVALUATION

An official evaluation of regionally accredited college and university official transcripts, Lake Land College, and military credit, is available to students by filing a transcript evaluation form at Admissions & Records. The form is available online at lakelandcollege.edu/admissions. Student copies will not be evaluated. If an informal evaluation is done, the student assumes responsibility for course selection.

ASSESSMENT

Because of its commitment to continually improve the quality of educational experiences, Lake Land College uses information from and about students to improve instructional programs and general education. Assessment is the process of measuring student performance and using the results to improve courses and programs. The process is integral to the college's affirmation of accreditation with the Higher Learning Commission. To ensure that adequate information is available, students will be asked to participate in personal interviews, to take program and/or general education assessments, or to complete surveys. More information about Assessment can be found online at lakelandcollege.edu under Academic Information.

DEGREES AND CERTIFICATES AWARDED

THE ASSOCIATE IN ARTS OR THE ASSOCIATE IN SCIENCE DEGREE

will be awarded to those students who pursue a course of study leading to transfer to a four-year college or university. The requirements for these degrees are as rigorous as those at the four-year college or university and upon completion of the requirements students are admitted with junior standing to those colleges and universities that endorse the General Education Compact Agreement sponsored by the Illinois Board of Higher Education. Students select either the associate in arts or the associate in science degree based on their intended major and the requirements of their four year college or university.

THE ASSOCIATE IN ENGINEERING SCIENCE DEGREE

will be awarded to those students who pursue a course of study leading to transfer to a four-year college or university with a major in engineering. Degree requirements differ significantly from the Associate in Arts and Associate in Science degrees so students need to follow precisely the curriculum model for the Associate in Engineering Science degree. Students interested in pursuing a bachelor's degree in architectural or chemical engineering should consult a counselor before choosing the degree path to follow.

THE ASSOCIATE IN APPLIED

SCIENCE DEGREE will be awarded to those students who meet the specific requirements based on occupations, semi-technical and technical curricula. Students pursue this degree in order to obtain training for immediate employment in business or industry.

THE ASSOCIATE IN LIBERAL

STUDIES (ALS) DEGREE will be awarded to those students who complete a liberal course of study. The ALS degree provides a student with a unique opportunity to develop an individualized program that crosses traditional academic disciplines. This degree permits a student to develop a learning program that may be focused toward a career, personal interest, and enrichment or a combination of these objectives.

CERTIFICATES will be awarded to students who complete the prescribed program model as listed in the

catalog. Certificate programs are occupationally oriented and vary from six credit hours to one year of study. Certificate programs requiring less than 16 credit hours are not eligible for federal Title IV financial aid or the Illinois Monetary Award Program grant.

GENERAL GRADUATION REQUIREMENTS

REQUIRED OF ALL STUDENTS IN DEGREE PROGRAMS

Students will be eligible for graduation when they have met all of the following requirements:

1. Met all college admissions requirements.
2. Fulfilled all general and specific requirements in one of the associate degree curriculums listed in the catalog. Associate in Science and Associate in Arts degree major requirements may vary from sample college transfer curriculum depending upon the students' selection of courses to meet four-year college requirements.
3. Accumulated the minimum semester hours required for the specific degree.
4. Accumulated a grade point average of 2.00 (C) in the general and specific requirements for the degree. Only courses at the .040 course level or above will count toward graduation with the exception of RDG 050 which also does not fulfill graduation requirements..
 - a. The final grade point average for graduation of students who have made a major career program change only includes those credit hours and grades of courses applicable to meet the requirements of the major.
 - b. The final grade point average for graduation of transfer students does not include grades earned at other institutions for courses accepted toward graduation at Lake Land College. Advanced standing and transfer credit are granted for courses passed in accredited colleges and universities. The college defines accredited as the Higher Learning Commission or other regional accrediting agencies.

- c. Students enrolled in the Associate Degree in Nursing, Dental Hygiene and Physical Therapist Assistant programs must earn a grade of "C" or higher in all required courses to remain in, and graduate from the program.
 - d. Students enrolled in the Medical Assistant Program must earn a grade of "C" or higher in all MAP Courses and MCS-095 to remain in, and graduate from, the program.
 - e. Students enrolled in the John Deere Tech program must achieve a grade of "C" or higher in all JDA classes and TEC 048 to remain in and graduate from the program. Any student receiving less than a "C" in these classes will be required to withdraw from the program and repeat the class during the next scheduled offering prior to continuing in or graduating from the program.
5. Completed at Lake Land College at least 15 credit hours required for the degree. Hours earned through Advanced Placement, International Baccalaureate and CLEP do not count toward the 15 credit hours. Credits transferred from other colleges are evaluated on a course-by-course basis.
 6. Filed a Notice of Intent to Graduate with Admissions & Records by the posted date of the semester in which the student will meet academic graduation requirements.
 7. A grade of "C" or better is required in Composition I and II (ENG 120 and ENG 121) to graduate with an Associate in Arts, Associate in Science or Associate in Engineering Science Degree.

REQUIREMENTS FOR MORE THAN ONE ASSOCIATE DEGREE

Students may earn more than one degree if they meet all general and specific curriculum requirements for each degree. However, students completing more than one degree according to catalog requirements in effect prior to Fall 2016, may not earn both an Associate in Science and an Associate in Arts degree.

It is important that students meet with their advisor or counselor to ensure appropriate course selection

because not all courses are applicable to a degree, or intended for or accepted as transfer credit to senior institutions.

Students who seek more than one degree from Lake Land College are subject to published deadlines to file a Notice of Intent to Graduate form with Admissions & Records for each degree.

REQUIRED OF ALL STUDENTS IN CERTIFICATE PROGRAMS

Students will be eligible for graduation when they have met all of the following requirements:

1. Met all college admissions requirements.
2. Fulfilled all general and specific requirements in one of the certificate programs listed in the catalog.
3. Achieved a "C" (2.00) or received a grade of P (Pass) average in those courses applicable to meet the requirements of the certificates.
 - a. Students enrolled in the Massage Therapy and Practical Nursing programs must earn a grade of "C" or higher in all required courses to remain in, and graduate from, the program.
 - b. Students enrolled in the Medical Assistant Program must earn a grade of "C" or higher in all MAP courses and MCS-095 to remain in, and graduate from, the program.
4. Completed at Lake Land College at least one-half of the total number of semester hours required for the certificate. Hours earned through Advancement Placement, International Baccalaureate and CLEP do not count toward this one-half. Credits transferred from other colleges are evaluated on a course-by-course basis.
5. Filed a Notice of Intent to Graduate with Admissions & Records by the posted date of the semester in which the student will meet academic graduation requirements.

NOTE: A student who discontinues attendance for a full year or more will be subject to requirements in the current catalog at the time of registration. The student is responsible for proper registration each semester and for satisfying all graduation requirements.

GENERAL EDUCATION GOALS

The purpose of general education is to provide all students with learning experiences that are necessary to enable them to maintain responsible and satisfying relationships to society and the environment. *The General Education Committee with the approval of the Lake Land College faculty has adopted the following as specific goals of general education:*

- ◆ Communication
- ◆ Critical Thinking
- ◆ Problem Solving
- ◆ Diversity
- ◆ Citizenship
- ◆ Foundational Knowledge

IMPROVING HUMAN RELATIONS

It is the policy of Lake Land College to include in its General Education requirements course work on improving human relations. This policy includes improvement in understanding about race, ethnicity, gender, and diversity issues.

Each general education course will address the issues of race, ethnicity, gender, and other issues as they relate to racism and sexual harassment as a part of the discipline. Each discipline will, as a part of the course, develop course work which is appropriate to that area of study.

COLLEGE LIFE



IN THIS CHAPTER:

- ◆ ALUMNI ASSOCIATION
- ◆ ATHLETICS
- ◆ CLUBS
- ◆ HONORS EXPERIENCE
- ◆ HOUSING
- ◆ LAKER POINT
- ◆ PARKING
- ◆ POLICE DEPARTMENT
- ◆ STUDENT ACTIVITY BOARD
- ◆ STUDENT AMBASSADORS
- ◆ STUDENT GOVERNMENT
- ◆ STUDENT IDS
- ◆ STUDENT LIFE
- ◆ TEXT ALERTS
- ◆ TEXTBOOK RENTAL
- ◆ WLKL

STUDENT LIFE

Student Life at Lake Land College is comprised of the Student Government Association, Student Activity Board, Student Publications, intercollegiate and intramural athletics, and clubs. The major funding source for Student Life comes from the Student Activity Fee.

STUDENT GOVERNMENT ASSOCIATION (SGA)

The SGA acts as the official voice of the student body to the college community. This student organization is elected by the student body. They provide students with the opportunity to build leadership skills and serve the campus and community as a whole. The SGA provides criteria through which clubs and organizations are recognized by the Lake Land College Board of Trustees. Various events are hosted throughout the year including the High School Leadership Conference, Club Luncheon, Student Recognition Banquet, blood drives and other community service programs.

STUDENT ACTIVITY BOARD (SAB)

The primary function of the SAB is to provide social and cultural events for the college student body. On Wednesdays at 11 a.m., the SAB brings nationally touring comedians, musicians, hypnotists and more to campus. All events are free to students. Events are also held monthly in Effingham at the Kluthe Center or Effingham Technology Center. The SAB allows students to develop creativity and teambuilding skills. SAB members are selected through an application and interview process.

THE NAVIGATOR NEWS

The college newspaper is a designated public forum and a student-run publication. It functions under the direction of student editors, staff writers, managers, and adviser. The primary purposes of *The Navigator News* are: to inform students of institutional and local news; to provide students a forum for the sharing of ideas; to expose students to different points of view; to provide journalistic experiences for students; and to serve as a source of entertainment for students. The current issue of The

Navigator News can be found at thenavigatornews.com.

STUDENT AMBASSADORS

The Student Ambassadors are a group of students who serve as official representatives of Lake Land College. The Ambassadors assist the college by informing prospective students of the opportunities available to them at Lake Land. In addition, they assist with several campus organizations and personnel with special school functions.

To become an Ambassador, students must meet the following criteria:

- ◆ be at least a half-time student for both fall and spring semesters
- ◆ maintain a 2.5 GPA
- ◆ complete an application
- ◆ complete an interview

Once students are selected, they attend training sessions and weekly meetings to learn more about the college. During the school year, the Ambassadors give tours of the campus, attend college/career fairs, visit high schools, and assist with special school functions. Interested students should contact Admissions & Records.

NSLS

The National Society of Leadership and Success (NSLS) is the largest leadership honor society in the United States. Our NSLS chapter at Lake Land College was started in 2017. It is part of the national organization with 700+ chapters and over 1.4 million members. Students are selected based on exemplary academic achievement. Visit info.nsls.org to learn more about the benefits that members have access to:

- ◆ More than \$400,000 in scholarships.
- ◆ An exclusive NSLS job board.
- ◆ A personalized letter of recommendation.
- ◆ The NSLS leadership program teaches the interpersonal skills that employers seek to give an edge in the job market. Member benefits are:
- ◆ Learn from exceptional leaders like former President Barack Obama during exclusive Speaker Broadcasts.
- ◆ Meet new friends and make lifelong connections (on-campus and virtually).
- ◆ Overcome challenges with success coaches shortcutting your way to success.
- ◆ Access to private networking events.

For more information about Student Life, contact studentlife@lakelandcollege.edu, call 217-234-5270 or visit Luther Student Center, room 404 or www.lakelandcollege.edu/student-life/.

TEXTBOOKS / COURSE MATERIALS

The Rental System is part of the Laker Nest Bookstore. Lake Land College is among the few colleges and universities across the United States that have a rental system for textbooks. Students realize significant savings on the cost of textbooks with the Rental Program. All students are required to pay the service fee (see How to Pay for College chapter of this catalog) which includes the purchase and management of textbooks for the rental system.

Course materials are issued by the bookstore, subject to the following:

1. Programs with special academic or student needs may require that course materials be purchased by the student.
2. Printed and electronic workbooks and course supplies will be purchased by the student.

3. All rented items must be returned to the college by the day the semester closes, which is the day following the last day of finals. Beginning the following day, students will be charged new retail price of unreturned rentals. Textbook return deadlines are published on the Laker Calendar and are shown on the student booklist. After the period mentioned above, any textbooks that have not been returned to the Bookstore will become the property of the students and the total cost for those books will be added to the student's bill. At that time, books can no longer be returned to the Bookstore and any future financial aid, scholarships, or student loans may be held or applied against these charges.
4. Students will be charged new retail price for defaced or damaged books.
5. Students with unreturned course materials may be restricted from receiving transcripts, restricted from renting items and restricted from any further registration activity until all fines are paid.

STUDENT ID CARDS

Students other than those enrolled in the Dual Credit program or those enrolled in a Correctional Center program will be issued a Student ID. All student IDs are the property of Lake Land College and are provided for appropriate use for identification and access to services. A Student ID is required to rent books from the Bookstore. A student is required to carry the card when on the main campus, at the Kluthe Center, or at an extension center. The student should report a lost or stolen card to the Police Department within 48 hours. A student is responsible for all transactions with the card until the card is reported missing to the Police Department. A fee will be charged to issue replacement cards. The Lake Land College Student ID is for the student's use only. It is not to be loaned to anyone. Student ID cards are issued both on campus and at the Kluthe Center. A government-issued ID is required to obtain a Laker student ID.

PARKING

Parking is provided for all students in approved parking lots on campus without charge. Reserve parking is available for people with disabilities.

Parking is monitored by Police Officers. Unauthorized parking is subject to a fine.

INTERNATIONAL STUDIES

STA 200

Community members can audit the STA 200 study abroad course that discusses cultural differences. STA 200 prepares students for an educational trip.

ATHLETICS

INTERCOLLEGIATE ATHLETICS

The program of intercollegiate athletics is dedicated to the belief that athletic competition complements the existing programs offered by Lake Land College. Athletics is an integral part of the total educational process, which fosters sound educational goals concurrent with those of the college. The college is a member of the National Junior College Athletic Association (NJCAA) and competes in Region XXIV. The NJCAA has a cohesive program for recognition of sports and athletes from two year colleges throughout the nation. Regional and national tournaments are held in all sports. Lake Land College, as a Division I and Division II, NJCAA College, awards athletic scholarships to talented student athletes.

The college program of intercollegiate athletics for men includes basketball and baseball. Women compete in volleyball, softball, and basketball on the intercollegiate level.

INTRAMURAL ATHLETICS

An intramural program, available to both men and women, includes: softball, basketball, volleyball, badminton, bowling and golf.

STUDENT ACTIVITIES

From comedians, musicians, hypnotists, and speakers to great giveaways, free meals and a spring carnival, the college provides students with a wide range of free entertainment and activities to enjoy on campus and at the Kluthe Center.

CLUBS

Several clubs are available for students to participate in such as: Active Minds, Agriculture Business & Production,

Agriculture Transfer, Automotive Technology, PRIDE, Broadcasting Club, Club IT, Cosmetology, Early Childhood Education & Family Services, Environmental Club, Future Educators of America Club, Horticulture Club, Human Service Club, International Students Association, Nursing, Phi Theta Kappa Honors Society, Physical Therapist Assistant, Post-Secondary Agricultural, Spanish Club, Theater Club, and many more. Students interested in starting a club that is not currently available are encouraged to do so!

Information on the Student Government Association (SGA), Student Activity Board (SAB), Navigator, clubs and organizations can be obtained from Student Life, located in the Luther Student Center, room 404 or from the website at www.lakelandcollege.edu/student-life/.

TEXT NOTIFICATIONS

Students are automatically entered in the college's notification system which sends emails and texts to notify them of class cancellations, emergency weather closings, emergency communication messages or general information/deadline reminders. Students can opt-out of the option to receive texts in the Laker Hub.

COLLEGE RADIO STATION WLKL

The Lake Land FM stereo station covers a 35- to 40- mile radius of campus. The station broadcasts alternative music, news, sports and weather 24 hours a day/seven days a week/365 days a year. WLKL is located at 89.9 on the FM dial, and can be heard online at 899themax.com.

LAKE LAND COLLEGE ALUMNI ASSOCIATION

The Lake Land College Alumni Association is open to anyone who has taken a class at Lake Land College. Membership is free and provides the alumnus with networking opportunities, e-newsletters and an annual alumni magazine. We encourage alumni to remain active with their alma mater through various opportunities to serve on divisional advisory boards, mentoring and

updating their contact information. The association also sponsors the Alumni Association scholarship through the Lake Land College Foundation, which is awarded to a family member of a college alumnus.

POLICE DEPARTMENT

Lake Land College's Police Department creates a very safe campus environment for students and faculty.

Police officers are on duty 24 hours a day, and provide a full range of law enforcement services to assist in providing students, faculty and staff with a safe and secure environment. The Police Department is located in the Luther Student Center.

The Police Department provides many services for the Lake Land community including crime awareness programs, escorts, assistance with motorist emergencies, correction of safety hazards, and processing of lost and found items. For assistance, or questions concerning available services, contact the Police Department at 217-234-5432, or 217-234-5066. In case of an emergency, you may also call 911 from any phone.

The college's annual security report and other valuable information is located on the police department's web page.

HOUSING

Lake Land College does not maintain housing for students; however, housing is available adjacent to campus and in nearby communities. A listing of vacancies may be obtained from the classified advertising section in local newspapers. A listing of housing opportunities is also available on the college website. The college provides this information for convenience and assistance, but does not accept responsibility for the nature of the housing facilities. None of the facilities have been examined or approved by college personnel. Neither Lake Land College nor any of its agents or employees assume responsibility for any lease or rental agreements and cannot be held liable for nonpayment or damage.

LAKER POINT

Located in the Luther Student Center, Laker Point is the place for students and staff to go for a variety of breakfast, lunch, dinner and snack

choices while enjoying the various student-friendly study and conversation areas. Students can relax, gather with friends, meet with study groups, etc. Computers are available for student use.

CATERING FOR LAKE LAND FACILITIES

Catering for large or small events is available for anyone using Lake Land College facilities. This includes campus departments and organizations along with outside groups using the college's facilities. Anything from full catered meals to simple snack trays can be ordered from one of a variety of approved caterers. Outside vendors shall have a current food service permit and proof of public liability insurance. See Board Policy 11.17 for full details.

STUDENT FITNESS CENTER

The Fitness Center is equipped with state-of-the-art PRECOR cardio equipment, NAUTILUS circuit training equipment, a free-weight area furnished with PRECOR, NAUTILUS, and TKO weights, and an aerobics room furnished with mirrors, a television, and built-in sound system. The Fitness Center is available for current Lake Land College students and employees as well as retirees to use on a walk-in basis or for a credit class (PED 209 & 210). Hours of operation are posted at lakelandcollege.edu/fitness-center.

FRISBEE GOLF COURSE

The college hosts a frisbee golf course for students and community members to enjoy. The 9-hole course covers 2,558 feet with hole distances ranging from 300-400 feet.

CROSS COUNTRY RUNNING TRAIL

A cross country 5K course is marked on campus for area high school cross country teams and community members to enjoy.

THE HONORS EXPERIENCE

The Honors Experience is a program designed by Lake Land College to provide honors students with an excellent academic experience. While it is not required to participate in all three areas, it is recommended.

Honors Experience student benefits:

- ◆ May receive scholarship aid.
- ◆ May be recognized for state and national scholarship opportunities.
- ◆ Will carry honors designation on their transcripts for when specific criteria are met.
- ◆ May participate in educational field trips, social activities and special events.
- ◆ Receive honors recognition at the graduation ceremony.

Students who apply for the Honors Experience must meet the following requirements:

- ◆ Plan to pursue an associate degree or certificate at Lake Land College.
- ◆ Meet one of the following: a.) graduate in the top 15 percent of their high school class, b.) have an ACT composite score of 26 or higher or c.) have an SAT total score of 1230 or higher.
- ◆ OR
- ◆ Have a GPA of 3.25 or higher after the completion of at least 12 semester hours of college-level coursework and be enrolled in an associate degree program or complete 6 semester hours toward a certificate at Lake Land College.
- ◆ Once admitted to the Honors Experience, students must maintain a Lake Land College GPA of 3.25 or higher.

THE HONORS EXPERIENCE CONSISTS OF:

PRESIDENTIAL SCHOLARSHIP PROGRAM

The Presidential Scholarship is available to all eligible in-district high school graduates who have demonstrated outstanding academic performance. The scholarship covers the full cost of tuition for up to two academic years.

Requirements:

- ◆ Graduate of an in-district high school or high school serving a portion of the district.
- ◆ Meet one of the following criteria:
 - ◆ Rank in the top 15 percent of your high school senior class;
 - OR
 - ◆ Have an ACT composite score of 26 or higher or an SAT total score of 1230 or higher.
- ◆ Submit Presidential Scholarship acceptance form.
- ◆ Enroll at Lake Land College full time the fall semester immediately following high school graduation.
- ◆ Once enrolled at Lake Land, successfully complete at least 12 credit hours each semester and maintain a 3.25 semester or cumulative GPA .

PHI THETA KAPPA

Phi Theta Kappa (PTK) is an international honorary society for the two-year college that concentrates on scholarship, leadership, service, and fellowship. Eligible students will receive an invitation from the National PTK organization. Once joining the national organization, students are encouraged to take part in the local Lake Land College PTK chapter, Alpha Theta Psi.

Students must complete the following program requirements in order to graduate as a Phi Theta Kappa student:

- ◆ Meet the Honors Experience program requirements.
- ◆ Compete two semesters of the Lake Land College PTK chapter membership.

HONORS PROGRAM COURSES

The Lake Land College Honors Program provides outstanding college students with honors-level coursework, honors independent studies, and other enriched learning opportunities. These opportunities allow students to address important topics, engage in critical thinking, and learn cutting-edge techniques in their fields. Students who complete the honors program are recognized at the commencement ceremony and earn honors designations on their transcripts.

The Honors Courses have many advantages including interacting with other academically talented students. In addition to enriched learning opportunities, students must complete the following program requirements in order to graduate as an Honors Program student:

- ◆ Meet the Honors Experience program requirements.
- ◆ Complete four honors courses for full status graduation. Complete two honors courses for associate status.
- ◆ No more than two honors courses may be completed each semester.

Graduating with full honors status or associate honors status is tentative and based upon final cumulative GPA for courses taken at Lake Land College.

For more information about the Honors Experience, contact ptk@lakelandcollege.edu, call 217-234-5044 or visit lakelandcollege.edu/honors-program.

IN THIS CHAPTER:

- ◆ ADULT EDUCATION
- ◆ CBI
- ◆ CDL
- ◆ COMMUNITY LEARNING
- ◆ DUAL CREDIT
- ◆ EXTENSION CENTERS
- ◆ MSTL
- ◆ PATHWAYS
- ◆ REGISTERED APPRENTICESHIPS
- ◆ SHARING A JOB OPENING
- ◆ TRIO
- ◆ WORKFORCE DEVELOPMENT



SERVING THE COMMUNITY & WORKFORCE

COMMERCIAL TRUCK DRIVER TRAINING

The Commercial Truck Driving training programs provide an opportunity for individuals of all experience levels to earn a CDL, refresh their driving skills and become safer drivers.

Lake Land College offers Class A or B CDL courses for new drivers looking to obtain a CDL, refresher courses for current and past CDL holders, online HAZMAT, tanker, doubles/triples endorsement and CDL permit training and customized training for companies seeking to train current employees.

The CDL program has partnered with multiple local, regional and over-the-road truck driving companies that will pre-hire students, providing students with multiple career opportunities.

Training is conducted at the Lake Land College Workforce Development Center, 5001 Lake Land Boulevard, Mattoon, Illinois or 224 S. Sixth Street, Marshall, Illinois. For more information about the program, job opportunities and payment options, contact the program coordinator at 1-800-789-1282 or 217-238-8239.

CENTER FOR BUSINESS & INDUSTRY

The Center for Business & Industry plays a leading role in providing customized employee training and development services to regional employers. Our team brings many years of knowledge and business experience to our new, state-of-the-art Workforce Development Center. Training delivery is also available on-site at your location. Whichever location you choose, CBI is equipped to meet the immediate and future training needs of your business.

Our services include:

- ◆ Comprehensive Leadership Development Programs
- ◆ Organizational and Workforce Development
- ◆ Continuous Improvement & Quality Systems
- ◆ Federally Certified and Private Apprenticeship Programs
- ◆ Employee/Candidate Assessments
- ◆ Mandated Safety and Compliance Training
- ◆ Consulting/Strategic Planning Services

The Center for Business & Industry operates the region's only dedicated Manufacturing Skills Training Lab. This fully-equipped, mobile lab offers hands-on training in a variety of topics, including:

- ◆ Mechanical Skills
- ◆ Welding, Cutting & Brazing
- ◆ Fluid Power (Hydraulics & Pneumatics)
- ◆ Industrial Electricity
- ◆ Motors & Electronic Drives
- ◆ Programmable Logic Controllers & Human Machine Interface
- ◆ Robotics & Material Handling
- ◆ CNC Machining & 3D Printing
- ◆ Process Troubleshooting

The Center for Business & Industry is located in the Workforce Development Center, 5001 Lake Land Boulevard, Mattoon. For more information, call 217-235-1282 or 217-238-8260.

REGISTERED APPRENTICESHIPS

Registered Apprenticeships are a workforce model strategy that helps individuals connect to a career pathway for many different occupations. Apprenticeships combine on-the-job learning with related classroom instruction that increases an apprentice's skill level and wages.

The Center for Business and Industry currently offers a variety of registered apprenticeship programs. For more information, call 217-238-8260.

COMMUNITY LEARNING

Community Learning is dedicated to setting your vision in motion, with cost effective education. Visit lakelandcollege.edu/learn. Contact Community Learning at conted@lakelandcollege.edu or 217-234-5087.

CONTINUING PROFESSIONAL DEVELOPMENT

Lake Land College is licensed to provide continuing education units for a variety of professionals including educators, massage therapists, dental hygienists and assistants, cosmetologists, estheticians, nail technicians, and nurses. Visit lakelandcollege.edu/learn for a current listing of seminars. Contact Professional Development at conted@lakelandcollege.edu or 217-234-5087.

COMMUNITY LEARNING

Lake Land College offers many special interest courses and trips that are not part of the regular academic degree programs. Anyone may enroll in these courses according to their own interests. These online courses are offered in numerous areas including: health and wellness, computer skills, personal enrichment, engaging generations, finances and money, photography, recreation leisure and exercise, renewable energy, test preparation, creative arts and culinary and home.

Community Learning courses are listed on the website. These courses vary in length from one class meeting to several. Visit the website at lakelandcollege.edu/learn for listings or contact Community Learning at conted@lakelandcollege.edu or 217-234-5087.

SUMMER COLLEGE FOR YOUTH

Summer College for Youth is a community education program for children kindergarten to high school. The programs are designed to provide fresh subject matter, challenging ideas and a positive experience for children.

The subject areas vary each summer in the topics of arts and crafts, food and fun, discover and learn, musical notes, trips and tours, engaging generations, science adventures, sports and recreation and test preparation.

The classes usually meet in the morning or afternoon, Monday through Thursday, for varying weeks during the months of June, July and August.

Visit the website or contact Community Learning at conted@lakelandcollege.edu or 217-234-5087.

TRAFFIC SAFETY PROGRAM

Lake Land College Traffic Safety offers Defensive Driving Courses for individuals who have received a traffic citation in Coles, Cumberland, Effingham, Moultrie Marion or Shelby counties. This DDC-10 course is a four-hour course developed by the National Safety Council. It covers such topics as driving conditions, unsafe behaviors and aggressive driving. It is offered in Effingham and Mattoon. DDC-10 is also available online for an additional fee. If you have received a traffic citation in a county other than Coles, Cumberland, Effingham, Fayette, Moultrie or Shelby you may still be eligible to enroll.

The Lake Land College Traffic Safety Program also offers the Graduate to Safety Driver Remedial Education Course. Graduate to Safety is a five-hour driver remedial education course for drivers 16-21 years old who have had their license suspended by the Illinois Secretary of State. Participation is required as a condition of license reinstatement. The course is offered in Mattoon. Advanced registration is required and all fees are due at the time of registration. Registration will not be complete until payment has been received. Courses fill on a first come, first served basis and seating is limited.

Visit the website at lakelandcollege.edu/traffic-safety-program/ or contact Traffic Safety at trafficsafetyprogram@lakelandcollege.edu or 217-238-8258.

SHARING A JOB OPENING

Career Services facilitates connections between job seekers and employers, including internship opportunities. Area employment opportunities are shared through Career Services' social media on Facebook and Twitter and through Lake Land's LinkedIn page. Career Services also hosts multiple job fairs each year and facilitates on-campus recruitment and interview opportunities. Connect with Career Services at 217-234-5288 or careerservices@lakelandcollege.edu.

DISTANCE LEARNING

Distance Learning classes are taught on a two-way full motion interactive video and audio system. The classrooms are equipped with state of the art equipment, providing the instructor and students with the best sound and picture quality. In addition to instruction, the system can connect two or more sites for video meetings and staff development activities.

DUAL CREDIT PROGRAM

Dual Credit is a partnership between Lake Land College and district high schools that provides students the opportunity to earn college credit prior to high school graduation. Dual credit courses are offered in the convenience and comfort of the high school classroom during the regular high school day. Students do not pay tuition for dual credit courses, resulting in significant savings toward college expenses. High schools are charged a fee for dual credit courses and may require students to cover the cost of this fee. Students should check with the dual credit coordinator at the high school about dual credit fees.

Dual credit courses are reserved for high school students who are 16 or older, have obtained permission to enroll in college-level courses from their high school, and have a high school GPA of "C" or better. Students enroll in dual credit courses through the dual credit coordinator at their high school. Students enrolling in math or English courses are required to take a placement test or submit SAT/ACT scores to Lake Land College prior to the start of the class.

A placement test study guide is available at lakelandcollege.edu/admissions. For more information about the Dual Credit program, call 217-234-5044 or visit the Dual Credit website.

TRIO DESTINATION COLLEGE

TRIO Destination College identifies and assists individuals in targeted middle and high schools who have the potential to succeed in higher education and demonstrate a need for support. The program provides support to its participants to encourage them to graduate from high school and complete a higher education program of their choice.

Destination College annually serves approximately 600 participants in the 6th to 12th grades of 18 area schools.

Destination College participants have the opportunity to take advantage of the following services:

- ◆ Career Exploration – research careers and career site trips.
- ◆ Life & Study Skills – test taking strategies, time management and employment skills.
- ◆ Connections to Tutoring – connections to or provisions of individual or group tutoring.
- ◆ Parental Education – workshops and information provided to parents.
- ◆ Academic Advisement – guide students to completing high school course work in preparation for college admission.
- ◆ Mentoring – social emotional guidance and support.
- ◆ Pre-college Advisement and Application Assistance – guidance in researching college options, assistance in completing college applications.
- ◆ College Visits – students travel to various postsecondary institutions in Illinois and surrounding states.
- ◆ Financial Literacy and Financial Aid Assistance – information on the financial aid process and scholarships, assistance completing the Free Application for Federal Student Aid (FAFSA), scholarship research.
- ◆ STEM Opportunities – guided activities and experiences in the areas of science, technology, engineering and math.

Students who may benefit from TRIO Destination College may find an application at www.lakelandcollege.edu/triodc.

For more information, phone 217-234-5456, email: triodc@lakelandcollege.edu. TRIO Destination college is fully funded by a US Department of Education grant and hosted by Lake Land College.

ADULT EDUCATION

Lake Land College's Adult Education program provides classes and resources at no cost to students age 17 and older who would like to earn a high school equivalency (HSE) through the GED program, improve their English language skills through ESL classes, or complete college-level coursework through our ICAPS programming.

Students may attend GED preparation classes at the Workforce Development Center, the Kluthe Center for Higher Education and Technology in Effingham, Eastern Region Center in Marshall, Western Region Center in Pana, as well as sites in Arthur, Charleston, Paris, Shelbyville and Sullivan. There is no cost associated with the classes or resources, but students who are still enrolled in high school must separate from their high school to enroll in GED courses. Many adult students find that earning an HSE diploma is the first step in preparation for returning to school or entering the job market. Each year, Lake Land College's Adult Education program celebrates its graduates in a graduation ceremony, complete with caps and gowns.

For individuals who are non-native English speakers, Adult Education offers introductory English language courses (also known as ESL) with an emphasis on skills needed to function in American society. There is no cost associated with the classes or resources. Classes are offered at the Kluthe Center in Effingham, Workforce Development Center in Mattoon, Eastern Region Center in Marshall, and the Newman Catholic Center in Charleston and in collaboration with area businesses. Students are immersed in English reading, writing and speaking activities from beginning through advanced levels. They are assessed upon entrance into the program and are matched to a corresponding level within the Cambridge Ventures Series, a standards-based, integrated-skills series that helps students achieve

their academic and career goals.

Through our ICAPS programs, students can complete college courses for free to those who qualify. Our current ICAPS programming includes basic nursing assisting (preparation for the CNA test) and welding, and we are planning auto tech programming in 2024. The ICAPS programs provides a no-cost way many students need to get started on a college degree or to restart in the workforce with a job they love while earning a better salary. ICAPS students also participate in resume building and job-skills practice, which help them gain better employment.

For more information on Adult Education course offerings or locations, please contact Adult Education at 217-238-8292 adulthoodeducation@lakelandcollege.edu.

EXTENSION CENTERS

Lake Land College's three extension centers allow students to take classes in their own communities.

EASTERN REGION CENTER AT THE FORSYTHE CENTER, MARSHALL

Located in Marshall, the Eastern Region Center at the Forsythe Center offers area residents a variety of general education, welding and technical career courses, as well as business and industry training.

The 8,000-square-foot facility hosts a spacious multipurpose vocational skills lab and classroom, two traditional classrooms, a computer lab and a computer resource area for the community. In addition, area high school dual credit automotive and small engines classes meet at the Center.

Located at 224 S. Sixth St., in Marshall, the facility is available for businesses and community organizations to use for meetings or training opportunities. For more information call 217-826-8490.

EFFINGHAM TECHNOLOGY CENTER, EFFINGHAM

The Effingham Technology Center is a nearly 100,000-square-foot building located at 1201 Althoff Drive in Effingham. The college is in the process of renovating the space to accommodate programming and course delivery. The Effingham Regional Career Academy (ERCA) will be housed in this facility.

KLUTHE CENTER FOR HIGHER EDUCATION AND TECHNOLOGY, EFFINGHAM

Located in Effingham, the Kluthe Center for Higher Education and Technology serves more than 1,000 students each year. Students can choose from general education, Transfer Ready, and Workforce Ready courses that are offered during the day, evening and weekend. The Kluthe Center is one of the largest extension centers in the state and is located at 1204 Network Centre Blvd., off of I-57/70 and exit 162.

The two-story, 24,000-square-foot structure houses full-time programs including: practical nursing, associate degree in nursing, physical therapist assistant, massage therapy, business administration and criminal justice. The certified nurse assistant program is also offered at the center.

Students may also complete several other degrees by taking classes only at the Kluthe Center or with a combination of online courses.

The center has seven classrooms, a multi-media lab for distance education classes, nursing labs, a physical therapist assistant/massage therapy lab, a science lab, a conference room, a student lounge, computer labs, a resource room, and several offices.

Students can register for classes, meet with a counselor or financial aid representative by appointment, complete assessment, obtain a student ID and use online library resources at the Kluthe Center. TRIO Student Support, tutoring and online test proctoring services are also available. Classrooms and labs are regularly used for trainings and meetings by area business and community organizations.

Summer College for Youth classes provide summer fun for young students. Community Learning classes such as Oil/Acrylic Painting are offered to the public.

Adult Education offers GED, English as a Second Language, Pathways alternative high school courses, basic computer and food service sanitation courses. Adult Ed also partners with Effingham Unit 40 to offer a short-term welding program in Effingham. Students can complete the program by taking classroom training at the Kluthe Center and welding classes in the evening at the Effingham High School. Adult Ed classes are free to those who qualify.

The college Student Activity Board sponsors monthly events such as Welcome Day, gift card bingo, mini health fair, Spring Carnival and chair massages at the Kluthe Center.

The center staff host a C.E.F.S. sign up event in the fall to provide college funding for students who qualify and a spring visit day for local high school juniors to explore college programs and careers. Office hours are 8 a.m. until 5 p.m. Monday through Friday. The Resource Room is located on the first floor and is equipped with eight computer stations which are available for public use during normal office hours. Summer hours vary.

For more information, call the Director of Effingham Education Center at 217-540-3555 or email kluthe@lakelandcollege.edu.

WESTERN REGION CENTER, PANA

The Western Region Center offers general education and technical courses to residents living on the western edge of the college district. Courses in basic nursing assisting, practical nursing, English, computers, history, literature and math, psychology and sociology are offered on a regular basis at the Center.

The more than 6,000-square-foot facility, located at 600 E. First St., Pana, shares space with the Pana Adult Education Center and houses six classrooms, a resource area, an administrative assistant's office, and an adjunct faculty office. One classroom is equipped as a computer lab, one is equipped as a nursing lab, one is a CNA classroom for the Adult Education Center, while the rest are larger traditional classrooms. Proctoring services for students taking on-line courses and photo IDs are also available.

A community resource area is available to residents who need access to a computer. Community organizations are welcome to use the Western Region Center for meetings or training opportunities.

For more information call 217-562-5000.



COURSE DESCRIPTIONS

COURSE NUMBERING SYSTEM

The following is a list of courses to be offered at Lake Land College. Courses are listed in alphabetic order by course prefix and catalog number. Departments or areas are listed in alphabetical order with the department or area number indicated in parenthesis. *Numbers represent the following courses:*

001 to 009	Developmental Courses
010 to 039	General Studies Courses
040 to 075	Freshman Vocational and Technical Courses
076 to 099	Sophomore Vocational and Technical Courses
100 to 199	Freshman College Transfer Courses
200 to 299	Sophomore College Transfer Courses

Any exceptions to the numbering system will be noted in the specific curriculum description and at the beginning of the course descriptions for that particular program.

Most courses below 040 do not qualify for Federal Title IV or Illinois Monetary Award (MAP). Contact the Financial Aid office for specific details.

Courses which could come under more than one program are placed in the highest-numbered category possible. Many technical courses are as rigorous as college transfer courses and cover material which parallels a college transfer course offered at four-year colleges and/or universities. It is anticipated that when students who have technical courses listed on their transcripts matriculate to a four-year college or university, personnel in that institution will check the course title and course description and allow the student college transfer credit for such courses if they are parallel. Lake Land College will furnish information regarding specific technical courses when and if needed to verify that the courses are parallel.

The number of semester hours credit is indicated for each course. Courses which require laboratory meetings have the number of class periods and number of laboratory periods indicated under the course title. The time schedule should be checked for the days and times when classes meet.

DEPARTMENTS OR AREAS OF STUDY

Courses are offered in the following departments or areas of study. Each department or area of study has been assigned a prefix.

