## Installing the VMware Horizon Client:

- Visit https://viewportal.lakelandcollege.edu
- Click on "Install VMware Horizon Client"
  - For ALL versions of Windows PC and laptop devices under "VMware Horizon Client for Windows" – Click on "Go to Downloads"
  - DO NOT SELECT "VMWARE HORIZON CLIENT FOR WINDOWS 10 UWP" (for windows phones and tablets only)
  - For Mac computers and laptops – under "VMware Horizon Client Mac" – Click on "Go to Downloads"
- Click "Download"
- Save to your Downloads folder
- Open your Downloads folder
- Double Click "VMware-Horizon-Client-X.x.x-xxxxxxxx.exe" to run
- Click "Agree & Install"
- Click "Finish"
- Click "Restart Now" to reboot your computer
- Verify you are connected to the Internet and it is working
- Double Click the "VMware Horizon Client" icon on your desktop to launch the software
- Click on "New Server"
- Type in **viewportal.lakelandcollege.edu** for the name of the Connection Server
- Enter your username (this is the first part of your email address before the @ symbol) Ex: JDoe1234@lakelandcollege.edu
- Enter your 6-digit birthday for the password. Ex:  MMDDYY (010198) or password you may have set it to
- Make sure Domain is STNDT for students or STAFF for staff
- Click "Login"
- Double Click "Lake Land College" if you are a student or if a staff person choose your staff VM from the list of VM's you are entitled to.
- Click on "Connect USB Device" at the top of the screen to connect it.
- Select the USB device from the list as needed
- The USB device will have to be connected to your personal device and working on your personal device before it will pass through into your VM
- **Please use your personal U:\ for classwork if you are a student or staff using a student VM** - You can access it on campus and at home.
- **Note - All files left in the students U:\ will be deleted at the end of each semester. This does not pertain to staff U:\ drives**