

Do you want to be a Lake Land College Student Ambassador?

Student Ambassadors are a prestigious group of Lake Land College students, hand-selected to serve as official college representatives for recruitment purposes. In addition, Ambassadors conduct campus tours and assist with special functions sponsored by the College. Being a Student Ambassador is a challenging and rewarding experience. Here, you will meet new friends, gain leadership skills, and build your résumé all at the same time!

ELIGIBILITY

1. Student Ambassadors must be enrolled on campus at least half-time for both the fall and spring semesters during the year of application.
2. Student Ambassadors must have a Lake Land College cumulative GPA of at least 2.50 as calculated by the College.
3. Student Ambassadors must remain in good academic and disciplinary standing.

SPECIAL PRIVILEGES AND ACTIVITIES

1. Each Student Ambassador will receive official Lake Land College Student Ambassador apparel valued at over \$125.
2. Student Ambassadors get to take part in specific trainings and social activities exclusively for them.
3. Student Ambassadors who complete the requirements will receive a \$1000 scholarship from Lake Land College for their year of service. The scholarship will be made in two payments: \$500 for the fall semester and \$500 for the spring semester. In order to receive the scholarship, each Ambassador must complete 10 credits of activity.
4. An award will be presented at the end of the year to the Student Ambassador who has shown outstanding efforts in promotion, recruitment, and service.

REQUIREMENTS

1. Participate in extensive training sessions.
2. Participate in mandatory functions that help in the recruitment, tour, and visit process.
3. Attend weekly meetings on Wednesdays or as otherwise announced. Student Ambassador meetings should take precedence over other club meetings.
4. Serve as an official representative of Lake Land College at career fairs, and other events that involve student recruitment.
5. Conduct campus tours and create a friendly, positive experience for prospective students.
6. Participate in letter-writing campaigns as needed.
7. Remain at least a half-time (6.0 credit hours) student during the fall and spring semesters and maintain a cumulative GPA of at least 2.50.
8. Complete at least 10 credits of activities each semester.

HOW TO APPLY

1. Complete and return the application and schedule an interview by **Friday, August 29th**.
2. Applications can be returned at the Admissions and Records office in the Luther Student Center or scanned and emailed to phartke@lakelandcollege.edu.
3. Interviews will be held on September 2nd, 3rd, and 4th. Returning ambassadors will interview September 2nd while any new applicants will interview the 3rd and 4th.
4. A list of times will be available at the Admissions and Records office where you can turn in your application. Schedule your interview by signing up when you drop off your application or by emailing phartke@lakelandcollege.edu.
5. Interviews are individual and will last about 20 minutes each in the Counseling Conference Room (LSC 440).
6. An online copy of the application can be found at www.lakelandcollege.edu/student-life/student-ambassadors.
7. Questions? Contact Pam Hartke at phartke@lakelandcollege.edu.

UPON ACCEPTANCE

A list of the 15 Student Ambassadors will be posted outside Admissions and Records on Friday, September 8th by the end of the day. If selected to be a Student Ambassador but you decide to not accept the position, please immediately contact Pam Hartke at phartke@lakelandcollege.edu.

For those selected to serve as a Student Ambassador, the first information meeting/mandatory training date is **Tuesday, September 9th, from 1:00-5:00 from in Webb 081. See other mandatory dates below.**

AMBASSADOR APPLICATION

Name_____ Student ID Number_____

Address_____

City_____ State_____ Zip_____

Email_____ Cell Phone_____

High school graduated from_____ High School GPA_____

Lake Land College Major_____

Semester and year you entered Lake Land College_____

Semester and year you plan to graduate or transfer from Lake Land College_____

Other colleges attended_____

Lake Land College GPA _____
Or the last College attended

You may use a separate sheet for the items listed below if needed.

Lake Land College activities (if applicable): _____

High school activities:_____

Service activities (community, civic groups, etc.):_____

Describe your public speaking experiences:_____

Do you plan to work during the school year? If so, list the times you will be working during the Fall Semester:_____

It is very important that Student Ambassadors are available during regular business hours, although some night or weekend hours may be required. When you consider your academic pursuits, extracurricular activities, and job commitments, approximately how many hours per week will you have to devote to the ambassador program during the hours of 8 a.m. and 5 p.m.?_____

What is your motivation for applying to become a Student Ambassador?_____

What do you hope to gain from your potential experience as a Student

Ambassador?_____

What personal characteristics do you possess that could contribute to the success of the Lake Land team?

List two people who are not related to you who may be contacted as references.

Name_____

Title_____ Phone_____

Name_____

Title_____ Phone_____

I understand that serving as a Student Ambassador requires a commitment of one year. I further understand that I will be required to sign the Student Ambassador Code of Conduct and attend weekly meetings, training sessions, and college-related activities throughout the year. Current mandatory dates, which are in addition to the 10 points needed each semester, are as follows (dates subject to change):

- Weekly Meetings
 - Wednesdays from 12-1 p.m., room TBA
- Fundraising Events
- Informational meeting/Training
 - September 9 from 1:00-5:00
 - September 10 from 12:00-4:00
 - September 17 from 1:00-4:00
- Career Day
 - Tuesday, October 7 from 7:30 a.m.–2 p.m. on campus
- Laker Visit Days (all 7:15 a.m. – 12:30 p.m. on campus)
 - Monday, October 13, 2025
 - Monday, February 16, 2026
 - Friday, March 20, 2026
- Student Recognition Banquet
 - Spring semester, specific date TBA

With this understanding, I submit my application to interview for a position as a Lake Land College Student Ambassador.

Signature_____

Date_____

Mail application to: Lake Land College
 Enrollment Specialists
 5001 Lake Land College
 Mattoon, IL 61938

Or submit application to: Admissions and Records Office in the Luther Student Center

Please make a copy of this application for your records.

Updated 6/2/2025