Department/Area of Study	Prefixes	Department/Area of Study	Prefixes
Adult Education – ABE/GED	AED	Human Services	HSP
Agriculture	AGR	Humanities	HUM
Allied Health	AHE	Independent Study	INS
Anthropology	ANT	Industrial Maintenance	IND
Applied Technology	APT	Information Technology Training	ITT
Art	ART	Intensive English Language	IEL
Associate Degree Nursing	ADN	John Deere Tech	JDA
Automotive Technology	AUT	Law Enforcement	CJS
Bio-science	BIO	Literature	LIT
Building Construction Technology	BCT	Machine Tool Technology	MTT
Business	BUS	Manufacturing Maintenance	MMP
Chemistry	CHM	Massage Therapy	MAS
Civil Engineering Technology	CET	Mathematics	MAT
Commercial Drivers License	CDL	Mechanical Electrical Technology	MET
Communications	COM	Medical Assistant	MAP
Computer Aided Drafting	CAD	Medical Coding Specialist	MCS
Computer Information Systems	CIS	Military Science	MSL
Computer Integrated Manufacturing	CIM	Music	MUS
Cosmetology	COS	Philosophy	PHI
Court Reporting	CRT	Physical Education	PED
Criminal Justice	CJS	Physics	PHY
Dental Hygiene	DHY	Physical Therapist Assistant	PTA
Early Childhood Education	ECE	Plastics Manufacturing	PLM
Earth Science	ESC	Political Science	POS
Economics	ECO	Practical Nursing	PNC
Education	EDU	Print Technology	PMT
Electronics Engineering Technology	EET	Programmable Logic Controller	PLC
Emergency Medical Services	EMS/EMT	Psychology	PSY
English	ENG	Reading	RDG
English As a Second Language	ESL	Service Learning	SLN
Esthetics	EST	Social Science	SOS
Foreign Language	FLG	Sociology	SOC
Geography	GEO	Strategies for Success	SFS
Geospatial Information Systems	GIS	Study Abroad	STA
Health Education	HED	Surgical Tech Technology	SRT TEC
Heating, Ventilation, A/C and Refrig. Technology	HVC	Telecommunications	TEL
History	HIS	Tutoring and Testing	TUT
Horticulture	HRT	Welding	WEL
		Wind Technology	WND

COURSE FEES

Some courses require payment of a course fee. Course fee levels are listed below while specific course fee levels are listed with the course description. Course fee levels are subject to change.

Level 1 ♦ Fees start at \$25

Applied to courses using limited equipment and/or supplies with equipment not rapidly becoming obsolete.

Level 2 ♦ Fees start at \$50

Applied to most courses using computers or other highly specialized equipment in a rapidly changing technology and courses using large amounts of supplies.

Level 3 ♦ Fees start at \$75

Applied to courses requiring very expensive equipment or very high usage of supplies.

Level 4 ♦ Fees start at \$76

Applied to courses requiring very expensive equipment and very high usage of supplies, rental of facilities and equipment, great distances traveled to visit S.O.E. students, etc.

*** Courses with this symbol are repeatable. See page 217 for more information.**

ADULT BASIC EDUCATION (AED---, ABB---, and more)

A complete list of Adult Education classes is available by calling 217-238-8292.

AGRICULTURE (AGR---)

AGR 014

Agriculture Update

Study of current agricultural trends and techniques in the areas of agronomy, agribusiness, animal science, and agricultural mechanization.

(1 credits, 1 Lecture)

AGR 019

Cert Crop Advisor Test Prep

This course is designed to prepare individuals to take the State and National Written Exams so they may be Certified Crop Advisor (CCA) Certified.

(1.5 credits, 1.5 Lecture)

AGR 040

Agricultural Mathematics

Applications of mathematics as it applies to the operation of grain and livestock farms, agriculture business and agriculture mechanization.

(3 credits, 3 Lecture)

AGR 041*

Supervised Occupational Exp I

On the job experience as a full-time employee in selected agriculture occupation. Must be in curriculum that degree is awarded.

(Repeatable 3 Times)

Course Level Fee 3 (3.5 credits, 17.5 Lab/Lab-Discussion)

AGR 042*

Supervised Occupational Exp II

On the job experience as a full-time employee in selected agriculture occupation. Must be in curriculum that degree is awarded.

(Repeatable 3 Times)

Course Level Fee 3 (2.5 credits, 12.5 Lab/Lab-Discussion)

AGR 043*

Supervised Occupational Experience III

On the job experience as a full-time employee in selected agriculture occupation. Must be in curriculum that degree is awarded.

(Repeatable 3 Times)

Course Level Fee 3 (3 credits, 15 Lab/Lab-Discussion)

AGR 044*

Supervised Occupational Experience IV

On the job experience as a full-time employee in selected agriculture occupation. Must be in curriculum that degree is awarded.

(Repeatable 3 Times)

Course Level Fee 3 (3.5 credits, 17.5 Lab/Lab-Discussion)

AGR 045

Exploring Careers in Agriculture

This introductory course will inform and educate students on careers within the Agriculture Industry through the use of career pathway research and site exploration

opportunities. Career interest evaluation and employability skill development are an integral component of the course.

Course Level Fee 2 (3.5 credits, 3 Lecture, 1 Lab/SOE)

AGR 046

Introduction to Agricultural Occupations

An introduction to the vast, complex business of agriculture, ways of doing business, guides for success of a person in the agricultural business of farm machinery technology, and familiarizes the student with the preparation for agricultural production, business, and mechanics jobs.

(1 credits, 1 Lecture)

AGR 049

OSHA/Ag Mach Safety

Provides an intensified study into agricultural machinery safety. Focuses on why agriculture machinery accidents happen, how they can be prevented, and how to create a safe working environment. Visual aids are utilized to display effect.

(1 credits, 1 Lecture)

AGR 050

Soils

Planned learning activities and experiences designed to cover soil development, functions of soil minerals, soil types, and their class. A major study of soil types in Illinois and Indiana and their conservation practices are included.

Course Level Fee 2 (3.5 credits, 3 Lecture, 1 Lab/Lab-Discussion)

AGR 051

Soil Fertility

Enables those involved with soils and crops to make intelligent and efficient use of fertilizer materials available.

(2.5 credits, 2.5 Lecture)

AGR 052

Principles of Crop Production

Designed to develop needed skills involved in production of the major field crops in central Illinois and Indiana. Plant growth, crop choice, tillage, planting and sowing for maximum yields are emphasized.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 053

Integrated Pest Management

Designed to develop a working knowledge of agricultural chemicals as they are related to herbicides and insecticides. Students should have a working knowledge of calibration and maintenance of agricultural chemical equipment. Identification of major weed species in this area and their control is emphasized.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 054

Crop Harvesting/Drying/Storage

Fundamentals of harvesting, drying, and storage. Opportunities of various systems are explored through visitations at different sites and systems.

Course Level Fee 1 (2.5 credits, 2 Lecture, 1 Lab/Lab-Discussion)

AGR 059

Ag Writing for Industry

Provides students a practical strategy for successful communication used within the agriculture industry. An extensive focus on effectively writing warranty claims within the various agriculture software platforms.

(3 credits, 3 Lecture)

AGR 060

Animal Husbandry

Prepares students with a basic understanding of livestock care, production and management from selection through breeding and marketing of beef and dairy cattle, swine and sheep. Emphasis is placed on confinement plans and new trends.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 061

Livestock Evaluation

Detailed study of beef cattle, dairy cattle, swine, sheep, and horse selection. This laboratory oriented course allows students to appraise livestock, viewing positive and negative selection points, and pays particular attention to judging.

Course Level Fee 2 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

AGR 062

Advanced Livestock Evaluation

Provides an advanced study of beef, swine, and sheep selection. Both live animal and performance record analysis will be incorporated utilizing a combination of visual and genetic potential appraisal. Special emphasis will be placed on oral reasons.

Course Level Fee 2 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

AGR 063

Animal Nutrition

Covers fundamental principles of livestock nutrition with an understanding of the mono-gastric and ruminant digestive system, essential nutrients, feed ingredients and additives, and balancing of rations. Private and commercial feed sales implications are included.

(2.5 credits, 2.5 Lecture)

AGR 064

Beef/Dairy Production Skills

Prepares students with the necessary skills required in modern cattle production, the different methods and tools used to perform these skills and a close inspection of handling facilities.

Course Level Fee 1 (1.5 credits, 1 Lecture, 1 Lab/Lab-Discussion)

AGR 065

A.I. Management-Cattle

Provides a basic understanding of reproductive physiology and trains individuals to artificially inseminate beef or dairy cattle. Explains and gives hands-on experience in actual insemination producers.

Course Level Fee 4 (1.5 credits, 1 Lecture, 1 Lab/Lab-Discussion)

AGR 066

Meat Science

Provides a basic understanding of meat classification and grading. Emphasis is placed on the live evaluation of beef, pork, and lamb. Following harvest the carcasses will be evaluated for consumer acceptability.

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

AGR 067

Livestock Merchandising I

This course is a study in the planning and execution of a successful online livestock sale including topics on the diverse options of merchandising purebred and commercial livestock.

Course Level Fee 1 (1.5 credits, 1.5 Lecture)

AGR 070

Swine Production Skills

Prepares students with the necessary skills required in modern swine production, the different methods and tools used to perform these skills, understanding herd health, and looking at and making swine environmental decisions.

Course Level Fee 1 (1.5 credits, 1 Lecture, 1 Lab/Lab-Discussion)

AGR 071

Swine Reproduction and A.I.

Trains individuals to understand reproductive physiology, semen collection and artificial insemination.

Course Level Fee 1 (1 credits, 1 Lecture)

AGR 078

Equine Care and Management

A survey of issues for the horse owner addressing basic equine care and management including health, farrier science, nutrition, stable management, equine equipment, and buying, selling, riding and training horses.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 079

Equine Training Techniques

Prerequisite: Previous Riding Experience
Focuses on the psychology and physiology involved in training and riding. Study includes progressive training schedules, motivation and response to rider cues. The course examines various equine training techniques and exercises.

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

AGR 080

Ignition & Electrical Systems

Designed to develop a working knowledge of the concepts and components of farm power and machinery electrical systems. Discusses basic electrical principles of electromagnetism and use of electrical test meters including the repair of ignition and charging systems.

Course Level Fee 1 (3.5 credits, 2 Lecture, 3 Lab/Lab-Discussion)

AGR 082

Advanced Electrical Systems

Prerequisite: AGR 080

Designed to increase knowledge in electrical systems. After completion of this course,

students will be able to properly use service equipment to diagnose electronically controlled monitor systems and components on tractors and harvesting equipment.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 083

Small Engines

Designed to develop a working knowledge of types of gas engines, systems in a gas engine, components of systems, principles of operations, care, maintenance, repair, and adjustment of gas engines.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 086

Adjusting New and Used Mach

Designed to teach the basic fundamentals of the operating principles and adjustments of combines and bailers.

Course Level Fee 3 (2.5 credits, 1 Lecture, 3 Lab/Lab-Discussion)

AGR 087

Diesel Fuel Systems

Prerequisite: AGR 083

Provide basic understanding of diesel engine fuel systems and operation. Students will learn diagnosis, removal of diesel pumps, and injector repair.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 088

Ag Trans & Power Trains

Covers standard and automatic transmissions, their gears and gear ratios, application and use, service requirements, and adjustments in farm power equipment and machinery units.

Course Level Fee 3 (3.5 credits, 2 Lecture, 3 Lab/Lab-Discussion)

AGR 089

Tractor Overhaul

Prerequisite: AGR 083

Designed to develop students' skills necessary to successfully overhaul a gas, liquid propane, or diesel farm equipment engine. Students will be able to accomplish disassembly and assembly procedures, measure parts for wear, engine overhaul, and tune-up and break-in procedures.

Course Level Fee 3 (6 credits, 3 Lecture, 6 Lab/Lab-Discussion)

AGR 090

Principles of Agri Mechanics

Covers the fundamentals of basic preventive maintenance for tractors and familiarizes the student with setting and adjusting sprayers, tillage equipment, planters, and combines.

Course Level Fee 2 (2.5 credits, 2 Lecture, 1 Lab/Lab-Discussion)

AGR 091

Hydraulics

Covers theory and principles involved in hydraulics and their application to the mechanization and maintenance of farm power machinery.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 092

Advanced Hydraulics

Prerequisite: AGR 091

Provides an in-depth study of hydraulics and its functions in mechanization. This course looks specifically at John Deere, Case-IH, Deutz-Allis, and Ford systems. Emphasis will be placed on theory of operation, diagnosis, and repair of machinery manufacturers' equipment.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 094

Ag Machinery Air Conditioning

Focuses on the theory of air conditioning, diagnosis of problems, and the safe handling of air conditioning material. Extensive hands-on is provided for diagnosis, service procedures, and agricultural air conditioning component repair. Equipment that will be covered will be two and four-wheel drive tractors, combines, and fertilizer applicator trucks.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 095

Agriculture Institute I

Designed for elementary and secondary teachers to provide for an essential background in the agriculture industries. The course focuses on the development of lesson plans to meet required learning standards and implementation within curricula. (2 credits, 2 Lecture)

AGR 096

Agriculture Institute II

An extension of Ag Institute I, it is once again designed for elementary and secondary teachers. This course focuses intensively on the impact of agriculture industries and new technologies on society. Lesson plans and methods for delivering information will be discussed. (2 credits, 2 Lecture)

AGR 097

Planting and Tillage Equipment

Covers the theory and principles of operation, set-up and adjustment, troubleshooting, and repair of major brands of planters, drills, field cultivators, and primary tillage equipment.

Course Level Fee 1 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

AGR 098*

Agriculture Institute III

An extension of Ag Institutes I & II this course focuses intensively on the impact of urban agriculture and its industries, agriculture communications, and alternative energy. Lesson plans and implementation within curricula will be discussed. (Repeatable 2 Times)

(2 credits, 2 Lecture)

AGR 111

Intro to Agriculture Software

Use of computers in farm and agri-business management with emphasis on commercially available software for accounting, budgeting, record keeping and market analysis.

Course Level Fee 2 (2 credits, 2 Lecture)

AGR 112**Computer Applic/Agriculture****IAI AG 913**

Covers the effective use of keyboard, manipulating agriculture files, using word processors, spreadsheets, database and presentation software, and discovering available agriculture software for accounting, budgeting, record keeping, and market analysis.

Course Level Fee 2 (3 credits, 3 Lecture)

AGR 120**Agriculture Economics**

An introduction to basic economic concepts of the agricultural sector with emphasis on costs, revenue, price determination, supply and demand, and farm policy.

(3 credits, 3 Lecture)

AGR 121**Farm Business Records**

An introduction into basic farm record keeping. Prepares students to compile records associated with specific farm enterprises. Record analysis is emphasized for farm efficiency measures.

(2.5 credits, 2.5 Lecture)

AGR 122**Farm Management**

Economics principles applied directly to the organization and operation of midwest farms are discussed. Management effectiveness in cropping and livestock systems and resource utilization for maximum profit are stressed.

(2.5 credits, 2.5 Lecture)

AGR 123**Marketing of Ag Products**

An introductory course covering farm marketing strategies, futures markets, cash markets for livestock and grain, and general problems in pricing major agricultural commodities.

(2.5 credits, 2.5 Lecture)

AGR 124**Farm Credit and Finance**

An introduction to financing statements, capital and credit needs of farmers, sources of credit, and problems of borrowers and lenders.

(2 credits, 2 Lecture)

AGR 131**Agriculture Business Financing**

Covers the use, sources, and methods of obtaining credit as it applies to farming and the farm supply business.

(2 credits, 2 Lecture)

AGR 132**Retailing/Agri Supplies**

Covers the practical application of retailing as it affects farm business supplies by divisions merchandising, sales, promotion, personnel control and operation.

(2 credits, 2 Lecture)

AGR 133**Agriculture Salesmanship**

Covers the basic principles underlying the sales process in agricultural farm supply and practical application and development of sales techniques. Basic to the course is an

understanding of the salesperson's obligation to self, his or her company, and his or her customer.

(2.5 credits, 2.5 Lecture)

AGR 134**Business Analysis/Records**

An analytical approach to financial statements and records of agricultural business, implications and decisions made on the basis of these records.

(2 credits, 2 Lecture)

AGR 141**Introduction to Agroecology**

This course introduces ecological principles as they relate to agriculture, and includes sustainable food production systems and concepts of agroecology. Also emphasized is discussion of population ecology and plant demographics, as well as the conversion from conventional to alternative production.

(3 credits, 3 Lecture)

AGR 143**Organic Crop Production**

Organic crop production will explore the history, production, harvesting, storage, and marketing of products. State and federal laws as they relate to organic crop production will also be discussed.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 145**Biological Pest Management**

Biology of pest management will discuss the pest concerns of an organic production system. The discussion will include identification, prevention, and approved control measures within an organic system.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 151**GPS/Applications in Ag**

This class is designed to provide students the opportunity to become familiar with global positioning systems as they relate to agriculture and develop a working knowledge of variable rate systems.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 152**Intensive Crop Scouting**

Scouting skills are taught with emphasis on insects and plant diseases. Life cycles, prevention and control measures are discussed.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AGR 154**CDL Training**

This class will prepare students to take the CDL drivers license exam. Rules and regulations including the performing of safety checks will be covered.

(2 credits, 2 Lecture)

AGR 174***Agriculture Institute IV**

An extension of Ag Institutes I, II, & III this course focuses intensively on renewable energy and the impact on agriculture and the

growing energy needs of our society. Lesson plans and implementation within curricula will be discussed. (Repeatable 3 Times)

(2 credits, 2 Lecture)

AGR 201**Intro/Agriculture Education****IAI AG 911**

An introduction to Agricultural Education programs including: delivery systems and policies; teaching in school and non-school settings; types of Agricultural Education; program components; approaches to teaching, teacher characteristics; community relationships; educational change and innovation; trends and developments in Agricultural Education.

(3 credits, 3 Lecture)

AGR 204**Prin/Field Crop Science****IAI AG 903**

Designed to develop a working and scientific knowledge of modern crop production as a germination, growth, reproduction, tillage, and weed control of agricultural field crops. Emphasis is also placed on fertility, diseases and insects.

Course Level Fee 2 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

AGR 205**Intro/Soil Science****IAI AG 904**

Application of the basics in the physical, chemical, and biological aspects in soils. Soils of Illinois and Indiana are emphasized along with concepts of fertility, conservation, and field descriptions.

Course Level Fee 2 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

AGR 206**Intro/Animal Science****IAI AG 902**

Focuses on a study of beef, swine, sheep, poultry, and horses; and the scientific factors affecting nutrition, selection and genetics, products, environment, and physiology.

Course Level Fee 2 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

AGR 207**Intro/Ag Economics****IAI AG 901**

Principles of economics applied to problems in agriculture, marketing of agricultural products, agricultural policy, and the role of agriculture in the U.S. and world economies.

(4 credits, 4 Lecture)

AGR 208**Intro/Ag Mechanization****IAI AG 906**

Study of problems and laboratory exercises pointing to present and potential engineering applications in agriculture are presented. Emphasis is placed on farm power and machinery, soil and water control, electricity, and structures.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

ALLIED HEALTH (AHE---)

AHE 035

Allied Health Support

Designed to improve student performance in allied health programs. Topics include: learning styles and tips, critical thinking/clinical judgment and test-taking strategies, normal and abnormal assessment findings, skill review sessions, medical terminology, medical math calculations, pathophysiology of common medical conditions, and pharmacology. (1 credits, 1 Lecture)

AHE 040

Basic Nurse Assisting

Corequisite: AHE 040C

This course is approved by the Illinois Department of Public Health (IDPH) to provide instruction in basic nursing skills in the classroom, laboratory and clinical settings. Students who successfully complete the course will be eligible to take the State of Illinois certified nursing assistant (CNA) examination.

Course Level Fee 3 (7 credits, 6 Lecture, 2 Lab/Lab-Discussion)

AHE 040C

Basic Nurse Assisting-Clinical

Corequisite: AHE 040

This clinical course is approved by the Illinois Department of Public Health (IDPH) to provide instruction in basic nursing skills in clinical settings. Students who successfully complete the course will be eligible to take the State of Illinois certified nursing exam (CNA).

(1 credits, 2 Clinical Hours)

AHE 041

Medical Terminology

This course focuses on basic vocabulary used in medicine, nursing and allied health occupations.

(3 credits, 3 Lecture)

AHE 042

Advanced Medical Terminology

Prerequisite: AHE 041 or consent of instructor

This course builds and enlarges on basic medical vocabulary used in medicine, nursing and allied health occupations.

(3 credits, 3 Lecture)

AHE 044

Pathophysiology

This course provides basic concepts of both structural and functional changes caused by disease in tissues and organs as a basis for understanding clinical manifestations and principles of treatment.

Course Level Fee 2 (3 credits, 3 Lecture)

AHE 045*

Professionalism in Health Care

This course provides students with the skills essential in developing and strengthening professional traits and behaviors. This course will advance students' understanding of professional, ethical, legal aspects as they apply in the health care setting. (Repeatable 1 time).

Course Level Fee 2 (2 credits, 2 Lecture)

AHE 047

Phlebotomy Techniques

This course prepares students for the role of a phlebotomist including all aspects of specimen collection and processing while maintaining high standards of professionalism.

(4 credits, 4 Lecture)

AHE 048

Phlebotomy Practicum

Prerequisite: AHE 047

This course provides intense clinical training in a patient care environment to achieve the skills required to become a competent and professional phlebotomist.

Course Level Fee 4 (2 credits, 10 Lab/SOE)

AHE 051*

Health Science Careers

This course will explore in-depth, health career pathways, educational and aptitude requirements and occupational opportunities needed by health care workers. (Repeatable 1 time)

(3 credits, 3 Lecture)

AHE 055

Math for Meds

This course will prepare the student to perform drug calculations safely and accurately. Students will be introduced to identification and administration of oral and parenteral medications.

(2 credits, 2 Lecture)

AHE 057

Pharmacology for Coders

This course provides an overview of pharmacology and assists the medical coder to recognize drug forms, identify administration routes, therapeutic uses, read the prescription, identify drug categories, generic and trade names and associate drugs with clinical applications.

Course Level Fee 2 (3 credits, 3 Lecture)

AHE 058

Central Service Tech Exam Review

This course will cover specific areas of knowledge necessary to perform the duties of a Central Service Technician. Completers of this course will be prepared to take the Certified Registered Central Service Technician exam.

Course Level Fee 4 (3 credits, 3 Lecture)

AHE 059

Central Service Tech Practicum

Prerequisite: May be taken concurrently or separately from AHE 058

Students enrolled in this course complete a minimum of 400 hours to meet eligibility requirements to take the Central Service Technician Certification Exam.

Course Level Fee 4 (4 credits, 20 Lab/SOE)

AHE 060

A&P for Allied Health

This course provides a comprehensive study of anatomy and physiology beginning at the cellular level. Concepts of nutrition, disease prevention, promotion, maintenance, restoration, diagnostic testing, and medical terminology is included. Students who

complete this course will be waived from PNC 049.

Course Level Fee 3 (6 credits, 6 Lecture)

AHE 086

Exploring Allied Health Careers

Designed for elementary and secondary teachers to provide information about the careers available in Allied Health. Will include information about new technologies in health careers.

(3 credits, 3 Lecture)

ANTHROPOLOGY (ANT---)

ANT 200

General Anthropology

IAI S1 900N

The course provides an introduction to cultural and physical anthropology. Human and animal behavior is studied by using the comparative method. Some of the topics covered are: religion, magic, kinship, sex roles, human evolution, race, archeology and primates.

(3 credits, 3 Lecture)

APPLIED TECHNOLOGY (APT---)

APT 041

Applied Mathematics I

Fundamentals of basic arithmetic, calculator usage, simple equations, word problems, algebra, right triangles, charts and graphs.

(3 credits, 3 Lecture)

APT 042

Applied Mathematics II

Prerequisite: Take APT 041

Offers the student an in-depth study of algebra, geometry and trigonometry including factoring, solving linear systems, volumes, areas and right triangles.

(2 credits, 2 Lecture)

APT 043

Applied Mathematics III

Prerequisite: Take APT 042

Familiarizes the student with the concepts of logarithms, analytical geometry, vectors, and statistics.

(2 credits, 2 Lecture)

APT 050

Electrical Principles/Practice

This course is designed for students interested in the properties of electricity. Course focuses on theory and skills to prepare technicians for installation and troubleshooting of basic electrical circuits.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

APT 051

Solid State Devices & Applications

Study of basic solid state devices, circuits, and systems. Topics include; rectifiers, transistors, switching circuits, linear amplifiers, timers and Variable Frequency Drives (VFD). Emphasis on Oscilloscope and Digital Multi-meter use.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

ART (ART---)

ART 100

Drawing I

IAI ART 904

Fundamental concepts and application of techniques of drawing, using a variety of media. Studies from nature and life are used, leading to an interpretative approach to understanding the visual environment, light on form, perspective and composition.

Course Level Fee 3 (3 credits, 6 Lab/Lab-Discussion)

ART 110

2-D Design

IAI ART 907

A comprehensive study of the elements and principles of a two-dimensional design. Experience with a variety of materials and techniques.

Course Level Fee 3 (3 credits, 6 Lab/Lab-Discussion)

ART 111

3-D Design

IAI ART 908

A foundation studio course concerned with understanding how to manipulate basic elements and principles of design to develop visual images that exist in real space. A variety of experiences using different tools and media will be used to understand both the processes and products of 3-D design.

Course Level Fee 3 (3 credits, 6 Lab/Lab-Discussion)

ART 161

Printmaking I

Introductory Printmaking course covering various printmaking techniques, such as: Woodcut, Linocut, Etching, Monotype/Monoprint, Collagraph and Silkscreen. Lectures and demonstrations will cover printmaking history and current trends. Competency in drawing and design required, in order to achieve concepts, compositions and craftsmanship.

Course Level Fee 3 (3 credits, 6 Lab/Lab-Discussion)

ART 165

Fundamentals of Art

A comprehensive overview of vocabulary and theories involving the elements and principles of design used in creating visual art with a studio experience geared to students pursuing a child care or elementary education degree.

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

ART 200

Drawing II

Continued study of concepts and techniques of drawing; emphasis on developing individual expression through abstraction from observation, more conceptual approaches to drawing from life.

Course Level Fee 3 (3 credits, 6 Lab/Lab-Discussion)

ART 205

Painting

Introduction to painting media, concepts, history, and techniques. Canvas stretching and panel construction are covered, along with color theory and observation-based painting processes.

Course Level Fee 3 (3 credits, 6 Lab/Lab-Discussion)

ART 206

Painting II

This course is a continued study of conceptual and technical aspects of opaque painting media, canvas stretching, and panel construction, composition and styles of expression. Emphasis will be on individual expression through abstracting from observation and utilizing painting as expressive communication.

Course Level Fee 3 (3 credits, 6 Lab/Lab-Discussion)

ART 225

Ceramics I

A studio art course which explores different methods of working with the media clay. The basic hand building methods of pinch, coil, slab and mold and an introduction to throwing pottery on the wheel will be covered as well as instruction on different methods of surface decoration. Developing good craftsmanship as well as creative inventiveness will also be explored.

Course Level Fee 3 (3 credits, 6 Lab/Lab-Discussion)

ART 240

Art and Gender

IAI F2 907 D

This course will examine the expression of the visual arts through gender, history and culture. The study of art and gender is covered to better understand and define the intent and creation of art forms from ancient to contemporary culture.

(3 credits, 3 Lecture)

ART 250

Understanding Art

IAI F2 900

A survey of the visual arts from Ancient to contemporary times, an understanding the major cultural and historical relationships to the art forms.

(3 credits, 3 Lecture)

ART 260

Art History I

IAI F2 901

The primary focus of this course will involve an understanding of the historical developments of the visual arts (painting, sculpture, architecture) from Pre-historic through the Gothic period. Works of art will be examined as expressions of ideas, beliefs and practices of artists, cultures and societies. The relationship between the style, symbolism and function of art; the political, religious and philosophical ideas supporting them; and the ideals of the culture that produced them will also be explored.

(3 credits, 3 Lecture)

ART 261

Art History II

IAI F2 902

The study of the historical development of art from Pre-Renaissance through the 21st Century. Beliefs and practices of cultures and societies will be examined. Style and symbolism combined with political, religious and philosophical traits will be explored through art.

(3 credits, 3 Lecture)

ASSOCIATE DEGREE NURSING (ADN---)

ADN 040

Nursing I

This course introduces the role of registered nurse as care provider and interprofessional health care team member. A concept-based approach introduces the novice student to knowledge, skills, and attitudes necessary to develop clinical judgement in providing care for diverse populations.

Course Level Fee 3 (10 credits, 7 Lecture, 2 Lab/Lab-Discussion, 6 Clinical Hours)

ADN 042

Nursing II

Prerequisite: ADN 040

This course further develops the RN role. Nursing concepts are explored at a deeper level. Clinical experiences progress providing students the opportunity to apply knowledge, skills, and attitudes to make sound clinical judgments in providing care for diverse populations.

Course Level Fee 3 (10 credits, 6 Lecture, 2 Lab/Lab-Discussion, 9 Clinical Hours)

ADN 051

Transition to ADN

Prerequisite: LPN license and Admission into the second level of ADN Program

This course is designed for LPN's transitioning into the associate degree (RN) program. Introduces the LPN to concept-based learning, care-mapping, and learning at the associate degree level. A skills review is included.

Course Level Fee 3 (1 credits, 0.5 Lecture, 1 Lab/Lab-Discussion)

ADN 053

Pharmacology I

Corequisite: Currently enrolled in ADN 042

Prerequisite: Successful completion of ADN 040 Nursing I

Utilizing a concept-based approach, this course introduces the nursing process and the clinical application of drug therapy in prevention and treatment of disease.

Course Level Fee 3 (2 credits, 2 Lecture)

ADN 060

Nursing Seminar

Prerequisite: ADN 042 or ADN 051

Prepares the student for the transition to the role of the graduate associate degree nurse. Employment issues, legal implications, nursing organizations, continuing education, nursing management and current issues in nursing are identified and discussed.

Course Level Fee 3 (1 credits, 1 Lecture)

ADN 074

Pharmacology II

Prerequisite: Successful completion of *Pharmacology I ADN 053* or a course waiver for RN to ADN Students.

Corequisite: Currently enrolled in *ADN 076*
Continuation of ADN 053. Building upon previous knowledge, the nursing process is utilized to apply pharmacology concepts for patients with increasingly complex health conditions.

Course Level Fee 3 (2 credits, 2 Lecture)

ADN 075

Pharmacology III

Prerequisite: Successful completion of *Pharmacology II ADN 074*

Corequisite: Currently enrolled in *ADN 078*

Continuation of ADN 074. The nursing process is utilized to apply pharmacology concepts for patients in increasingly complex health conditions to prepare students for entry-level practice.

Course Level Fee 3 (2 credits, 2 Lecture)

ADN 076

Nursing III

Prerequisite: *ADN 042*

This course continues RN role development. Nursing concepts are emphasized as students engage in complex care situations in laboratory and clinical settings to promote knowledge, skills, and attitudes needed to make sound clinical judgments in providing care for diverse populations.

Course Level Fee 3 (10 credits, 6 Lecture, 2 Lab/Lab-Discussion, 9 Clinical Hours)

ADN 078

Nursing IV

Prerequisite: *ADN 076*

This course continues RN role development. Nursing concepts are emphasized as students engage in complex care situations in laboratory and clinical settings to promote knowledge, skills, and attitudes needed to make sound clinical judgments in providing care for diverse populations.

Course Level Fee 3 (10 credits, 6 Lecture, 2 Lab/Lab-Discussion, 9 Clinical Hours)

AUTOMOTIVE TECHNOLOGY (AUT---)

AUT 041

Basic Auto I

An introduction to the Automotive Service Industry. It will cover Basic vehicle functions and operations, careers, shop safety, environmental and hazardous materials, tool knowledge, shop operations, vehicle detailing, and basic vehicle servicing.

(3 credits, 2 Lecture, 1 Lab/Lab-Discussion)

AUT 042

Basic Auto II

Continuing an introduction into the Auto Service Industry. Topics covered will include resetting maintenance reminders, vehicle inspections, tire service, coolant service, battery service, lighting systems service,

retrieving vehicle fault codes, and advanced vehicle detailing.

(4 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 045

Safe Practices

Designed to educate students on general industry practices for the workplace and jobsite; including recognizing, avoiding, preventing and stopping potential workplace hazards.

(2 credits, 2 Lecture)

AUT 048

Intro to Auto Maintenance & Light Repair

This course is a study of chemicals, shop safety and operations, tools and equipment, and careers in automotive technology. Techniques and task associated with electrical/electronics, heating and air conditioning, engine repair, brakes, steering and suspension, and engine performance will be discussed and performed.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 050

Automotive Engine Repair

This course is a study of automotive engine design, diagnosis and removal/installation will be discussed, as well as cylinder head and valve train repair, short block repair, lubrication and cooling systems diagnostics. Hands-on engine disassembly, diagnostics and reassembly is included.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 051

Electrical Systems I

This course is a study of basic electrical systems of a vehicle. It includes basic Ohm's Law, electrical circuits, automotive meters and oscilloscopes, Automotive wiring and wiring repair, schematics, cranking circuits and charging systems.

Course Level Fee 1 (3 credits, 0 Lecture, 2 Lab/Lab-Discussion)

AUT 052

Engine Computer Systems/Sensors

Prerequisite: *AUT 048 and AUT 051*

This course is the study of computerized engine control system operation and diagnosis. Focusing on computer networks, sensors, and basic engine performance diagnosis.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 053

Brake Systems

Prerequisite: *AUT 048 AND AUT 051*

This course is a study of the hydraulic principles of drum, disc, and ABS brake systems. Basic diagnosis and repair of the hydraulic system, power assist systems, drum and disc braking systems, and ABS braking systems.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 054

Vehicle Heating & AC Systems

Prerequisite: *AUT 048 and AUT 051* or consent of instructor

This course is a study of vehicle heating and air conditioning systems as used on current vehicles today. Experience will be provided in diagnosis, repair, and service of various components.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 059

Electrical Systems II

Prerequisite: *AUT 048 and AUT 051* or consent of instructor

This course is a study of diagnosis and repair of the charging and lighting systems. A discussion of accessories, including air bags, gauges, will also be covered.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 071

Automotive Lab I

Prerequisite: *AUT 048, AUT 050, AUT 051, AUT 052, AUT 053 and AUT 080*

This course is designed to promote on the job training skills in automotive technology, by applying skills and knowledge gained from the classes already completed for the ASE Education Foundation master task lists from AUT 048, AUT 051, AUT 050, AUT 080, AUT 053, AUT 052. (Repeatable 3 times).

(4 credits, 8 Lab/Lab-Discussion)

AUT 072

Automotive Lab II

Prerequisite: *AUT 054, AUT 059, AUT 081 AND AUT 082*

This course is designed to promote on the job training skills in automotive technology, by applying skills and knowledge gained from the classes already completed for the ASE Education Foundation master task lists from AUT 054, AUT 082, AUT 081, AUT 059. (Repeatable 3 times).

(4 credits, 8 Lab/Lab-Discussion)

AUT 073

Automotive Lab III

Prerequisite: *AUT 076 and AUT 083*

This course is designed to promote on the job training skills in automotive technology, by applying skills and knowledge gained from the classes already completed for the ASE Education Foundation master task lists from AUT 076, AUT 083. (Repeatable 3 times).

(4 credits, 8 Lab/Lab-Discussion)

AUT 075

Supervised Occupational Experience

Prerequisite: *Sophomore standing with at least one year in the automotive program* or consent of instructor

Designed to promote on the job experience in automotive technology and applying skills and knowledge learned in the program. The employers and supervising instructors work closely with the student in an off campus job site during the summer session.

Course Level Fee 4 (Variable Credit 0.5/5 credits, 15 Lab/Lab-Discussion)

AUT 076

Auto Transmissions/Transaxles

Prerequisite: AUT 048 or consent of the instructor

This course is a study of automatic transmissions/transaxles maintenance, diagnosis and adjustment. On board and off board hydraulic control operations and repair are discussed.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 080

Auto Suspension & Steering

Prerequisite: AUT 048

This course is a study of vehicle suspension and steering systems. Including their effect on handling, efficiency and tire life. As a student, you will successfully execute the alignment process using a computerized vehicle alignment system.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 081

Ignition and Fuel Systems

Prerequisite: AUT 048, AUT 051 and AUT 052 or consent of instructor

This course is the study of vehicle ignition systems and fuel systems. It will include ignition systems, fuel delivery systems, including throttle body, port fuel-injected, gasoline direct-injection, and high-pressure common rail diesel systems.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 082

Manual Dr Train and Axles

Prerequisite: AUT 048 and AUT 051 or consent of instructor

This course is the study of the diagnosis and repair of clutches, manual transmissions, transaxles and differentials. CV joints, drive shafts, front-wheel drive and four-wheel drive operations will be discussed.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 083

Vehicle Emission Systems

Prerequisite: AUT 048, AUT 051, AUT 052 and AUT 081 or consent of instructor

This course is a study of vehicle emission control systems in both gasoline and light diesel vehicles. This will include air induction systems and exhaust systems.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

AUT 089

ASE Test Review

Review of subject material covered by National Institute Automotive Service Excellence Certificate Tests. Assists the technician in psychology of how to take the tests.

(2 credits, 2 Lecture)

BIO-SCIENCE (BIO---)

BIO 050

Basic Anatomy & Physiology

This course provides an understanding of anatomical structures and functions of the human body.

Course Level Fee 1 (4 credits, 4 Lecture)

BIO 061

Human Cadaver & Anatomy Review

Prerequisite: BIO 225 or BIO 226

This is a refresher course for allied health majors. The lab component covers gross anatomy of organ systems, blood vessels, nerves, and musculoskeletal system, utilizing both models and cadavers. Brief physiological overview of various organ systems.

Course Level Fee 2 (1 credits, 1 Lab/Lab-Discussion)

BIO 100

Bio Science I

IAI L1910L & BIO 910

This course provides an introduction to the fundamental processes and structures common to all living things along with their applications to society.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

BIO 111

General Botany

IAI L1910L & BIO 910

Prerequisite: BIO 100

A survey of the plant kingdom with emphasis on evolutionary advancements and the structure and function of plants and their economical and human relevance. An introduction to bacteria, viruses protists and fungi is included in this course.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

BIO 116

General Zoology

IAI L1910L & BIO 910

Prerequisite: BIO 100

An introduction to the basic concepts of animal life and its diversity. Including: taxonomy, cellular and organismic structure and function, development and economic importance.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

BIO 120

Natural Science

Designed to give practical science experience to students of child care, elementary and special education. Application of course content involved many activities that can be utilized in child care and elementary school settings.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

BIO 130

Environmental Science

IAI L1 905L

This course examines the principles that govern natural environments and human interconnections to them. Some topics include resource use, pollution, sustainability, energy,

water, food, ecology, evolution, climate change, and population. Laboratory exercises include outdoor field studies and indoor hands-on exercises.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

BIO 150

Biotechnology in Society

IAI L1 906

This course explores the field of biotechnology as a component of biology. Material covered includes the following: basic DNA structure and function, history of biotechnology; basic techniques used in biotechnology; current and future impacts of biotechnology; and ethical issues within biotechnology.

(3 credits, 3 Lecture)

BIO 160

Introduction to Genetics

IAI L1 906

An introduction to the principles of genetics with emphasis on human heredity. Included are Mendelian genetics, hereditary disorders, gene expression, genetic engineering and population genetics.

(3 credits, 3 Lecture)

BIO 212

Vertebrate Zoology

Prerequisite: BIO 100 and BIO 116

Laboratory and field course. An in-depth study of North American vertebrates with emphasis on Illinois species. Includes taxonomy, distribution, habitats, adaptation, and economic importance.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

BIO 225

Human Anatomy and Physiology I

Prerequisite: BIO 100 or consent of instructor

This course employs the regional approach to human structure and function using human cadavers. First of a two course sequence for allied health majors.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

BIO 226

Human Anatomy and Physiology II

Prerequisite: BIO 225

Continuation of BIO 225, Human A & P I. Emphasis on human anatomy and physiology through the regional approach using human cadavers.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

BIO 235

Microbiology

Prerequisite: BIO 100 or consent of instructor

This course covers a survey of microorganisms with detailed study of the biology, metabolism, growth, death, genetics, and methods of differentiation of bacteria. Also classification, control of organisms by physical and chemical methods, immunology and diseases are covered.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

BIO 245

Biology Seminar

This capstone course prepares transfer students for scientific literacy through the integration of biological concepts. Emphasis is on discussion of current topics and research, development of formal oral and written communication skills, and professional development in the biological sciences.

Course Level Fee 2 (1 credits, 1 Lecture)

BUILDING CONSTRUCTION TECH (BCT---)

BCT 041

Post Frame Construction

Prerequisite: BCT 045

This course is designed to teach the students proper building construction techniques using a combination of lecture and hands-on experience. Emphasis is placed on job-site safety, framing techniques, window and door installation, roof installation, and siding.

Course Level Fee 1 (Variable Credit 2/4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

BCT 045

Plans and Specifications

Enables the student to interpret architectural and engineering working drawings and specifications for residential and commercial construction. Incorporates site visits when possible.

(3 credits, 3 Lecture)

BCT 054

Basic Carpentry I

A combination of hands-on experience and classroom activities are utilized to teach the students basic rough carpentry skills including the proper use of tools and modern framing techniques.

Course Level Fee 4 (4 credits, 0.5 Lecture, 7 Lab/Lab-Discussion)

BCT 055

Basic Carpentry II

Prerequisites: BCT 054 or Instructor consent

This course further develops the skills learned in BCT 054 and places more emphases on finishing the interior and exterior of residential construction projects.

Course Level Fee 4 (4 credits, 0.5 Lecture, 7 Lab/Lab-Discussion)

BCT 062

Architectural Drafting II

Prerequisite: BCT 045 and CAD 056

Emphasis is placed on residential and small commercial design. Problems presented have varied materials and structural systems. Some emphasis is placed on building code requirements. CAD Incorporated. Enables the student to interpret architectural and engineering working drawings and specifications for residential and commercial construction. Incorporates site visits when possible.

Course Level Fee 1 (4 credits, 1 Lecture, 7 Lab/Lab-Discussion)

BCT 064*

Construction Surveying Layout

Prerequisite: CET 060 and APT 041

This course will focus on the fundamentals of building layout, grade staking, topographic surveying, the use of a laser level, cut and fill calculations, checking square, and will further develop the leveling and angular measurement skills learned in Surveying I. (Repeatable 3 times).

Course Level Fee 2 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

BCT 070

Construction Management

Prerequisite: BCT 054

Designed to give the student an understanding of the duties and responsibilities of the construction manager. Emphasis placed on cost control, scheduling, construction documents and reports. Site visits when possible, computer incorporated. Enables the student to interpret architectural and engineering working drawings and specifications for residential and commercial construction. Incorporates site visits when possible.

(3 credits, 3 Lecture)

BCT 076

Architectural Design

Prerequisite: BCT 062

The study of architectural design considerations which influence the energy efficiency of structures. Including project site integration, window orientation, framing techniques, material selection, and HVAC design. Heating and cooling load calculations, labs and computer aided drafting will be utilized.

Course Level Fee 1 (4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

BCT 078

Architectural S.O.E.

Enables the student to gain on the job experience in the construction industry. Enables the student to interpret architectural and engineering working drawings and specifications for residential and commercial construction. Incorporates site visits when possible.

Course Level Fee 4 (Variable Credit 0.5/5 credits, 25 Lab/Lab-Discussion)

BCT 089

Construction Estimating

Prerequisite: BCT 045 and BCT 054

Prepares students to do quantity take offs on material, equipment and labor estimates for building construction. Enables the student to interpret architectural and engineering working drawings and specifications for residential and commercial construction. Incorporates site visits when possible.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

BUSINESS (BUS---)

BUS 056

Marketing Seminar

Corequisite: BUS 057

Enables the student to participate in discussions relating to successful employment. The student must complete a project relating to his/her job. This course is repeatable for credit.

(1 credits, 1 Lecture)

BUS 057

Marketing Internship

Corequisite: BUS 056

Provides employment experience in a position consistent with the career objective of the student. The position must be approved by the program director. This fall or spring semester course may be taken as the first or second student internship and is repeatable for credit.

Course Level Fee 1 (4 credits, 20 Lab/Lab-Discussion)

BUS 059

Medical Insurance and Coding

Introduction to types of medical insurance and procedural and diagnostic coding. Includes preparation of insurance forms, ICD-10-CM coding, procedural coding using HCPCS system, common insurance carriers and claims processing guidelines, Medicare, Medicaid, and workers' compensation.

(3 credits, 3 Lecture)

BUS 060

Automated Ofc Procedures

Prerequisite: CIS 160

Students manage office activities using computer software and equipment in a simulated office environment. Students use word processing, electronic mail and calendaring, and other specialized software.

Course Level Fee 3 (3 credits, 3 Lecture)

BUS 061

Office Transcription

Prerequisite: BUS 113 or BUS 114

Designed to develop skills in transcribing recorded dictation for a variety of business sectors in an efficient manner using proper formats, spelling, and grammar.

(3 credits, 3 Lecture)

BUS 063

Medical Transcription

Prerequisite: BUS 113 and AHE 041

Designed to develop skills in transcribing recorded medical dictation in an efficient manner using proper formats, grammar, spelling, and medical terminology.

(1 credits, 1 Lecture)

BUS 074

Management Seminar

Corequisite: BUS 076

Enables the student to participate in discussions relating to successful employment. The student must complete a project relating to his/her job. This course is repeatable for credit.

(1 credits, 1 Lecture)

BUS 076**Management Internship**

Corequisite: BUS 074

Provides employment experience in a position consistent with the career objective of the student. The position must be approved by the program director. This fall or spring semester course may be taken as the first or second student internship and is repeatable for credit.

Course Level Fee 1 (4 credits, 20 Lab/Lab-Discussion)

BUS 078**Management/Marketing Capstone**

Prerequisite: Completion of 46 hours in either the Management Degree or Marketing Degree, or by consent of the Management/Marketing Program Coordinator.

Designed as a capstone class for both Management and Marketing majors. Areas of concentration will include current topics in business, job seeking and keeping skills, organizational politics and diplomacy, and an in depth examination of management/marketing concepts.

(1 credits, 1 Lecture)

BUS 079**Professional Development**

Covers topics related to seeking employment and interviewing, understanding the workplace environment, and improving career success and communication.

Course Level Fee 1 (3 credits, 3 Lecture)

BUS 081**Office Assistant Internship**

Prerequisite: BUS 079

Designed to provide employment experience in a position using specialized skills. Field experience: minimum of 225 hours required of Office Assistant (Executive and Legal) and Office Manager majors.

Course Level Fee 2 (3 credits, 15 Lab/Lab-Discussion)

BUS 082**Medical Transcriptionist Internship**

Prerequisite: Take BUS 063 and BUS 079 and BUS 084 and minimum typing speed of 50 words per minute

Corequisite: BUS 080

Designed to provide employment experience in a position that will utilize the specialized skills of the student. Placements will include positions in doctors' offices, hospitals, medical clinics, etc. Field experience: 180 hours.

Course Level Fee 2 (3 credits, 15 Lab/Lab-Discussion)

BUS 083**Ofc Asst Internship-Med**

Prerequisite: BUS 079

Designed to provide employment experience in a position that will utilize the specialized skills of the student. Placements will include positions in medical offices, hospitals, and clinics. Field experience: minimum of 225 hours.

Course Level Fee 2 (3 credits, 15 Lab/Lab-Discussion)

BUS 084**Adv Medical Transcription**

Prerequisite: BUS 063

Designed to develop skills with realistic dictation with comprehensive terminology in 13 specialties by medical professionals from various ethnic groups.

(1 credits, 1 Lecture)

BUS 085**Accounting Process**

Develops a foundation and a working knowledge of the basic accounting procedures. Students will work through the accounting cycle.

(1 credits, 1 Lecture)

BUS 086**Statistics for Business**

Develops a working knowledge of some of the statistical tools used in business analysis and decision making.

(3 credits, 3 Lecture)

BUS 087**Accounting Internship**

Prerequisite: Completion of 24 semester hours of credits in the program with a minimum of 2.0 GPA.

Designed to provide employment experience in a position that will utilize the specialized skills of the student. The position must be approved by the accounting program coordinator before the student registers for the course.

(3 credits, 15 Lab/Lab-Discussion)

BUS 089**Small Business Management**

Covers entrepreneurship opportunities and challenges facing small business managers including how to conceptualize a feasible business concept, develop a comprehensive business plan, obtain start-up capital, execute the firm's strategy, and maintain financial and inventory control.

(3 credits, 3 Lecture)

BUS 090**Prin of Retailing**

Designed for those owning or planning to become owners of a retail business, those involved or planning to become involved in the management function of a retail business, and/or those desiring a general knowledge of retailing as an institution.

(3 credits, 3 Lecture)

BUS 091**Prin of Advertising**

Provides an overview of integrated marketing communications, promotional strategy, research, creativity, the role of an advertising agency and other support organizations, media selection and assessment, ethical and regulatory considerations, and budgetary allocations.

(3 credits, 3 Lecture)

BUS 092**Principles of Selling**

Covers the various aspects of the personal selling process including organizational buying motives, consumer behavior, approaching the

customer, making the presentation, handling objections, techniques for closing the sale, and managing the salesforce.

(3 credits, 3 Lecture)

BUS 094**Business Math**

Covers basic applications of mathematics in the business world percentages, elementary algebra, purchasing, selling, interest, future value, present value, etc. It is designed to reinforce and expand business concepts held by the student through the use of mathematics.

(3 credits, 3 Lecture)

BUS 095**Fundamentals of Accounting**

An introduction to basic accounting principles and techniques designed to give the student a general knowledge of accounting practices and terminology. Students will work through the accounting cycle for both a service and retail business.

(3 credits, 3 Lecture)

BUS 096**Federal Tax Accounting**

Focuses on a practical study of the fundamentals of taxation and the current federal revenue act as it relates to individuals.

(3 credits, 3 Lecture)

BUS 097**Principles of Cost Accounting**

Prerequisite: BUS 151 with grade of C or higher

A study of job order, process and standard cost systems and management's uses of cost information for planning and control.

(3 credits, 3 Lecture)

BUS 098**Intermediate Accounting**

Prerequisite: BUS 151 with grade of C or higher

Provides an in-depth study of accounting theory and current practice. Includes the development of accounting theory, the format and content of the financial statements, and emphasizes revenue recognition and assets.

(3 credits, 3 Lecture)

BUS 099**Computerized Accounting**

Prerequisite: BUS 095 or BUS 151

A capstone course which reinforces financial accounting concepts and procedures through the use of personal computers and popular commercial software. A comprehensive study of computerized accounting systems in both service and merchandising environments.

Course Level Fee 3 (3 credits, 3 Lecture)

BUS 113**Keyboarding**

Development of keyboarding skills on letters, numbers, and symbols keys. Students learn to format business letters, memos, reports, and tables using word processing features.

Course Level Fee 1 (3 credits, 3 Lecture)

BUS 114

Advanced Formatting

Prerequisite: BUS 113

Development of skill in formatting business correspondence, reports, forms, and tables to meet mailability and production standards. Instruction on word processing software is integrated throughout the course.

Course Level Fee 1 (3 credits, 3 Lecture)

BUS 115

Processing Info

Prerequisite: BUS 114

Development of skill in processing information using word processing software and applying critical thinking from a variety of office simulations. Advanced formatting skills are further developed through application to specialized office situations.

Course Level Fee 1 (3 credits, 3 Lecture)

BUS 120

Business Career Development

This course covers career development from targeting and researching a business career to preparing employment communications and interviewing. The course also covers business writing techniques, e-mail and memorandum communication, teamwork, professional development, and business etiquette.

Course Level Fee 3 (3 credits, 3 Lecture)

BUS 134

Principles of E-Marketing

This course is a study of how an organization develops and uses its website, e-mail, wireless communication, and social media efforts as part of an effective integrated marketing communication strategy.

(3 credits, 3 Lecture)

BUS 141

Business Communications

Provides students practical strategies for improving written and oral communication, including employment communication, in business settings.

Course Level Fee 1 (3 credits, 3 Lecture)

BUS 142

Introduction to Business

Covers the objectives, organization, and role of business in the free-enterprise system. The course is designed to provide an overview of the field of business and to provide a framework into which specialized fields may be studied.

(3 credits, 3 Lecture)

BUS 151

Financial Accounting

IAI BUS 903

Prerequisite: High School Accounting or BUS 085 or BUS 095 or consent of instructor

A study of the financial statements, the accounting process and the principles and procedures underlying items on the financial statements.

(3 credits, 3 Lecture)

BUS 152

Managerial Accounting

IAI BUS 904

Prerequisite: BUS 151

Examines managerial accounting concepts including cost classification, job order and process cost systems, cost-volume-profit analysis, absorption and variable costing, budgeting, standard costs, variance analysis, relevant costs for decision-making, activity-based costing, and capital budgeting.

(3 credits, 3 Lecture)

BUS 200

Legal Environ/Business

An introduction to legal systems and law, especially the U.S. legal system. Business-legal relationships in the areas of criminal law, torts, product liability, and contracts are examined. Consumer, labor, and environmental law are studied.

(3 credits, 3 Lecture)

BUS 247

Principles of Marketing

Covers the selection of target markets; the controllable variables of the marketing mix including product, place, price and promotion; and the uncontrollable variables including legal environment, economic environment and cultural environment.

(3 credits, 3 Lecture)

BUS 251

Principles of Management

Provides an overview of how managers utilize planning, organization, leadership, and control in order to ensure that a firm achieves its goals in the most efficient way possible.

(3 credits, 3 Lecture)

BUS 281

Business Statistics

IAI BUS 901

Prerequisite: MAT 130

Designed to provide a useful and working knowledge of data analytical skills involving interpretation and communication of descriptive measures, probability theory, correlation, interval estimation, hypothesis testing, simple linear regression, chi-square tests and ANOVA.

(3 credits, 3 Lecture)

BUS 285

Labor Relations

A study of the labor and employment laws that have the greatest impact on the relationship between employers and employees, and the strategies managers utilize to maintain an effective level of employee satisfaction.

Transfers as elective credit only.

(3 credits, 3 Lecture)

BUS 290

Human Resource Management

Examines the managerial processes of planning, developing, and controlling human resources within the organization. Special emphasis will be placed on the areas of recruiting, selection, training, labor relations, salary, and benefit administration. Transfers as elective credit only.

(3 credits, 3 Lecture)

CHEMISTRY (CHM---)

CHM 101

Physical Science II

IAI P1 903L

An introductory discussion of chemical principles. Presents a balance between basic knowledge needed to understand the uses of chemicals and applications of chemicals in everyday life.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CHM 111

Concepts of Chemistry

IAI P1 903L

An introduction to the concepts of chemistry where information is presented to students with little background or no prior interest in chemistry and those students who are not interested in abstract or mathematical theories.

Course Level Fee 3 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

CHM 120

General, Organic and Biochemistry I

IAI P1 902L

Fundamentals of inorganic chemistry including history, atomic theory, bonding, stoichiometry, gases, solids, solutions, chemical equilibria, acids, bases, salts, pH, and electrochemistry.

Course Level Fee 3 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

CHM 121

General, Organic and Biochemistry II

Prerequisite: CHM 120

Study of organic and biological chemistry for students in allied health programs, agriculture, forestry, and other majors with comparable requirements.

Course Level Fee 3 (5 credits, 4 Lecture, 2 Lab/Lab-Discussion)

CHM 150

General Chemistry I

IAI P1 902L, CHM 911

Prerequisite: Take 1 Year of High School Chemistry or CHM 111 or consent of Division Chair or Instructor

General principles of chemistry for students majoring in chemistry, engineering or science professions. Topics include atomic theory, bonding, stoichiometry, gas laws and thermochemistry.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

CHM 151

General Chemistry II

IAI CHM 912

Prerequisite: CHM 150

Continuation of the General principles of chemistry for students majoring in chemistry, engineering or science professions. Topics include solids/liquids, solutions, kinetics, equilibrium, thermodynamics and electrochemistry.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

CHM 243**Organic Chemistry I****IAI CHM 913**

Prerequisite: CHM 151

Corequisite: CHM 253

Fundamental introduction to organic chemistry including a study of hydrocarbons and alcohols with spectroscopy, stereochemistry, and reaction mechanisms.

(4 credits, 4 Lecture)

CHM 244**Organic Chemistry II****IAI CHM 914**

Prerequisite: CHM 243

Corequisite: CHM 254

This course is a continuation of Organic Chemistry I (CHM 243) with focus on aromatic chemistry, carbonyl functional groups, and biomolecules.

(4 credits, 4 Lecture)

CHM 253**Organic Chemistry Lab I****IAI CHM 913**

Prerequisite: CHM 151

Corequisite: CHM 243

Laboratory course introduces synthesis and the basic techniques for the separation, isolation, purification and identification of organic compounds.

Course Level Fee 3 (1 credits, 3 Lab/Lab-Discussion)

CHM 254**Organic Chemistry Lab II****IAI CHM 914**

Corequisite: CHM 244

Prerequisite: CHM 243 and CHM 253

Laboratory experiments in organic chemistry with a focus on multi-step synthesis and compound characterization.

Course Level Fee 3 (1 credits, 3 Lab/Lab-Discussion)

CIVIL ENGINEERING TECHNOLOGY (CET---)**CET 020****3-Day Aggregate for I.D.O.T.**

This course prepares a student for the I.D.O.T. Level I Hot Mix Asphalt course (CET 029) or the Portland Cement Concrete Level II course (CET 024). (Repeatable 3 Times)

(1 credits, 1 Lecture)

CET 021**5-Day Aggregate for I.D.O.T.**

This course prepares a person to work in an aggregate producer's lab on I.D.O.T. QC/QA projects. It can also serve as the prerequisite for IDOT Hot Mix Asphalt Level I (CET 029) course or Portland Cement Concrete Level II course (CET 024).

(2 credits, 2 Lecture)

CET 023**5-Day Asphalt/IDOT Level II**

Prerequisite: CET 029

An advanced course covering proportioning, troubleshooting and lay down of hot mix asphalt.

(2 credits, 2 Lecture)

CET 024**Level II Portland Cement Conc**

Prerequisite: CET 020

An advanced course covering proportioning of P.C.C. for I.D.O.T. QC/QA projects.

(1 credits, 1 Lecture)

CET 026***Nuclear Density (IDOT)**

Upon completion of the course a person is qualified to run a nuclear density gauge on QC/QA asphalt projects. This course covers the use of the gauge and I.D.O.T. paperwork involved. (Repeatable 3 Times)

(0.5 credits, 0.5 Lecture)

CET 027***Mixture Aggregate Tech Upgrade**

Prerequisite: CET 020

This course serves as an upgrade course for individuals who currently are Mixture Aggregates certified. Upon successful completion, it enables a person to administer the I.D.O.T. QC/QA program for an aggregate producer participating in the Aggregate Gradation Control System. (Repeatable 3 Times)

(1 credits, 1 Lecture)

CET 029**Level I Hot Mix Asphalt**

Prerequisite: CET 020 or CET 021

Laboratory testing of HMA using Superpave technology and information on the production of HMA is covered in this course. Successful completion permits a person to do testing associated with contracts let under the QC/QA program.

(2 credits, 1.5 Lecture, 1 Lab/Lab-Discussion)

CET 030***Level I Port Cement Concrete**

This course covers the testing of PCC Mix and the basics of the I.D.O.T. QC/QA program as it applies to PCC. Persons completing this course will be able to do the mix testing for PCC on QC/QA projects and will also receive the ACI Level I certification. This course is a combination of CET 035 and CET 036.

(Repeatable 3 Times)

(1.5 credits, 1.5 Lecture)

CET 031**HMA Level III**

Prerequisite: CET 020 or CET 021

This course covers the basics of Superpave Mix Design. Persons completing this course will be able to do a mix design for Hot Mix Asphalt.

(2 credits, 1.5 Lecture, 1 Lab/Lab-Discussion)

CET 039***Level 3 Prtld Cement Concrete**

Prerequisite: CET 024

An advanced course covering concrete mix design for I.D.O.T. QC/QA projects. (Repeatable 3 Times)

(1 credits, 1 Lecture)

CET 051**Civil Construction I**

Study of civil construction including types of projects, personnel, equipment, materials, and methods. Blue print reading and specification interpretation for heavy construction is also emphasized.

(3 credits, 3 Lecture)

CET 052**Civil Construction II**

Prerequisite: CET 051

Familiarizes the student with basic concepts of construction management with special emphasis on contracts, cost estimating, progress scheduling, engineering economics, and quality control.

(3 credits, 3 Lecture)

CET 054**Soils + Aggregates**

Prerequisite: TEC 050

A laboratory oriented study of soil and aggregate testing procedures that identify and classify.

Course Level Fee 1 (4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

CET 056**PCC Theory and Design**

Prerequisite: CET 054 and BCT 054

Discussion of concrete through all stages of design, mix, delivery, placement, and curing with special emphasis on design, proportioning, and field testing.

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

CET 057**Asphalt Theory and Design**

Prerequisite: CET 054

Discussion of asphalt paving from plant to paver with special emphasis on testing and proportioning.

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

CET 060**Surveying I**

Fundamentals of basic surveying operations such as chaining, leveling and use of the transit and the basic calculations associated with these operations.

Course Level Fee 1 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

CET 062**Surveying II**

Prerequisite: CET 060 and TEC 052

Designed to apply the skills learned in Surveying I to practical problems such as closed traverse, area calculations, land surveying, topographic mapping, stadia surveys, and difficult level circuits.

Course Level Fee 1 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

CET 064**Surveying III**

Prerequisite: CET 062

Analysis of horizontal and vertical curves, precise control traverses and leveling, and the

use of proper surveying coding. Emphasizes the use of total stations, electronic data collection, GPS equipment and engineering software, primarily Microstation.

Course Level Fee 2 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

CET 065

Data Collection for GIS Mapping

Prerequisite: ESC 106 or CET 060

This class is designed to familiarize students with the theory of the global positioning system and data collection methods associated with geographic information systems.

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

CET 075

Supervised Occupational Exp

Enables the student to gain on the job experience in Civil Engineering Technology during the summer session.

Course Level Fee 2 (Variable Credit 0.5/5 credits, 25 Lab/Lab-Discussion)

CET 076

Supervised Occupational Exp

Prerequisite: Enrollment in the CO-OP version of the Civil Engineering Technology Program

Enables the student to gain on the job experience in Civil Engineering Technology.

Course Level Fee 4 (5 credits, 30 Lab/Lab-Discussion)

CET 077

Supervised Occupational Experience

Prerequisite: CET 076

Enables the student to gain on the job experience in Civil Engineering Technology.

Course Level Fee 4 (6 credits, 30 Lab/Lab-Discussion)

CET 078

Supervised Occupational Experience

Prerequisite: CET 077

Enables the student to gain on the job experience in Civil Engineering Technology.

Course Level Fee 4 (6 credits, 30 Lab/Lab-Discussion)

CET 079

Supervised Occupational Exp

Prerequisite: CET 078 and sophomore standing in C.E.T. or Permission of Instructor

Designed to provide the student with work experience in the field while maintaining contact with an instructor for review and assistance.

(3 credits, 15 Lab/Lab-Discussion)

CET 081

CAD for Civil Engineering

Prerequisite: CET 082

Basic and Advanced use of Microstation Geopak focusing on 3D drawing use and processing. Along with processing and creating data for Terrain models, Proposed and Existing cross sections for plans, and other Civil Engineering applications.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CET 082

Civil Drafting

Prerequisite: CAD 056

Focuses on developing the competence in drafting detailed drawings and the basics of Microstation with special emphasis on interpreting field data to produce highway construction drawings and survey drawings.

Course Level Fee 1 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

CET 087

Hydraulics/Drainage

Prerequisite: TEC 052

Fundamentals of statics kinematics and dynamic flow; drainage area and volume of flow calculations.

(3 credits, 3 Lecture)

COMMUNICATION (COM---)

COM 070

Radio Production Lab

The further application of the techniques of good broadcasting is covered including announcing, writing, managing, and working for a station image. Operation of various radio automation systems, along with air work on the college radio station is emphasized.

Course Level Fee 3 (5 credits, 1 Lecture, 8 Lab/Lab-Discussion)

COM 072

Fall Sportscasting

This course is designed to give a background in announcing various sporting events. Experience includes broadcasting fall sports at local high schools and Lake Land College on WLKL, LLC's radio station. Training of broadcast equipment is also included.

Course Level Fee 1 (1 credits, 2 Lab/Lab-Discussion)

COM 073

Spring Sportscasting

This course is designed to improve basketball, baseball and softball announcing skills. Training and practice of sportscasting continues with coverage of Lake Land College and high school sporting events on WLKL, LLC's radio station.

Course Level Fee 1 (2 credits, 2 Lab/Lab-Discussion, 1 Lecture)

COM 082

Fall Athletic Announcing

This course is designed to refine sports announcing skills. Experience includes broadcasting fall sports at local high schools and Lake Land College on WLKL, LLC's radio station. Training of broadcast equipment is also included.

Course Level Fee 1 (1 credits, 2 Lab/Lab-Discussion)

COM 083

Spring Athletic Announcing

This course is designed to enhance basketball, baseball and softball announcing skills. Experience includes broadcasting high school and Lake Land College sports on WLKL, LLC's radio station. The fundamentals of play-by-play, color commentary, analysis,

and interviewing are included.

Course Level Fee 1 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

COM 111

Intro to Speech Communication

IAI C2 900

Focuses on the fundamental principles and methods of selection, analyzing, organizing, developing and communicating information, evidence, and points of view to audiences.

(3 credits, 3 Lecture)

COM 150

Introduction to Broadcasting

IAI MC 914

Emphasis is placed on all aspects of the broadcasting industry including history, digital radio, high definition television, programming, the FCC, advertising, and responsibility to society. A brief explanation of the technical operations of a station is presented.

(3 credits, 3 Lecture)

COM 155

Radio-TV Announcing

IAI MC 918

The principles of broadcast announcing are discussed and are applied to reading commercials, news, voice tracking, sports, and on-air music announcing. Interviewing techniques and the relationship between the announcer and the public are included.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

COM 160

Radio Station Operation

IAI MC 915

A practical demonstration course to begin "on air" work. In addition to air time, other duties such as news gathering, production, programming, etc. are assigned. Reading meters, filling out operating logs and editing audio are also incorporated.

Course Level Fee 3 (5 credits, 2 Lecture, 6 Lab/Lab-Discussion)

COM 165

Broadcast Writing

IAI MC 917

The principles of broadcast journalism, copy writing, oral style, editing, writing effective commercial copy, and libel laws are discussed for visual and audio productions.

Course Level Fee 3 (4 credits, 4 Lecture)

COM 175

Broadcast Sales

Broadcast selling principles from the Radio Advertising Bureau are presented. Conducting a client needs analysis and servicing an account are stressed. Analysis of surveys is included. The Radio Marketing Professional national exam is given as part of the course.

Course Level Fee E (3 credits, 3 Lecture)

COM 180

Basic TV Production

IAI MC 916

The course is designed to acquaint students with various aspects of professional TV studio and field production. Technical proficiency in basic camera operation direction and non-linear editing are stressed. Actual

production of interviews, commercials, and news are included.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

COM 185

Advanced Radio Production

Prerequisite: take COM 070

In this course students polish the skills and techniques of boardwork, announcing, voice tracking, news and sports writing, and production. The importance of promotion, management of station personnel, and programming a station for profit are stressed.

Course Level Fee 3 (4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

COM 198

Broadcast Seminar

Corequisite: COM 198 – Must be taken concurrently with Broadcast Internship COM 199

This course must be taken concurrently with the Broadcast Internship. The course will provide discussion opportunities for successful internship experiences.

(1 credits, 1 Lecture)

COM 199

Broadcast Internship

Corequisite: COM 199 – Must be taken concurrently with Broadcast Seminar COM 198

Provides a 150 hour experience in a position consistent with the career objective of the student. The position must be approved by the program director.

(2 credits, 10 Lab/SOE)

COM 200

Interpersonal Communication

Principles and practices of oral communication emphasizing message formation and delivery, listening, perception, awareness of verbal and non-verbal codes, and managing conflict.

Course Level Fee 1 (3 credits, 3 Lecture)

COM 213

Intro to Group Discussion

Focuses on the principles and application of public and closed group discussions with emphases on purposes and common forms, critical analyses and participation.

(3 credits, 3 Lecture)

COM 220

Persuasive Speaking

Prerequisite: Take Com 111

Studies audience attitudes, logical lines of reasoning, and emotional appeals used in causing an audience to accept different views or to adopt recommended courses of actions.

Course Level Fee 1 (3 credits, 3 Lecture)

COM 244

Introduction to Acting

Focuses on approaches to acting with emphasis on basic techniques and the development of character as it relates to the role.

Course Level Fee 1 (3 credits, 3 Lecture)

COMMERCIAL DRIVERS LICENSE (CDL---)

CDL 010

CDL Recertification

Prerequisite: CDL 040

Designed for the student who has previously passed CDL 040 and who has not driven during the 60-days immediately following graduation. Student will be reissued a current completion certificate as required by most employers to be eligible for entry level employment.

(0.5 Credits, 1 Lab/Lab Discussion)

CDL 011

Illinois Class B Driver License Prep

This course prepares the student with core knowledge and skills needed to pass Illinois Secretary of State Class B written and behind-the wheel licensing tests. Course Fee of \$333.

(2 Credits, 1 Lecture, 2 Lab/Lab-Discussion)

CDL 040

Commercial Truck Driver Training

Prerequisite: Be able to read and write the English language well enough to be able to communicate. Must be 18 years of age or older. Must be able to meet the Federal Department of Transportation physical requirements. Have a valid regular driver's license.

As a result of participating in this course, the student will: Illustrate and operate backing up procedures, inspections, and other yard activities. Demonstrate and operate road driving procedures. Course Fee \$1,150.

(7 Credits, 3 Lecture, 8 Lab-Lab Discussion)

COMPUTER AIDED DRAFTING (CAD---)

CAD 056*

CAD I

Basic Theory of CAD. Student will learn to use a Computer Aided Drafting system to create simple to moderately complex technical drawings. (Repeatable 1 Time)

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

CAD 057

CAD II

This course is a continuation of CAD I (CAD 056). Such subjects as Symbol Libraries, Block Attributes, 3 D Design and Solid Modeling.

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

CAD 058

CAD Drafting Systems

This course familiarizes the student with the setup, use and features of various CAD systems. Such subjects as operating systems, file management and customizing AutoCAD are also studied.

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

CAD 059

Special Applications of CAD

Prerequisite: CAD 056 or concurrent enrollment

This course is a more in depth study of computer aided design. The student will explore specific architectural and civil applications of CAD and industry requirements using Revit and AutoCad.

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

CAD 060

3D Solid Modeling

This course is an in depth study of three-dimensional solid modeling using different computer aided design programs. The student will learn to create, view, render and plot 3D models, parts and assemblies.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CAD 061

3D Parametric Design

Prerequisite: CAD 060

This course is study of three dimensional parametric design and prototype creation. The student will learn to create a family of part designs using parametric modeling CAD software. Creating design prototypes will also be covered.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CAD 062*

Introduction to Solidworks

This course is a study of three-dimensional solid modeling using the Solidworks system. The student will learn to create, view, render and plot 3D models and assemblies. (Repeatable 3 Times)

Course Level Fee 1 (2 credits, 2 Lecture)

CAD 063*

Wind Energy Design

Prerequisite: CAD 057 or consent of instructor

This course is an in depth study of the mechanical design of wind turbine components. The student will learn to design, prototype, test and improve turbine blades and towers. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CAD 075*

Supervised Occupational Exp

Prerequisite: Must have completed 16 semester hours of CAD Certificate Program or CA A.A.S. degree or CAD A.A.S. degree and approval of instructor

Designed to promote on the job experience in CAD technology while applying skills and knowledge learned in the program. The employers and supervising instructors work closely with the student in an off campus job site. (Repeatable 2 Times)

Course Level Fee 4 (3 credits, 15 Lab/Lab-Discussion)

COMPUTER INFORMATION SYSTEMS (CIS---)

CIS 040*

Introduction to Computers

An operational oriented course which involves student experience using hardware, software, peripherals, operating procedures, and internet. Designed for novice computer users. (Repeatable 3 Times)

Course Level Fee 1 (1 credits, 1 Lecture)

CIS 047*

Graphic Design Capstone

Prerequisite: CIS 160 and CIS 098 and CIS 092 and CIS 088 and CIS 090 and CIS 051 and CIS 056

This capstone course will integrate InDesign, Illustrator, Photoshop, and Web Page Design concepts. The course features a simulated work environment. Students will complete graphic design applications in print and on the web for a simulated business. (Repeatable 2 Times)

Course Level Fee 3 (3 credits, 3 Lecture)

CIS 049*

Content Management Systems

Corequisite: CIS 099

This course covers the creation and maintenance of a website using a content management system. Hands-on coursework includes applying plugins, building blogs, theme development, user account setup, and management. (Repeatable 3 times)

Course Level Fee 3 (2 credits, 2 Lecture)

CIS 051*

Designing for the Web

Prerequisite: CIS 099 and CIS 088 or equivalent experience

Tools, techniques, design workflow process and design theory for creating well-designed, interactive web sites utilizing Adobe Dreamweaver. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 3 Lecture)

CIS 053*

Wireless Networking

Prerequisite: CIS 081

An overview course of wireless LAN technologies and implementations. Course of study includes both theory and configuration of current wireless devices, details of 802.11 standards and discussions of security implementations and concerns. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 054*

PowerPoint

Introduction to the graphic presentation software PowerPoint. The basics of PowerPoint will be covered including creating, editing, and formatting slides. Adding graphic elements, animation and illustrations will also be covered. (Repeatable 3 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

CIS 055*

Word

An introduction to the word processing software package Word that includes creating, editing, and formatting documents. Using tables, graphics, and mail merge will also be covered. (Repeatable 3 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

CIS 056*

Advanced Software Applications

Prerequisite: CIS 160

Covers topics in word processing, spreadsheet, and presentation software. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 3 Lecture)

CIS 058*

Specialized Software Applications

Students handle office activities and use career-related software such as a computerized accounting system, desktop publishing, PowerPoint, form management, calculator, medical scheduling and invoicing, and legal document preparation. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 3 Lecture)

CIS 060*

Project Management

An overview of project management as it applies to information technology projects. Project management software will be introduced. (Repeatable 2 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

CIS 062*

Computer Game Development

A practical exploration of video game development using both original programming and modification of existing game code. A variety of game types will be explored and created with the focus being on understanding, exploration and creativity in the development process. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 063*

3-D Computer Animation

An overview and exploration of the different applications and techniques used in the development of 3D models for game, video and web animation. The course will explore a variety of commonly used tools and will identify their strengths and capacities. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 065*

Advanced Game Development

Prerequisite: CIS 062

An in-depth examination of the different game genres available and how to create appropriate content for each. Integration of basic programming and animation skills with more advanced topics will be discussed and developed through several individual and group projects. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 066*

Digital Video Production

An overview course discussing the development of digital video including planning and shooting, editing, titling, effects and animation, soundtrack creation and audio editing and output in DVD, video and the Web. Streaming output will also be discussed. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 067*

Advanced Digital Video Production

Prerequisite: CIS 066

Advanced training in the many aspects of video production will be covered from concept development through final editing and delivery. Emphasis is placed on preproduction skills and techniques and live action direction of talent and crew. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 068*

Computer Appl-Special Topics

Familiarizes the student with a word processing package and a spreadsheet package with emphasis on special topics pertinent to the student population. (Repeatable 3 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

CIS 069*

Cross Platform Game Development

Prerequisite: CIS 063

Advanced features of modeling and animation software will be covered including architecture, character creation, texturing and animation. Emphasis will be placed on integration of cross platform apps into the creation of an electronic game, including the use of multiple file formats for exporting and importing. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 070*

Network Security

Prerequisite: CIS 081

An overview course of security topics as it applies to a typical Server-based network. Course of study includes Security+ Exam content: authentication, remote access, external attacks, intrusion detection, web and email security, and disaster recovery. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 071*

Introduction to Networking

An overview of computer hardware, software, networks, Internet, web applications, systems, security and troubleshooting. To be used as an introduction to the Network Administration program or to supplement another computer-related degree. (Repeatable 2 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

CIS 073***Survey of Operating Systems**

An overview study of Operating Systems from command line systems through 32-bit and 64-bit GUI interface Operating Systems. The broad exposure is appropriate for the beginner, but the depth of study also makes it appropriate for the advanced student. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 074***IT Seminar**

Corequisite: Completion of internship or concurrent enrollment

Places emphasis on the student's on-the-job experiences. Job related aptitude tests as well as job hunting techniques are discussed. (Repeatable 3 Times)

Course Level Fee 1 (1 credits, 1 Lecture)

CIS 079***Client Operating System**

A comprehensive examination of Client Operating Systems. Course of study includes, but is not limited to, Microsoft client operating systems. Topics include installation, configuration, optimization, administration, network integration and other support issues. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 081***Networking Essentials**

An introduction to networking technology for Local Area Networks (LANs), Wide Area Networks (WANs) and the Internet. Designed for those seeking a career in network administration and support or those seeking professional certification. Leads toward Network+ Certification. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 083**Systems Design**

Prerequisite: CIS 095, CIS 164, and ITT 072

This course, the capstone for the IT-Programming Degree, approximates a Team-based development environment using version control software and agile development principles. Hands-on projects will include front-end and back-end app development, proper object-oriented programming, and database implementation. (Repeatable 3 Times)

Course Level Fee 2 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

CIS 084***Server Operating Systems**

Prerequisite: CIS 079

A comprehensive examination of server operating systems. Course of study includes, but is not limited to, Microsoft server operating systems. Topics include installation, configuration, optimization, administration, network integration and other support issues. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 085***Adv Server Operating System**

Prerequisite: CIS 084

An advanced course in the design, installation, configuration, and support of a Local Area Network using the server operating systems and their tools. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 087***TCP/IP and Routing**

Prerequisite: CIS 081

An in-depth study of the TCP/IP protocol and router technology. Topics include installation, configuration, optimization, and administration of routers in an Internet, intranet or LAN environment. Troubleshooting, network integration and other support issues will also be discussed. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 088***Adobe Photoshop**

This course introduces the basics of Photoshop, an image-editing program. These basics include working with layers, selections, color adjustment, paint tools, filters, and type transforming. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 3 Lecture)

CIS 089***Advanced Routing**

Prerequisite: CIS 087

An in-depth look at the components of the Routing and Switching and the tools that are used in the implementation, configuration, optimization, and troubleshooting of the LAN/WAN environment. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIS 090***Adobe InDesign**

Adobe InDesign is a graphic design software used to create design layouts. Students will integrate text, graphics, photos, and other elements to create documents. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 3 Lecture)

CIS 092***Adobe Illustrator**

Adobe Illustrator software, a PostScript-based drawing program, is used to create sophisticated artwork which can be imported into other programs for further manipulation. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 3 Lecture)

CIS 093***Access**

An introduction to Microsoft Access, a database management application designed to operate in the Windows environment. (Repeatable 3 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

CIS 094***Excel**

The basics of the Excel software package will be covered. This includes spreadsheet basics, formulas, functions, charting, data management, and collaborative tools. (Repeatable 3 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

CIS 095***Database Management**

Prerequisite: CIS 160 or instructor consent

An introduction to relational database fundamentals of planning, designing, and implementation. Students will learn proper relational database design principles and SQL through hands-on coursework. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 3 Lecture)

CIS 098***Advanced Desktop Skills**

Prerequisite: CIS 088 AND CIS 090 and CIS 092

InDesign, Illustrator, and Photoshop are used to create advanced graphic designs. Emphasis is placed on creating your own styles, graphics, and layouts. Pre-press and printing techniques are also covered. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 3 Lecture)

CIS 099***Introduction to Web Technology**

Prerequisite: Type 30 words per minute

This introductory course teaches web page design principles, including proper use of HTML5 and CSS3 and introductory JavaScript.

Course Level Fee 2 (3 credits, 3 Lecture)

CIS 101***Internet Systems and Applications**

An introduction to networking basics through the Internet. Students will learn about Internet services, etiquette, searches, E-mail, and other internet skills. (Repeatable 3 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

CIS 156***Computer Logic**

This course is an introduction to basic computer programming terms and concepts. JavaScript is used to illustrate variables, conditional statements, functions, loops, and arrays. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 3 Lecture)

CIS 160***Practical Software Applications****IAI BUS 902**

Provides an opportunity for students to learn computer concepts and to use word processing, spreadsheet, database management, and presentation software. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 3 Lecture)

CIS 162*

Object-Oriented Programming I

Prerequisite: CIS 156 or consent of instructor

This course teaches the fundamentals of object-oriented programming. It builds on the concepts of data types, functions, arrays, programming structures and debugging from CIS 156 Computer Logic while introducing classes, objects, encapsulation and modular design using the C# language. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 3 Lecture)

CIS 164*

Object-Oriented Programming II

Prerequisite: CIS 162

This course teaches advanced concepts in object-oriented programming. Topics include polymorphism, inheritance, managing data files, debugging, exception handling, and web-based applications. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

COMPUTER INTEGRATED MANUF (CIM---)

CIM 044*

Industrial Robotics

A comprehensive study of industrial robotics used in computer integrated manufacturing systems. Some areas of study include history, classification, tooling, sensors, safety and justification of robotic systems. The student will learn robotics related to manufacturing, and fundamental robotic programming. (Repeatable 3 Times)

(2 credits, 2 Lecture)

CIM 060

CNC Machining

Prerequisite: MTT 050 and CAD 056 or concurrent enrollment

Introduction to computer numerical controlled (CNC) machine tool operation, programming and processes. Manual and computer assisted part programming with machine tool verification.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIM 075*

Supervised Occupational Experience

Prerequisite: Must have completed 12 semester hours of CNC Certificate Program

Designed to promote on the job experience in CNC technology while applying skills and knowledge learned in the program. The employers and supervising instructors work closely with the student in an off campus job site. (Repeatable 3 Times)

(3 credits, 15 Lab/Lab-Discussion)

CIM 092

Computer-Aided Manufacturing

Prerequisite: CIM 060 and CAD 056

An introduction to the use of a CAD/CAM system. Student will learn to use a computer for design and to automatically create programs to control manufacturing equipment.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CIM 094

Computer Integrated Manuf

Prerequisite: CIM 092 and CIM 044

An introduction to Computer Integrated Manufacturing. Student will learn to setup, program and troubleshoot a CIM system. This is the final course in the Automation and Robotics degree program.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

COSMETOLOGY (COS---)

COS 050

Cosmetology I

This course focuses on professional rules and regulations, shampooing, basic chemistry, hair shaping, bacteriology, facials, scalp treatments, sanitation and safety for students and clients.

Course Level Fee 2 (6 credits, 3 Lecture, 15 Clinical Hours)

COS 052

Cosmetology II

Prerequisite: COS 050

This course focuses on thermal designing, permanent waving, manicuring, pedicuring, make-up techniques, and hair coloring.

Course Level Fee 2 (6 credits, 3 Lecture, 15 Clinical Hours)

COS 054

Cosmetology III

Prerequisite: COS 050 and COS 052

This course consists of advanced hair coloring, decolorizing, hair styling, superfluous hair, artificial nails, pH chemistry, and chemical relaxing.

Course Level Fee 2 (6 credits, 3 Lecture, 15 Clinical Hours)

COS 056

Cosmetology IV

Prerequisite: COS 050 and COS 052 and COS 054

This course focuses on nail structure, including disorders and diseases, dermatology, disorders of the skin and scalp, electricity, artificial hair and advanced chemistry.

Course Level Fee 2 (7 credits, 4 Lecture, 15 Clinical Hours)

COS 058

Cosmetology V

Prerequisite: COS 050 and COS 052 and COS 054 and COS 056

This course is a study of basic anatomy and the related areas; also retailing, job marketing skills and student-salon internship.

Course Level Fee 2 (7 credits, 4 Lecture, 15 Clinical Hours)

COS 059

Cosmetology Clinic

Prerequisite: COS 050 and COS 052 and COS 054 and COS 056 and COS 058

Designed for Lake Land College Cosmetology students who have not completed the state required 1500 hours during the regular modules. (Repeatable 3 Times)

Course Level Fee 4 (Variable Credit 0.5/3 credits, 9 Clinical Hours)

COS 060

Salon Management

Covers areas of opportunity and the outlook for small business managers, success and failure patterns, capital needs and sources, organizing, directing, controlling, finance, locations, facilities, marketing, and inventory control.

(3 credits, 3 Lecture)

COS 061

Computer Appl for Cosmetology

Provides an opportunity for the student to work with various types of software. These learning activities include file management, email, word processing, spreadsheet, presentation, and cosmetology specific software.

Course Level Fee 2 (3 credits, 3 Lecture)

COS 076

Cosmetology Teacher I

Prerequisite: Current Illinois Cosmetology License

This course is designed to develop basic cosmetology teaching skills; a study of basic theory and fundamental principles of teaching.

Course Level Fee 2 (6 credits, 3 Lecture, 9 Clinical Hours)

COS 077

Cosmetology Teacher II

Prerequisite: Current Illinois Cosmetology License and COS 076

This course provides supervised student teaching; preparation and presentations of lesson plans, evaluation of subject matter, business procedures related to the operation of a cosmetology school.

Course Level Fee 2 (6 credits, 3 Lecture, 9 Clinical Hours)

COS 078

Cosmetology Teacher III

Prerequisite: Current Illinois Cosmetology License and COS 076 and COS 077

This course is a continuation of presenting various educational methods: testing student and completing a teaching portfolio.

Course Level Fee 2 (5 credits, 3 Lecture, 4 Clinical Hours)

COURT REPORTING (CRT---)

CRT 040*

Speedbuilding I

Prerequisite: Complete CRT 047 with a grade of "C" or better

Students perfect foundational realtime writing skills and establish keyboard mastery through practice of finger drills and sentence drills involving high-frequency words and phrases. Introduces students to literary material. Students practice at speeds up to 80 wpm. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 041*

Speedbuilding I Lab

Students perfect foundational realtime writing skills and establish keyboard mastery through practice of finger drills and sentence drills involving high-frequency words and phrases. Introduces students to literary material.

Students practice at speeds up to 80 wpm.
(Repeatable 3 times)
(0.5 credits, 0.5 Lab/Lab-Discussion)

CRT 043*

Intro to Court Reporting/CART

Comprehensive survey of the field of court reporting. Examination of history of reporting, equipment needs and technological trends, role of working reporter within legal system, business environment, and educational system. (Repeatable 3 times)

Course Level Fee 2 (1 credits, 1 Lecture)

CRT 045*

Speedbuilding II

Prerequisite: CRT 040

Introduces students to jury charge and two-voice material. Writing fluency continues to be the focus as students practice at speeds ranging from 80-120 wpm. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 046*

Speedbuilding II Lab

Introduces students to jury charge and two-voice material. Writing fluency continues to be the focus as students practice at speeds ranging from 80-120 wpm. (Repeatable 3 times)

(0.5 credits, 0.5 Lab/Lab-Discussion)

CRT 047*

Machine Shorthand Theory

A beginning course in machine shorthand theory. Students will receive instruction in realtime, conflict-free writing for court reporters, captioners, and CART providers. (Repeatable 3 times)

Course Level Fee 2 (4 credits, 4 Lecture)

CRT 050*

Speedbuilding III

Prerequisite: CRT 045

Continued focus on concentration and fluency as students practice at speeds from 110-130 wpm. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 051*

Speedbuilding III Lab

Continued practice on concentration and fluency as students practice at speeds from 110-130 wpm. (Repeatable 3 times)

(0.5 credits, 0.5 Lab/Lab-Discussion)

CRT 055*

Speedbuilding IV

Prerequisite: CRT 055

Continued exposure to material experienced daily by reporters. Continued focus on concentration, fluency and advanced theory principles as students practice at speeds from 130-150 wpm. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 056*

Speedbuilding IV Lab

Continued exposure to material experienced daily by reporters. Continued practice on concentration, fluency and advanced theory principles as students practice at speeds from 130-150 wpm. (Repeatable 3 times)

(0.5 credits, 0.5 Lab/Lab-Discussion)

CRT 060*

Speedbuilding V

Prerequisite: CRT 055

Continued student exposure to material experienced daily by reporters. Continued focus on concentration, fluency and advanced theory principles as students practice at speeds from 150-170 wpm. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 061*

Speedbuilding V Lab

Continued student exposure to material experienced daily by reporters. Continued practice on concentration, fluency and advanced theory principles as students practice at speeds from 150-170 wpm. (Repeatable 3 times)

(0.5 credits, 0.5 Lab/Lab-Discussion)

CRT 065*

Speedbuilding VI

Prerequisite: CRT 060

Continued exposure to material experienced daily by reporters. Continued focus on concentration, fluency and advanced theory principles as students practice at speeds from 160-200 wpm. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 066*

Speedbuilding VI Lab

Continued exposure to material experienced daily by reporters. Continued practice on concentration, fluency and advanced theory principles as students practice at speeds from 160-200 wpm. (Repeatable 3 times)

(0.5 credits, 0.5 Lab/Lab-Discussion)

CRT 067

Court Reporting Comm I

Study of basic rules of English grammar as they apply to the production of transcripts of the spoken word in the reporting field.

(3 credits, 3 Lecture)

CRT 068*

Court Reporting Comm II

Proofreading Skill Development

Focuses on applying proofreading and editing skills to transcripts. Increases accuracy of editing with regard to placement of punctuation marks and spelling. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 070*

Speedbuilding VII

Prerequisite: CRT 065

Continued exposure to material experienced daily by reporters. Continued focus on concentration, fluency and advanced theory principles as students practice at speeds from 180-225 wpm. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 071*

Speedbuilding VII Lab

Continued exposure to material experienced daily by reporters. Continued practice on concentration, fluency and advanced theory principles as students practice at speeds from 180-225 wpm. (Repeatable 3 times)

(0.5 credits, 0.5 Lab/Lab-Discussion)

CRT 072*

Courtroom Procedures & Technology

Focuses on the role of the official and freelance reporter, including communication skills, professional image, confidentiality of proceedings, preparation of deposition/court transcripts, deadlines, marking and handling exhibits, storing notes, reporting techniques and ethics, including NCRA Code of Ethics. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 075*

Speedbuilding VIII

Prerequisite: CRT 070

Continued student exposure to material experienced daily by reporters with focus on medical testimony. Continued focus on concentration, fluency and advanced theory principles as students practice speeds from 200-240 wpm. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 076*

Speedbuilding VIII Lab

Continued student exposure to material experienced daily by reporters with focus on medical testimony. Continued practice on concentration, fluency and advanced theory principles as students practice speeds from 200-240 wpm. (Repeatable 3 times)

(0.5 credits, 0.5 Lab/Lab-Discussion)

CRT 083*

Court Reporting Internship

Corequisite: Take CRT 070 and with supervisor approval

Provide students an opportunity to observe, apply knowledge, and gain experience writing. Number of hours of actual writing time varies by specialization. Students will write under the supervision of a practicing reporter using machine steno technology. (Repeatable 3 times)

Course Level Fee 2 (1 credits, 1 Lecture)

CRT 084*

Medical & Legal Terminology I

A court reporter's course in medical terminology that covers medical word parts, going over primary terms, then reviewing structure and functions of the body systems. Legal terminology gives knowledge and understanding of commonly-used words in a courtroom. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRT 085

Medical & Legal Terminology II

A court reporter's course in medical terminology that covers medical word parts, going over primary terms, then reviewing structure and functions of the body systems. Legal terminology gives knowledge and understanding of commonly-used words in a courtroom.

(3 credits, 3 Lecture)

CRT 090*

CSR Exam Preparation

Preparation for Illinois CSR exam. Speedbuilding at 180-225 wpm on literary, jury charge, and Q&A material. Preparation for Written Knowledge Portion of CSR by reviewing grammar, vocabulary, technology. Practice on past CSR exams and RealTime Coach. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

CRIMINAL JUSTICE/LAW ENFORCEMENT (CJS---)

CJS 054

Correction Officer/Cycle Trng

Cycle training consists of 40 clock hours of mandatory refresher topics provided by the Department of Corrections. Topics may include: review of administration directives, first aid and safety, security, report writing and legal issues, substance abuse and other related topics.

(2.5 credits, 2.5 Lecture)

CJS 064

Spec Prob in Law Enforcement

This course focuses on controversial issues facing the criminal justice and correctional systems such as corruption, brutality, politics, crime prevention, high risk situations, hostage negotiations, protective custody and many others.

(4 credits, 4 Lecture)

CJS 071

Orientation to Corrections

A study of the history of corrections, criminal law, rights of the convicted offender, types of detentions, correctional management, release from prison and juvenile corrections.

(3 credits, 3 Lecture)

CJS 080

Introduction to Policing

This course provides an introduction to the police profession by examining the history of policing, the mental and physical requirements for a police officer, and police operational issues. Consideration is also given to current policing trends.

(3 credits, 3 Lecture)

CJS 081

Police Report Writing

This course provides an understanding of the fundamental principles of good writing and effective police reporting by developing a practical, basic understanding to the types of reports and forms commonly used in the field of criminal justice.

(2 credits, 2 Lecture)

CJS 090

Community Policing

This course examines the relationship between police and the community and provides information on how to strengthen that relationship. Strategies for effective community policing are examined.

(3 credits, 3 Lecture)

CJS 091

Ethics in Criminal Justice

This course analyzes various aspects of ethics in the criminal justice system, including the police, the court system, and the correctional system.

(3 credits, 3 Lecture)

CJS 092

Police Management & Supervision

This course focuses on organizational and managerial roles in law enforcement. Emphasis is placed on organizational structure, administrative procedures, and enforcement responsibilities.

(3 credits, 3 Lecture)

CJS 093

Basic Crime Scene Investigation

Focuses on the basic understanding of physical evidence search, collection, and processing. Emphasis will be placed on documentation and analysis.

(3 credits, 3 Lecture)

CJS 094

Advanced Crime Scene Investigation

Prerequisite: CJS 093 and CJS 096

Focuses on the application of crime scene search, processing, and collection techniques taught in Basic Crime Scene Investigation. Emphasis is placed on the demonstration of knowledge of crime scene investigation through scene examination and processing.

Course Level Fee 2 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

CJS 095

Crime Scene Reconstruction

Prerequisite: CJS 093, CJS 094 and CJS 096

Focuses on the study and application of the scientific method to crime scene reconstruction by using bloodstain pattern analysis and bullet trajectory analysis.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CJS 096

Forensic Photography

Focuses on the strategies and techniques of documenting a crime scene with the use of a camera and digital image processing software. Emphasis will be placed on understanding the exposure triangle.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CJS 104*

Criminal Justice Seminar & Internship

Prerequisite: Sophomore standing; 12 credit hours of CJS classes.

Off-campus work experience in the criminal justice field. Students will be assigned to a criminal justice agency(s) and observe the criminal justice field. Open to criminal justice majors only. Subject to internship coordinator and agency approval, including background check.

Course Level Fee 3 (Variable Credit 0.5/4 credits, 1 Lecture, 15 Lab/Lab-Discussion)

CJS 150

Intro/Criminal Just

IAI CRJ 901

Focuses on an overview of the justice system with emphasis on the total system of police, courts, and corrections.

(3 credits, 3 Lecture)

CJS 152

Criminal Investigation I

Focuses on the fundamentals of investigation, crime scene applications, and investigative techniques and procedures. Upon completion of this course, the student will understand the theory and practicality of investigation from crime scene to courtroom.

(3 credits, 3 Lecture)

CJS 153

Police Operations

Prerequisite: Take CJS 150

This course focuses on the duties and responsibilities of the patrol officer. Topics covered will include routine patrol, traffic enforcement, and officer survival.

(3 credits, 3 Lecture)

CJS 156

Criminal Law

A study of the concept of social order, examining criminal law. Crime is defined and examined as is criminal responsibility, mental state, physical act and other fundamental legal doctrines.

(3 credits, 3 Lecture)

CJS 158

Juvenile Justice

IAI CRJ 914

Designed to familiarize the student with development and trends in the juvenile justice system. It includes delinquency prevention, causation of juvenile crime, and treatment and control of the juvenile delinquent.

(3 credits, 3 Lecture)

CJS 160

Criminal Evidence and Procedure

Prerequisite: CJS 150

Focuses on the application of Constitutional law. Procedural responsibilities of the police as they apply to the constitutional rights of the individual will be emphasized.

(3 credits, 3 Lecture)

CJS 166

Corrections

IAI CRJ 911

Enables the student to develop an understanding of the current problems in correctional institutions. Sentencing trends, alternatives to incarceration, inmate life of population, and their effect on the system will be examined.

(3 credits, 3 Lecture)

CJS 200

Liability in Criminal Justice

This course explores civil and criminal liability within the criminal justice system. Areas prone to liability are examined and best practices that minimize those liabilities are discussed.

(3 credits, 3 Lecture)

CJS 250

Criminology

This course analyzes criminological theories. Crime in relation to physical and psychological factors, to cultural areas, to the family and to other social institutions will be examined. Consideration is given to professional crime and white collar crime.

(3 credits, 3 Lecture)

DENTAL HYGIENE (DHY---)

DHY 043

Dental Hygiene Board Review

Prerequisite: Admission into the Dental Hygiene Program.

Generalized review of dental hygiene curriculum that helps to prepare the student to take the National Dental Hygiene Board Examination.

Course Level Fee 1 (1 credits, 1 Lecture)

DHY 045

Radiology

Prerequisite: Admission into the Dental Hygiene Program.

This course is designed to include the principles and biological effects of radiation in addition to safety measures used in dental radiology. Basic dental imaging principles and techniques will be stressed for dental hygiene interpretation.

Course Level Fee 4 (3 credits, 2 Lecture, 3 Lab/Lab-Discussion)

DHY 050

Ethics and Jurisprudence

Prerequisite: DHY 087

This course is designed to give insight into the applications of dental hygiene practice. The development of professionalism, the Illinois Dental Practice Act, ethical principles, jurisprudence, and the organization of the American Dental Hygienists Association are topics that will be discussed.

(1.5 credits, 1.5 Lecture)

DHY 066*

Dental Histology & Embryology

This course is designed to increase the student's knowledge of the early embryonic development of the face and oral cavity and the process of tooth development. Included is the study of the microscopic structure of the tissues of the dentition and its supporting structures. (Repeatable 1 Time)

Course Level Fee 2 (2 credits, 2 Lecture)

DHY 067

Dental Anatomy

Prerequisite: Admission into Dental Hygiene Program

This course is designed to provide a thorough knowledge of the head, neck, teeth, and related structures. (Repeatable 1 Time)

Course Level Fee 3 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

DHY 068

Dental Hygiene I

Prerequisite: Admission into Dental Hygiene Program

This course is designed to acquaint the beginning dental hygiene student with the duties and responsibilities in the clinical aspect of the profession and the role the hygienist plays in today's health.

(3 credits, 3 Lecture)

DHY 069

Pre-Clinic Hyg I

Prerequisite: Admission into Dental Hygiene Program

An introduction to the duties and basic skills the dental hygienist uses in daily clinical practice.

Course Level Fee 4 (3 credits, 6 Lab/Lab-Discussion)

DHY 071

Dental Hygiene II

Prerequisite: DHY 068

This course is a continuation of Dental Hygiene I, advanced instrumentation and evaluation of the patient's oral health are given greater attention. An introduction to emergencies in the dental office and a continuation of preventive dentistry and patient education are included.

(3 credits, 3 Lecture)

DHY 072

Preclinical Hygiene II

Prerequisite: DHY 069

This course is a continuation of the development of clinical skills. Emphasis will be placed on prevention through patient education. The student will provide treatment for live patients.

Course Level Fee 4 (2.5 credits, 7.5 Clinical Hours)

DHY 080

Pathology

Prerequisite: Admission into the Dental Hygiene Program.

This course gives a brief insight into general principles of pathology with heavy emphasis on specifics of oral pathology. Terminology will be taught in addition to description of oral diseases, lesions and their treatment and immunologic factors.

(3 credits, 3 Lecture)

DHY 081

Periodontology

Prerequisite: DHY 071

This course focuses on the clinical aspects of the different forms of periodontal disease, and philosophy of treatment, the role of the dental hygienist in patient education for the prevention of periodontal problems, and the chairside management of these pathological conditions.

(3 credits, 3 Lecture)

DHY 083

Clinic I

Prerequisite: DHY 072

This course requires the student to perform under supervision, a specific number of oral prophylaxis on a variety of patients. Some advanced skills will be introduced and experience is gained in sterilization and reception responsibilities.

Course Level Fee 4 (3 credits, 6 Lab/Lab-Discussion, 3 Clinical Hours)

DHY 085

Nutrition for the Dental Hygienist

Prerequisite: Admission into the Dental Hygiene Program

General nutrition and nutritional biochemistry emphasizing the effect nutrition has on oral health.

(2 credits, 2 Lecture)

DHY 086

Pharmacology

Prerequisite: Admission into the Dental Hygiene Program.

This course focuses on the study of drugs affecting the practice of dentistry.

(2 credits, 2 Lecture)

DHY 087

Special Needs

This course provides for continuing advancement in further assessment, diagnosis, planning, implementing, evaluating, and documenting for individuals with special needs.

(2 credits, 2 Lecture)

DHY 088

Clinic II

Prerequisite: DHY 083

This course is designed to improve the clinical skills of the dental hygiene student. This includes adapting to a variety of clinical procedures, care planning, and interventions. Focus is on total assessment of individual patient needs. (Repeatable 1 Time)

Course Level Fee 4 (4 credits, 12 Clinical Hours)

DHY 089

Lab Proced/Dent Hyg

Prerequisite: Admission into the Dental Hygiene Program.

This course is a comprehensive study of the science of dental materials and their application in dental hygiene.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

DHY 091*

Pain Management for Dental Hygienist

Prerequisite: Admission into the Dental Hygiene Program.

This course is designed to provide the dental hygiene student with the skills to manage patient discomfort. This includes topical anesthesia, local anesthesia, and nitrous oxide analgesia during dental hygiene services. This course complies with the Illinois Dental Practice Act. (Repeatable 1 Time)

Course Level Fee 3 (2 credits, 1 Lecture, 3 Lab/Lab-Discussion)

DHY 092

Dent Public Health

Prerequisite: Admission into the Dental Hygiene Program.

This course is designed to apply the dental hygiene process of care (assessment, diagnosis, planning, implementation, and evaluation) learned in DHY 096 to the clients of the extended care facilities and to the students of the schools receiving the dental health presentations during dental health month.

Course Level Fee 3 (1 credits, 3 Lab/ Lab-Discussion)

DHY 094

Clinic III

Prerequisite: DHY 088

This course provides continued advancement of clinical skills. Students will apply evidence-based knowledge and understanding of the basic and clinical science to: recognize oral conditions, prevent oral disease, and provide effectively clinical and instructional procedures per patient. This course continues to focus on practicing safe and efficient clinical routines for the application of standard precautions for infection control.

Course Level Fee 4 (4 credits, 12 Clinical Hours, 0 Lab/Lab-Discussion)

DHY 096

Community Dental Health

This course provides a study of the principles and methods in assessing, planning, implementing, and evaluating community dental health programs. Topics include epidemiology, research methodology, biostatistics, preventative dental care, dental health education, program planning, financing and utilization of dental services.

(1.5 credits, 1.5 Lecture)

DHY 097

Head & Neck Anatomy

Prerequisite: DHY 067 BIO 225

Study of structure and function of head and neck. General anatomy of the skull, related muscles, vascular and nerve supply and lymphatics of the region considered. Focus on muscles of mastication and their relationship to the temporomandibular joint; facial and trigeminal nerves and their relationships to dental injections.

(2 credits, 2 Lecture)

DHY 098

Transition to a RDH

Prerequisite: DHY 088

This course examines the various issues that are faced by dental hygienists when making the transition from school to the workplace. It will focus on the different aspects of obtaining a license and seeking employment including creating employment documents, interviewing, and mentorship opportunities.

(1.5 credits, 1.5 Lecture)

EARLY CHILDHOOD EDUCATION (ECE---)

ECE 051

Infant/Toddler Environment

This course emphasizes the characteristics of high quality infant/toddler caregivers, curriculum, indoor/outdoor space and play equipment/toys vital for developmental learning. Course requirements include 20 hours of hands-on practicum in a community setting.

Course Level Fee 3 (3 credits, 3 Lecture)

ECE 081

Early Childhood Clinical

Prerequisite: ECE 100 or approval by program coordinator

This course provides students experience in preparing and implementing developmentally appropriate activities. Students gain understanding of classroom management techniques and areas of focus when planning. The course includes 30 hours of practical experience in an approved child care facility.

Course Level Fee 3 (1 credits, 2 Lab/ Lab-Discussion)

ECE 083

Instructional Methods

This course enables students to do total program planning consistent with the developmental needs of children.

Course Level Fee 1 (3 credits, 3 Lecture)

ECE 086

Nanny/Family Relations

Focuses on specific responsibilities of the nanny as a profession, as well as interpersonal relationships and personal adjustment within the live-in family setting.

(2 credits, 2 Lecture)

ECE 087

Organization/Mgt of Preschools

This course focuses on state rules and regulations for operating a licensed child care facility. Room layout of an efficient facility, arrangement of outside playground areas, and the selection of furniture and equipment will also be discussed.

(3 credits, 3 Lecture)

ECE 095

Creative Activities for Children

This course provides students an understanding of the value of and practical experience in preparing creative activities and experiences for children. The student is given many opportunities to explore, develop, and appreciate various types of creative media for preschool children.

Course Level Fee 3 (4 credits, 4 Lecture)

ECE 100

Intro to Early Childhood Educ

This course focuses on an overview of early childhood care and education that includes basic values, professional disposition, program operation, historical influences, assessment, and structure. Includes 20 hours of practicum.

Course Level Fee 3 (3 credits, 3 Lecture)

ECE 102

Health/Safety/Nutri/Yng Child

This course focuses on the health, safety, and nutritional needs of children in group settings as well as the personal health of the individual. Emphasis is placed on preventive health through education and the development of healthy habits.

Course Level Fee 1 (3 credits, 3 Lecture)

ECE 110

Child Behavior Management

This course focuses on the use of positive redirective techniques in shaping behavior so children can learn self discipline and self control. Observation of discipline problems and analysis of procedures are required of the student.

(3 credits, 3 Lecture)

ECE 120

Field Experience Seminar

Prerequisite: Mod prior to ECE 125 or approval of program coordinator

This course prepares the student for the Field Experience practicum (ECE125) and includes preparation of credentials for seeking employment.

(1 credits, 1 Lecture)

ECE 125

Field Experience

Prerequisite: Enrolled in ECE 120 and approval by program coordinator. A 'C' average in ECE and EDU prefix courses is required.

Supervised practicum designed for Early Childhood and Child & Family Services and Paraprofessional Education majors to provide on-the-job experience. Practicum will include application of: program and classroom management skills, managing daily routines, curriculum development, agency policies and regulations, and enhancement of family involvement.

Course Level Fee 3 (Variable Credit 0.5/4 credits, 20 Lab/Lab-Discussion)

EARTH SCIENCE (ESC---)

ESC 100

Physical Geology

IAI P1 907L

Physical geology stresses the basic geologic concepts and processes that are responsible for creating and shaping the Earth. Topics covered include: rocks, minerals, volcanoes, earthquakes, stream erosion, wind erosion, glaciers groundwater, Earth interior, plate tectonics and gravity.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

ESC 102

Weather and Climate

IAI P1 905L

This course emphasizes the dynamics of the atmosphere with focuses on atmospheric evolution, seasonal controls of climate, human impacts, atmospheric humidity, air pressure, severe weather, and climate classification. Extensive use of Internet resources and software will be required.

Course Level Fee 2 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

ESC 104

Physical Geography

IAI P1 909L

Stresses the physical environment of earth. Emphasis is placed upon basic concepts in geography with a focus on the biosphere, lithosphere, atmosphere, and hydrosphere. Extensive use of Internet resources and software will be required for this course.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

ESC 106

Introduction to Geographic Info Systems

Introduction to basic Geographic Information Systems (GIS) concepts, using the ArcView GIS software program. Course will focus on developing both a theoretical background in the technology and real-world applications using GIS techniques like coordinate systems, map projections, symbology/data classification, spatial analysis and map layouts (cartography).

Course Level Fee 4 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

ESC 114

Adv Geographic Info Systems

Prerequisite: ESC 106 or GIS 090

This course provides an introduction to advanced applications of Geographic Information Systems (GIS) using ArcGIS and ArcPro. Focus will be placed on technician level issues associated with data capture and accuracy associated with developing accurate information for geodatabase development with editing and database design.

Course Level Fee 2 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

ECONOMICS (ECO---)

ECO 130

The American Economy

Combines Macroeconomics and Microeconomics and focuses on basic supply and demand analysis, national income accounting, business cycles, inflation, unemployment, fiscal and monetary policy, and international economic problems. (3 credits, 3 Lecture)

ECO 231

Principles of Economics I (Macro)

IAI S3 901

Focuses on the nature and method of economics, basic supply and demand analysis, national income accounting, business cycles, inflation and unemployment, fiscal policy, money and banking, and monetary policy. (3 credits, 3 Lecture)

ECO 232

Principles of Economics II (Micro)

IAI S3 902

Prerequisite: ECO 231

Focuses on free enterprise and the economic functions of government, advanced supply and demand analysis, pricing in competitive/non-competitive markets, and pricing in resource markets.

(3 credits, 3 Lecture)

EDUCATION (EDU---)

EDU 100

Introduction to Education

An overview of the American education system. Social, historical and philosophical foundations give perspective to an examination of current issues, policies and trends in the field of education, including cultural diversity. A 30 hours practical lab is required for this course.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EDU 103

Teaching/Learning W/Technology

Prerequisite: CIS 040 or HS computer application class

This course features practical ways to use various types of technology for the K-12 classroom teacher. This is a basic course in microcomputers, their operation, and utilization in K-12 classrooms. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 3 Lecture)

EDU 190

Introduction/Special Education

This course is designed to introduce the student to the study of exceptional children, including a survey of the child's developmental traits and examination of appropriate intervention techniques.

(3 credits, 3 Lecture)

EDU 200

Educational Psychology

The application of psychology principles to education. Special emphasis on understanding growth and development, the learning process, motivation, intelligence, evaluation, measurement, creativity and the impact of culture on learning styles.

(3 credits, 3 Lecture)

EDU 210

Diversity in Schools and Societies

This course is a study of how schooling is shaped by and ought to respond to the social contexts in which it occurs, particularly in multicultural and global contexts.

(3 credits, 3 Lecture)

ELECTRONIC ENGINEERING TECH (EET---)

EET 040

Applied D.C. Circuits

Develops an understanding of the basic DC electricity concepts such as voltage, current, resistance, power and energy. The course covers resistive circuits through series-parallel circuits. Laboratory work includes use of analog and digital meters and circuit construction.

Course Level Fee 1 (2.5 credits, 1.5 Lecture, 2 Lab/Lab-Discussion)

EET 045

Active Devices

Fundamentals of basic solid state components through the most common and popular devices and their applications are presented.

Course Level Fee 1 (5 credits, 3 Lecture, 4 Lab/Lab-Discussion)

EET 048

Digital Circuits

Prerequisite: EET 076

Applications of digital circuits and devices to consumer products. Advanced application or digital logic fundamentals in design operation of digital circuits and systems.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 050

Applied A.C. Circuits

Prerequisite: EET 040 with minimum grade of 'C'

Introduces the student to the sin wave and the relative parameters such as frequency, period, rms and ave values. Capacitance and inductance are introduced and their effect in sin wave circuits are studied. Lab work includes familiarization with the oscilloscope.

Course Level Fee 1 (2.5 credits, 1.5 Lecture, 2 Lab/Lab-Discussion)

EET 052

Solid State Circuits

Prerequisite: EET 050

Study of basic solid state devices and associated circuits. Devices included will be general purpose diodes, zener diodes, bipolar junction transistors, field effect transistors. Integrated circuits will be introduced. Circuit applications will include rectifiers, transistors, switching circuits, and linear amplifiers.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

EET 053*

A+ Technician Preparation

Prerequisite: EET 060

Preparation for the Computing Technology Industry Association A+ Operating Systems. This course is designed to cover the Operating System Component of the A+ Exam. Some of the topics discussed are Operating Systems, System Administration Tools, Network Management, and System Maintenance. (Repeatable 3 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

EET 056

Electronic Circuit Design/Fabrication

Designed to present through actual practice the elements of electronics drafting and fabrication.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 057

Computer Systems

This course is designed to provide a technical foundation for system design, systems implementation, hardware and software procurement, and computing resource management. (Repeatable 3 Times)

(3 credits, 3 Lecture)

EET 060

Computer Hardware

This course is designed to teach the fundamentals of computer hardware and give students hands on experience in assembling, upgrading and troubleshooting basic computer systems and hardware.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 061*

Advanced Computer Hardware

Prerequisite: EET 060 or consent of instructor

This course is designed to teach advanced concepts and architectural design of computer hardware. Students will examine and analyze the major PC components, study the different standards and platforms available and experiment with custom PC and peripheral additions and modifications. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 064

A+ Computer Essentials

Prerequisite: EET 060 and CIS 079 or consent of instructor

Preparation for the Computing Technology Industry Association A+ test. This course is designed to cover both the Core and DOS/Windows modules. Some of the topics discussed are installation, upgrading, troubleshooting, hardware, networks, and DOS, Windows 3.X, and Windows 95. (2 credits, 2 Lecture)

EET 065*

Home Technology Integration

Corequisite: EET 040 or consent of instructor

This course is designed for students interested in the field of home technology integration. Focuses on background knowledge and hands-on skills to prepare for the CompTIA DHTI+ Exam. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 066

Network Pro

This course covers material needed to pass the Computing Technology Industry Association Net+ and Electronics Technicians Association CNST exam. Topics include an in-depth look at data transmission and covers basic telephony, LAN, Satellites, modems, error control and data security.

(4 credits, 4 Lecture)

EET 067

Computer Servicing Techniques

Prerequisite: EET 060

This lab is dedicated to advanced configuration and trouble shooting and is designed to simulate problems in home or business computers. Student will be given a description of the problem from an operators viewpoint and will correct the problems encountered. (Repeatable 3 Times)

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 068*

Photovoltaic Systems

Prerequisite: EET 040 and EET 050

This course is designed to provide a technical foundation for design, installation, and evaluation of residential and commercial photovoltaic systems. Concepts of system advantages and disadvantages, site evaluation, system design and sizing are assessed. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 069*

Residential & Light Commercial Wiring

This course provides students with an understanding of residential wiring. Topics include safety, planning, and installation of residential wiring systems according to the National Electrical Code®. (Repeatable 3 Times)

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 070*

Photovoltaic Technician

Prerequisite: EET 068

This course is designed to provide a technical foundation for system design, systems implementation, electrical codes, and hardware installation. Maintaining and troubleshooting systems are performed. (Repeatable 3 Times)

Course Level Fee 3 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

EET 072

Relays and Control Circuits

This course provides the student with an understanding of industrial electrical and electronic power systems. Topics covered include three phase circuits, motors wiring, ladder logic, transformers, and electronic motor controllers.

Course Level Fee 1 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

EET 074*

Supervised Occupational Experience

Prerequisite: Sophomore standing in Electronics

Designed to provide the student with work experience in field while maintaining contact with the occupational instructor for review and assistance. (Repeatable 1 Time) (Variable Credit 0.5/5 credits, 25 Lab/Lab-Discussion)

EET 075

HMI-Human Machine Interface

Prerequisite: EET 086 or consent of instructor

This course covers basic HMI operation and programming using Wonderware – InTouch software. Topics include: Designing HMI windows, interfacing to the PLC, basic animation, using and creating logic scripts, using DDE, setting alarms, charts and trending, and security.

Course Level Fee 1 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

EET 076

Digital Logic

The study of basic digital systems principles and techniques. Binary, Hexidecimal, BCD, logic theory, AND,OR, NOT, NAND, and NOR gates as well as combination gate, Flip Flops and hardware are covered.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 077*

PC Pro

Prerequisite: EET 060 or consent of instructor

This course prepares students for the TESTOUT PC Pro exam and the Computing Technology Industry Association A+ Exams. (Repeatable 3 Times) (4 credits, 4 Lecture)

EET 078

Applied Amplifier Circuits

Prerequisite: EET 052

A study of linear electronic circuits. Combines theory of passive and active circuits into operational units. Topics include amplifiers frequency response, feedback, oscillators, high frequency, operational and instrumentation amplifiers, linear and switching regulators.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 081

Physical Computing W/ Rasp Pi

Prerequisite: EET 076

Principles of micro controllers. Topics include: Flow charting, Input-output devices and interfacing, Signal conditioning, Programming, and basic process control using a micro controller. Class stresses using the micro controllers to control I/O devices.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

EET 085*

STEM Projects

Corequisite: Take EET 080 and EET 081

Prerequisite: EET 076, EET 078, EET 081

Instructor approved and student selected electronic project providing experience in design, fabrication and testing of an electronic unit. The project should coincide with student's occupational goal and area of electronic work interest. (Communications, computers, industrial, etc.) (Repeatable 3 Times)

Course Level Fee 1 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

EET 086

Prog Logic Controllers I

Prerequisite: EET 072 or consent of instructor

This course covers basic PLC operation and programming using Rsllogix500 software and Allen Bradley PLC's. Topics include: Basic ladder design, Input Output, Timers, Counters, Batch Processes, Shift registers, Word compare, and Math.

Course Level Fee 1 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

EET 087

Prog Logic Controllers II

Prerequisite: EET 086 or consent of instructor

This course covers advanced topics of the Micrologix 1000 PLC operation and programming using Rslogix500 software and Allen Bradley PLC's. Topics include Analog I/O, Math and Data handling instruction, program flow, message instructions, and communication protocols.

Course Level Fee 1 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

EET 094

Supervised Occupational Exp

Prerequisite: Sophomore standing in Electronics or consent of instructor

Designed to provide the student with work experience in the field of major while maintaining contact with the instructor for review and assistance.

(3 credits, 15 Lab/Lab-Discussion)

EMERGENCY MEDICAL SERVICES (EMS---)

EMS 050*

Emergency Medical Tech-Basic

Prerequisite: At least 18 years of age, high school diploma or GED and a current AHA BLS CPR card.

Immunizations: Hepatitis B., TB, DT/ Tetanus, MMR, Varicella (if you have immunizations, a copy of what you have is acceptable), physical exam, copy of current Driver's License or State I.D., Background check non-refundable online application Cost of \$34, Drug Screening at Sarah Bush Lincoln Health Center Occupational Health. (\$32)

This course provides the student with an understanding of his/her roles and responsibilities within the EMS system, including operations, patient assessment, and emergency medical care. Students successfully completing this course will be eligible to take the EMT-Basic licensing examination. (Repeatable 3 Times)

Course Level Fee 3 (7.5 credits, 6 Lecture, 3 Lab/Lab-Discussion)

EMS 061

Fundamentals of Paramedicine I

Prerequisite: EMS 050 or EMT Basic License and BIO 050 or BIO 225

Corequisite: concurrently enrolled in EMS 064 and EMS 068

This course provides the beginning paramedic student with the knowledge to integrate the principles of kinetics, pathophysiology, and assessment findings to formulate a field impression and implement a treatment plan for the trauma patient.

Course Level Fee 3 (4.5 credits, 4.5 Lecture)

EMS 062*

EMS Pharmacology

Prerequisite: EMS 061 EMS 064 EMS 068 EMS 071 EMS 074 EMS 078

Corequisite: EMS 084 EMS 086 EMS 088

This course provides the paramedic student with the knowledge and skills to integrate pathophysiological principles of pharmacology and the assessment findings to formulate a field impression and implement a pharmacologic management plan. (Repeatable 3 Times)

Course Level Fee 3 (2 credits, 2 Lecture)

EMS 064

Paramedic Care Skills I

Prerequisite: EMS 050 or EMT Basic License and BIO 050 or BIO 225

Corequisite: Concurrently enrolled in EMS 061 and EMS 068

This course provides the paramedic student with the skills needed to manage a trauma patient including immobilization and splinting techniques, airway management, extrication techniques, intravenous therapy and bleeding control.

Course Level Fee 3 (4 credits, 1.5 Lecture, 5 Lab/Lab-Discussion)

EMS 068

Clinical Experience I

Prerequisite: EMS 050 or EMT Basic License and BIO 050 or BIO 225

Corequisite: Concurrently enrolled in EMS 061 and EMS 064

This course is designed to provide employment experience in a position that will utilize the specialized skills of the student.

Course Level Fee 4 (1.5 credits, 7.5 Lab/Lab-Discussion)

EMS 071

Fundamentals Paramedicine II

Prerequisite: EMS 061 and EMS 064 and EMS 068

Corequisite: Concurrently enrolled in EMS 074 and EMS 078

This course provides students with the knowledge to integrate pathophysiological principles and assessment findings, to formulate a field impression, and implement a treatment plan for patients across the lifespan including psychiatric issues and special populations. Observation time required.

Course Level Fee 3 (4 credits, 4 Lecture)

EMS 074

Paramedic Care Skills II

Prerequisite: EMS 061 and EMS 064 and EMS 068

Corequisite: EMS 071 and EMS 078

This course provides a paramedic student with advanced skills needed to manage patients with special considerations experiencing life threatening conditions across the lifespan.

Course Level Fee 3 (1 credits, 0.5 Lecture, 1 Lab/Lab-Discussion)

EMS 078

Clinical Experience II

Prerequisite: EMS 061 and EMS 064 and EMS 068

Corequisite: Concurrently enrolled in EMS 071 and EMS 074

This course is designed to provide employment experience in a position that will utilize the specialized skills of the student.

Course Level Fee 4 (1.5 credits, 7.5 Lab/Lab-Discussion)

EMS 084

Paramedical Care Skills III

Prerequisite: EMS 061 and EMS 064 and EMS 068 and EMS 071 and EMS 074 and EMS 078

Corequisite: EMS 062, EMS 086 and EMS 088

This course provides the paramedic student with the skills needed to manage a medical patient including all of the body systems.

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

EMS 086

Fundamentals Paramedicine III

Prerequisites: EMS 061 and EMS 064 and EMS 068 and EMS 071 and EMS 074 and EMS 078

Corequisite: EMS 062, EMS 084 and EMS 088

This course provides the beginning paramedic student with the knowledge to integrate pathophysiological principles and assessment findings to formulate a field impression and implement a treatment plan for the medical patient. Observation time is required.

Course Level Fee 3 (4 credits, 4 Lecture)

EMS 088

Clinical Experience III

Prerequisite: EMS 061 and EMS 064 and EMS 068 and EMS 071 and EMS 074 and EMS 078

Corequisite: EMS 062, EMS 084 and EMS 086

This course is designed to provide employment experience in a position that will utilize the specialized skills of the student.

Course Level Fee 4 (2 credits, 10 Lab/Lab-Discussion)

EMS 092

Fundamentals Paramedicine IV

Prerequisite: EMS 061 and EMS 064 and EMS 068 and EMS 071 and EMS 074 and EMS 078 and EMS 062 and EMS 084 and EMS 086 and EMS 088

Corequisite: Concurrently enrolled in EMS 094 and EMS 098

This course provides the beginning paramedic student with an understanding of the role and responsibilities within the EMS system including safety, medical-legal issues, EMS operations, and specialized scene responses. This course also provides students with an exam review for the National Registry of Emergency Medical Technicians.

Course Level Fee 3 (2 credits, 2 Lecture)

EMS 094

Paramedical Care Skills IV

Prerequisite: EMS 061 and EMS 064 and EMS 068 and EMS 071 and EMS 074 and EMS 078 and EMS 062 and EMS 084 and EMS 086 and EMS 088

Corequisite: EMS 092 and EMS 098

This course provides a paramedic student with advanced skills needed to manage patients experiencing life threatening conditions across the lifespan.

Course Level Fee 3 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

EMS 098

Paramedic Capstone Internship

Prerequisite: EMS 061, EMS 062, EMS 064, EMS 068, EMS 071, EMS 074, EMS 078, EMS 084, EMS 086, EMS 088

Corequisite: Concurrently enrolled in EMS 092 and EMS 094

This course is designed to provide employment experience in a position that will utilize the specialized skills of the student.

Course Level Fee 4 (1.5 credits, 7.5 Lab/Lab-Discussion, 7.5 Clinical Hours)

EMERGENCY MEDICAL TECH (EMT---)

EMT 012*

Special Topics in EMS

Provide the students with information and/or practical skills pertaining to the functions required in the manner in which they perform their jobs in the Emergency Medical Services profession. (Repeatable 3 Times)

(Variable Credit 0.5/2.5 credits, 2.5 Lecture)

EMT 013*

Special Topics in EMS II

Provide the students with information and/or practical skills pertaining to the functions required in the manner in which they perform their jobs in the Emergency Medical Services profession. (Repeatable 3 Times)

(Variable Credit 0.5/2.5 credits, 2.5 Lecture)

ENGLISH (ENG---)

ENG 005*

Foundations in Composition

This course enables students to upgrade writing skills through a concentration on grammar and sentence structure. Areas included are parts of speech, parts of sentence and punctuation. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 3 Lecture)

ENG 007*

Composition Skills

Prerequisite: Must assess into ENG 007 or take ENG 005 with a minimum grade of "C".

Students will review the basics of spelling, grammar, and the components of the short essay. Students will, by the end of the term, produce thoroughly revised essays that are free of all major grammar and readability errors. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 3 Lecture)

ENG 020

Composition Co-Req

Students will review the basics of grammar, the components of the short essay, and revision. Students will produce thoroughly revised essays that are free of all major grammar and readability errors. (Repeatable 3 Times)

Course Level Fee 2 (2 credits, 2 Lecture)

ENG 050

Writing for Industry

Students will learn strategies for writing essays, instructions manuals, proposals, reports, career documents as well as deliver oral presentations to prepare them for a profession in industry. Students will practice research strategies by using library resources and the Internet.

Course Level Fee 2 (3 credits, 3 Lecture)

ENG 095

Business English

Using critical thinking skills, students will study and reinforce the basics of the English language as they apply to business communications. Emphasis is placed on grammar, punctuation, spelling, word usage, and sentence structure.

Course Level Fee 2 (3 credits, 3 Lecture)

ENG 098

Communications I

Students will learn the principles of communications by listening, speaking, and writing. Emphasis is placed on communication skills related to the demands of the student's career area.

Course Level Fee 2 (3 credits, 3 Lecture)

ENG 110

Manual Comm-Deaf

Instruction in methods of communication with the deaf through signing.

(3 credits, 3 Lecture)

ENG 111

Advanced Signing

Prerequisite: ENG 110

A continuation of Manual Communication for the Deaf. Advanced vocabulary and signing.

(3 credits, 3 Lecture)

ENG 112

Conversational Sign Language

Prerequisite: ENG 111

This course prepares students for signing conversations and stories with a focus on building narrative skills, moving from an informal setting to a more formal presentation by incorporating American Sign Language structure and grammar and exposure to deaf culture.

(3 credits, 3 Lecture)

ENG 119

Composition I Pathway

IAI C1 900

Prerequisite: Must assess into ENG 007 or take ENG 005 with a minimum grade of "C"

Students will study the writing process by reading essays illustrating a variety of rhetorical strategies, analyzing texts, and writing, revising, and editing short essays. Course is for students who have assessed into developmental English, receiving supplemental instruction for course completion.

Course Level Fee 2 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

ENG 120

Composition I

IAI C1 900

Prerequisite: Must assess into ENG 120 or take ENG 007 with minimum grade of "C".

Students will study the writing process by reading essays that illustrate a variety of rhetorical strategies, analyzing writing tasks and texts, and writing, revising, and editing short essays.

Course Level Fee 2 (3 credits, 3 Lecture)

ENG 121

Composition II

IAI C1 901R

Prerequisite: Complete ENG 119 or ENG 120 with a minimum grade of "C".

Students will learn how to find, use, assess and document research sources, producing an extended writing project based primarily on library research.

Course Level Fee 2 (3 credits, 3 Lecture)

ENG 223

Creative Writing – Fiction

Prerequisite: ENG 120 and ENG 121 advised

Students will understand the structure and elements of fiction and the writing process, produce fully-developed works of fiction, and demonstrate an understanding of the critical terminology of the creative writer.

Course Level Fee 1 (3 credits, 3 Lecture)

ENG 224

Creative Writing – Poetry

Prerequisite: ENG 120

Students will understand the structure and elements of poetry and the writing process, produce fully developed works of poetry and demonstrate an understanding of the critical terminology of the creative writer.

(3 credits, 3 Lecture)

ENGLISH AS A SECOND LANGUAGE (ESL---)

ESL 014*

ESL-Entry Level I

Prerequisites: Placement is based on formal and informal assessment.

(Repeatable 3 Times)

(Variable Credit 0.5/4 credits, 4 Lecture)

ESL 017*

ESL-Intermediate Level I

Prerequisites: Placement is based on formal and informal assessment.

(Repeatable 3 Times)

(Variable Credit 0.5/4 credits, 4 Lecture)

ESL 018*

ESL-Intermediate Level II

Prerequisites: Placement is based on formal and informal assessment.

(Repeatable 3 Times)

(Variable Credit 0.5/4 credits, 4 Lecture)

ESL 020*

ESL-Advanced Level I

Prerequisites: Placement is based on formal and informal assessment.

(Repeatable 3 Times)

(Variable Credit 0.5/4 credits, 4 Lecture)

ESTHETICS (EST---)

EST 041

Esthetics I

Introduction to the principles and applications of basic skin care. The student is introduced to the history of skin care, professional ethics, sanitation, anatomy and physiology, and cosmetic chemistry.

Course Level Fee 3 (6.5 credits, 5 Lecture, 4.5 Clinical Hours)

EST 042

Esthetics II

Prerequisite: EST 041

Focuses on histology of the skin, disorders and diseases, skin analysis, correct product selection and treatment room preparation.

Course Level Fee 3 (6.5 credits, 5 Lecture, 4.5 Clinical Hours)

EST 043

Esthetics III

Prerequisite: EST 041 and EST 042

This course is designed to introduce the esthetician to facial massage techniques, hair removal, make-up application, basic facials and other skin treatments.

Course Level Fee 3 (6 credits, 5 Lecture, 5 Clinical Hours)

EST 044

Esthetics IV

Prerequisite: EST 041 and EST 042 and EST 043

Focuses on the basics of electricity, light therapy, implements and electrical current used with facial machines and microdermabrasion.

Course Level Fee 3 (6 credits, 5 Lecture, 5 Clinical Hours)

EST 045

Esthetics V

Prerequisite: EST 041 and EST 042 and EST 043 and EST 044

Continuation of Esthetics IV. Concentrated toward advanced esthetics, salon/spa business, retailing products and career planning.

Course Level Fee 3 (6 credits, 5 Lecture, 5 Clinical Hours)

FIRE SCIENCE TECHNOLOGY (FST---)

FST 080

Haz Mat Awareness and Ops

Prerequisite: At least 18 years of age, high school diploma or GED, Have Basic Fire Fighter or Advance Fire Fighter certificates. Current Fire department affiliation.

This course will provide Fire Fighters and Emergency medical service professionals the basic skills to be able to evaluate and work on an incident scene involving hazardous materials.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

FST 081

Fire Strategy and Tactics

Prerequisite: FST 041

Provides an in-depth analysis of the principles of fire control through utilization of personnel, equipment, and extinguishing agents on the fire ground.

(3 credits, 3 Lecture)

FST 082*

Fire Service Instructor I

Provides up-to-date information required to meet the modern job performance requirements for the Fire Service Instructor I as outlined by the National Fire Protection Association, relating to the Safety during the Learning Process and Instructor Management. (Repeatable 3 Times)

(3 credits, 3 Lecture)

FST 083

Fire Instructor II

Prerequisite: At least 18 years of age, high school diploma or GED, Have Basic Fire Fighter or Advance Fire Fighter certificates. Current Fire department affiliation.

This course will prepare the current working firefighter for promotions within the department, It is an NFPA, and OFSM approved course and will prepare the student to complete the task book to obtain their Basic Company Officer Certification.

(3 credits, 3 Lecture)

FST 090

Basic Fire Officer

Prerequisite: At least 18 years of age, high school diploma or GED, Have Basic Fire Fighter or Advance Fire Fighter certificates. Current Fire department affiliation.

This course will prepare the current working firefighter for promotions within the department, It is an NFPA, and OFSM approved course and will prepare the student to complete the task book to obtain their Basic Company Officer Certification.

(7 credits, 7 Lecture)

FST 091

Advance Company Officer

Prerequisite: At least 18 years of age, high school diploma or GED, Have Basic Fire Fighter or Advance Fire Fighter certificates. Current Fire department affiliation.

This course will prepare the current working firefighter for promotions within the department, It is an NFPA, and OFSM approved course and will prepare the student to complete the task book to obtain their Advanced Company Officer Certification.

(8 credits, 8 Lecture)

FOREIGN LANGUAGE (FLG---)

FLG 140

Elem Spanish I

Fundamentals of Spanish grammar, oral communication, reading and writing, and introduction to cultures of various Spanish speaking countries.

(3 credits, 3 Lecture)

FLG 141

Elem Spanish II

Prerequisite: FLG 140

Continued study of basic grammar, oral communication, reading and writing. Includes cultural aspects of various Spanish speaking countries.

(3 credits, 3 Lecture)

FLG 150

Beginning German I

This course is an introduction to the basic concepts of the German language. It focuses on the fundamentals of German grammar, pronunciation, phonetics, drill in rhythm and intonation, reading, writing as well as an introduction to German culture.

(3 credits, 3 Lecture)

FLG 151

Beginning German II

Prerequisite: FLG 150

This course is a continuation of Beginning German, building upon the basic language concepts. It expands abilities in the fundamentals of German grammar, pronunciation, phonetics, drill in rhythm and intonation, reading, writing as well as an introduction to German culture.

(3 credits, 3 Lecture)

FLG 240

2nd Year Spanish I

Prerequisite: FLG 141

Will further comprehension of grammar, conversation, and composition. Study of Spanish cultures through reading and discussion of selected literary works.

(3 credits, 3 Lecture)

FLG 241

Second Year Spanish II

Prerequisite: FLG 240

Study of advanced grammar, composition, and conversation. Reading and discussion of selected literary works and cultural orientation.

(3 credits, 3 Lecture)

FLG 251

Intermediate German I

Prerequisite: FLG 151

This course is designed for students to expand and deepen their knowledge of German grammar, pronunciation, phonetics, rhythm and intonation, reading, writing and German culture. Instruction will emphasize the four modes of expression as well as culture.

(3 credits, 3 Lecture)

FLG 252

German Conversation II

Prerequisite: FLG 251

This course is designed for students to continue to expand and deepen their knowledge of German grammar, pronunciation, phonetics, rhythm and intonation, reading, writing and German culture. Instruction will emphasize the four modes of expression as well as culture.

(2 credits, 2 Lecture)

GEOGRAPHY (GEO---)

GEO 140

World Geography

IAI S4 906

This course is about the world's great realms, surveyed and discussed in geographic perspective. It links human society and culture to the world's natural environment and climates.

(3 credits, 3 Lecture)

GEOSPATIAL INFORMATION SYSTEMS (GIS---)

GIS 090

Introduction to Geospatial Technology

Introduction to basic Geographic Information Systems (GIS) concepts, using the ArcGIS-ArcView GIS software program. Course will focus on developing both a theoretical background in the technology and real world applications using GIS techniques.

Course Level Fee 4 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

GIS 091

Advanced GIS

Prerequisite: GIS 090 or ESC 106 or consent of instructor

This course provides an introduction to advanced applications of Geographic Information Systems (GIS) using ArcView and ArcInfo. Focus will be placed on technician level issues associated with data capture and accuracy associated with developing accurate information for geodatabase development.

Course Level Fee 1 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

GIS 095

Geospatial Technology Internship

Prerequisite: ESC 106 and ESC 114 or Instructor consent

A directed field study program whereby students will apply classroom instruction to real-world Geographic Information Systems (GIS) projects in the community. Students should complete GIS 090 and GIS 091 and arrange for an advisor prior to enrolling in an internship.

Course Level Fee 2 (3 credits, 15 Lab/Lab-Discussion)

HEALTH EDUCATION (HED---)

HED 046

Food Service Sanitation

This course covers the principles of food microbiology, sources, and types of foodborne illness, personal hygiene, and all other rules and regulations for the safe handling of food.

(Variable Credit 0.5/2 credits, 2 Lecture)

HED 102

Nutrition

A course in nutritional education including: food groups, diet goals, energy nutrients, digestion, absorption and metabolism. Water, vitamins, and minerals will be studied.

Diet analysis and disease of digestion will be covered.

(3 credits, 3 Lecture)

HED 177

First Aid Review

Prerequisite: HED 178 or HED 179 or CPR card

A review of the latest methods used in cardiopulmonary resuscitation. A renewed CPR card will be given at the successful completion of the course.

(0.5 credits, 0.5 Lecture)

HED 178

Responding to Emergencies

The purpose of the American Red Cross Responding to Emergency course is to provide the citizen responder with the knowledge and skills necessary in an emergency to help sustain life.

Course Level Fee 3 (2 credits, 2 Lecture)

HED 179

Advanced 1st Aid and CPR

Studies all phases of advanced first aid and safety. Also includes Cardiopulmonary resuscitation (CPR). Students receive an Advanced First Aid card and a CPR card with the successful completion of the course.

Course Level Fee 3 (3 credits, 3 Lecture)

HED 200

Principles of Health

This course is designed to explore the most important health issues current and past. Helping students to make responsible decisions that will affect them throughout their life. Focus will be on interrelating behavior with one's own health decisions.

(3 credits, 3 Lecture)

HED 270

Community Health

A study of public health, school health, occupational health, social and recreational services and self-care.

(3 credits, 3 Lecture)

HED 290

Disease Processes

Prerequisite: BIO 100

Students will study abnormal, diseased physiological processes, examine altered cell functions, injury, and death. Students will gain knowledge in body systems and inability of diseased systems to maintain homeostasis. Other topics include inflammation, immunity, neoplasia, adaptations to stress and aging.

(3 credits, 3 Lecture)

HEAT VENT AIR COND REFG (HVC---)

HVC 060

HVACR Blueprint Reading

This course prepares students to read and interpret blueprints for heating, ventilation, air conditioning and refrigeration systems. Students learn how to employ proper drafting techniques to develop a set of plans and prepare an estimate of cost for a project.

Course Level Fee 1 (4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

HVC 062

Intro to HVACR Electricity

This course covers principles of electricity as used in the HVACR industry including circuits, electrical theory and schematic interpretation. Students learn to use hand tools and test equipment. Safety and application of math skills are stressed. Employability skills are introduced.

Course Level Fee 1 (5 credits, 4 Lecture, 2 Lab/Lab-Discussion)

HVC 064

Refrigeration I

This course covers the basic refrigeration cycle, as well as refrigeration components and types of refrigerants. Students work with tools and gauges, measure temperatures and pressures and practice refrigeration safety procedures.

Course Level Fee 1 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

HVC 066

Refrigeration II

Prerequisite: IND 043

This course covers compressors, valves, and metering devices. The course also covers domestic refrigerator and freezer systems. The student will gain hands on training installation, trouble shooting, service, and repair of domestic refrigerators. Reclaiming procedures are also covered.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

HVC 068

Air Conditioning I

Prerequisite: HVC 066

This course covers air: movement, quality, distribution, and ventilation.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HVC 070

Air Conditioning II

Prerequisite: HVC 068

This course covers: ductless and central air-conditioning, absorption and evaporative cooling, humidity control, thermostats, heating and cooling loads, air conditioning installation and troubleshooting/service.

Course Level Fee 1 (5 credits, 2 Lecture, 6 Lab/Lab-Discussion)

HVC 072

Heat Generating Systems

Prerequisite: HVC 066

This course covers: forced-air heating fundamentals, hydronic heating fundamentals, heat pumps, gas-fired heating systems, oil-fired heating systems, electric heating systems, and heating system installation/service.

Course Level Fee 1 (5 credits, 2 Lecture, 6 Lab/Lab-Discussion)

HVC 074

Pipe & Ductwork Installation

This course covers ductwork fabrication and installation. An introduction to fabrication practices and procedures, layout, and heating and refrigeration piping is provided. Safety practices are stressed.

Course Level Fee 1 (4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

HISTORY (HIS---)

HIS 150

History of Illinois

Describe Indian cultures, French rule, and problems of early statehood; assess patterns of settlement; describe impact of Civil War and trace the economic transition to an industrial power; assess 20th Century changes and current states problems.

(3 credits, 3 Lecture)

HIS 153

History/Culture of Third World

IAI H2 903N

The course will introduce the student to history and culture in the third world from ancient civilizations to the modern era. This course will focus upon broad themes in history and culture and will examine those themes in each major historical era.

(3 credits, 3 Lecture)

HIS 155

History of the U.S. I

IAI S2 900

A survey of early American history viewed with an emphasis on the political, social, economic, and ideological foundations of the Republic. Major topics include colonialism, revolution, federalism, nationalism, sectionalism, expansion, slavery, religion, Civil War.

(3 credits, 3 Lecture)

HIS 156

History of the U.S. II

IAI S2 901

Views U.S. History since the end of Reconstruction with emphasis on how the domestic and international conflicts helped shape our modern society.

(3 credits, 3 Lecture)

HIS 250

Western Civil to 1660

IAI H2 901

A survey of the political, economic, cultural and social development of Western Civilization to 1660. Topics include prehistory, ancient near east, Greco-Roman world, Germanic migrations, middle ages, Renaissance and Reformation, and the beginnings of the Modern World.

(3 credits, 3 Lecture)

HIS 252

West Civil/1660 – Present

IAI H2 902

Survey of Western Civilization with topics including absolutism, the rise of modern science, the French Revolution, the Industrial Revolution, the Age of Ideology, Imperialism, the Russian Revolutions, World War I, the Rise of Totalitarianism, World War II and the Contemporary Age.

(3 credits, 3 Lecture)

HORTICULTURE (HRT---)

HRT 061

Woody Plants Identification

A study in the identification of deciduous trees and shrubs used primarily in landscaping.

Emphasis is placed on cultural requirements of the plants, their natural habitat, and plant usage.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 062*

Vegetable Crop Production

Prepares students for successfully growing vegetable crops. Course will include each crop's botany, origin, history, and economic importance, optimum production practices, diseases, insect pests and nutritional requirements, plant breeding objectives. Soil health, cover crops, rotation, handling and marketing covered. (Repeatable 3 times).

(3 credits, 3 Lecture, 2 Lab/Lab-Discussion)

HRT 063

Evergreen/Vines & Ground Cover

A study in the identification, selection, use, propagation, and cultural requirements of woody and herbaceous ground covers, vines, needled evergreens, and broad-leaved evergreen plants.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 066

Turf Management

Methods of establishment and maintenance of turfgrass for lawns, public grounds, and recreational areas. Also includes the identification and management of plant and soil materials in different environments.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 071

Herbaceous Perennial Plants

A study in the identification, selection, and use of herbaceous plants primarily used in the landscape, including perennials, biennials, ornamental grasses, wildflowers and specialty annuals. Emphasis is placed on cultural requirements of the plants, propagation, and plant usage.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 072

Herbaceous Annual Plants

Covers the identification and use of flowering (bedding) annuals, specialty annuals, and tropical plants used for outdoor displays. Improvement in selection, changes in marketing and branding, and new trends are discussed. Emphasis is placed on use in the Illinois landscape.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 076

Greenhouse Mgt and Production

A study of the commercial production of floricultural crops, including greenhouse construction, management and operation. Attention will be given to the production of better plants through the study of temperature, light, soil, nutrition, scheduling, propagation methods, and plant breeding.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 081

Landscape Design

This class will cover the basic principles of landscape design, methods and techniques of the landscape design process for residential and commercial settings, including an appreciation of various landscape theories and objectives, art in landscape design, and special landscape problems.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 082

Landscape Construction & Maint

Students will learn construction methods for residential and small commercial landscapes; selection and installation of plants; techniques and uses of materials related to various landscape features; prepare cost estimates; control of landscape diseases and pests; and maintenance of landscape areas.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 083

Landscape Design II-Layout/Graphics

This course reviews the design processes and techniques as they apply to residential landscape designs and integrates them into landscape projects. Course will include pen and ink graphic design techniques, freehand sketching, preparing quick designs, perspective sketching, and color drawing.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 091

Supervised Occupational Experience I

This course provides introductory on the job experience as a full-time employee in selected horticulture production or landscaping.

Course Level Fee 3 (3.5 credits, 0 Lecture, 17.5 Lab/Lab-Discussion)

HRT 092

Supervised Occupational Experience II

This course provides intermediate level on the job experience as a full-time employee in selected horticulture production or landscaping occupation.

Course Level Fee 3 (2.5 credits, 0 Lecture, 12.5 Lab/Lab-Discussion)

HRT 093

Supervised Occupational Experience III

This course provides advanced on the job experience as a full-time employee in selected horticulture production or landscaping occupation.

Course Level Fee 3 (3 credits, 0 Lecture, 15 Lab/Lab-Discussion)

HRT 201

Introduction to Horticulture

IAI AG 905

A study and introduction to the principles and practices involved in the development, production, and use of horticultural crops (fruits, vegetables, greenhouse, turf, nursery, floral, and landscape). Course will include a broad overview of the green industry including propagation, production and design.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HUMAN SERVICES (HSP---)

HSP 053

Work Experience Seminar I

Prerequisite: HSP 103 and HSP 122

This course accompanies the field experience class. These seminars give opportunity to provide individual assessment and assist with job competence.

(1 credits, 1 Lecture)

HSP 054

Field Experience I

Prerequisite: HSP 103 AND HSP 122

This course provides 150 hours of supervised employment in various human service agencies.

Course Level Fee 3 (2 credits, 10 Lab/Lab-Discussion)

HSP 055

Work Experience Seminar II

Prerequisite: HSP 053 and HSP 054

This course accompanies the field experience class. Seminars give opportunity to provide individual assessment and assist with job competence.

(1 credits, 1 Lecture)

HSP 056

Field Experience II

Prerequisite: HSP 053 and HSP 054

This course provides 150 hours of supervised employment in various human service agencies.

Course Level Fee 3 (2 credits, 10 Lab/Lab-Discussion)

HSP 057

Work Experience Seminar III

Prerequisite: HSP 055 and HSP 056

This course accompanies the field experience class. These seminars give opportunity to provide individual assessment and assist with job competence.

(1 credits, 1 Lecture)

HSP 058

Field Experience III

Prerequisite: HSP 055 and HSP 056

This course provides 150 hours of supervised employment in various human service agencies.

Course Level Fee 3 (2 credits, 10 Lab/Lab-Discussion)

HSP 065

Intro to Substance Abuse

This course encompasses social, psychological, and medical views of drug use. The historical evolution of drug use and regulation, the differences between drug use, misuse, and abuse and their consequences.

(3 credits, 3 Lecture)

HSP 101

Dynamics of Domestic Violence

Study of dynamics of Domestic Violence, focusing on program philosophy, cultural diversity, direct relation of substance abuse, crisis intervention, understand IL Domestic Violence Act, criminal aspects, battering treatment and how Domestic Violence affects children and our society.

(3 credits, 3 Lecture)

HSP 102

Behavior Management

This course introduces the learning principles of behavior modification, measurement and strategies to change human behaviors in educational and clinical settings.

(3 credits, 3 Lecture)

HSP 103

Foundations of Human Services

Foundations in the discipline of human services, including: Historical origins, ethics and values, skill development, roles of the profession, career opportunities, challenges, examination of diverse and at-risk populations, and policy issues in human services.

(3 credits, 3 Lecture)

HSP 120

Introduction to Social Work

An introduction to generalist practice: Historical origins, values and ethics, practice methods, research considerations, and policy issues in social work. Examination of diverse and at-risk populations; the wide variety of problems workers confront, knowledge and skills of the worker.

(3 credits, 3 Lecture)

HSP 122

Social Welfare

A study of the history, purpose, philosophy, methods and values governing social welfare, with an overview of the American social welfare system, programs and structure of service delivery. Examination of the relationships among social welfare systems and institutional structures.

(3 credits, 3 Lecture)

HUMANITIES (HUM---)

HUM 120

Myths and Legends

IAI H9 901

Prerequisite: ENG 120; minimum grade of "C"

An introduction to major myths and legends spanning from Ancient Greece to Modern America with an emphasis on how the motifs, archetypes, and themes are consistently revived in popular culture.

(3 credits, 3 Lecture)

HUM 150

Humanities Through the Arts

IAI HF 900

Students will survey the human condition as revealed through the arts, including an examination of painting, sculpture, architecture, literature, drama, film, photography, and music.

(3 credits, 3 Lecture)

HUM 181

Intro to Film Appreciation

IAI F2 908

Students will enrich their knowledge of film art and their abilities to critically analyze and evaluate films. By viewing and discussing a variety of films, students will understand film techniques, directorial styles, genres, structure, critical approaches, and cultural influences.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

INDEPENDENT STUDY (INS---)

INS 099

Portfolio Develop

Students will analyze and evaluate their learning, skills, and talents in order to develop a portfolio consisting of transcripts, tests, training programs, workshops which can be evaluated for college credit. In preparing portfolio, students will clarify educational, career, and personal objectives.

(2 credits, 2 Lecture)

INS 200*

Internship Experience

This supervised internship experience at a business or organization is customized to meet the needs of students through collaboration between the supervising faculty member and the Career Services office. (Repeatable 3 Times)

Course Level Fee 1 (Variable Credit 0.5/4 credits, 20 Lab/Lab-Discussion)

INS 299*

Independent Study

For more information about this course or to secure a contract to take an independent study please contact the Vice President for Academic Services (217) 234-5211. (Repeatable 3 Times)

(Variable Credit 0.5/4 credits, 4 Lecture)

INDUSTRIAL MAINTENANCE (IND---)

IND 042

Pipefitting Procedures

Focuses on the basic principles of installation and maintenance of industrial piping systems. Mechanical joining methods are stressed.

Course Level Fee 1 (1 credits, 0.5 Lecture, 1 Lab/Lab-Discussion)

IND 043

Refrigeration Fundamentals

This course covers the basic refrigeration cycle, as well as refrigeration components and types of refrigerants. Students work with tools and gauges, measure temperatures and pressures and practice refrigeration safety procedures.

Course Level Fee 2 (3 credits, 3 Lecture, 2 Lab/Lab-Discussion)

IND 044

Fluid Power

Provides technician with basic concepts of pneumatics and hydraulics. This includes: fluid properties and laws, safety concerns, conductor types and sizing, pump operation and horsepower requirements, directional, pressure and flow control valves, fluid symbols. Trainers provide hands-on experience for students.

Course Level Fee 1 (3 credits, 2.5 Lecture, 1 Lab/Lab-Discussion)

IND 052

Electrical Installation Procedures

Prerequisite: MET 040 and MET 042

Focuses on the methods and materials used in electrical installation, and the problems encountered in construction work. The National Electrical Code is used as a guide. Course Level Fee 1 (2.5 credits, 1 Lecture, 3 Lab/Lab-Discussion)

IND 054

Trouble Shooting and Preventative Maint

Prerequisite: MET 040 and MET 042 and IND 044

Provides those skills and insights necessary to detect and solve problems which occur in industrial machinery. Includes procedures aimed at prevention rather than emergency action.

Course Level Fee 1 (Variable Credit 0.5/3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

IND 062*

Rigging and Hoisting

This course is designed to provide a basic understanding of hoisting and rigging equipment. Safety regulations will be discussed along with determination of safe working loads and proper care of equipment. (Repeatable 3 Times)

Course Level Fee 3 (1 credits, 1 Lecture)

INFORMATION TECHNOLOGY TRAIN (ITT---)

ITT 042*

IT Net Admin Cert Internship

Prerequisite: Completion of 15 semester hours in IT Network Administration certificate with 2.0 minimum GPA

Designed to give Network Administration students on-the-job experience. The students must work in the community in a computer related area. (Repeatable 3 Times)

Course Level Fee 1 (1 credits, 5 Lab/Lab-Discussion)

ITT 043*

IT Network Admin Degree Internship

Prerequisite: Completion of 50 semester hours in IT Network Administration program with 2.0 minimum GPA

Designed to give Network Administration students on-the-job experience. The students must work in the community in a computer related area. (Repeatable 3 Times)
(2 credits, 10 Lab/Lab-Discussion)

ITT 044*

IT Programming Certificate Internship

Prerequisite: Completion of 15 semester hours in IT Programming Certificate with 2.0 minimum GPA

This course gives IT-Programming students on-the-job experience. Students must work in a computer related area approved by their advisor. (Repeatable 3 Times)

Course Level Fee 1 (1 credits, 5 Lab/Lab-Discussion)

ITT 045*

IT Programming Degree Internship

Prerequisite: Completion of 50 semester hours in IT Programming Degree with 2.0 minimum GPA

This course gives IT-Programming students on-the-job experience. Students must work in a computer related area approved by their advisor. (Repeatable 3 Times)

Course Level Fee 1 (2 credits, 10 Lab/Lab-Discussion)

ITT 046*

IT Web Technology Cert Internship

Prerequisite: Completion of 15 semester hours in IT Web Technology certificate with 2.0 minimum GPA

This course gives Web Technology students on-the-job experience. Students must work in a web technology-related area approved by their advisor. (Repeatable 3 Times)

Course Level Fee 1 (1 credits, 5 Lab/Lab-Discussion)

ITT 047*

IT Web Technology Degree Internship

Prerequisite: Completion of 50 semester hours in IT Web Technology degree with 2.0 minimum

This course gives Web Technology students on-the-job experience. Students must work in a web technology-related area approved by their advisor. (Repeatable 3 Times)

Course Level Fee 1 (2 credits, 10 Lab/Lab-Discussion)

ITT 048*

IT Digital Media Certificate Internship

Prerequisite: Completion of 15 semester hours in IT Digital Media with 2.0 minimum GPA

Designed to give Digital Media Specialist students on-the-job experience. The students must work in the community doing video, web, or animation production. (Repeatable 3 Times)

Course Level Fee 2 (1 credits, 5 Lab/Lab-Discussion)

ITT 050*

IT Game Development Cert Internship

Prerequisite: Completion of 15 semester hours in IT Game Development certificate with 2.0 minimum GPA

Designed to give Game Development students on-the-job experience. The students must work in the community in an animation, modeling or programming related area. (Repeatable 3 Times)

Course Level Fee 1 (1 credits, 5 Lab/Lab-Discussion)

ITT 053

Digital Media Arts

Prerequisite: CIS 088

An introduction to using digital technology to produce artistic creations on the computer. Students will learn basic art theories of design, color, typography, and visual elements and how to apply them in a digital environment. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

ITT 063*

Innovation I

This course examines the history, technology, and progression of innovation and innovative ideas in IT, robotics, electronics, and DIY makerspace environments. The tools and techniques used in the innovation lab will be explored. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

ITT 064*

Innovation II

A practical, lab-based class that concentrates on the design, development, and implementation of physical and electronic computer interfaces. The goal is to extend the reality of computer use and/or game play using both currently available and custom hardware and software. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 6 Lab/Lab-Discussion)

ITT 066*

Indie Game Development Lab

This course is a production class that mimics the game development environment in an indie development house. Methods of production will be covered, options will be discussed and assignments will be made based on skill and ability. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 6 Lab/Lab-Discussion)

ITT 068*

Digital Video Effects

Prerequisite: CIS 066 or instructor consent

This course is a continuation of post-production techniques that includes but is not limited to compositing, chromakeying, rotoscoping, motion tracking, matte effects, 3D production techniques and motion graphics. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

ITT 070*

Python

The course teaches the fundamentals of programming using the Python language. Coursework focuses on building a problem-solving skillset and automation of tasks. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

ITT 071*

Web Scripting I

Prerequisite: CIS 099 and CIS 156

This course focuses on applying HTML5, CSS3, Javascript and JavaScript Frameworks for developing web applications and browser extensions. Students will learn JavaScript's latest features through experiential learning. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

ITT 072*

Web Scripting II

Prerequisite: ITT 071

This course focuses on developing applications using a web framework. Hands-on coursework includes using the Linux operating system to test and manage projects, the command line, webserver management, and database implementation. (Repeatable 3 times)

Course Level Fee 2 (3 credits, 3 Lecture)

ITT 076

Intro to OS and Security

An introduction to computer systems administration including operating system installation, configuration and management and an overview of the security concepts necessary to protect those systems. Leads toward Google IT Support Professional Certificate completion. (Repeatable 3 Times) (3 credits, 3 Lecture)

INTENSIVE ENGLISH LANGUAGE (IEL---)

IEL 001*

Beg Reading/Vocabulary I

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is designed for students with limited knowledge of English reading and vocabulary fundamentals. Students will be taught basic phonics and alphabet skills. Emphasis will be placed on reading simple passages containing basic vocabulary and expressions necessary to function in everyday life. (Repeatable 3 Times)

Course Level Fee 1 (5 credits, 3 Lecture, 4 Lab/Lab-Discussion)

IEL 003*

Beg Grammar/Writing I

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is intended for students with limited knowledge of English grammar and writing. Students will be taught sentence structure and rules of grammar and will begin to use English in writing simple sentences and basic paragraphs. (Repeatable 3 Times)

Course Level Fee 1 (5 credits, 3 Lecture, 4 Lab/Lab-Discussion)

IEL 005*

Beg Speaking/Listening I

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is designed for students with limited knowledge of spoken English. Student will concentrate on improving oral English skills in order to function in everyday life and in academic settings. Practice will include working with phonics, conversation, and listening. (Repeatable 3 Times)

Course Level Fee 1 (4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

IEL 007*

Int Reading/Vocabulary I

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is intended to develop vocabulary and reading at the intermediate level. Students will review phonics, expand vocabulary, practice outlining and summarizing, and increase their comprehension through work on reading for the main idea, and recognizing supporting details. (Repeatable 3 Times)

Course Level Fee 1 (5 credits, 3 Lecture, 4 Lab/Lab-Discussion)

IEL 009*

Int Grammar/Writing I

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is designed to increase knowledge of grammar and writing techniques at the intermediate level. Students will review and expand on English grammar rules and sentence structures and will use English to write compound and complex sentences, paragraphs, and short papers. (Repeatable 3 Times)

Course Level Fee 1 (5 credits, 3 Lecture, 4 Lab/Lab-Discussion)

IEL 011*

Int Speaking/Listening I

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is designed to improve speaking and listening skills at the intermediate level. Students will expand their ability to converse in English and work on improving their oral skills for everyday interaction and for academic settings. (Repeatable 3 Times)

Course Level Fee 1 (4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

IEL 013*

Adv Reading/Vocabulary I

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is designed to improve reading and vocabulary skills for students at the advanced level. Emphasis will be placed on expanding vocabulary and developing the ability to read college level texts, newspapers, magazines, and journals. (Repeatable 3 Times)

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

IEL 015*

Adv Grammar/Writing I

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is designed to assist the non-native speaker in attaining an advanced knowledge of English grammar and writing. Students will study skills needed in college level composition classes. (Repeatable 3 Times)

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

IEL 017*

Adv Speaking/Listening I

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is designed to improve speaking and listening skills for students at the advanced level. English of a more complex nature will be stressed. Emphasis will be on oral communication skills for academic application. (Repeatable 3 Times)

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

IEL 019

Beg English Non-Native Speaker

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is designed for students with limited knowledge of English. Students will be introduced to basic English phonics and alphabet skills and will begin to learn reading, grammar, speaking, and listening in English.

Course Level Fee 1 (5 credits, 4 Lecture, 2 Lab/Lab-Discussion)

IEL 021

Int English Non-Native Speaker

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is intended to develop vocabulary, reading, grammar, and oral English skills at the intermediate level. Students will review and expand reading and writing skills and improve oral English skills.

Course Level Fee 1 (5 credits, 4 Lecture, 2 Lab/Lab-Discussion)

IEL 023

Adv English Non-Native Speaker

Prerequisite: Placement in the course is based upon formal and informal assessment by Intensive English Language staff.

The course is designed for students at the advanced level. Emphasis will be placed on attaining an advanced proficiency in reading, grammar and writing, speaking, and listening as it relates to academic achievement and success.

Course Level Fee 1 (5 credits, 4 Lecture, 2 Lab/Lab-Discussion)

JOHN DEERE TECH (JDA---)

JDA 041

John Deere SOE I

Prerequisite: ENG 050 or ENG 120 and JDA 080 and JDA 073 and JDA 091 and JDA 111 and TEC 048 and JDA 071 and JDA 086 and JDA 092 and ECO 130 and JDA 072 and JDA 094 and HED 178 or instructor consent

Students will receive on-the-job experience in a John Deere dealership. This will allow them to practice and utilize the skills and knowledge learned previously. This work will be supervised by the sponsoring dealership and a Lake Land College John Deere Ag Tech instructor.

Course Level Fee 3 (2 credits, 10 Lab/Lab-Discussion)

JDA 042

John Deere SOE II

Prerequisite: JDA 041

Students will receive on-the-job experience in a John Deere dealership. This will allow them to practice and utilize the skills and knowledge learned previously. This work will be supervised by the sponsoring dealership and a Lake Land College John Deere Ag Tech instructor.

Course Level Fee 4 (4 credits, 20 Lab/Lab-Discussion)

JDA 043

John Deere SOE III

Prerequisite: JDA 042 and JDA 087 and JDA 050 and JDA 051 and SPE 111 and JDA 095 and JDA 082 and JDA 113 or instructor consent

Students will receive on-the-job experience in a John Deere dealership. This will allow them to practice and utilize the skills and knowledge learned previously. This work will be supervised by the sponsoring dealership and a Lake Land College John Deere Ag Tech instructor.

Course Level Fee 4 (4 credits, 20 Lab/Lab-Discussion)

JDA 050

John Deere Engine Systems

An introduction to John Deere engines and their systems. Basic theory of engine principles will be discussed along with diagnosis and repair of intake and exhaust, cooling, lubrication systems, cylinder heads, bearings, and crankshafts.

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

JDA 051

JD Tillage & Seeding Equipment

This class is an introduction to John Deere tillage and seeding equipment including theory and principles of operation, set-up and adjustment, trouble-shooting, and repair.

Course Level Fee 2 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

JDA 054

Jd Turf & Utility Equipment

Prerequisite: JDA 080 and JDA 073 and JDA 111

This course is a study of John Deere consumer and commercial equipment. Operation, diagnosis, and repair of internal combustion engines, engine ignition systems, electrical and safety systems, fuel systems, and mowing attachments will be covered. (Repeatable 1 Time)

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

JDA 071

John Deere Power Trains

Theory of power transmission from engine to traction wheels. Includes the function and operation of gears, chains, clutches, planetary gears, drive lines, differentials, and transmissions. Complete disassembly, inspection, and reassembly of John Deere components will occur. Also, diagnosis, repair, and adjustment of John Deere transmissions will be covered.

Course Level Fee 3 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

JDA 072

JD Advanced Power Trains

Prerequisite: JDA 071

Students will put into practice the theories of diagnosis, disassembly, inspection, repair and reassembly of John Deere power train components. These components will include clutches, transmissions, differential, and final drives for both combines and tractors.

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

JDA 073

JD Shop Skills & Fundamentals

Procedures with respect to shop safety and organization, identification and proper use of tools, use of measuring equipment, plus orientation to John Deere manuals, warranty procedures, shop tickets, and product identification evolution. (Repeatable 1 Time)

Course Level Fee 2 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

JDA 080

John Deere Electrical Systems

Basic electrical principles and applications of magnetism, electromagnetism, and the safe utilization of electrical test meters. Principles of operation, testing, and repair of ignition systems, cranking systems, and charging systems will be demonstrated and practiced. (Repeatable 1 Time)

Course Level Fee 3 (3.5 credits, 2 Lecture, 3 Lab/Lab-Discussion)

JDA 082

Jd Advanced Elect/Electronic Sys

Prerequisite: JDA 080

Designed to develop and strengthen the student's knowledge in electrical/electronic systems. Upon completion the student will be able to properly use service equipment to diagnose electronically controlled components and monitor systems used on tractors, planting, and harvesting equipment.

Course Level Fee 3 (3.5 credits, 1.5 Lecture, 4 Lab/Lab-Discussion)

JDA 086

John Deere Combine Production

Prerequisite: JDA 080 and JDA 091 and TEC 048 and JDA 111 and JDA 073

This course is a study of the theory and principles of operation of John Deere conventional and STS combines, corn heads, and grain platforms. Pre-delivery, set-up, and, adjustment of combines and headers will be performed.

Course Level Fee 3 (2.5 credits, 1.5 Lecture, 2 Lab/Lab-Discussion)

JDA 087

John Deere Fuel Systems

Prerequisite: JDA 042 or instructor consent

Basic understanding of the operating principles of John Deere fuel systems. Students will also learn diagnosis, removal, installation, and repair of John Deere mechanical and electrical-electronic fuel system components.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

JDA 091

John Deere Hydraulics I

Prerequisite: Enrolled in John Deere Tech Program

Covers principles and application of theory, construction, fluid flow and testing of components used on John Deere tractors, combines, and consumer and commercial equipment.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

JDA 092

John Deere Hydraulics II

Prerequisite: JDA 091

A study of John Deere tractor and combine and sprayer hydraulic systems. Emphasis will be placed on diagnosis and repair of hydraulic and hydrostatic drive systems.

Course Level Fee 2 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

JDA 094

John Deere Air Cond Systems

Theory and principles of operation, diagnosis, and repair of John Deere heating and air conditioning systems. Students will also become certified to comply with state and federal laws.

Course Level Fee 3 (2.5 credits, 1 Lecture, 3 Lab/Lab-Discussion)

JDA 095

John Deere Equip Diagnostics

This class will provide the student with an opportunity to develop proper diagnostic skills needed at a dealership.

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

JDA 111*

John Deere Ag Software

Use of computers as required by John Deere dealership service employees. Emphasis will be on locating service diagnostic and repair information. (Repeatable 1 Time)

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

JDA 113*

John Deere Apex Software

Use of computers and machines to become familiar with precision agriculture and global positioning systems installed on farm equipment and proper operation and repair of these units.

(Repeatable 3 Times)

Course Level Fee 1 (2 credits, 2 Lecture)

JDA 114

John Deere Hay Equipment

Prerequisite: Enrollment in the John Deere Tech Program

This course introduces students to John Deere Hay equipment. This equipment includes Mower-Conditioners, Hay Rakes, Small Square Balers, and Large Round Balers.

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

LITERATURE (LIT---)

LIT 130

Intro to Literature

IAI H3 900

Students will read, examine, and discuss a variety of literary works from different genres as a way to analyze and understand the value, purpose, and components of literature.

(3 credits, 3 Lecture)

LIT 144

Introduction to Shakespeare

Introduction to Shakespeare as a literary and dramatic writer; study of three Shakespeare plays in Elizabethan/Jacobean theater, ideas, culture, politics, modern critical debates and changing styles of production. Examination of individual plays; relationships, cultural, ideological, theatrical contexts and aspects.

(3 credits, 3 Lecture)

LIT 147

Introduction to Fiction

IAI H3 901

Students will read, discuss, and analyze short stories and novels written by different authors from a variety of time periods as a way of appreciating and understanding the purposes, forms, terms, and critical approaches associated with these two literacy modes.

(3 credits, 3 Lecture)

LIT 150

Children's Literature

Study of various forms and types of literature for the intellectual stimulation of the small child and storytelling and oral interpretation techniques.

(3 credits, 3 Lecture)

MACHINE TOOL TECHNOLOGY (MTT---)

MTT 050

Intro to Machining Procedures

A study designed to highlight the theory and application of cutoff machines, drill press, engine lathe, milling machines, and basic benchwork involving layout and hand tools.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

MANUFACTURING MAINTENANCE (MMP---)

MMP 040

Manufacturing Maintenance I

This course provides students with an introduction to the fundamentals of manufacturing and the maintenance associated with manufacturing processes. Topics include safety in the industrial setting, basic shop skills for manufacturing maintenance, and maintenance reliability.

(4.5 credits, 3.5 Lecture, 2 Lab/Lab-Discussion)

MMP 042

Manufacturing Maintenance II

This course provides students with an introduction to the fundamentals of manufacturing and the maintenance associated with manufacturing process. Topics include material handling, mechanical systems, lubrication, and fluid power.

(3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

MMP 048

Manufacturing Maintenance V

This course provides students with an introduction to the fundamentals of analyzing and troubleshooting a manufacturing process. Topics include problem solving and root cause analysis.

(1.5 credits, 1 Lecture, 1 Lab/Lab-Discussion)

MESSAGE THERAPY (MAS---)

MAS 055

Massage Therapy I

Prerequisite: Admission to Program

This course serves as an introduction to the basic principles and Swedish massage techniques. This course introduces students to the historical overview of massage therapy and specific areas of massage practice including: safety, infection control, draping, body mechanics, self-care, and client positioning.

Course Level Fee 3 (4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

MAS 058

Legal Documentation for MT

This course is designed to introduce the student to legal documentation using different formats while learning massage abbreviations and learning medical terminology.

(2 credits, 2 Lecture)

MAS 060

A & P for Massage Therapist II

Prerequisite: BIO 050

This course provides the basic structure and function of the musculoskeletal system of the human body and basic theory of anatomy and physiology. The students will learn the origin, insertion and action of the major muscles of the human body.

(4 credits, 4 Lecture)

MAS 065

Massage Therapy II

Prerequisite: MAS 055

This course expands a full body massage with introduction of clinical therapeutic practice. The student will learn how to apply heat, cold and hydrotherapy as well as deep tissue, trigger points, and myofascial release.

Course Level Fee 3 (4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

MAS 067

Pathology/Massage Therapist

This is a course of the nature and cause of diseases, which involves changes in structure and function, and the conditions produced by the diseases. Student will understand the effects of specific massage and how to select the most appropriate techniques for the condition.

(3 credits, 3 Lecture)

MAS 070

Ethics for Massage Therapist

This course will discuss ethics dealing with a variety of situations that can occur between therapist and client. The Massage Therapist Code of Ethics will be reviewed. Student will learn about state laws and regulations governing massage therapy and licensure.

(1 credits, 1 Lecture)

MAS 076

Massage Therapy III

Prerequisite: MAS 065

This course introduces the student to types of massage including: chair massage and sports massage and massage for special population including: pregnancy, infant, children, cancer, hospice, and geriatric. Business practice that relate to massage will be discussed.

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

MAS 077

Massage Clinic I

Prerequisite: MAS 065

This course is a supervised in house clinical practicum and out of house assignments in which the students will apply newly acquired skills of therapeutic massage to clients.

Course Level Fee 3 (1.5 credits, 3 Lab/Lab-Discussion)

MAS 086

Massage Therapy IV

Prerequisite: MAS 075

This course introduces the student to lymph massage, reflexology, energetic work and spa techniques which includes: aromatherapy, exfoliation, and body wraps.

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

MAS 087

Massage Clinic II

Prerequisite: MAS 077

This course is a supervised in house clinical practicum, in which the students will apply new and previously acquired skills of therapeutic massage to clients.

Course Level Fee 3 (1.5 credits, 3 Lab/Lab-Discussion)

MATHEMATICS (MAT---)

MAT 009

Geometry

Prerequisite: Placement by assessment

This course is an introductory course in plane geometry for students with less than one year of high school geometry. Topics included, but not limited to, are: lines, angles, proofs, triangles, Pythagorean theorem, circles, various geometrical formulas and coordinate geometry.

(3 credits, 3 Lecture)

MAT 090

Math for Computer Applications

Prerequisite: Placement by assessment

Covers mathematical concepts used in the computer and business field. Topics include algebra; addition, subtraction, multiplication, division of decimals and fractions; hexadecimal, binary and octal number systems. Problem solving techniques will be used to solve business-related narrative problems.

(3 credits, 3 Lecture)

MAT 115

General Education Pathway

IAI M1 904

Prerequisite: Placement by assessment. QL/ Stats Transitional Math (TM002). Also one year of high school geometry or MAT 009.

Survey of mathematical topics including set theory, consumer/financial math, measurement and statistics. Problem solving projects involving detailed written solutions required. Calculators and computers will be used. Intended for students that don't assess directly into MAT 116. Includes supplemental instruction lab.

Course Level Fee 2 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

MAT 116

General Education Math

IAI M1 904

Prerequisite: Placement by assessment or MAT 124 or MAT 129 with a grade of "C" or higher or STEM Transitional Math (TM001). Also one year of high school geometry or MAT 009.

Survey of mathematical topics with emphasis on solutions to real life problems. Topics will include set theory, consumer/financial math, measurement, and statistics. Problem solving projects involving detailed written solutions will be required. Calculators and computers will be used.

(3 credits, 3 Lecture)

MAT 118

Math for Elem Teachers I

Prerequisite: Placement by assessment or either MAT 115, MAT 124 or MAT 129 with a grade of "C" or higher or STEM Transitional Math (TM001). Also one year of high school geometry or MAT 009

A course designed for Elementary Education majors. Topics include number theory, probability and statistics, development of numeration systems, sets, functions, mathematical reasoning and problem solving.

Counts as general education requirement for elementary education majors when taken in sequence with MAT 218.

(3 credits, 3 Lecture)

MAT 124

Statistics Pathway

IAI M1 902

Prerequisite: Placement by assessment. QL/Stats Transitional Math (TM002). Also one year of high school geometry or MAT 009.

Application of elementary principles of descriptive statistics including frequency distribution, graphical presentation, measures of center, location and variation. Elements of probability, sampling techniques, binomial and normal distribution, correlation/regression and hypothesis testing. Graphing calculator and Excel required. Intended for students that don't assess directly into MAT 125 Statistics. Includes supplemental instruction lab.

Course Level Fee 2 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

MAT 125

Statistics

IAI M1 902

Prerequisite: Placement by assessment or MAT 115 or MAT 129 with a grade of "C" or higher or STEM Transitional Math (TM001). Also one year of high school geometry or MAT 009.

Application of elementary principles of descriptive statistics including frequency distribution, graphical presentation, measures of center, location and variation. Elements of probability, sampling techniques, binomial and normal distribution, correlation/regression and hypothesis testing. Graphing calculator and Excel required.

(3 credits, 3 Lecture)

MAT 129

College Algebra Pathway

Prerequisite: Placement by Assessment or either MAT 115 or MAT 124 with a grade of "C" or higher or STEM Transitional Math (TM001). Also one year of high school geometry or MAT 009.

Develop concepts of a function and graph, inverse, exponential and logarithmic functions, theory of equations, systems of equations, sequences and series. Graphing calculator required. Intended for students that don't assess directly into MAT 130 College Algebra. Includes supplemental instruction lab.

(5 credits, 4 Lecture, 2 Lab/Lab-Discussion)

MAT 130

College Algebra

Prerequisite: Placement by Assessment. Also one year of high school geometry or MAT 009

Develop of concepts of a function and graph, inverse, exponential and logarithmic functions, theory of equations, systems of equations, sequences and series. Graphing calculator required.

(4 credits, 4 Lecture)

MAT 132

Trigonometry

Prerequisite: Placement by assessment or either MAT129 or MAT130 with a grade of "C" or higher. Also one year of high school geometry or MAT 009

Develop the definitions, properties and graphical characteristics of trigonometric functions. Include radian measure, trigonometric identities and equations, solutions of oblique and right triangles and inverse trigonometric functions and polar coordinates. Graphing calculator required.

(3 credits, 3 Lecture)

MAT 140

Algebra With Trigonometry

Prerequisite: Placement by Assessment. Also one year of high school geometry or MAT 009

Integrated course covering topics from College Algebra and Trigonometry. Credit not granted for both this course and MAT 129 College Algebra Pathway or MAT 130 College Algebra. Graphing calculator required.

(6 credits, 6 Lecture)

MAT 151

C Program W/Engineering Appl

Corequisite: MAT 241 with grade of "C" or higher

Introduction to the programming language C. Fundamental principles, concepts, and methods of computing with emphasis on calculus-based problem-solving techniques and applications from engineering and physical science.

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

MAT 210

Finite Mathematics

IAI M1 906

Prerequisite: Placement by assessment or either MAT 129 or MAT 130 or MAT 140 with a grade of "C" or higher. Also one year of high school geometry or MAT 009

An introduction to Finite Mathematics, matrices, linear systems of equations and inequalities, linear programming, counting theory and probability.

(3 credits, 3 Lecture)

MAT 211

Math Analysis

IAI M1 900B

Prerequisite: Placement by assessment or either MAT 129 or MAT 130 or MAT 140 with a grade of 'C' or higher; also 1 yr high school geometry or MAT 009

This course covers mathematical analysis of polynomial calculus with applications to business and social sciences. It includes the mathematics of finance, techniques and applications of differentiation and integration, optimization theory and area. Graphing calculator required.

(4 credits, 4 Lecture)

MAT 218**Math for Elem Teachers II****IAI M1 903**

Prerequisite: MAT 118 with grade of 'C' or higher

The study of the concepts and theory of measurement and geometry via the problem-solving approach, using both calculators and microcomputers throughout. Designed for Elementary Education majors. Counts as general education requirement for elementary education majors when taken in sequence with MAT 118.

(3 credits, 3 Lecture)

MAT 241**Analytical Geometry and Calculus I****IAI M1 900-1, MTH 901**

Prerequisite: Placement by assessment or MAT 140 with a grade of "C" or higher; MAT 129/MAT 130 and MAT 132 with a grade of "C" or higher may be substituted for MAT 140. Also one year of high school geometry or MAT 009.

Differential and integral calculus of elementary functions of one variable, such as polynomial, rational, radical, trigonometric, inverse trigonometric, exponential and logarithmic functions, will be covered. Applications include rates of change, optimization, curve sketching and area. A graphing calculator is required. Ask instructor for calculator recommendations.

(5 credits, 5 Lecture)

MAT 242**Analytical Geometry and Calculus II****IAI M1 900-2, MTH 902**

Prerequisite: MAT 241 with grade of 'C' or higher

A continuation of Calculus I with emphasis on different methods of integration and applications, L' Hôpital's Rule, Sequences, series, Power series, Taylor series and Maclaurin series. A graphing calculator is required. Ask instructor for calculator recommendations.

(4 credits, 4 Lecture)

MAT 243**Analytical Geometry and Calculus III****IAI M1 900-3, MTH 903**

Prerequisite: MAT 242 with grade of 'C' or higher

A continuation of analytic geometry and Calculus II. The focus is on solid analytic geometry, vectors, partial derivatives, line, volume and surface integrals in various coordinate systems, and vector fields. A graphing calculator is required. Ask instructor for calculator recommendations.

(4 credits, 4 Lecture)

MAT 245**Differential Equations****IAI MTH 912**

Corequisite: MAT 243

Designed for pre-engineering students and others who need a working knowledge of ordinary differential equations.

(3 credits, 3 Lecture)

MAT 255**Linear Algebra****IAI MTH 911**

Corequisite: MAT 241

A first course in linear algebra covering linear systems, matrices, determinants, vector spaces, inner product spaces, and eigenvalues and eigenvectors, including proofs of theorems and propositions in each topic.

(3 credits, 3 Lecture)

MECHANICAL ELECTRICAL TECH (MET---)**MET 043****Motors and Generators**

Prerequisite: EET 050 or MET 042

This course focuses on the installation, maintenance and application of motors, equipment and controls.

Course Level Fee 1 (2.5 credits, 1.5 Lecture, 2 Lab/Lab-Discussion)

MET 045***Mechanical Drive Systems**

This course is designed to provide a basic understanding of mechanical drive systems and components. Students will learn industry-relevant skills including how to: install, analyze performance, maintain, and troubleshoot heavy duty mechanical transmission systems. (Repeatable 3 Times)

Course Level Fee 3 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

MET 076**Supervised Occupational Experience**

Prerequisite: Sophomore standing in Mechanical-Electrical Technology

Designed to provide work experience in field while maintaining contact with occupational instructor for review and assistance.

(Variable Credit 0.5/6 credits, 15 Lab/Lab-Discussion)

MET 080**Solid State Devices & Apps**

Prerequisite: EET 050 or MET 042

Provides the student with a basic understanding of the most frequently used discrete semiconductors. Analog and digital integrated circuits also are studied.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

MET 084**Technical Mechanisms**

Prerequisite: CAD 056 and APT 042

Focuses on motion analysis of mechanical system components such as linkages, slider-crank mechanisms, working connectors, cams, gears and gear trains.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

MEDICAL ASSISTANT (MAP---)**MAP 070****Med Assist Pathophysiology I**

Corequisite: MAP 072

This course provides a comprehensive study of the anatomy and physiology of the structure and function of major organs, medical terminology, commonly prescribed medications, common diseases, and diagnostic testing associated with the musculoskeletal, integumentary, cardiovascular and urinary body systems.

Course Level Fee 3 (4 credits, 4 Lecture)

MAP 072**Med Assist Skills I**

Corequisite: MAP 070

This course prepares students for basic clinical office practice including obtaining patient information and documentation. The student is introduced to practices, procedures, and role of the assistant in preparation for examination and treatment of the patient throughout the lifespan.

Course Level Fee 4 (5 credits, 3 Lecture, 4 Lab/Lab-Discussion)

MAP 074**Medical Office Procedures I**

Prerequisite: MAP 070, MAP 072, and MAP 078

This course provides a hands-on overview of medical office software through practical applications of medical assistant competencies such as professional office skills, keyboarding and document formatting, telephone techniques, and assisting with medical specialties.

Course Level Fee 3 (4 credits, 4 Lecture)

MAP 076**Medical Office Procedures II**

Prerequisite: Successful completion of MAP 070, MAP 072, MAP 074, and MAP 078 with a "C" or better

This course provides an advanced hands-on overview of Medical Office Software through practical applications of medical assistant competencies such as Professional office skills, coding and billing procedures, patient accounts, preparing insurance claims and posting insurance payments.

Course Level Fee 3 (3 credits, 3 Lecture)

MAP 078**Med Assist Pharmacology I**

Prerequisite: MAP 070, MAP 072, and MAP 074

This course introduces concepts and applications of pharmacological principles, and focuses on drug classifications, focus on the top 100 drugs commonly seen in the medical office and medicolegal responsibilities of the medical assistant.

Course Level Fee 3 (2 credits, 2 Lecture)

MAP 080

Med Assist Pathophysiology II

Prerequisite: Successful completion of MAP 070, MAP 072, MAP 074, MAP 078 with a "C" or better

This course provides a comprehensive study of the anatomy and physiology of the structure and function of major organs, medical terminology, medications, diseases, and diagnostic testing and treatments associated with the respiratory, digestive, endocrine, reproductive, blood and lymph systems and special senses.

Course Level Fee 3 (4 credits, 4 Lecture)

MAP 082

Med Assist Skills II

Prerequisite: Successful completion of MAP 070, MAP 072 MAP 074 and MAP 078 with a "C" or better

This course continues to prepare students for basic medical office practice through examination and treatment of the patient throughout the lifespan including diagnostic imaging, laboratory, and electrocardiography procedures and skills.

Course Level Fee 4 (5 credits, 3 Lecture, 4 Lab/Lab-Discussion)

MAP 084

Med Assist Pharmacology

Prerequisite: Admission into NDP.MAP Sarah Bush Employees only.

This course introduces concepts and applications of pharmacological principles, and focuses on drug classifications, principles, and procedures of medication administration, calculation of drug problems, and medicolegal responsibilities of the medical assistant.

Course Level Fee 4 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

MAP 086

Med Assist Seminar

Prerequisite: Successful completion of MAP 070, MAP 072 MAP 074 and MAP 078 with a "C" or better

This course includes resume preparation, job searches, interviewing skills, communication styles, medical law and ethics, and the role/responsibilities of the Medical Assistant. The student will be prepared for credentialing exam with test-taking strategies and study techniques.

Course Level Fee 4 (3 credits, 3 Lecture)

MAP 088

Med Assist Pharmacology II

Prerequisite: Successful completion of MAP 070, MAP 072 MAP 074 and MAP 078 with a "C" or better

This course introduces concepts and applications of the principle and procedures of medication administration for all routes and calculation of drug problems.

Course Level Fee 4 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

MAP 090

Med Assist Externship

Prerequisite: Successful completion of MAP 070, MAP 072, MAP 074, MAP 078, MAP 080, MAP 082, MAP 086, MAP 088 with a "C" or better

This course provides students with work-based experience that utilizes skills learned during the program and provides application in a physician's office or the ambulatory setting. Students must complete 160 hours.

Course Level Fee 4 (2 credits, 2 Lab/SOE)

MAP 091

Med Assist Externship Seminar

This course provides students with work-based experience that utilizes skills learned during the program and provides application to different scenarios and office interactions they might encounter as a CMA.

(1 credits, 1 Lecture)

MAP 092

Clinical Skills

Prerequisite: Admission into NDP.MAP Sarah Bush employees only.

This course prepares a CNA to perform the various clinical skill sets of the medical assistant in preparing for examination and treatment of patients in various life stages.

Course Level Fee 4 (4 credits, 3 Lecture, 4 Lab/Lab-Discussion)

MAP 094

Med Assist A & P

Prerequisite: Admission into NDP.MAP Sarah Bush employees only.

This course provides an accelerated study of the anatomy and physiology of the structure and function of major organs, medical terminology, common diseases, and diagnostic testing associated with the body systems.

Course Level Fee 2 (3 credits, 3 Lecture)

MAP 096

Capstone

Prerequisite: Sarah Bush employees only

This course is designed to increase the Certified Nurse Assistants knowledge of managed care delivery systems, front office processes, ethical and legal issues for medical assistants. Test taking strategies and study techniques for certification is included.

Course Level Fee 4 (3 credits, 3 Lecture)

MAP 098

Transitions to Med Assisting I

Prerequisite: Current medical assisting certification (must be credential accepted by accreditation)

This course is designed for medical assistants with current certification to transition into obtaining an associate degree. This course is to be a refresher on the current skills required for a medical assistant. Clinical and administrative skills will be reviewed. A skills review is included.

Course Level Fee 4 (3 credits, 2.5 Lecture, 1 Lab/Lab-Discussion)

MAP 099

Transitions to Medical Assisting II

Prerequisite: Current medical assisting certification (must be credential accepted by accreditation)

This course provides a review of the A&P of all body systems. Pharmacological principles and concepts of medication calculation and administration are introduced.

Course Level Fee 4 (3 credits, 2.5 Lecture, 1 Lab/Lab-Discussion)

MEDICAL CODING SPECIALIST (MCS---)

MCS 040

Health Information for Professionals

An introduction and overview to health information management. The course will cover the history and the many applicable fields available to a health information management specialist. Students will explore the different areas of health information.

(3 credits, 3 Lecture)

MCS 041

Medical Office Terminology

A medical professional's course in medical terminology. Students will receive word parts going over primary terms, then review structure, and functions of the body systems, so they can relate those to medical specialists, pathology, diagnostics and treatment procedures.

(3 credits, 3 Lecture)

MCS 050

Principles of CPT Coding

A beginner's course for the CPT coding system. This class will provide students with a general understanding of the format and guidelines necessary for CPT coding.

(3 credits, 3 Lecture)

MCS 055

Principles of ICD-10-CM Coding

A beginner's course in ICD-10-CM coding and guidelines. Students will be introduced to a wide variety of coding segments and body systems.

(3 credits, 3 Lecture)

MCS 056

Credentialing/Emerging Coding

Prerequisite: MCS 050 and MCS 055

This course covers HCPCS coding, basic physician credentialing, prior authorizations for procedures and pharmacies, and various Medicare tools and regulations.

(3 credits, 3 Lecture)

MCS 060

Medical Ins Reimbursement

An advanced course concerning medical insurance billing and reimbursement. This course will focus on insurance companies such as Blue Cross and Blue Shield, Medicare, and Medicaid.

(3 credits, 3 Lecture)

MCS 065

Adv CPT Coding and Modifiers

Prerequisite: MCS 050

An advanced course that explores the different subsections of the CPT and correct coding of procedures. Students will familiarize themselves with CPT coding by coding case studies and scenarios.

(3 credits, 3 Lecture)

MCS 068

Medical Management and Ethics

Prerequisite: MCS 040

This course covers the management of a medical office as well as ethics, biomedical ethics, and ethical challenges affecting the medical manager.

(3 credits, 3 Lecture)

MCS 070

Advanced ICD-10-CM Coding

Prerequisite: MCS 055

An advanced course specializing in all aspects of ICD-10-CM coding. This course will focus on specific body systems and not the overall aspect of ICD-10-CM coding.

(3 credits, 3 Lecture)

MCS 075

Hospital-Med Coding Internship

Prerequisite: PNC 055 and BIO 050 and MCS 050 and MCS 055

This course provides students with the opportunity to intern in a hospital setting. It provides supervised work experience coordinated with a healthcare systems related employer. A minimum of 62.5 hours of internship time is required for one credit hour.

Course Level Fee 1 (1 credits, 5 Lab/ Lab-Discussion)

MCS 080

Clinic-Med Coding Internship

Prerequisite: PNC 055 and BIO 050 and MCS 050 and MCS 055

This course provides students with the opportunity to intern in a clinic setting. It provides supervised work experience coordinated with a healthcare systems related employer. A minimum of 62.5 hours of internship time is required for one credit hour.

Course Level Fee 1 (1 credits, 0 Lecture, 5 Lab/Lab-Discussion)

MCS 085

Hospital Coding Certification Prep

Prerequisite: MCS 060 and MCS 065 and MCS 070 or consent of instructor

An exam preparation course that will provide students with a comprehensive review for the CPC-H and CCS exams.

(1 credits, 1 Lecture)

MCS 090

Clinic Coding Certification Prep

Prerequisite: MCS 060 and MCS 065 and MCS 070 or consent of instructor

An exam preparation course that will provide students with a comprehensive review for the CPC and CCS-P exams.

(1 credits, 1 Lecture)

MCS 091

Healthcare Statistics

Prerequisite: AHE 055

This course is a statistics class focused on calculating and reporting healthcare statistics and the common formulas used by hospitals and physician offices.

(3 credits, 3 Lecture)

MCS 092

Medical Records and the Law

Prerequisite: MCS 040 and MCS 068

This is an advanced course focused on the American legal system and the impact the law has on medical records, health information in general, and HIPAA.

(3 credits, 3 Lecture)

MILITARY SCIENCE (MSL---)

MSL 101

ROTC-Leadership Personal Development

Cadets to the Army and the Profession of Arms. The overall focus is on developing basic knowledge and comprehension of the Army Leadership Requirements Model. Cadets also learn how resiliency and fitness support their development as a leader.

(1 credits, 1 Lecture)

MSL 102

ROTC-Intro to Tactical Leadership

Prerequisite: MSL 101

Cadets will learn about personal development of life skills such as critical thinking, time management, goal setting, and communication. Cadets will begin learning the basics of squad level tactics that will be reinforced during a weekly leadership lab.

(1 credits, 1 Lecture)

MSL 201

Leadership and Decision Making

Cadets will demonstrate critical and creative thinking and the ability to apply Troop Leading Procedures (TLPs) to develop innovative solutions to problems. Students apply knowledge in a hands-on environment through exercises such as team building and field training.

(2 credits, 2 Lecture)

MSL 202

Army Doctrine & Team Development

This course focuses on Army doctrine and team development. Army values, teamwork, warrior ethos, and their relationship to the philosophy of military service are stressed. The ability to lead and follow is also covered through team building exercises at squad level.

(2 credits, 2 Lecture)

MUSIC (MUS---)

MUS 104*

Lake Land Community Choir

Instruction in choral music and experience. (Repeatable 3 Times)

Course Level Fee 1 (1 credits, 2 Lab/ Lab-Discussion)

MUS 150

Music in American History & Culture

IAI F1 904

A survey of the musical forms and styles in the United States from the music of the early colonists to the popular music of today. Musical forms and styles are considered in their cultural context.

(3 credits, 3 Lecture)

MUS 229

Understanding Music

IAI F1 900

A survey of the musical forms and styles associated with classical music, focusing on representative musical masterworks and their composers. This music is presented in both a historical and a cultural framework.

(3 credits, 3 Lecture)

PHILOSOPHY (PHI---)

PHI 232

World Religions

IAI H4 905

This course is designed to promote cultural diversity associated with religious practices. It includes a survey of religious systems and examines concepts and theories related to the nature of deities, good and evil, reason and faith, ethics, and afterlife.

(3 credits, 3 Lecture)

PHI 270

Introduction to Philosophy

IAI H4 900

An introduction to philosophical questioning and reasoning. This course will include a survey of western philosophy focusing on the development of specific branches within the field, including epistemology, metaphysics, ethics, philosophy of science, and social/political philosophy.

(3 credits, 3 Lecture)

PHI 280

Ethics

IAI H4 904

Introduction to issues and theories of ethics. Includes survey of major value systems and contemporary issues.

(3 credits, 3 Lecture)

PHI 290

Intro to Logic

IAI H4 906

Introduction to rules of reasoning, including truth and validity, deduction and induction, language and meaning, and fallacies.

(3 credits, 3 Lecture)

PHYSICAL EDUCATION (PED---)

PED 116*

Golf

Designed to help a student understand and appreciate golf. Will teach the basic skills and techniques for golf as a recreational and physical activity for all ages. (Repeatable 3 Times)

Course Level Fee 3 (1 credits, 2 Lab/ Lab-Discussion)

PED 117***Advanced Golf**

Prerequisite: PED 116

Golf instruction for the advanced golfer. Course designed to increase the skill level. (Repeatable 3 Times)

Course Level Fee 3 (1 credits, 2 Lab/ Lab-Discussion)

PED 141***Weight Training**

To introduce to the student the basic principles of weight training, to demonstrate and participate in various programs, and increase strength. (Repeatable 3 Times)

Course Level Fee 1 (1 credits, 2 Lab/ Lab-Discussion)

PED 143***Aerobics**

The course is designed to acquaint students with different exercise routines to improve their overall physical condition, progress from an intermediate level to a more advanced level. Routines are executed to upbeat music. (Repeatable 3 Times)

Course Level Fee 1 (1 credits, 2 Lab/ Lab-Discussion)

PED 152**Theory of Motor Learning**

Provides a study of the different theories of the acquisition of motor skills and the nature of human locomotion.

(3 credits, 3 Lecture)

PED 160***Trap and Skeet Shooting**

Basic techniques of shooting the shotgun clay target games of Trap and Skeet. Students will be familiarized with the safe handling, operation, and cleaning of shotguns and shot shell reloading. (Repeatable 3 Times)

Course Level Fee 4 (1 credits, 2 Lab/ Lab-Discussion)

PED 172**Bsc Act Elem/Sec Child**

Focuses on games and activities for elementary and secondary level including body mechanics, basic exercises and rhythms. Includes team games for secondary level.

(2 credits, 2 Lecture)

PED 183**Introduction to Physical Education**

Focuses on the general scope, purpose, history, growth, and development of Physical Education.

(3 credits, 3 Lecture)

PED 185**B-Ball/V-Ball Sports Officiate**

Focuses on the general scope of sports officiating. Successful completion of the class allows the student to write IHSA for the officials exam.

(3 credits, 3 Lecture)

PED 209***Aerobic Fitness**

Class is designed to teach basic skills, rules and regulations, and to allow students to participate in weight training and cardiovascular activities. Student will be given a grade according to the number

of minutes performed in the semester. (Repeatable 3 Times)

Course Level Fee 2 (1 credits, 2 Lab/ Lab-Discussion)

PED 210***P/F Aerobic Fitness**

Class is designed to teach basic skills, rules and regulations, and to allow students to participate in weight training and cardiovascular activities. Pass or Fail will be given at the end of the semester. (Repeatable 3 Times)

Course Level Fee 2 (1 credits, 2 Lab/ Lab-Discussion)

PED 226**Theory of Baseball**

This course focuses on rules and history of baseball, basic skills, organizing practices, and acquiring a general knowledge of baseball. This prepares the student to teach and coach baseball.

Course Level Fee 3 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

PED 227**Theory of Basketball**

Students are taught the necessary skills to conduct classes and coach the sport of basketball. Drills, game techniques and strategies are practiced in the lab situation. Each student will teach a unit in basketball theory.

Course Level Fee 1 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

PED 244**Kinesiology**

Prerequisite: BIO 100 or BIO 299 or BIO 225

The study of functional musculoskeletal anatomy, muscle actions, and the laws of physics used in the performance of human motion.

(4 credits, 4 Lecture)

PED 285**Fitness for Life**

An individual approach to assist students to develop a lifetime of wellness through fitness. The course includes a thorough physical fitness/risk factor assessment battery. Students will be required 2 hours of physical workout a week.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

PHYSICAL THERAPIST ASSISTANT (PTA---)**PTA 080****Fundamentals of PTA I**

Prerequisite: Admission to Program
Corequisite: PTA 081

An introduction to the profession of Physical Therapy and the role of the PTA within the health profession. This course provides basic physical therapy skills including: body mechanics, transfers, bed mobility, gait training, aseptic techniques, and assessment of vital signs.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

PTA 081**PTA Skills Lab**

Corequisite: PTA 080

An in-house laboratory practice of skills and techniques corresponding with Fundamentals of PTA I (PTA 080). Students will observe in physical therapy settings.

Course Level Fee 3 (2.5 credits, 5 Lab/ Lab-Discussion)

PTA 082**Fundamentals of PTA II**

Prerequisite: PTA 080 and PTA 081

This course provides physical therapy skills including the use of therapeutic heat and cold, electrical stimulation, massage techniques, goniometry, wound management and laboratory practice.

Course Level Fee 2 (6 credits, 4 Lecture, 4 Lab/Lab-Discussion)

PTA 083**Medical Terminology for PTA**

This course is designed for PTA students to learn word-building methods, to analyze medical terms by breaking them down into their basic components, PT abbreviations, and pronunciation of medical terminology. (2 credits, 2 Lecture)

PTA 084**PTA Pathology**

Prerequisite: PTA 080 and PTA 081

This course will discuss the etiology, symptoms, risk factors, pathogenesis, and prognosis of specific diseases. Medical practices for treatment of these diseases and illnesses will be discussed along with special implications for the PTA. Pharmacology will also be discussed.

(3 credits, 3 Lecture)

PTA 085**PTA Practicum III**

Prerequisite: PTA 080, PTA 081 and PTA 082

A full time, supervised clinical practice in a physical therapy facility. Students will participate in selected patient care skills and techniques learned in Fundamentals of PTA I (PTA080), PTA Skills Lab (PTA 081) and Fundamentals of PTA II (PTA 082).

Course Level Fee 4 (2 credits, 10 Lab/ Lab-Discussion)

PTA 086**Neurology for the PTA**

Prerequisite: PTA 082 and PTA 085

This course will focus on the specific neuroscience concepts and principles that support rehabilitation therapy.

(2 credits, 2 Lecture)

PTA 094**Fundamentals of PTA III**

Prerequisite: PTA 082 and PTA 085

This course is a continuation of the skills and knowledge used by a PTA. Concentration is on muscle testing, length testing, therapeutic exercise and postural analysis.

Course Level Fee 3 (6 credits, 4 Lecture, 6 Lab/Lab-Discussion)

PTA 095

Orthopedic Concepts & Appl

Prerequisite: PTA 082 and PTA 085

The course focuses on different types of tissue healing and orthopedic diagnoses and rehabilitation.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

PTA 096

Fundamentals of PTA IV

Prerequisite: PTA 094 and PTA 095

This course emphasizes assessment and treatment of specific areas. These areas include: neurological conditions, pediatrics, geriatrics, obstetrics, cardiopulmonary, industrial, and manual therapy.

Course Level Fee 3 (5 credits, 3 Lecture, 4 Lab/Lab-Discussion)

PTA 097

PTA Practicum IV

Prerequisite: PTA 085 and PTA 094 and PTA 095

Full time, supervised clinical practice experience at a physical therapy facility. Students will participate in selected patient care skills and techniques learned in Fundamentals of PTA III (PTA 094) and Orthopedic Concepts and Applications (PTA 095) while continuing to progress previously learned skills.

Course Level Fee 4 (3 credits, 15 Lab/Lab-Discussion)

PTA 098

PTA Seminar

Prerequisite: PTA 094 and PTA 095 and PTA 097

Preparation to enter into the work force as a Physical Therapist Assistant. This course emphasizes liability issues, Medicare guidelines, administration, health insurances, and ethical aspects. Licensure preparation and the exchange of clinical experiences are incorporated.

Course Level Fee 2 (2 credits, 2 Lecture)

PTA 099

PTA Practicum V

Prerequisite: PTA 097 and PTA 093 and PTA 096 and PTA 098

Final full time, supervised clinical practicum experience at a physical therapy facility to prepare as an entry level Physical Therapist Assistant. Student will perform selected previously learned skills.

Course Level Fee 4 (4 credits, 20 Lab/Lab-Discussion)

PHYSICS (PHY---)

PHY 110

Concepts of Physics

IAI P1 900L

Phenomena-oriented course, emphasizing a general understanding of the rules of physics and its connections with culture and society.

Course Level Fee 3 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

PHY 115

Astronomy

IAI P1 906

This course covers the history and future prospects of astronomy, the night sky, the Earth as compared to Venus and Mars, the death of stars, and cosmology. Emphasis is also placed on the influences that astronomy has had on culture.

(3 credits, 3 Lecture)

PHY 130

College Physics I

IAI P1 900L

Prerequisite: MAT 132 or High School Trigonometry

This course covers Newtonian Mechanics, heat, fluid motion. Intended for students in the pre-professional areas, arts and sciences, and four year technology majors. It is not intended for students who plan to major (or minor) in physics or engineering.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

PHY 131

College Physics II

Prerequisite: PHY 130

An introduction to electricity and magnetism, wave motion, optics and basic modern physics for pre-professional, arts and sciences, and four year technology majors. This course is to be taken with PHY 130 to form a complete sequence.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

PHY 140

University Physics I

IAI P2 900L

Prerequisite: Concurrent registration MAT 241

This is a study of Newtonian Mechanics. The course is for physics majors and minors, engineering students and the mathematically oriented student. This is the first of a three-course sequence.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

PHY 141

University Physics II

Prerequisite: PHY 140 with grade of 'C' or higher and MAT 242

This course is a study of heat, electricity, and magnetism for students in physics, engineering, chemistry and mathematics.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

PHY 142

University Physics III

Prerequisite: PHY 141 with grade of 'C' or higher

Corequisite: Concurrent enrollment in MAT 243

This course is a study of wave motion, sound, light, and modern physics for students in physics, engineering, chemistry and mathematics.

Course Level Fee 3 (4 credits, 3 Lecture, 3 Lab/Lab-Discussion)

PHY 239

Mechanics I

IAI EGR 942

Prerequisite: PHY 140 with grade of 'C' or higher and MAT 242

This course is a study of the mechanics of static, rigid bodies for engineering students. (3 credits, 3 Lecture)

PHY 240

Mechanics II

IAI EGR 943

Prerequisite: PHY 239 with grade of 'C' or higher

Corequisite: MAT 243 and MAT 245

This course is a study of the motion of rigid bodies and systems of particles for engineering students.

(3 credits, 3 Lecture)

PHY 245

Solid Mechanics

Prerequisite: PHY 239 with grade of 'C' or higher

Corequisite: MAT 243

This course is the study of the relationship between the external loadings on a deformable object and the resulting deformations and internal stresses and strains. (3 credits, 3 Lecture)

PLASTICS

MANUFACTURING (PLM---)

PLM 040

Introduction to Plastics

This course introduces plastics materials development and use in everyday life. Focus is upon the history, development, science, technology, and manufacture of modern plastics. Environmental considerations involving plastics use is considered.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

PLM 041

Injection Molding

The focus of the course is on polymer material selection for "hands-on" application and use of primary and secondary injection molding processing equipment and associated auxiliary equipment.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

PLM 042

Extrusion Forming

The focus of the course is on "hands-on" application and use of extrusion forming processing equipment including single screw, twin screw, co-extrusion, and compounding equipment, associated secondary and auxiliary equipment use, and polymeric material selection for extrusion.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

PLM 050

Blow Thermo Rotational Forming

The focus of the course is "hands-on" Thermoforming, Blow Molding and Blown Film, and Rotational Molding processing, and polymeric material selection for these plastics processing equipment and techniques.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

PLM 076

Plastics Manufacturing

This course develops an understanding of plastics manufacturing operations considerations. Overview of plastics manufacturing facilities, operations, process flow, organization, safety, quality assurance, and business economics is provided.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

POLITICAL SCIENCE (POS---)

POS 160

American National Government

IAI S5 900

The fundamental principles of the American Government are summarized. Such topics as federalism, civil liberties, citizenship, parties and elections, the Presidency, Congress, Judiciary, and national policies and politics are discussed within the framework of the American Constitutional system.

(3 credits, 3 Lecture)

POS 162

State/Local Govern

IAI S5 902

Focuses on legal authority, structure, leadership and functions of state, county, city, township, and special district governments. The Illinois state constitution is analyzed.

(3 credits, 3 Lecture)

POS 264

Intro/Interntnl Rel

IAI S5 904

An examination of the nation-state system and the sources of conflict in the international community. Comparative political economic systems are studied, as well as the rise of multi-national corporation and international organizations.

(3 credits, 3 Lecture)

PRACTICAL NURSING (PNC---)

PNC 049

Found of Nursing

An introduction to human anatomy and physiology beginning at the molecular level. Nutrition essentials are covered. These topics are related to nursing and disease prevention, promotion, maintenance and restoration.

Course Level Fee 3 (6 credits, 6 Lecture)

PNC 050

Practical Nursing I

Prerequisite: Admission to the Practical Nursing Program.

Corequisite: Must be concurrently enrolled with PNC 050C and pass both courses in the same semester.

Introduces the Practical Nurse's role as care provider and member of the interdisciplinary healthcare team. Includes concepts to provide a foundation for developing the knowledge, skills, and attitudes of the Practical Nurse.

Course Level Fee 3 (8 credits, 7 Lecture, 2 Lab/Lab-Discussion)

PNC 050C

Practical Nursing I Clinical

Prerequisite: Admission to the Practical Nursing Program.

Corequisite: Must be concurrently enrolled with PNC 050 and pass both courses in the same semester.

This clinical course introduces the Practical Nurse's role as care provider and member of the interdisciplinary healthcare team. Includes concepts to provide a foundation for developing the knowledge, skills, and attitudes of the Practical Nurse.

Course Level Fee 3 (2 credits, 6 Lab/Clinical)

PNC 052

Practical Nursing II

Prerequisite: PNC 049 and PNC 050

Corequisite: Must be concurrently enrolled with PNC 052C and pass both courses in the same semester.

Further develops the Practical Nurse's role and the development of the knowledge, skills, and attitudes needed to promote, maintain, and restore health for diverse populations. Clinical assignments expose students to a variety of settings and progress from simple to complex.

Course Level Fee 3 (12 credits, 11 Lecture, 2 Lab/Lab-Discussion)

PNC 052C

Practical Nursing 2 Clinical

Prerequisite: PNC 049 or equivalent, PNC 050

Corequisite: Must be concurrently enrolled with PNC 052 and pass both courses in the same semester.

This clinical course further develops the Practical Nurse's role and the development of the knowledge, skills, and attitudes needed to promote, maintain, and restore health for diverse populations. Clinical assignments expose students to a variety of settings and progress from simple to complex.

Course Level Fee 3 (3 credits, 9 Lab/Clinical)

PNC 053

Basic Pharmacology I

Corequisite: PNC 052

Prerequisite: PNC 049 or equivalent, PNC 050

The nursing process and the role of drug therapy in the prevention of disease, promotion of health and treatment of disease provides the framework in this study of pharmacology and the administration of medication.

Course Level Fee 3 (2 credits, 2 Lecture)

PNC 054

Practical Nursing III

Prerequisite: PNC 049 or equivalent, PNC 050, PNC 052, PNC 053

Corequisite: Must be concurrently enrolled with PNC 054C and pass both courses in the same semester.

Continuation of PNC 052 to further develop the Practical Nurse's role and development of knowledge, skills, and attitudes needed to provide health promotion, maintenance, and restoration for diverse populations. Clinical assignments progress. Includes leadership and preparation for entering the workforce.

Course Level Fee 3 (5 credits, 5 Lecture)

PNC 054C

Practical Nursing 3 Clinical

Prerequisite: PNC 049, PNC 050, PNC 052, PNC 053;

Corequisite: Must be concurrently enrolled with PNC 054 and pass both courses in the same semester.

This clinical course is a continuation of PNC 052 to further develop the Practical Nurse's role and development of knowledge, skills, and attitudes needed to provide health promotion, maintenance, and restoration for diverse populations. Clinical assignments progress. Includes leadership and preparation for entering the workforce.

Course Level Fee 3 (2 credits, 6 Lab/Clinical)

PNC 055

Basic Pharmacology II

Corequisite: PNC 054

Prerequisite: PNC 052 and PNC 053

Continuation of PNC 053. The nursing process and the role of drug therapy in the prevention of disease, promotion of health and treatment of disease provides the framework in this study of pharmacology and the administration of medication.

(1 credits, 1 Lecture)

PRINT TECHNOLOGY (PMT---)

PMT 050

Print Technology I

This course provides a basic overview of the printing industry and the printing process from small job shops to large employer.

(3 credits, 3 Lecture)

PMT 052

Print Technology II

Prerequisite: PMT 050

Using Print Technology I as a basis for information this course outlines the overview of the industry but with emphasis on the various print processes.

(3 credits, 3 Lecture)

PROGRAMMABLE LOGIC CONTROLLERS (PLC---)

PLC 040

Fundamentals of Instrumentation

Fundamentals of instrumentation: Basic types of sensors, actuators, and controls used in instrumentation are studied.

(3 credits, 3 Lecture)

PLC 051

Variable Frequency Drive Sys.

Students will gain skills in Variable Speed Drive operation, parameter editing, error handling, multi-speed programming, acceleration/ deceleration control as well as a basic VFD wiring and safety.

(1 credits, 0.5 Lecture, 1 Lab/Lab-Discussion)

PLC 060*

PLC II-Allen Bradley SLC5/0x

Prerequisite: PLC 050

This course covers advanced topics of the Allen Bradley SLC 50/x series PLCs operation and programming using Rsl0gix500 software and Allen Bradley SLC-5/0x PLCs. Topics include Analog I/O (Scaling, Ramping, PID), advance Math, Data handling instruction, and program flow. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

PSYCHOLOGY (PSY---)

PSY 271

Intr/Psychology

IAI S6 900

Focuses on psychology as a science, introducing Concepts, research methods and research in a variety of subfields, including neuroscience, sensation and perception, consciousness, learning and memory, cognition, motivation and emotion, development, personality, disorders and therapy, and social psychology.

(3 credits, 3 Lecture)

PSY 272

Intimate & Family Relationships

Examines how intimate relationships are formed maintained and how they sometimes fail. Theory, research methods and research on attraction, parenthood, multigenerational families, communication, interdependency, love, sexuality, conflict, power and violence. Explores the changing views of sexuality, families and marriage.

(3 credits, 3 Lecture)

PSY 273

Abnormal Psychology

IAI PSY 905

Prerequisite: PSY 271

Takes an integrative approach to psychopathology. Areas of study include research methods; clinical assessment and diagnosis; descriptions, causes, and treatments of the major psychological disorders; and legal and ethical issues in abnormal psychology.

(3 credits, 3 Lecture)

PSY 274

Child Development

IAI S6 903

Study of theories and research methods used to study development, from conception to adolescence. Topics include physical, sensory and perceptual, cognitive, language, emotional, social, and gender development, as well as family, peer, and institutional influences on development.

(3 credits, 3 Lecture)

PSY 275

The Psychology of Maturity and Old Age

IAI S6 905

Prerequisite: PSY 271

Study of theories, research methods and findings in the physical, cognitive, and social-emotional development of individuals past middle age.

(3 credits, 3 Lecture)

PSY 277

Social Psychology

IAI PSY908, S8 900

Prerequisite: PSY 271

Study of social behavior including research methods, attitude formation and changes, social cognition, interpersonal relations, group processes, and social influences.

(3 credits, 3 Lecture)

PSY 279

Human Dev/Life Span

IAI S6 902

Study of theories, research methods and findings in physical, cognitive, and social-emotional development from conception through death.

(3 credits, 3 Lecture)

READING (RDG---)

RDG 007*

Fundamentals of Reading

Required of students who need additional preparation before enrolling in RDG 009. Essentials of Reading. Emphasis is placed on basic reading skills including phonics, spelling, vocabulary, comprehension and critical reading. Placement determined by assessment. (Repeatable 3 Times)

Course Level Fee 2 (2.5 credits, 2 Lecture, 1 Lab/Lab-Discussion)

RDG 009*

Essentials in Reading

Prerequisite: RDG 007 Minimum grade of 'C' or better or placement determined by assessment.

Required of students who need additional preparation before enrolling in Reading and Study Skills (RDG 050). Emphasis is placed on six competencies, a personal reading plan, and a computerized prescriptive reading program. (Repeatable 3 Times)

Course Level Fee 2 (2.5 credits, 2 Lecture, 1 Lab/Lab-Discussion)

RDG 013

Preparation for ACT/SAT

Designed to prepare students taking the ACT/SAT exams. Emphasis is placed on performance skills in word usage, math, reading in the content areas, and natural science. (This course does not apply toward an Associate Degree)

(1 credits, 1 Lecture)

RDG 050*

Reading and Study Skills I

Prerequisite: RDG 009 with a grade of 'C' or higher or placement determined by assessment

Designed to improve reading-study skills with major emphasis on comprehending college textbooks. Stress is placed on techniques for improving individual skills in listening, note-taking, study-type reading, time management, perception, library access, test-taking, memory, flexible rate, skimming/scanning. This course does not apply toward an Associate Degree. (Repeatable 3 Times)

Course Level Fee 2 (2.5 credits, 2 Lecture, 1 Lab/Lab-Discussion)

RDG 051

CTE Reading-Study Skills

Prerequisite: RDG 009 with a grade of 'C' or higher or placement determined by assessment

This course is designed to improve reading-study skills with emphasis on comprehending textbooks and contextualized course work. It will include multiple context methods for improving technical reading. This course does not apply toward an Associate degree.

Course Level Fee 2 (2.5 credits, 2 Lecture, 1 Lab/Lab-Discussion)

SHORT TERM STUDY ABROAD (STA---)

STA 200*

Short Term Study Abroad

This course serves as an introduction to short-term study abroad opportunities. It will focus on the various challenges of traveling and learning in another country, cultural awareness, cross-cultural sensitivity, intercultural communication, and adaptability to a new culture. (Repeatable 3 Times)

(Variable Credit 0.5/4 credits, 4 Lecture, 6 Lab/Lab-Discussion)

SOCIAL SCIENCE (SOS---)

SOS 050

Human Relations

Provides an understanding of the human mechanism when associated with interpersonal relationships on the job. Emphasis is placed on vocational problems connected with motivation, communication, perception and how to work with others. (2 credits, 2 Lecture)

SOS 052

Workplace Communication/Safety

Provides an understanding of the human mechanism when associated with interpersonal relationship on the job. Emphasis placed on vocational motivation, communication and perception, along with Red Cross CPR/AED/ First Aid training to enhance safety and response skills in a workplace emergency.

Course Level Fee 3 (3 credits, 3 Lecture)

SOS 099

American Culture

This course will provide a survey of the major intellectual, literary and cultural developments in the United States from the colonial period to the present. The course mainstreams the contributions of America's diverse cultural constituency.

(3 credits, 3 Lecture)

SOS 100

Maps and Spatial Analysis

IAI S4 905

Course goals are threefold: 1) To help you to think spatially, analytically, and critically; 2) To help you become better problem solvers using maps; and 3) To teach you to use maps and spatial analysis to understand geographic problems.

(3 credits, 3 Lecture)

SOS 235**Death and Dying**

This course focuses on the psychological and sociological effects of dying and death in our modern American Culture. Major areas studied are: psychological changes a dying person experiences; survivors and grief; death and the child; the funeral; demography of death; contemporary issues.

(3 credits, 3 Lecture)

SOS 283**Introduction to Research Methods**

Prerequisite: Placement by assessment or MAT 006 with a minimum grade of 'C' or ENG 120 with a minimum grade of 'C'.

Examination of social science research methods from theoretical, applied and ethical points of view. Acquaints students with qualitative and quantitative techniques and procedures used to measure human behavior, gather and analyze data, and evaluate and report on findings.

Course Level Fee 2 (3 credits, 3 Lecture)

SOCIOLOGY (SOC---)**SOC 280****Introduction to Sociology****IAI S7 900**

Study of human interaction focusing on social influences shaping personality, structure and dynamics of human society. Topics include: sociological perspective, culture, society, social interaction; social change in global perspective; socialization; families; social class; and social stratification; race and ethnicity; and deviance.

(3 credits, 3 Lecture)

SOC 282**Social Problems****IAI S7 901**

An issue oriented course. Among the issues covered are how sociologists view social problems, the changing family, poverty, race and ethnic relations, aging, crime and criminal justice, human sexual behavior, problems of physical and mental illness, urban problems, and other areas based upon student interests.

(3 credits, 3 Lecture)

SOC 284**Sociology/Deviant Behavior**

Nature and dynamics of deviant behavior. The course includes theories of deviance, social control and forms of deviant behavior. Forms may include drug use, sexual behavior (prostitution and pornography), personal violence, crime and delinquency and mental disorders.

(3 credits, 3 Lecture)

SOC 286**Racial and Ethnic Groups****IAI S7 903D**

An examination of American racial and ethnic diversity with an attempt to understand racial and ethnic relations. The examination is made emphasizing the sociological perspective while including material from the other social sciences.

(3 credits, 3 Lecture)

SOC 288**Sociology of Sexuality & Gender****IAI S7 904D**

This course examines sociological concepts, theories, and research related to gendered issues. It explores development of gender cross-culturally, and consequences of dividing society along gendered lines. Topics: gender socialization, culture of gender, differences in gendered experiences in major institutions.

(3 credits, 3 Lecture)

SOC 290**Sociology of Family****IAI S7 902**

This course examines the major sociological concepts, theories, and research related to marriage, family, and increasing diversity of family types. Special emphasis will be on theorizing family, gender, parenting, balance work and family, and social problems interrelated to family life.

(3 credits, 3 Lecture)

STRATEGIES FOR SUCCESS (SFS---)**SFS 101****Strategies for Success**

Designed to improve student performance in college and beyond. Topics include: college resources; identification of college and career goals; implementation of study, note-taking, and test-taking strategies; and development of life management skills including time management, stress management, and relationship skills.

(2 credits, 2 Lecture)

SFS 102**Strategies for Money Management**

Students will explore basic economic principles, financial literacy, and personal money management. Topics include budgets, financial institutions, interest, saving, credit and creditors' marketing tactics, managing debt, identity theft, insurance, investing, taxes, estate planning, and retirement.

(2 credits, 2 Lecture)

SFS 103**Life Strategies**

Designed to assist students in improving critical thinking skills to enhance life successes. An emphasis will be placed on career and transfer advancement. Learning focused on designing effective goals and creating a successful life plan.

(2 credits, 2 Lecture)

SURGICAL TECHNOLOGY (SRT---)**SRT 040****Prof. Practice-Surgical Tech**

Prerequisite: Acceptance into the surgical technology program.

This course introduces the student to the role of the surgical technologist as an integral health care professional in the delivery of perioperative patient care and surgical services.

(3 credits, 3 Lecture)

SRT 041**Anesthesia & Pharm Surg Tech**

This course assesses the action, uses, and modes of administration of medication and anesthetic agents commonly used in the surgical setting, emphasizing safe handling practices in the surgical setting. Students will understand the role of the surgical technologist during administration of anesthesia.

(3 credits, 3 Lecture)

SRT 042**Surg Tech Skills**

Prerequisite: SRT 040

This course is designed to provide the knowledge and hands-on skills involved in providing basic pre-operative care to the surgical patient. The student is introduced to aseptic technique and duties of the surgical technologist during a surgical procedure.

(6 credits, 2 Lecture, 8 Lab/Lab-Discussion)

SRT 043**Surg Tech Practicum I**

Prerequisite: SRT 042

This course is an orientation to the clinical facility, with a strong emphasis placed on the surgical services department. Students will be assigned supervised hands-on and observational experiences in the clinical area, rotating throughout various departments within the clinical area.

(2 credits, 4 Lab/SOE)

SRT 044**Surgical Procedures I**

Prerequisite: SRT 042

This course builds on knowledge in surgical anatomy, pathophysiology, and disease processes and provides the student with an understanding of the theory and hands-on applications involved in surgical specialties of Diagnostic, General, Obstetrics & Gynecology, Genitourinary, Ophthalmic, Otorhinolaryngology, and Oral/Maxillofacial.

(4 credits, 4 Lecture)

SRT 045**Surgical Procedures II**

Prerequisite: SRT 044

This course builds on knowledge in surgical anatomy, pathophysiology, and disease processes and provides the student with an understanding of the theory and hands-on applications involved in surgical specialties of Plastic and Reconstructive, Orthopedic, Cardiothoracic, Peripheral Vascular, and Neurosurgery.

(4 credits, 4 Lecture)

SRT 046**Surg Tech Practicum II**

Prerequisite: SRT 043

This course utilizes skills and knowledge learned during the program for supervised hands-on and observational experiences in the clinical area. Upon course completion, students will meet or exceed the case requirements stated in the Association of Surgical Technologists Core Curriculum.

(6 credits, 12 Lab/SOE)

SRT 047**Surg Tech Practicum III**

Prerequisite: SRT 044 and SRT 046

This course utilizes skills and knowledge learned during the program for supervised hands-on and observational experiences in the clinical area. Upon course completion, students will meet or exceed the case requirements stated in the Association of Surgical Technologists Core Curriculum. (6 credits, 12 Lab/SOE)

SRT 048**Surgical Technology Capstone**

Prerequisite: SRT 044 and SRT 046

This course focuses on job readiness for the surgical technologist with an emphasis on resume writing, interview skills, networking and professionalism. (3 credits, 3 Lecture)

SRT 050**Surg Technology Exam Review**

Prerequisite: SRT 044 and SRT 046

This course is designed to elaborate upon surgical technology principles and concepts, with emphasis on preparation for the national certification examination. The student will be prepared for the national credentialing exam with test-taking strategies and an in-depth review.

(3 credits, 3 Lecture)

TECHNOLOGY (TEC---)**TEC 039*****Technology Seminar**

Fundamentals, principals, and practices of Industrial technology. Covers basic through advanced procedures associated with current technology. Advanced work is adjusted to special interest groups. (Repeatable 3 Times) (Variable Credit 0.5/3 credits, 3 Lecture)

TEC 040**Print Reading for Industry**

Print Reading for Industry is a training course designed to assist the beginning to intermediate students, as-well-as workers in the industry, to understand the fundamentals, principles, and practices involved in producing and reading industrial blueprints.

(2 credits, 2 Lecture)

TEC 043**Industrial Safety**

Designed to give the student basic information and procedures concerning industrial safety awareness and accident prevention.

Course Level Fee 3 (1 credits, 1 Lecture)

TEC 045**Introduction to Drafting**

Presents basic drafting skills and concepts preparatory to advanced drafting and computer-aided drafting courses. Portable drafting instruments will be required.

Course Level Fee 1 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

TEC 046**Manufacturing Skills I**

Develops a basic understanding of units of measurement and measurement techniques used in the manufacturing industry. Fundamentals of creating technical drawings and various manufacturing skills. Research in careers, history and current events in the manufacturing industry.

Course Level Fee 1 (2 credits, 0.5 Lecture, 3 Lab/Lab-Discussion)

TEC 047**Manufacturing Skills II**

Prerequisite: TEC 046

Continuation of TEC 046. Students continue study of hydraulics, pneumatics, electrical systems, mechanical drive systems, automated material handling (robotics), quality control systems, machining, and computer aided drafting.

Course Level Fee 1 (2 credits, 0.5 Lecture, 3 Lab/Lab-Discussion)

TEC 048**Applied Shop Computations**

Focuses on basic arithmetic and calculations necessary for solving shop oriented problems involving geometric figures, formulas and algebra. Students draw graphs. A scientific calculator is required, so there is little or no memorization.

(3 credits, 3 Lecture)

TEC 049**Manufacturing Skills III**

Prerequisite: TEC 047

This class is a continuation of TEC 047. Heaviest concentration is on electrical theory, motors and controls. Additional time will be spent on Quality Assurance, Fluid Power, and Mechanical Drive Systems.

Course Level Fee 1 (2 credits, 0.5 Lecture, 3 Lab/Lab-Discussion)

TEC 050**Technical Math I**

Fundamentals of basic arithmetic, calculator usage, algebra, geometry and right angle trigonometry.

(2 credits, 2 Lecture)

TEC 051**Manufacturing Skills IV**

Prerequisite: TEC 049

This class is a continuation of TEC 049. Heaviest concentration is on Programmable Logic Controllers. Additional time will be spent on Fluid Power, Mechanical Drive Systems, and Electrical Motor Controls.

Course Level Fee 1 (2 credits, 0.5 Lecture, 3 Lab/Lab-Discussion)

TEC 052**Technical Math II**

Prerequisite: TEC 050

Offers the student an in-depth study of algebra including factoring, solving linear systems, quadratic equations and exponents.

(2 credits, 2 Lecture)

TEC 054**Technical Math III**

Prerequisite: TEC 052

Offers the student a more in-depth study of trigonometry plus logarithms, complex numbers and functional variation.

(2 credits, 2 Lecture)

TEC 055***Special Topics in Technology**

Fundamentals, principals, and practices of Industrial Technology. Covers basic through advanced procedures associated with current technology. Advanced work is adjusted to special interest groups. (Repeatable 3 Times) (Variable Credit 0.5/5 credits, 5 Lecture)

TEC 056**Technical Math IV**

Prerequisite: TEC 054

Familiarizes the student with the basic concepts of analytical geometry and statistics. (2 credits, 2 Lecture)

TEC 057***Introduction to Renewable Energy**

This course provides students with an introduction to forms of renewable energy, how it is produced and utilized. Topics include photovoltaic, solar, and wind energy production. (Repeatable 3 Times)

(3 credits, 3 Lecture)

TEC 058***Alternative Energy**

This course provides students with an introduction to forms of alternative energy. Topics include hydrogen, fuel cells, electric powered vehicles, and other emerging green technologies. (Repeatable 3 Times)

(3 credits, 3 Lecture)

TEC 059***Energy Management**

Successful completion of this course prepares participants to assess and improve homes according to current industry standards for residential building weatherization. It includes blower-door testing and recommended weather sealing techniques to achieve improved resident comfort and energy cost savings. (Repeatable 3 Times)

Course Level Fee 2 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

TEC 060**Analytical Mechanic**

Prerequisite: TEC 052

Enables the student to analyze forces acting on structural elements and rigid bodies. The concepts of stress and strain in structural materials is introduced.

Course Level Fee 1 (4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

TEC 063**Electric Power Distribution**

Prerequisite: EET 050 and TEC 054

Fundamentals of the electric power distribution and transmission system, infrastructure components, power flows, and system reliability.

(3 credits, 3 Lecture)

TEC 064*

Bioenergy

Fundamentals of energy use and production from biogas, biofuels, and biomass including production methods and domestic and industrial uses. (Repeatable 3 Times)
(3 credits, 3 Lecture)

TEC 066*

Resource Sustainability

This course will examine sustainable energy generation and use, housing sustainability, water use, recycling, resource reduction, and cultural issues relating to lifestyles of health and sustainability. (Repeatable 3 Times)
(3 credits, 3 Lecture)

TEC 070

Properties of Metal

Familiarizes the student with the need for heat treatment of metals and the processes and techniques used and the resulting effects. Also includes a study of the machinability of metals and the contributing physical and metallurgical factors.
(2.5 credits, 2.5 Lecture)

TEC 076

Inspection and Quality Control

Prerequisite: TEC 040 or consent of instructor

The study of inspection processes and quality control system in manufacturing. Topics include: measurement, gauging, geometric tolerancing, documentation, specifications and statistical quality control.
(3 credits, 3 Lecture)

TEC 077

Unmanned Aircraft Systems I

This course covers components and guidelines for flying Unmanned Aircraft Systems (UAS). An evaluation of uses of this tool in agriculture, construction, land surveying, are discussed. Licensing and proper protocols of the aircraft are explained.

Course Level Fee 2 (2 credits, 1.5 Lecture, 1 Lab/Lab-Discussion)

TEC 080

Strength/Materials

Prerequisite: TEC 060

Develops the student's ability to analyze structural elements subjected to various types of loading. Various means of joining structural elements are also covered.

(4 credits, 4 Lecture)

TEC 090

Education to Careers

This course provides students with orientation for transitioning from education to careers including interview techniques, resume writing, job search strategies, personal growth and finance.

(3 credits, 3 Lecture)

TEC 103

Engineering Graphics

IAI EGR 941

This course provides an introduction to engineering design and graphics, including design problems, sketching, dimensioning, tolerancing, multi-view orthographic representations, auxiliary views, section views, and working drawings. Drafting

equipment and workbook are required. CAD software is used in this course.

Course Level Fee 1 (3 credits, 1 Lecture, 5 Lab/Lab-Discussion)

TELECOMMUNICATIONS (TEL---)

TEL 051

Networking Basics

Corequisite: EET 060 or consent of instructor

Provides the student with a basic understanding of networking, OSI model, industry standards, and IP addressing. Emphasis placed on hands on learning.

Course Level Fee 1 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

TEL 053

Switching and Routing

Prerequisite: TEL 052

Provides the student with an understanding of LAN switching and advanced router configurations. Emphasis placed on hands on learning.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

TUTORING AND TESTING CENTER (TUT---)

TUT 010*

Math Pathway

(Repeatable 3 Times)

(2 credits, 2 Lecture)

TUT 013*

Basic Memory Dynamics

(Repeatable 3 Times)

(0.5 credits, 0.5 Lecture)

TUT 023

Test Taking Strategies

(Repeatable 3 Times)

(1 credits, 1 Lecture)

TUT 026

Relieving Computer Anxiety

(Repeatable 3 Times)

(0.5 credits, 0.5 Lecture)

WELDING (WEL---)

WEL 047

Shielded Metal Arc Welding I

Prerequisite: WEL 057

This course provides an introduction to shielded metal arc welding. Students learn to set up equipment, identify electrodes, strike and run beads in the flat position.

Course Level Fee 1 (2 credits, 0.5 Lecture, 3 Lab/Lab-Discussion)

WEL 048

Shielded Metal Arc Welding II

Prerequisite: WEL 057 and WEL 047

In this course students learn to perform single and multiple pass welds with shielded metal arc welding equipment in all positions.

Course Level Fee 1 (3 credits, 0.5 Lecture, 5 Lab/Lab-Discussion)

WEL 049

Shielded Metal Arc Welding III

This course requires students to weld in all positions using SMAW equipment. These welds must pass a guided bend test.

Course Level Fee 1 (3 credits, 0.5 Lecture, 5 Lab/Lab-Discussion)

WEL 053

Gas Tung Arc Welding/Alum

Prerequisite: WEL 057 and WEL 061

Prepares students with the necessary knowledge and skills for employment in industry. Emphasis is placed on gas tungsten arc welding processes for aluminum. Prepare welding joints in the flat, horizontal, and vertical positions.

Course Level Fee 3 (4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

WEL 054

Gas Tung Arc/Ss

Prerequisite: WEL 057 and WEL 061

Prepares students with necessary knowledge and skills for employment in industry.

Emphasis is placed on gas tungsten arc welding processes for stainless steel. Prepare welding joints of stainless steel in the flat, horizontal, and vertical positions.

Course Level Fee 3 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

WEL 055*

Pipefitting & Welding

Prerequisite: WEL 057 and WEL 048

This is a basic course in pipefitting and welding equipment and safety. Topics include: fabrication and installation of industrial piping systems, pipe layout and welding techniques/applications. (Repeatable 3 Times)

Course Level Fee 3 (3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

WEL 056*

Metal Cutting and Fabrication

This course is designed to provide an understanding of metal cutting and fabricating processes and weld joint design. (Repeatable 3 Times)

Course Level Fee 3 (2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

WEL 057

Welding Fundamentals

Course will cover basic welding processes, including: Oxy-Acetylene welding, Arc welding, Cutting and Brazing.

Course Level Fee 3 (2.5 credits, 1 Lecture, 3 Lab/Lab-Discussion)

WEL 058

Gas Metal Arc Welding I

Prerequisite: WEL 057

This course introduces gas metal arc welding procedures and equipment. Students learn to perform single and multiple pass welds in the flat position with gas metal arc welding equipment.

Course Level Fee 1 (2 credits, 0.5 Lecture, 3 Lab/Lab-Discussion)

WEL 059**Gas Metal Arc Welding II**

Prerequisite: WEL 057 and WEL 058

This course teaches students to perform gas metal arc welds in the horizontal, vertical and overhead positions using single and multiple pass welds.

Course Level Fee 1 (3 credits, 0.5 Lecture, 5 Lab/Lab-Discussion)

WEL 060**Gas Metal Arc Welding III**

Prerequisite: WEL 059

Students in this course must prepare gas metal arc and flux core welds which pass guided bend tests.

Course Level Fee 1 (3 credits, 0.5 Lecture, 5 Lab/Lab-Discussion)

WEL 061**Gas Tungsten Arc Welding**

Prerequisite: WEL 057

This course introduces students to gas tungsten arc welding equipment and procedures. Welds are prepared in flat, horizontal and vertical positions on both ferrous and non-ferrous metals.

Course Level Fee 1 (3 credits, 0.5 Lecture, 5 Lab/Lab-Discussion)

WEL 074**Welding S.O.E.**

Prerequisite: TEC 048, WEL 057 or permission of instructor

Welding supervised occupational experience in a welding shop or work related manufacturing company position.

Course Level Fee 2 (3 credits, 15 Lab/SOE)

WIND TECHNOLOGY (WND---)**WND 040*****Introduction to Wind Technology**

This course provides students with an understanding of basic wind technology concepts. Topics include turbine parts and operation, anemometry data collection and analysis, and evaluation of basic turbine technology. (Repeatable 3 Times)

(3 credits, 3 Lecture)

WND 041***Wind Technology Maintenance I**

Prerequisite: WND 040 and MET 040 and MET 042 and TEC 048 or WND 040 and EET040 and EET 050 and TEC 050 and TEC 052

This course introduces students to wind turbine maintenance. Lectures focus on gearbox and electrical system maintenance while the labs focus on tools, climbing and safety. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 2 Lecture, 2 Lab/Lab-Discussion)





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Donnie Osborne

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Maintenance Instructor

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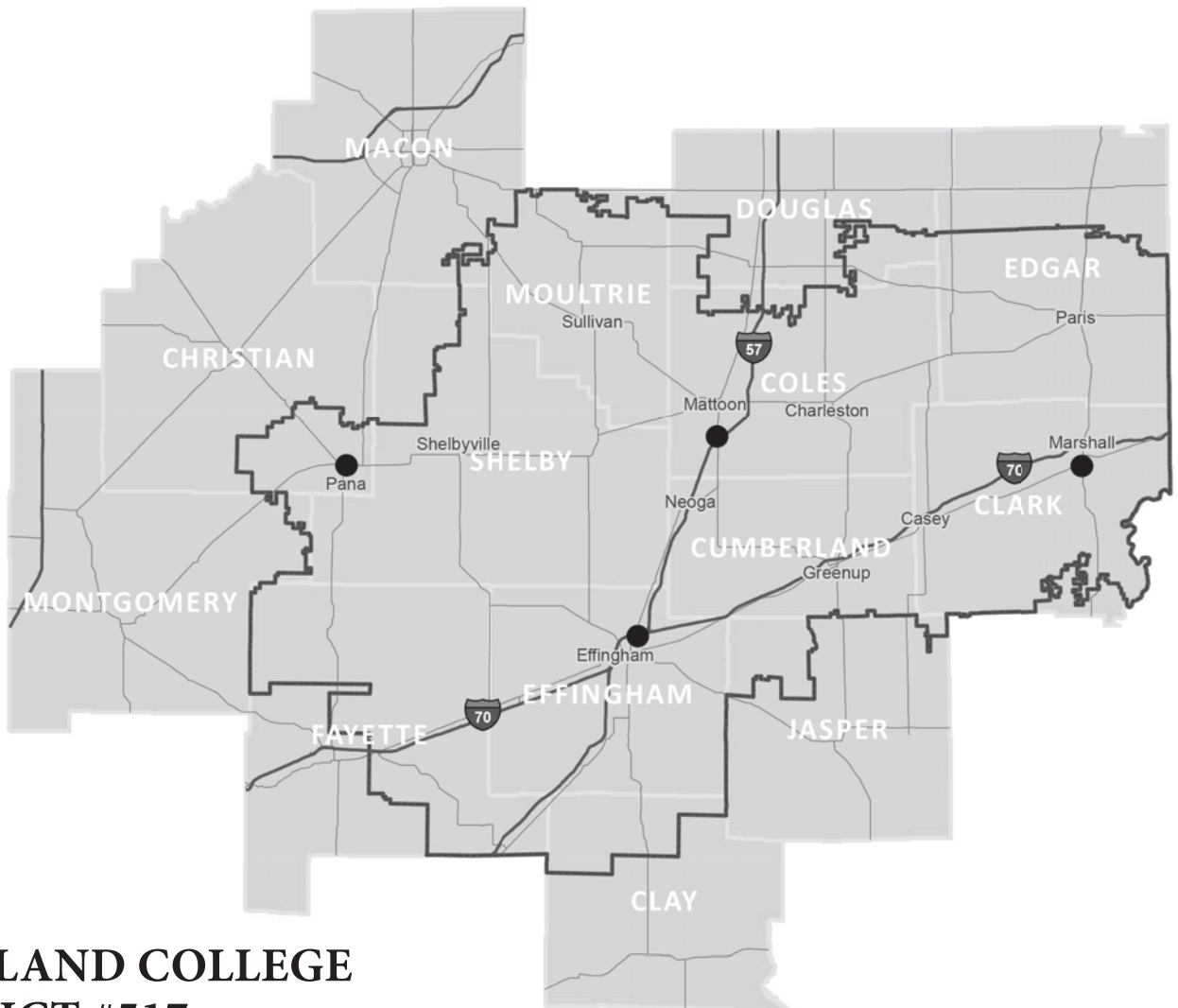
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Steven Zoller
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LAKE LAND COLLEGE DISTRICT #517



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CORRECTIONAL PROGRAMS 2024-2026 CATALOG

The following programs are available at selected correctional centers
and are not available to the general public.

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AUTO BODY REPAIR

(CRT.XABR) CERTIFICATE

Area of Study -

This certificate program prepares the student for entry level positions in the field of Automotive Body Repair. Students involved in this program will earn skills in the areas of body preparation, priming and painting. Also covered is installation of automobile electrical and power systems.

FIRST YEAR		
First Semester		Hours
ATO-060	Safety Hand Tools	2.0
ATO-061	Body Fender Construction	4.0
ATO-062	Repair A.B. Parts	5.0
ATO-063	Auto Trim and Glass	2.0
SEMESTER TOTALS		13.0
Second Semester		
ATO-040	Vocational-Technical Math	3.0
ATO-064	Acrylic Lacquer Refinish	2.0
ATO-065	Auto Enamel Refinish	4.0
ATO-066	Auto Elec/Power Equipment	2.0
ATO-067	Shop Management	1.5
SEMESTER TOTALS		12.5
TOTAL PROGRAM HOURS		25.5

Call Counseling Services: 217-234-5232
Email: counsel@lakelandcollege.edu

AUTOMOTIVE MECHANICS

(AAS.XATO) ASSOCIATE IN APPLIED SCIENCE

Area of Study -

The Automotive Mechanics Associate of Applied Science is designed for participants who are interested in pursuing mid-level positions in the automotive industry while completing an associate degree. Emphasis is placed on technical skills required to work as a mechanic diagnosing and completing major repairs. Students will develop additional general education skills to improve future employment advancement.

FIRST YEAR		
First Semester		Hours
ATO-040	Vocational-Technical Math	3.0
ATO-041	Introduction to Auto Service	3.0
ATO-042	Vehicle Fundamentals	3.0
ATO-043	Vehicle Electrical Systems I	2.5
ATO-048	Basic Vehicle Service	3.5
SEMESTER TOTALS		15.0
Second Semester		
ATO-044	Steering, Suspension & Alignment	4.0
ATO-046	Basic Brake Systems	3.0
ATO-047	Drive Trains & Axles	3.0
ATO-049	Vehicle Electrical Systems II	5.0
ATO-050	Vehicle Heating & Cooling Systems	2.0
SEMESTER TOTALS		17.0

SECOND YEAR		
First Semester		Hours
ATO-051	Vehicle Electrical Systems III	3.0
ATO-052	New Vehicle Technology	3.0
ATO-055	Engine Rebuilding	6.0
ATO-058	Engine Performance	3.5
SEMESTER TOTALS		15.5
Second Semester		
---	Communication Elective	6.0
---	Math or Physical Science Elective	4.0
---	Social Science Elective	3.0
---	Humanities Elective	3.0
SEMESTER TOTALS		16.0
TOTAL PROGRAM HOURS		63.5

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AUTOMOTIVE MECHANICS

(CRT.XATM) CERTIFICATE

Area of Study -

The Automotive Mechanics Certificate is designed for participants who are interested in pursuing mid-level positions in the automotive industry. Emphasis is placed on technical skills required to work as a mechanic diagnosing and completing major repairs.

FIRST YEAR

First Semester		Hours
ATO-040	Vocational-Technical Math	3.0
ATO-041	Introduction to Auto Service	3.0
ATO-042	Vehicle Fundamentals	3.0
ATO-043	Vehicle Electrical Systems I	2.5
ATO-048	Basic Vehicle Service	3.5
SEMESTER TOTALS		15.0
Second Semester		
ATO-044	Steering, Suspension & Alignment	4.0
ATO-046	Basic Brake Systems	3.0
ATO-047	Drive Trains & Axles	3.0
ATO-049	Vehicle Electrical Systems II	5.0
ATO-050	Vehicle Heating & Cooling Systems	2.0
SEMESTER TOTALS		17.0
Third Semester		
ATO-051	Vehicle Electrical Systems III	3.0
ATO-052	New Vehicle Technology	3.0
ATO-055	Engine Rebuilding	6.0
ATO-058	Engine Performance	3.5
SEMESTER TOTALS		15.5
TOTAL PROGRAM HOURS		47.5

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AUTOMOTIVE REPAIR TECHNICIAN

(CRT.XBAC) CERTIFICATE

Area of Study -

The Automotive Repair Technician Certificate is designed for participants who are interested in pursuing secondary level positions in the automotive industry. Emphasis is placed on technical skills required to work in a light repair area.

FIRST YEAR

First Semester		Hours
ATO-040	Vocational-Technical Math	3.0
ATO-041	Introduction to Auto Service	3.0
ATO-042	Vehicle Fundamentals	3.0
ATO-043	Vehicle Electrical Systems I	2.5
ATO-048	Basic Vehicle Service	3.5
	SEMESTER TOTALS	15.0
Second Semester		
ATO-044	Steering, Suspension & Align	4.0
ATO-046	Basic Brake Systems	3.0
ATO-047	Drive Trains & Axles	3.0
ATO-049	Vehicle Electrical Systems II	5.0
ATO-050	Vehicle Heating & Cooling	2.0
	SEMESTER TOTALS	17.0
	TOTAL PROGRAM HOURS	32.0

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AUTOMOTIVE SERVICE TECHNICIAN

(NDP.XAM) CERTIFICATE

Area of Study -

Service Technician Certificate is designed for participants who are interested in pursuing entry level positions in the automotive industry. Emphasis is placed on technical skills required to work in a quick lane service area.

FIRST YEAR

First Semester	Hours
ATO-040 Vocational-Technical Math	3.0
ATO-041 Introduction to Auto Service	3.0
ATO-042 Vehicle Fundamentals	3.0
ATO-043 Vehicle Electrical Systems I	2.5
ATO-048 Basic Vehicle Service	3.5
SEMESTER TOTALS	15.0
TOTAL PROGRAM HOURS	15.0

Call Counseling Services: 217-234-5232
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BASIC WELDING

(NDP.XBWEL) CERTIFICATE

Area of Study -

This program provides an introduction to basic welding practices and skills including metal layout and cutting, SMAW, GMAW, and GTAW welding processes. Industrial safety and other skills such as blueprint reading are covered. This certificate is directly applicable to a more advanced welding certificate and a welding associate's degree.

FIRST YEAR

First Semester	Hours
WEL-057 Welding Fundamentals	2.5
TEC-043 Industrial Safety	1.0
TEC-048 Applied Shop Computations	3.0
TEC-040 Blueprint Reading for Industry I	2.5
WEL-056 Metal Cutting and Fabrication *	2.0
SEMESTER TOTALS	11.0
TOTAL PROGRAM HOURS	11.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

Call Counseling Services: 217-234-5232
Email: counsel@lakelandcollege.edu

CONSTRUCTION BUSINESS

(CRT.XCOM) CERTIFICATE

Area of Study -

The Construction Business Certificate allows students who have completed the Fundamental Construction Skills Certificate and Practical Building Trades Certificate to advance their knowledge and skills. Emphasis is placed on applying business skills in the construction industry.

FIRST YEAR		
First Semester		Hours
ATO-040	Vocational-Technical Math	3.0
COC-051	Intro/Construction Occupations	4.0
COC-052	Blueprint Reading	4.0
COC-054	Basic Carpentry I	4.0
	SEMESTER TOTALS	15.0
Second Semester		
COC-053	Basic Masonry/Concrete Finish	2.0
COC-055	Basic Carpentry II	5.0
COC-056	Basic Plumbing	4.0
COC-058	Residential Wiring	4.0
COC-060	Sustainable Residential Construction	2.0
	SEMESTER TOTALS	17.0
Third Semester		
COC-063	Construction Contracting	3.0
COC-064	Construction Estimating	4.0
COC-065	Construction Project Management	3.0
COC-061	Construction Leadership Skills	3.0
COC-062	Construction Safety	2.0
	SEMESTER TOTALS	15.0
	TOTAL PROGRAM HOURS	47.0

Call Counseling Services: 217-234-5232
Email: counsel@lakelandcollege.edu

CONSTRUCTION OCCUPATIONS

(AAS.XCO) ASSOCIATE IN APPLIED SCIENCE

Area of Study -

The Construction Occupations Associate of Applied Science. Allows students who have completed the Fundamental Construction Skills Certificate, Practical Building Trades Certificate, and Construction Business Certificate to advance their knowledge and skills. Emphasis is placed on technical skills required to work in the construction industry. Students will develop additional general education skills to improve future employment advancement.

FIRST YEAR			SECOND YEAR		
First Semester		Hours	First Semester		Hours
ATO-040	Vocational-Technical Math	3.0	COC-061	Construction Leadership Skills	3.0
COC-051	Intro/Construction Occupations	4.0	COC-062	Construction Safety	2.0
COC-052	Blueprint Reading	4.0	COC-063	Construction Contracting	3.0
COC-054	Basic Carpentry I	4.0	COC-064	Construction Estimating	4.0
SEMESTER TOTALS		15.0	COC-065	Construction Project Management	3.0
Second Semester			SEMESTER TOTALS		15.0
COC-053	Basic Masonry/Concrete Finish	2.0	Second Semester		
COC-055	Basic Carpentry II	5.0	TEC-081	Occupational & Math Skills	3.0
COC-056	Basic Plumbing	4.0	--- ---	Communication Elective	3.0
COC-058	Residential Wiring	4.0	--- ---	Humanities/Fine Arts or Social/Behavioral Science	3.0
COC-060	Sustainable Residential Construction	2.0	--- ---	Elective	6.0
SEMESTER TOTALS		17.0	SEMESTER TOTALS		15.0
			TOTAL PROGRAM HOURS		62.0

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CULINARY ARTS I

(NDP.XCA1) CERTIFICATE

Area of Study -

The Culinary Arts I certificate is designed for participants to receive entry level training that prepares them to confidently enter the growing food industry. This certificate teaches practical skills and industry standards for food prep workers, cooks and servers.

FIRST YEAR

First Semester	Hours
ATO-040 Vocational-Technical Math	3.0
FSS-040 Intro to Culinary Professionals	4.0
FSS-041 Sanitation and Safety	3.0
FSS-051 Culinary Fundamentals	4.0
SEMESTER TOTALS	14.0
TOTAL PROGRAM HOURS	14.0

Call Counseling Services: 217-234-5232
Email: counsel@lakelandcollege.edu

CULINARY ARTS II

(NDP.XCA2) CERTIFICATE

Area of Study -

The Culinary Arts II Certificate is designed for participants who have completed Culinary Arts I Certificate. Emphasis is placed on technical skills in cooking and baking required for a culinary professional to advance in the field.

FIRST YEAR

First Semester	Hours
ATO-040 Vocational-Technical Math	3.0
FSS-040 Intro to Culinary Professionals	4.0
FSS-041 Sanitation and Safety	3.0
FSS-051 Culinary Fundamentals	4.0
SEMESTER TOTALS	14.0

Second Semester

FSS-045 Meat, Poultry, & Fish Prep	4.0
FSS-050 Baking I	3.0
FSS-043 Baking II	4.0
FSS-047 Food Presentation	2.0
FSS-052 Speciality Foods	3.0
SEMESTER TOTALS	16.0
TOTAL PROGRAM HOURS	30.0

Call Counseling Services: 217-234-5232
Email: counsel@lakelandcollege.edu

CUSTODIAL TECHNICIAN

(NDP.XCM) CERTIFICATE

Area of Study -

The Custodial Technician program is designed for participants to receive entry-level training that prepares them to confidently enter the custodial industry. This certificate teaches practical skills and industry standards for cleaning and maintaining public areas as well as private homes.

FIRST YEAR

First Semester	Hours
CSM-065 Intro to Custodial Services	3.0
CSM-066 General Cleaning Practices	3.0
CSM-067 Hard Floor Care	4.0
CSM-068 Carpet and Upholstery Care	3.0
ATO-040 Vocational-Technical Math	3.0
SEMESTER TOTALS	16.0
TOTAL PROGRAM HOURS	16.0

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Email: counsel@lakelandcollege.edu

FUNDAMENTAL CONSTRUCTION SKILLS

(NDP.XCO1) CERTIFICATE

Area of Study -

The Fundamental Construction Skills Certificate is designed for participants to develop competencies needed for entry level employment in construction or building maintenance fields, or as preparation for continuing education in construction technology.

FIRST YEAR

First Semester	Hours
ATO-040 Vocational-Technical Math	3.0
COC-051 Intro/Construction Occupations	4.0
COC-052 Blueprint Reading	4.0
COC-054 Basic Carpentry I	4.0
SEMESTER TOTALS	15.0
TOTAL PROGRAM HOURS	15.0

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FUNDAMENTALS OF HORTICULTURE

(NDP.XHRT) CERTIFICATE

Area of Study -

The Fundamentals of Horticulture certificate is designed for participants to receive entry level training that prepares them to confidently enter the growing Horticulture industry. This certificate teaches practical skills and industry standards for landscapers, nursery workers, and greenhouse operators.

FIRST YEAR

First Semester	Hours
HRT-040 Intro to Horticulture Science	4.0
ATO-040 Vocational-Technical Math	3.0
HRT-041 Soil, Media and Fertility	4.0
HRT-042 Integrated Pest Management	4.0
SEMESTER TOTALS	15.0
TOTAL PROGRAM HOURS	15.0

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HORTICULTURE MANAGEMENT

(CRT.XHRM) CERTIFICATE

Area of Study -

The Horticulture Management certificate is designed for participants who have completed Fundamentals of Horticulture certificate. Emphasis is placed on applying business skills in the horticulture industry. Students will acquire skills to advance in the field.

FIRST YEAR

First Semester	Hours
ATO-040 Vocational-Technical Math	3.0
HRT-040 Intro to Horticulture Science	4.0
HRT-041 Soil, Media and Fertility	4.0
HRT-042 Integrated Pest Management	4.0
SEMESTER TOTALS	15.0
Second Semester	
TEC-081 Occupational & Math Skills	3.0
HRT-051 Horticulture Management	5.5
HRT-052 Horticulture Business Records	5.0
SEMESTER TOTALS	13.5
Third Semester	
HRT-053 Horticulture Marketing	4.5
HRT-054 Horticulture Estimating	4.0
SEMESTER TOTALS	8.5
TOTAL PROGRAM HOURS	37.0

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HORTICULTURE PRODUCTION

(CRT.XHRP) CERTIFICATE

Area of Study -

The Horticulture Production certificate is designed for participants who have completed Fundamentals of Horticulture certificate. Emphasis is placed on production skills in ornamental, food crops, and landscaping required for a horticulture professional to advance in the field.

FIRST YEAR

First Semester		Hours
ATO-040	Vocational-Technical Math	3.0
HRT-040	Intro to Horticulture Science	4.0
HRT-041	Soil, Media and Fertility	4.0
HRT-042	Integrated Pest Management	4.0
	SEMESTER TOTALS	15.0
Second Semester		
HRT-043	Ornamental Plant Production	4.0
HRT-044	Turf and Grounds Management	4.0
HRT-047	Plant ID and Usage	4.0
HRT-048	Landscape Design&Construction	4.0
HRT-050	Food Crop Production	3.0
	SEMESTER TOTALS	19.0
	TOTAL PROGRAM HOURS	34.0

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MANUFACTURING SKILLS

(NDP.XMSP) CERTIFICATE

Area of Study -

This certificate prepares graduates for entry level manufacturing positions. Emphasis is placed upon measurement, hydraulics, pneumatics, electric motors, and mechanical and electrical drives. Basic skills in blueprint reading and mathematics are also included in this program.

FIRST YEAR

First Semester		Hours
TEC-043	Industrial Safety	1.0
TEC-046	Manufacturing Skills I	2.0
TEC-047	Manufacturing Skills II	2.0
TEC-049	Manufacturing Skills III	2.0
TEC-051	Manufacturing Skills IV	2.0
TEC-048	Applied Shop Computations	3.0
TEC-090	Education-To-Careers	3.0
TEC-055	Special Topics in Technology	1.0
	SEMESTER TOTALS	16.0
	TOTAL PROGRAM HOURS	16.0

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PRACTICAL BUILDING TRADES

(NDP.XCO2) CERTIFICATE

Area of Study -

The Construction Occupations II certificate allows students who have completed the Construction Occupations I Certificate to advance their knowledge and skills by gaining knowledge in the area of plumbing, masonry, residential wiring, and green building practices.

FIRST YEAR	
First Semester	Hours
COC-053 Basic Masonry/Concrete Finish	2.0
COC-055 Basic Carpentry II	5.0
COC-056 Basic Plumbing	4.0
COC-058 Residential Wiring	4.0
COC-060 Sustainable Residential Const	2.0
SEMESTER TOTALS	17.0
TOTAL PROGRAM HOURS	17.0

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WAREHOUSING & DISTRIBUTION SPECIALIST

(NDP.XWDP) CERTIFICATE

Area of Study -

This program is designed to provide students with entry level skills to gain employment in the field of warehousing and distribution. Students will learn the basics of working in a warehouse environment, the workforce and technical skills required as well as the process of materials handling. Emphasis will be placed on fork lift operation and employability skills.

FIRST YEAR	
First Semester	Hours
WDP-040 Working in Warehousing Environments	2.0
WDP-041 Warehousing Workforce Skills	2.0
WDP-042 Warehousing Operations	3.0
WDP-043 Warehousing Technology & Analytics	2.0
WDP-045 Forklift Operation	1.0
SEMESTER TOTALS	10.0
TOTAL PROGRAM HOURS	10.0

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Email: counsel@lakelandcollege.edu

WELDING TECHNOLOGY

(CRT.XWEL) CERTIFICATE

Area of Study -

This program provides experiences which enable students to develop competencies necessary for employment in and/or continued education in welding. Emphasis throughout the program is placed on developing skills in the following areas: safety, metal identification, oxy-acetylene welding, metal cutting processes, shielded metal arc welding, gas metal arc welding, gas tungsten arc welding, and blueprint reading.

FIRST YEAR

First Semester		Hours
TEC-048	Applied Shop Computations	3.0
WEL-057	Welding Fundamentals	2.5
TEC-043	Industrial Safety	1.0
TEC-070	Properties of Metal	2.5
TEC-040	Print Reading for Industry	2.0
WEL-056	Metal Cutting and Fabrication *	2.0
SEMESTER TOTALS		13.0
Second Semester		
WEL-047	Shielded Metal Arc Welding I *	2.0
WEL-048	Shielded Metal Arc Welding II *	3.0
WEL-058	Gas Metal Arc Welding I * +++	2.0
WEL-059	Gas Metal Arc Welding II *	3.0
WEL-061	Gas Tungsten Arc Welding *	3.0
SEMESTER TOTALS		13.0
TOTAL PROGRAM HOURS		26.0

* There are prerequisites, course requisites, or minimum placement test scores for this course.

+++ Course only offered spring semester

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COURSE DESCRIPTIONS

COURSE NUMBERING SYSTEM

The following is a list of courses to be offered at Lake Land College. Courses are listed in alphabetic order by course prefix and catalog number. Departments or areas are listed in alphabetical order with the department or area number indicated in parenthesis. Numbers represent the programs as follows:

001 to 009	Development Program Courses
010 to 039	General Studies Offerings
040 to 075	Freshman Vocational and Technical Courses
076 to 099	Sophomore Vocational and Technical Courses
100 to 199	Freshman College Transfer Courses
200 to 299	Sophomore College Transfer Courses

Any exceptions to the numbering system will be noted in the specific curriculum description and at the beginning of the course descriptions for that particular program.

Most courses below .040 do not qualify for Federal Title IV or Illinois Monetary Award (MAP). Contact the Director of Financial Aid for specific details.

Courses which could come under more than one program are placed in the highest-numbered category possible. Many technical courses are as rigorous as college transfer courses and cover material which parallels a college transfer course offered at four-year colleges and/or universities. It is anticipated that when students who have technical courses listed on their transcripts matriculate to a four-year college or university, personnel in that institution will check the course title and course description and allow the student college transfer credit for such courses if they are parallel. Lake Land College will furnish information regarding specific technical courses when and if needed to verify that the courses are parallel.

The number of semester hours credit is indicated for each course. Courses which require laboratory meetings have the number of class periods and number of laboratory periods indicated under the course title. The time schedule should be checked for the days and times when classes meet.

DEPARTMENTS OR AREAS OF STUDY

Courses are offered in the following departments or areas of study. Each department or area of study has been assigned a prefix.

DEPARTMENT OR AREA OF STUDY	PREFIXES
Automotive Technology (DOC)	ATO
Auto Body (DOC)	ATO
Bridge/Remedial Ed. (DOC)	ENG/RDG/TUT
Business Management (DOC)	BMG
Career Technologies (DOC)	TEC
Construction Occupations (DOC)	COC
Culinary Arts (DOC)	FSS
Custodial Maintenance (DOC)	CSM
Horticulture (DOC)	HRT
Manufacturing (DOC)	TEC
Warehousing and Distribution (DOC)	WDP
Welding (DOC)	WEL/TEC

DOC COURSES AVAILABLE AT CORRECTIONAL CENTERS ONLY.

AUTOMOTIVE TECHNOLOGY (DOC) (ATO---)

ATO 040

Vocational-Technical Math

This course covers the use of the following math skills in solving occupational problems: whole numbers, fractions, and decimals, percents, measurement, formulas and equations, lines, angles, and shapes, positive and negative numbers and ratios and proportions.

(3 credits, 3 Lecture)

ATO 041

Introduction to Auto Service

This course examines industry tools and their safe usage, shop safety, industry measurements and math, and various part/repair reference sources. Students will learn basic systems and parts of conventional vehicles.

(3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

ATO 042

Vehicle Fundamentals

This course examines engine operation, parts of the engine, and the different types of engines, fuel, and performance measures. In addition, the course introduces tire and wheel fundamentals, including hub and wheel bearing assemblies.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

ATO 043

Vehicle Electrical Systems I

This course introduces electrical safety practices and electrical principles in vehicles. Students study battery design, circuitry, and operation of electrical instrumentation.

(2.5 credits, 1.5 Lecture, 2 Lab/Lab-Discussion)

ATO 044

Steering, Suspension & Alignment

This course covers suspension and steering design/operation. Students will learn to identify components, **diagnose** problems, and plan and execute repairs.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

ATO 046

Basic Brake Systems

This course covers brake system design/operation. Students will learn to **identify** components, diagnose problems, and plan and execute repairs.

(3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

ATO 047

Drive Trains & Axles

This course covers drive trains and axles. Students will learn to **identify** components, diagnose problems, and plan and execute repairs.

(3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

ATO 048

Basic Vehicle Service

This course introduces students to basic vehicle maintenance. Students will learn to complete work orders, perform vehicle inspections, change coolant and oil, and proper handling of waste materials.

(3.5 credits, 2 Lecture, 3 Lab/Lab-Discussion)

ATO 049

Vehicle Electrical Systems II

Prerequisite: ATO 043

This course provides an overview of electrical systems in vehicles. It introduces operational theory, structure and components, electrical schematics and how to test basic circuitry.

(5 credits, 3 Lecture, 4 Lab/Lab-Discussion)

ATO 050

Vehicle Heating & Cooling Systems

This course covers vehicle heating and cooling systems. Students will learn to identify components, diagnose problems, and plan and execute repairs.

(2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

ATO 051

Vehicle Electrical Systems III

Prerequisite: ATO 043 and ATO 049

This course introduces diagnostic and repair procedures for vehicle starting, charging and ignition systems. Students will also learn basic service principles for vehicle computer systems.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

ATO 052

New Vehicle Technology

This course introduces new vehicle technology, including hybrid systems, power systems, and safety restraints. Students will learn to inspect and diagnose basic problems in these areas.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

ATO 055

Engine Rebuilding

This course covers engine disassembly and reassembly. Students will learn to disassemble engine components, and how to diagnose and correct problems.

(6 credits, 3 Lecture, 6 Lab/Lab-Discussion)

ATO 058

Engine Performance

This course covers fuel, exhaust, and emission systems that affect an engine's performance. Students will learn how to test, analyze, and correct engine issues.

(3.5 credits, 2 Lecture, 3 Lab/Lab-Discussion)

AUTO BODY (DOC) (ATO---)

ATO 060

Safety Hand Tools

This course provides an introduction to safety practices used in the Auto Body field, along with the hand tools necessary to complete repairs and their safe use.

(2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

ATO 061

Body and Fender Construction

This course provides students with the ability to identify and understand the functions of basic auto body components used in the construction of current automobiles.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

ATO 062

Repair A.B. Parts

This course provides students with the skills needed to repair sheet metal components in the Auto Body field. Fiberglass and custom panel repair as well as sealer application is included.

(5 credits, 2 Lecture, 6 Lab/Lab-Discussion)

ATO 063

Auto Trim and Glass

This course provides the students with the knowledge necessary to replace automotive trim and glass.

(2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

ATO 064

Acrylic Lacquer Refinish

This course provides the student with the knowledge of the uses and application of the lacquer refinishing system. Base coat/clear coat applications are covered.

(2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

ATO 065

Auto Enamel Refinish

Students learn the properties and proper use of enamel refinishing systems. Course work covers acrylic enamel, urethane enamel, conversion chemicals, and polyoxithane along with safety procedures for the use of these items.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

ATO 066

Auto Electric and Power Equip

This course provides the student with instruction in the area of electric motors used to power automotive accessories. Hydraulic motors used to operate lift accessories and air bags are also covered.

(2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

ATO 067

Shop Management

This course provides basic information on the physical layout of an auto body shop. Estimating and shop management techniques are also discussed.

(1.5 credits, 1 Lecture, 1 Lab/Lab-Discussion)

BUSINESS MANAGEMENT (DOC) (BMG---)

BMG 060

Introduction to Business

This course provides an introduction to basic business principles. Types of business organization and legal and financial guidelines are also presented.

(3 credits, 3 Lecture)

BMG 062

Business Communications

This course introduces students to the use of written, oral and non-verbal communications in business. Various types and formats for business correspondence are presented. Business employability skills and career planning are stressed.

(3 credits, 3 Lecture)

BMG 064**Small Business Accounting**

This course introduces the accounting cycle and prepares students to use double-entry accounting systems for small businesses. Basic Math skills are reviewed and used to solve business related problems.

(3 credits, 1.5 Lecture, 3 Lab/Lab-Discussion)

BMG 065**Marketing**

This course teaches students how to develop and market goods and services. Customer bases, market segmentation, product development, advertising and promotion, pricing distribution, and customer sales/ services are all covered in this course.

(3 credits, 3 Lecture)

BMG 066**Management**

This course introduces students to principles of business management and develops skills needed to manage people and resources.

Key principles for planning, leading, organizing, controlling and directing organizational members are covered.

(3 credits, 3 Lecture)

BMG 067**Entrepreneurship**

This course prepares students to identify various types of business ownership, recognize entrepreneurship opportunities and apply basic economic principles to the business setting. Banking licenser, franchising credit and insurance are also covered. Students develop a business plan.

(3 credits, 3 Lecture)

CONSTRUCTION OCCUPATIONS (DOC) (COC---)

COC 051**Intro/Construction Occupations**

Course covers basic safety principles fundamental to construction, including the correct use of power tools, emergency and First Aid procedures and avoiding hazardous conditions. Essential employability skills are introduced and reinforced throughout the remainder of the program.

(4 credits, 4 Lecture)

COC 052**Blueprint Reading**

This course teaches students to read and interpret construction symbols and blueprints, and to read and interpret appropriate building codes. Students will learn how to sketch and dimension rough drawings.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

COC 053**Basic Masonry/Concrete Finish**

This course prepares students to identify masonry tools, materials and procedures, operate power equipment and estimate materials used in masonry.

(2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

COC 054**Basic Carpentry I**

This course prepares students to be able to perform basic rough carpentry techniques from preparing the foundation through constructing the ridge board.

(4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

COC 055**Basic Carpentry II**

This course builds on the skills the student has obtained in Basic Carpentry I. The student will obtain the finishing skills required for the trade.

(5 credits, 1 Lecture, 8 Lab/Lab-Discussion)

COC 056**Basic Plumbing**

This course prepares students to design, install, test, maintain supply and waste lines and various plumbing components.

(4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

COC 058**Residential Wiring**

This course permits the student to design, install, test, and maintain basic electrical systems.

(4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

COC 060**Sustainable Residential Construction**

This course is a basic introduction to environmentally sustainable practices in residential construction industry, including energy generation/conservation and water conservation. Students will be introduced to industry standards/guidelines and review sustainable materials and design techniques.

(2 credits, 2 Lecture)

COC 061**Construction Leadership Skills**

Students will develop communication and leadership skills to advance their careers in the Construction industry, resulting in the efficient and safe completion of projects on time and within budget.

(3 credits, 2.5 Lecture, 1 Lab/Lab-Discussion)

COC 062**Construction Safety**

Designed to give students basic information and procedures concerning safety awareness and best practices for accident prevention in the Construction industry.

(2 credits, 2 Lecture)

COC 063**Construction Contracting**

Designed to give students an understanding of the construction contracting process. Includes all aspects of the contracting process from project types, financing, building codes, construction documents, and project management.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

COC 064**Construction Estimating**

Familiarizes students with a variety of methods for developing estimates in the construction industry. Incorporates print reading, determining quantity takeoffs, and computer estimating.

(4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

COC 065**Construction Project Management**

Familiarizes students with management techniques that can be used to successfully meet the goals and objectives of construction projects. Focuses on documentation and recordkeeping, subcontracting, and management of the jobsite, personnel, and quality.

(3 credits, 2.5 Lecture, 1 Lab/Lab-Discussion)

CUSTODIAL TECHNICIAN (DOC) (CSM---)

CSM 065**Intro to Custodial Services**

This course covers industry safety standards, including OSHA and EPA regulations. Students will learn basic concepts and techniques for chemical usage in the cleaning process. Professional standards and customer service will be reviewed and discussed.

(3 credits, 2.5 Lecture, 1 Lab/Lab-Discussion)

CSM 066**General Cleaning Practices**

This course covers general cleaning practices and their impact on public health and safety. After learning concepts and professional practices, students receive hands-on training to identify, select and perform correct cleaning procedures in public areas, offices, and restrooms.

(3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

CSM 067**Hard Floor Care**

This course covers advanced floor maintenance and the special procedures, chemicals, tools and equipment used to maintain a building's appearance. Hands-on experience will emphasize buffing/burnishing, machine-scrubbing, and stripping and applying finishes.

(4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

CSM 068**Carpet and Upholstery Care**

This course covers carpet and upholstery cleaning procedures, chemicals, tools, and equipment to maintain and protect flooring and furniture. Hands-on experience focuses on spot/stain removal, carpet extraction, and upholstery care.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

CULINARY ARTS (DOC) (FSS---)

FSS 040**Intro to Culinary Professionals**

This course introduces concepts, nutritional standards, industry equipment, food types, cost controls, and industry trends. Standard cooking and storage methods are introduced. The course emphasizes standards of professionalism required in the culinary industry.

(4 credits, 4 Lecture)

FSS 041**Sanitation and Safety**

This course prepares students for the Illinois approved safety and sanitation exam, covering foodborne illnesses, food contamination, flow of food, and food safety management systems. Students will learn current regulations for the industry, including good hygiene and sanitary working habits.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

FSS 043**Baking II**

Prerequisite: FSS 041

This course covers advanced baking techniques and ingredients required for well-executed desserts and pastries. Students learn to prepare and bake cookies, cakes, pies, fillings, and icings. Students will acquire techniques for assembling and decorating final dessert products.

(4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

FSS 045**Meat, Poultry, & Fish Prep**

Prerequisite: FSS 041

This course teaches the basic level of composition, structure, and quality of meat. Students will learn various cooking methods for beef, pork, lamb, poultry and fish.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

FSS 047**Food Presentation**

Prerequisite: FSS 041

This course covers principles of the presentation of food from plating and garnishing through waiting on customers. Various serving styles are covered.

(2 credits, 1 Lecture, 2 Lab/Lab-Discussion)

FSS 050**Baking I**

Prerequisite: FSS 041

This course covers the basic concepts and principles for preparing leavened products. Students learn recipe conversion and cost analysis for the baking industry. Students acquire the manual skills and techniques to prepare quick breads, artisan breads, and sweet bread products.

(3 credits, 1 Lecture, 4 Lab/Lab-Discussion)

FSS 051**Culinary Fundamentals**

Prerequisite: FSS 041

This course will introduce basic cooking skills and how to prepare for service. The course will specifically introduce knife skills and safety; recipe conversion and cost analysis; soup, sauce, and stock preparation; breakfast cookery; and vegetable preparation.

(4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

FSS 052**Specialty Foods**

Prerequisite: FSS 041

This course covers regional American cuisine, International cuisine, and special diets. Students will review the cultural and social influences on food choices and methods of preparation.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

**HORTICULTURE (DOC)
(HRT---)****HRT 040****Introduction to Horticulture Science**

This course provides an introduction to the structure, development, and reproduction of plants. Various branches of horticulture science are reviewed. The course summarizes the environmental effects on plant biology and principles applied to the practice of plant production.

(4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

HRT 041**Soil, Media and Fertility**

Prerequisite: HRT 040

This course provides an overview of soil and media resources. Students will learn soil and media properties related to plant growth, including soil pH, fertility, and organic matter. Water drainage, composting, and soil conservation practices are also covered.

(4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

HRT 042**Integrated Pest Management**

Prerequisite: HRT 040

This course focuses on pest identification, control principles, chemical application, and safety requirements in the horticulture field. Both natural and chemical methods of pest control are covered. Students will review Illinois general standards for pesticide operators/applicators.

(4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

HRT 043**Ornamental Plant Production**

Prerequisite: HRT 040

This course emphasizes ornamental plant production within greenhouse or nursery operations. Students will learn every step of the production process from sterilizing a facility, propagating plants, and plant maintenance, to selling of plant stock.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

HRT 044**Turf and Grounds Management**

Prerequisite: HRT 040

This course introduces basic turf and maintenance principles needed for entry level employment in the landscaping field. Emphasis is placed on obtaining skills in turf installation, disease management, and general maintenance tasks.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

HRT 047**Plant ID and Usage**

Prerequisite: HRT 040

This course provides the foundation for horticulture students to properly identify plants according to a plant's structure, leaves, and fruit. Plant features are discussed to identify appropriate use in landscaping design.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

HRT 048**Landscape Design & Construction**

Prerequisite: HRT 040 AND HRT 047

This course covers basic principles of landscape design, designing process, site preparation, construction of garden structures, and final plant installation. Landscapes designs include both hardscapes and plantscapes.

(4 credits, 2 Lecture, 4 Lab/Lab-Discussion)

HRT 050**Food Crop Production**

Prerequisite: HRT 040

This course introduces food production principles, including sustainable practices. Students will learn propagation techniques, cultural requirements, harvesting and storage procedures in the development of a small-plot farm plan.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

HRT 051**Horticulture Management**

This course provides an overview of horticulture management principles and how industry managers utilize planning, organization, leadership, and control in order to ensure that a business achieves its goals in the most efficient way possible.

(5.5 credits, 5 Lecture, 1 Lab/Lab-Discussion)

HRT 052**Horticulture Business Records**

This course is an introduction into basic horticulture record keeping, providing methods of maintaining horticulture records and accounts for business purposes.

(5 credits, 4 Lecture, 2 Lab/Lab-Discussion)

HRT 053**Horticulture Marketing**

Students will learn the basic market structures and steps in effective marketing. There is a focus on pricing strategies, advertising, selling, and customer retention. Students will use marketing principles and theories to create a marketing plan.

(4.5 credits, 4 Lecture, 1 Lab/Lab-Discussion)

HRT 054**Horticulture Estimating**

The process of contract preparation, estimating, and bidding are examined. Students will become familiar with estimating labor, equipment, material, and subcontracting costs in addition to cost allocation and disbursement.

(4 credits, 3 Lecture, 2 Lab/Lab-Discussion)

**CAREER TECHNOLOGIES
(DOC) (TEC---)****TEC 081****Occupational & Math Skills**

This course is designed to give students an understanding of math concepts as they apply in an occupational setting, including payroll records, promissory notes, depreciation, and financial statements. Students will also utilize Microsoft Excel in real world applications.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

TEC 090**Education to Careers**

This course provides students with orientation for transitioning from education to careers including interview techniques, resume writing, job search strategies, personal growth and finance.

(3 credits, 3 Lecture)

TEC 091**Career Technologies**

Provides the basics for the individual to seek, gain, and keep employment, emphasizing the areas of document development, applications, personal development, and consumer skills to effectively transition students back to society. In order to equip students with necessary skills to function effectively in the current workforce, a strong focus of this course will be on technological advancements and computer concepts.

(4 credits, 1 Lecture, 6 Lab/Lab-Discussion)

TEC 092**Career & Academic Exploration**

This course introduces students to the concepts of self-management, critical thinking, interpersonal skills and career development. Students will develop professional objectives to guide their educational and career plans.

(3 credits, 3 Lecture)

TEC 093**Strategies for Career Success**

This course introduces students to interviewing, resume writing, financial planning, and job search skills. Students will develop a professional portfolio and prepare for entering the workforce.

(3 credits, 3 Lecture)

**BRIDGE/REMEDIAL ED.
(ENG---, RDG---, TUT---)****ENG 005*****Foundations in Composition**

This course enables students to upgrade writing skills through a concentration on grammar and sentence structure. Areas included are parts of speech, parts of sentence and punctuation. (Repeatable 3 Times)

Course Level Fee 2 (3 credits, 3 Lecture)

RDG 051**CTE Reading-Study Skills**

Prerequisite: RDG 009 with a grade of 'C' or higher or placement determined by assessment

This course is designed to improve reading-study skills with emphasis on comprehending textbooks and contextualized course work. It will include multiple context methods for improving technical reading. This course does not apply toward an Associate degree.

Course Level Fee 2 (2.5 credits, 2 Lecture, 1 Lab/Lab-Discussion)

TUT 014**Pre-Algebra**

A course enabling students to review and improve math skills. Emphasis is on the following topics: fractions, decimals, percents, proportion, measurement, simple geometry, signed numbers and algebraic equations. Techniques for overcoming math anxiety will be interwoven throughout the course.

(3 credits, 3 Lecture)

**WAREHOUSING AND
DISTRIBUTION (WDP---)****WDP 040****Working in Warehousing Environments**

This course introduces warehousing fundamentals and the role warehousing plays in the supply chain. Topics include warehouse functions, structural composition, workplace safety and efficiency standards.

(2 credits, 2 Lecture)

WDP 041**Warehousing Workforce Skills**

This course provides training in workplace practices that contribute to success on the job. Topics include effective communication, professionalism, and interview skills.

(2 credits, 2 Lecture)

WDP 042**Warehousing Operations**

This course applies material handling tools and logistic principles to the receiving and distribution processes in supply chain facilities. It focuses on receiving, inventory management, order picking, and shipping preparation.

(3 credits, 2 Lecture, 2 Lab/Lab-Discussion)

WDP 043**Warehousing Technology & Analytics**

The course focuses on key performance indicators for employees and facilities within both conventional and highly automated warehousing centers. Students will learn how to evaluate and utilize collection data devices, software and equipment.

(2 credits, 2 Lecture)

WDP 045**Forklift Operation**

This course prepares the student with the knowledge and skills to operate power industrial trucks in a warehouse environment. Students will illustrate forklift inspection procedures, safe loading and unloading procedures, and other driving activities.

(1 credits, 0.5 Lecture, 1 Lab/Lab-Discussion)

COURSE TAUGHT AT:

- 1 Lawrence Correctional Center
- 2 Shawnee Correctional Ct
- 3 Big Muddy River Corr Cnt
- 4 Murphysboro Life Skill Re-Entr
- 5 Pinckneyville Correctional Cnt
- 6 Decatur Correctional Ctr
- 7 Illinois River Correctional Ct
- 8 Southwestern Correctional Cntr
- 9 Taylorville Correctional Cntr
- 10 East Moline Correctional Cntr
- 11 Jacksonville Correctional Ct
- 12 Kewanee Life Skill Re-Entry Cn
- 13 St. Charles Correctional Cntr
- 14 Graham Correctional Center
- 15 Dixon Correctional Center
- 16 Joliet Treatment Center
- 17 Lincoln Correctional Ctr
- 18 Logan Correctional Ctr
- 19 Robinson Correctional Center
- 20 Western Illinois Corr Center
- 21 Hill Correctional Center
- 22 Sheridan Correctional Center
- 23 Vandalia Correctional Center
- 24 Vienna Correctional Ctr
- 25 Harrisburg Correctional Center



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